

MINUTES of the Regular Meeting of the Board of Education of Community Consolidated School District 15, Palatine, Cook County, Illinois, held on May 8, 2019.

A regular meeting of the Board of Education of Community Consolidated School District 15, Palatine, Cook County, Illinois, was held on May 8, 2019, at Walter R. Sundling Junior High School, 1100 N. Smith Street, Palatine, Illinois. Board members were notified by bulletin sent electronically on May 3, 2019.

ROLL CALL

President Szczupaj called the regular meeting to order at 7:00 p.m.

Board members physically present:

Samantha Bray Ader	Frank J. Annerino
Wenda Hunt	Zubair Khan
Michael Smolka	Lisa Beth Szczupaj
Anthony Wang	

Board member(s) physically absent:

None

Also present were Scott B. Thompson, Ed.D., superintendent of schools; Matthew J. Barbini, Ed.D., deputy superintendent of schools; Michael Adamczyk, SFO, chief school business official; Meg Schnoor, Ed.D., assistant superintendent for teaching and learning; Susan Gehring, assistant superintendent for student services; Lisa Nuss, assistant superintendent for personnel and human services; Morgan Delack, chief communication officer; June Becker, recording secretary; members of the administrative staff, members of the press, and others.

PLEDGE OF ALLEGIANCE

Christine Ortlund, Hunting Ridge Elementary School principal, introduced students from school's Math Counts Team that participated in the regional competition.

STUDENT RECOGNITION— NATIONAL PARENT TEACHER ASSOCIATION (PTA) REFLECTIONS PROGRAM STATE QUALIFIERS

Stefanie Boucher, PTA/PTSA co-president, introduced student winners of the National PTA Reflections program. For fifty years the program has helped students explore their own thoughts, feelings and ideas, develop artistic literacy, increase confidence, and find a love for learning that will help them become more successful in school and in life. Each year students in Pre-K through Grade 12 create original works of art in response to a student-selected theme. The theme for the 2018–19 school year was *Heroes Around Me*. This year, thirty (30) District 15 students qualified for the State Reflections competition for their outstanding work.

STUDENT RECOGNITION— DEPARTMENT OF INSTRUCTION: OUTSTANDING ACHIEVEMENT FOR STUDENTS IN MATHEMATICS AND SCIENCE

Dr. Schnoor introduced students who excelled in the Illinois Junior Academy of Science and Engineering Fair, the "You Be the Chemist" Challenge Regional Competitors, MATHCOUNTS Team Achievements, and the Illinois Math League Achievements.

SUPERINTENDENT'S REPORT

- School Improvement Plan Presentations
 - Christine Ortlund—Hunting Ridge Elementary School
 - Martine Da Costa—Winston Campus Junior High School

Both Hunting Ridge Elementary School and Winston Campus Junior High School provided the Board of Education with an update to their School Improvement Plans. It was noted that all District 15 schools have been working through a process called "Data Wise," which was developed by the Harvard Graduate School of Education. Data Wise supports educators in using collaborative data inquiry to drive continuous improvement of teaching and learning for all students.

After examining school data, Hunting Ridge determined that students were not consistently responding to higher level questions when reading, with the level of detail needed. Their target focus was *Inferencing*. Inferencing was encouraged through the use of "It Says...I Say...So" repetition. An inferencing scoring key was established to ascertain improvement levels, among other improvement goals and accessing tools.

Winston Campus Junior High School embraced the need for a safe, supportive, and collaborative culture. In doing so they empowered teachers as leaders of change, incorporating culturally and linguistically responsive professional development, and re-establishment of Professional Learning Communities, intentionality around creating collaborative spaces, with responsiveness to data.

It was noted that all District 15 School Improvement Plans can be accessed on the District's website for further explanation and review.

- **Park Place School Financials**

Dr. Thompson reviewed a presentation on the Park Place School Financials, created by he and Mr. Adamczyk. The presentation encompassed the financial impact of purchasing, retrofitting, and operating the retail space at Park Place in northeast Palatine. The concept embraces a K–6 elementary school, inclusive of 750–800 students, 30–32 classrooms, a community school, partnership with the Palatine Library, and a two-acre playing field. The presentation reviewed an explanation of costs (inclusive of initial costs), possible revenue streams, reserve funds, ongoing annual costs, and a cost versus revenues comparison.

