



# COMMUNITY CONSOLIDATED SCHOOL DISTRICT 15

580 N 1st Bank Drive • Palatine IL 60067 | 847.963.3000 | [www.ccsd15.net](http://www.ccsd15.net)  
Michael Adamczyk, SFO, Chief School Business Official • Business & Auxiliary Services

May 15, 2020

## Notice to Respondents – Addendum to BID #20-040, CAFETERIA PACKAGING dated May 08, 2020.

### ADDENDUM 1

Community Consolidated School District 15 has an addendum regarding Bid #20-040 Cafeteria Packaging. Indicated below are inquiries from various vendors regarding the BID, and the District's responses. The addendum is posted for the benefit of all participating parties.

Some questions may be duplicates; therefore, only appropriate responses will be posted here. Any content referring to Vendors/Manufacturers has been removed to ensure confidentiality.

#### Vendor Questions

**1. Q: Bid for SQP paper food trays says #6196. Can you confirm this is #6196 and not #6195.**

**A:** The District is looking for SQP Paper Trays #6195. This product number was listed incorrectly on Exhibit "A" page 2, document page 15.

**2. Q: The Bid document states samples should be received by Friday, March 18, 2020. Can you please confirm when the samples are needed and where they should be delivered?**

**A:** The samples need to be received no later than the bid due date of Monday, May 18, 2020 at 2:00 P.M. CST. Samples should be delivered to the same address as the bid submissions:

1001 Rohlwing Road  
Rolling Meadows, IL 60008  
Attn: Danielle Guardino  
BID# 20-040 CAFETERIA PACKAGING

**It is the vendor's responsibility to check the District's website, [www.ccsd15.net/bids](http://www.ccsd15.net/bids), to see if any additional addenda are issued regarding this bid. Addenda may be issued up until 24 hours prior to the bid due date on Monday, May 18, 2020 at 2:00 P.M. local time.**

**Please sign Addendum #1 and include it in the proposal.**

**Acknowledgement by:**

---

**Company**

---

**Signature**

**Printed Name**

**Title**