



# COMMUNITY CONSOLIDATED SCHOOL DISTRICT 15

580 N 1st Bank Drive • Palatine IL 60067 | 847.963.3000 | [www.ccsd15.net](http://www.ccsd15.net)  
Michael Adamczyk, SFO, Chief School Business Official • Business & Auxiliary Services

May 29, 2020

## **Notice to Respondents – BID #20-023 FRESH PRODUCE VIRTUAL BID OPENING INSTRUCTIONS**

Due to the COVID-19 Pandemic and the Illinois Governor's Executive Order 2020-10, as extended by Executive Order 2020-18, which requires Illinois residents to shelter-in-place and prohibits all gatherings of more than 10 people, the District will be holding bid openings via video conference until further notice, as permitted by Section 10-20.21 of the *School Code* (105 ILCS 5/10-20.21)

Bids received by the Board will be publicly opened and read aloud on Monday, June 01, 2020 at 12:00 P.M. CST via Zoom Meeting. A camera will not be necessary to attend. To view the bid opening, please utilize the following log in information:

### **Join Zoom Meeting**

<https://us02web.zoom.us/j/83484501229?pwd=S0pBSWhyemdONFNtYndDUkkybExXQT09>

**Meeting ID:** 834 8450 1229

**Password:** #20-023

Similar to an in-person bid opening, attendees will need to ensure they are logged into the meeting by 12:00 P.M. CST. If you wish to have the meeting information provided to you electronically, please contact Danielle Guardino, Budget & Purchasing Coordinator, at [guardind@ccsd15.net](mailto:guardind@ccsd15.net).

We appreciate your patience and understanding during this time.

Sincerely,

Danielle Guardino  
Budgeting & Purchasing Coordinator  
Community Consolidated School District 15