It was noted that the complete presentation can be accessed on the District's website for further explanation and review.

READING AND ACCEPTANCE OF MINUTES

Mr. Smolka made a motion, seconded by Mr. Wang, that the minutes from the following meetings of the Board of Education be approved and placed on file:

- April 10, 2019 Regular Board of Education Meeting;
- April 24, 2019 Special Board of Education Meeting; and the
- April 24, 2019 Organizational Special Board Meeting, as presented.

A roll call was held with the following results:

AYE: Ader, Annerino, Hunt, Khan, Smolka, Szczupaj, Wang

NAY: None

The motion carried.

COMMITTEE REPRESENTATION

Mrs. Szczupaj announced committee representation by the following board members:

- ED-RED (External Organization)—Frank Annerino
- one-five Foundation—Michael Smolka
- Finance Committee—Anthony Wang and Wenda Hunt
- Equity Committee—Zubair Khan and Samantha Ader
- Superintendent's Communication Committee—Superintendent and no more than two board members

ED-RED COUNCIL/LEGISLATION

Mr. Annerino noted that the Illinois State Senate approved a package of graduated income tax reform provisions that will be sent to the House of Representatives for further consideration. Additionally, the issue of student privacy has been a topic discussed the Capitol for years. Proposals brought forward have been unworkable for local school districts, and presently wait on the Senate. Lastly, he noted, in regard to pensions, a school district would be liable for the actuarial pension costs of any salary increases over three percent for members of the Teachers' Retirement System (TRS) who use that increase to calculate his/her pension amount, reverting the end-of-career salary increase limit back to six percent.

one-five FOUNDATION

Mr. Smolka announced that the one-five Foundation's next fundraiser will be the district's annual participation in the *Got2Run...for Education* event hosted by the Northwest Road Runners, Inc., that is scheduled for May 18, 2019.

FINANCE COMMITTEE

Mr. Wang noted that there was nothing to report at this time.

EQUITY COMMITTEE

Mr. Khan noted that there was nothing to report at this time, however the committee would be reaching out to Thomas Edgar, Ph.D., executive director, assessment, accountability, and programs, in the near future, to further explore next steps going into the new school year.

BOARD POLICY—FIRST READING

The following policies were up for review and deliberation by the Board.

- 2:20 *School Board: Governance—Powers and Duties of the School Board; Indemnification*
- 2:210 *Board Meetings: Organizational School Board Meeting*
- 4:30 *Operational Services—Revenue and Investments*

- 4:110 *Operational Services—Transportation*
Discussion included identification of possible designated safety hazards, specifically criminal activity areas, in the district. It was noted that there were none.
- 4:150 *Operational Services—Facility Management and Building Programs*
- 5:220 *Personnel: Professional Personnel—Substitute Teachers*
- 6:15 *Instruction: Philosophy and Goals—School Accountability*
- 6:185 *Instruction: Special Programs—Remote Educational Program (New Policy)*
Discussion included the use of “remote” schooling at home via computers in some districts: such as snow days, illness, internships, etc., viewed as primarily high school oriented.

Unless otherwise noted the above policies will be updated and brought back for second reading at the June 12, 2019, Board of Education meeting.

SUPERINTENDENT’S COMMUNICATION COMMITTEE

Dr. Thompson noted that there was nothing to report at this time.

CITIZENS ADDRESS THE BOARD

Jonathon Koorsen, Voceon Digital Radio Communication, addressed the Board regarding the Request for Proposal Analog to Digital Radio Refresh (19-525).

Chad Stojkovich, Hyteria America West, addressed the Board regarding the Request for Proposal Analog to Digital Radio Refresh (19-525).

James Taylor, resident of Arlington Heights, addressed the Board regarding the new elementary school proposal at the Park Place site.

Natasha Lewis, resident of Arlington Heights, addressed the Board regarding the new elementary school proposal at the Park Place site.

