



COMMUNITY CONSOLIDATED SCHOOL DISTRICT 15

580 N 1st Bank Drive • Palatine IL 60067 | 847.963.3000 | www.ccsd15.net
Michael Adamczyk, SFO, Chief School Business Official • Business & Auxiliary Services

May 18, 2020

Notice to Respondents – BID #20-020 ELEVATOR MAINTENANCE VIRTUAL BID OPENING INSTRUCTIONS

Due to the COVID-19 Pandemic and the Illinois Governor's Executive Order 2020-10, as extended by Executive Order 2020-18, which requires Illinois residents to shelter-in-place and prohibits all gatherings of more than 10 people, the District will be holding bid openings via video conference until further notice, as permitted by Section 10-20.21 of the *School Code* (105 ILCS 5/10-20.21)

Bids received by the Board will be publicly opened and read aloud on Thursday, May 21, 2020 at 12:00 P.M. CST via Zoom Meeting. A camera will not be necessary to attend. To view the bid opening, please utilize the following log in information:

Join Zoom Meeting

<https://us02web.zoom.us/j/84315573121?pwd=WHg1amYyL3d5VkU5dklxcHE3Ujhpdz09>

Meeting ID: 843 1557 3121

Password: #20-020

Similar to an in-person bid opening, attendees will need to ensure they are logged into the meeting by 12:00 P.M. CST. If you wish to have the meeting information provided to you electronically, please contact Danielle Guardino, Budget & Purchasing Coordinator, at guardind@ccsd15.net.

We appreciate your patience and understanding during this time.

Sincerely,

Danielle Guardino
Budgeting & Purchasing Coordinator
Community Consolidated School District 15