



COMMUNITY CONSOLIDATED SCHOOL DISTRICT 15

580 N 1st Bank Drive • Palatine IL 60067 | 847.963.3000 | www.ccsd15.net
Michael Adamczyk, SFO, Chief School Business Official • Business & Auxiliary Services

DATE: June 12, 2019

TO: Board of Education

FROM: Michael Adamczyk, CSBO
Ivy Fleming, Budget & Purchasing Coordinator

RE: Action Item – RFP #19-010 Multifunctional Devices and Print Management Software

Background

Bid Notice #19-010 – Multifunctional Devices and Print Management Software – was published in the Daily Herald and posted on the District’s website on February 28, 2019. Bid specifications were sent to approximately thirty vendors and nine bids were received back.

The District currently has a fleet of approximately 60 copiers, not including the reprographics equipment, located throughout the District. The lease is set to expire at the end of June. This bid is to replace our current copier fleet with new copiers.

Results

See attached results.

Recommendation

It is recommended that the Board of Education award RFP #19-010 Multifunctional Devices and Print Management Software to Imagetech Inc., Rosemont, IL for an estimated amount of \$778,109.59 for a 60-month contract (\$155,621.92 annually). Award selection is based on lowest vendor meeting bid specifications.

These funds are budgeted annually in the Education Fund.

Bid documents are available for review in the Business Office.

**#19-010 MULTIFUNCTIONAL DEVICES
LOW BID**

	36 Monthly Lease Cost	48 Monthly Lease Cost	60 mo. Monthly Lease Cost
	TOSHIBA, Arlington Heights, IL.	TOSHIBA, Arlington Heights, IL.	Imagetech, Rosemont, IL.
TOTAL CONTRACT LEASE COST	312,912.00	341,280.00	383,418.00
TOTAL CONTRACT PRINT COST	231,998.38	324,316.07	394,691.59
TOTAL CONTRACT COST FOR PAPER/CUT	544,910.38	665,596.07	778,109.59
Annual Cost	181,636.79	166,399.02	155,621.92

SECOND LOW BID

	Imagetech, Rosemont, IL.	Imagetech, Rosemont, IL.	COTG, Bolingbrook, IL. Solution #1
TOTAL CONTRACT LEASE COST	338,828.40	372,065.76	385,767.00
TOTAL CONTRACT PRINT COST	236,814.96	315,753.27	401,381.28
TOTAL CONTRACT COST FOR PAPER/CUT	575,643.36	687,819.03	839,241.48
Annual Cost	191,881.12	171,954.76	167,848.30

THIRD LOW BID

	Impact Networking, Inc. Lake Forest, IL. SOLUTION 1	Impact Networking, Inc. Lake Forest, IL. SOLUTION 1	Proven IT, Tinley Park, IL.
TOTAL CONTRACT LEASE COST	293,063.04	316,009.92	429,960.00
TOTAL CONTRACT PRINT COST	245,846.23	352,929.22	367,932.84
TOTAL CONTRACT COST FOR PAPER/CUT	538,909.27	668,939.14	797,892.84
Annual Cost	196,827.86	181,137.39	168,926.57