PERSONNEL REPORT

Mr. Khan made a motion, seconded by Mr. Annerino, to approve the May 8, 2019, Personnel Report, including the following recommendation:

1. Recommendation for disciplinary action, Jessica Blitstein, one (1) day unpaid suspension;
2. Recommendation for disciplinary action, William Zimmerman, twelve (12) day unpaid suspension, and Last Chance Agreement;
3. Recommendation for termination, Faith Golisch, probationary release; and
4. Recommendation for termination, Edwin Song; as presented.

A roll call was held with the following results:

AYE: Annerino, Hunt, Khan, Smolka, Wang, Ader

NAY: None

ABSTAIN: Szczupaj

The motion carried. A copy of the Personnel Report is contained in the Official Minutes.

ANNOUNCEMENT OF NEW ADMINISTRATORS

Incoming superintendent, Dr. Laurie Heinz, brought forward three new administrator placements for the 2019–20 school year introducing them to the Board of Education.

- Rocio Fischer, Assistant Director of Second Languages
Mrs. Rocio Fischer comes to District 15 from West Chicago School District 33 where she is presently the Director of Second Language Learners. She has a robust background in education, having previously served as the principal of a foreign language school in China and a middle school assistant principal. She holds an undergraduate degree in urban education and a master’s degree in educational leadership.
- Amber Danielczyk, Assistant Principal, Jane Addams Elementary School
Mrs. Danielczyk will take over as assistant principal at Jane Addams school July 1 when current assistant principal Risa Cohen returns to the Department of Instruction as a curriculum coordinator. Mrs. Danielczyk has a long history with District 15. She has served as an elementary school teacher in the district since 1999, currently working at Frank C. Whiteley Elementary School. Amber is viewed as a mentor and an instructional leader among teachers in her building, she is also a member of the crisis, school improvement and Positive Behavior Systems team at Whiteley. Mrs. Danielczyk holds a bachelor’s degree in elementary education, a master’s degree in teaching and leadership and a second master’s degree in educational leadership.
- Angela Gallegos, Assistant Principal, Frank C. Whiteley Elementary School
Ms. Gallegos will replace Mr. Dustin Berman as the assistant principal at Whiteley school beginning July 1, when Mr. Berman starts a new role in the District 15 student services department.

Angela comes to us from nearby Schaumburg District 54 where she is currently a bilingual speech/language pathologist. Prior to working in District 54, she served in the same capacity in Wheeling District 21. Mrs. Gallegos is certified in several areas including English as a Second Language for Special Education. She earned a bachelor degree in psychology and Spanish, a master's degree in speech and language pathology and a second master's degree in instructional leadership.

RESOLUTION— AUTHORIZE THE NOTICE OF PUBLICATION OF PUBLIC HEARING ON THE ADOPTION OF THE FY2020 TENTATIVE BUDGET

Mr. Wang made a motion, seconded by Mr. Smolka, to approve the Resolution to Authorize the Notice of Publication of Public Hearing in the Adoption of the FY2020 Tentative Budget and to Establish a Hearing Date, as presented. It was noted that the Public Hearing to be held on August 14, 2019, will be for the budget, as presented, to the Board at the June 12, 2019, Board of Education meeting.

A roll call was held with the following results:

AYE: Hunt, Khan, Smolka, Szczupaj, Wang, Ader, Annerino

NAY: None

The motion carried. A copy of the resolution is contained in the official minutes.

RATIFY MEMBERSHIP INTO SOURCEWELL PURCHASING COOPERATIVE

Mr. Annerino made a motion, seconded by Mr. Wang, to ratify membership into Sourcewell Purchasing Cooperative and authorize the Chief School Business Official to execute the Master Intergovernmental Cooperative Purchasing Agreement from Sourcewell.

A roll call was held with the following results:

AYE: Khan, Smolka, Szczupaj, Wang, Ader, Annerino, Hunt

NAY: None

The motion carried. A copy of the agreement is on file in the Business and Auxiliary Services Department.

MARION JORDAN AND JANE ADDAMS ELEMENTARY SCHOOLS PLAYGROUND RENOVATIONS

Mr. Smolka made a motion, seconded by Mrs. Ader, to award the contract for the purchase of the Marion Jordan Elementary School playground in the amount of \$233,506.00, and to further approve the purchase of the Jane Addams Elementary School playground in the amount of \$122,456.00, to Team REIL, Inc., Union, IL, through the Sourcewell Purchasing Cooperative, as recommended.

A roll call was held with the following results:

AYE: Smolka, Szczupaj, Wang, Ader, Annerino, Hunt, Khan

NAY: None

The motion carried. A copy of the purchase requisition and related documents are on file in the Business and Auxiliary Services Department.

PURCHASE REQUISITION—NWEA MAP ANNUAL RENEWAL

Mr. Annerino made a motion, seconded by Mr. Smolka, to approve the purchase of the District's annual subscription to the Northwest Evaluation Association (NWEA) for the Measures of Academic Progress (MAP) achievement test, from NWEA, Portland, OR, in the amount of \$135,500.00, as presented.

A roll call was held with the following results:

AYE: Szczupaj, Wang, Ader, Annerino, Hunt, Khan, Smolka

NAY: None

The motion carried. A copy of the purchase requisition and related documents are on file in the Department of Instruction.

REQUEST FOR PROPOSAL—ANALOG TO DIGITAL RADIO REFRESH (19-021)

Mrs. Hunt made a motion, seconded by Mr. Smolka, to award the contract for the Analog to Digital Radio Refresh Bid (19-021), inclusive of five hundred three (503) Motorola XPR 3300e Radios; one hundred (100) chargers and wall mounts, and requested options, to United Radio Communications, Bridgeview, IL, in the amount of \$213,210.54. Additionally, the district's C.A.R.E. program would be purchasing sixty (60) extra radios, in the amount of \$29,188.74; for a total bid award of \$242,399.28, as recommended. The award is based on lowest vendor meeting all bid specifications.

It was noted that this decision was primarily based upon input from our first responders and their vast experience with the Motorola product.

A roll call was held with the following results:

AYE: Wang, Ader, Annerino, Hunt, Khan, Smolka, Szczupaj

NAY: None

The motion carried. A copy of the bid summary is on file in the Department of Business and Auxiliary Services.

BID AWARD—INTERIOR BUS CLEANING SERVICES (19-026)

Mr. Annerino made a motion, seconded by Mr. Khan, to award the contract for the Interior Bus Cleaning Services Bid (19-026), to Fleetwash, Inc., North Aurora, IL, for a total amount of \$23,450.28, as recommended.

A roll call was held with the following results:

AYE: Ader, Annerino, Hunt, Khan, Smolka, Szczupaj, Wang

NAY: None

The motion carried. A copy of the bid summary is on file in the Department of Business and Auxiliary Services.

BID REJECTION—TAXI SERVICES FOR STUDENT TRANSPORTATION (19-027)

Mr. Wang made a motion, seconded by Mrs. Ader, a motion to reject the bid for the Taxi Services for Student Transportation (19-027), due to the disparity of pricing submitted. The request for proposal will be re-bid for an award at the June 12, 2019, Board of Education meeting, as recommended.

A roll call was held with the following results:

AYE: Annerino, Hunt, Khan, Smolka, Szczupaj, Wang, Ader

NAY: None

The motion carried. A copy of the bid summary is on file in the Department of Business and Auxiliary Services.

REQUEST FOR PROPOSAL—SCHOOL OFFICE DESKTOP COMPUTERS AND OPTIONS (19-028)

Mr. Khan made a motion, seconded by Mr. Smolka, to award the contract for the School Office Desktop and Options Bid (19-028), inclusive of eighty-eight (88) HP ProDesk 600 G4 SFF PCs and related connectors, to Sentinel Technologies, Inc., Downers Grove, IL, in the amount of \$60,720.00, as recommended. The award is based on lowest responsible bidder meeting bid specifications.

Discussion included confirmation that the purchase is a part of scheduled refresh of office computer equipment.

A roll call was held with the following results:

AYE: Hunt, Khan, Smolka, Szczupaj, Wang, Ader, Annerino

NAY: None

The motion carried. A copy of the bid summary is on file in the Department of Business and Auxiliary Services.

BID AWARD—SANITATION RESTORATION (19-029)

Mr. Annerino made a motion, seconded by Mr. Smolka, to award the contract for the Sanitation Restoration Bid (19-029), to DiMeo Brothers, Inc., Elk Grove Village, IL, in the amount of \$54,955.00, as recommended.

Discussion included confirmation that restoration coverage to include sewer maintenance/repair, root removal, etc.

A roll call was held with the following results:

AYE: Khan, Smolka, Szczupaj, Wang, Ader, Annerino, Hunt

NAY: None

The motion carried. Copies of the Bid summary is on file in the Business and Auxiliary Services Department.

BID AWARD—ASBESTOS ABATEMENT (19-030)

Mr. Smolka made a motion, seconded by Mr. Wang, to award the contract for the Asbestos Abatement Bid (19-030), to ARC Environmental, Inc., Chicago, IL, in the amount of \$157,200.00, as recommended. The award is based on lowest vendor meeting bid specifications.

A roll call was held with the following results:

AYE: Smolka, Szczupaj, Wang, Ader, Annerino, Hunt, Khan

NAY: None

The motion carried. A copy of the Bid summary is on file in the Business and Auxiliary Services Department.

CONSENT CALENDAR

Mrs. Szczupaj presented the consent calendar and asked if any Board member wished to have any items removed for separate consideration and vote. No items were removed.

Mrs. Ader made a motion, seconded by Mr. Khan, for approval of the consent calendar, as presented.

A roll call was held with the following results:

AYE: Szczupaj, Wang, Ader, Annerino, Hunt, Khan, Smolka

NAY: None

The motion carried.

Copies of consent calendar Items A–F are contained in the Official Minutes. Item F is on file in the Department of Business and Auxiliary Services. Item I is on file in the Department of Instruction. Items H and J – P, are on file in the Department of Business and Auxiliary Services. Items Q – T are on file in the Student Services Department.

- A. April 2019 Investment Report
- B. April 2019 Treasurer’s Report
- C. April 2019 Report of Payroll Vouchers and Invoices
- D. March 2019 Activities Fund Report
- E. April 2019 Budget Report
- F. Disposals
- G. Annual Renewal of Frontline Absence and Substitute Management System
- H. Sion Club Donation—Jane Addams Elementary School
- I. Pre-Approval for Purchase of Classroom Magazines
- J. STR Partners Proposal—2019/20 Secure Vestibules
- K. Resolution to Appoint a School Treasurer
- L. Resolution Designating Depositories for School District Funds
- M. Resolution Approving Payment of Certain Invoices Prior to Board Approval upon Certification of the Superintendent Designee
- N. Resolution Authorizing Intervention in Proceedings before the State of Illinois Property Tax Appeal Board (PTAB)
- O. Resolution Authorizing Petty Cash Fund
- P. Resolution Authorizing C.A.R.E. Petty Cash Fund
- Q. Agreement for Professional Therapy Services—Maya Services, Inc. (Anagha Mandar Dewoolkar)
- R. Agreement for Professional Therapy Services—Erdmann Therapy Solutions (Deborah Lyn Erdmann)
- S. Agreement for Professional Services—Health Pro Heritage (Celeste Bechdolt)
- T. Agreement for Professional Therapy Services—AM Therapy LLC (Angela Martinez)
- U. Destruction of Executive Session Audio Recordings—June 2017

CORRESPONDENCE

Dr. Thompson reported that four (4) requests and two (2) responses to Freedom of Information Act requests were received last month.

ADJOURNMENT

There being no further business to come before this meeting, Mr. Wang made a motion, seconded by Mr. Annerino, for adjournment of the meeting.

The motion carried unanimously, and the meeting adjourned at 9:02 p.m.

Lisa Beth Szczupaj, President
Board of Education

Anthony Wang, Secretary
Board of Education