

MINUTES of the Regular Meeting of the Board of Education of Community Consolidated School District 15, Palatine, Cook County, Illinois, held on April 10, 2019.

A regular meeting of the Board of Education of Community Consolidated School District 15, Palatine, Cook County, Illinois, was held on April 10, 2019, at Walter R. Sundling Junior High School, 1100 N. Smith Street, Palatine, Illinois. Board members were notified by bulletin sent electronically on April 5, 2019.

ROLL CALL

President Szczupaj called the regular meeting to order at 7:00 p.m.

Board members physically present:

Frank J. Annerino	David Border
Barbara Kain	Zubair Khan
Michael Smolka	Lisa Beth Szczupaj
Anthony Wang	

Board member(s) physically absent:

None

Also present were Scott B. Thompson, Ed.D., superintendent of schools; Matthew J. Barbini, Ed.D., deputy superintendent of schools; Michael Adamczyk, SFO, chief school business official; Susan Gehring, assistant superintendent for student services; Lisa Nuss, assistant superintendent for personnel and human services; Morgan Delack, chief communication officer; June Becker, recording secretary; members of the administrative staff, members of the press, and others.

President Szczupaj opened the meeting congratulating Samantha Bray Ader and Zubair Khan on their success in the April 2, 2019 general election for the position of school board member. Additionally, she noted it was a tight race for the third candidate and that we would have to wait for the official election results that would be available on April 23, 2019.

PLEDGE OF ALLEGIANCE

Joanna Shostachuk, Marion Jordan Elementary School assistant principal, introduced students from the Marion Jordan's student TASK team, who led the audience in the Pledge of Allegiance. The TASK team is an extension of the school's Positive Behavior Interventions and Supports (PBIS) expect-respect initiative; standing for The Assertive Skills Kids. Their focus is to help all students become more assertive in standing up to disrespectful behavior. The school wide signal focuses on students telling someone to stop bothering them, turn and walk away, and tell an adult only if the disrespectful behavior continues (Tell, Turn, Talk). Ms. Rude, Mrs. Hootman and Mrs. Falkenberg who facilitate this group, were also in attendance.

STUDENT RECOGNITION—ILLINOIS GRADE SCHOOL MUSIC ASSOCIATION (IGSMA) SOLO AND ENSEMBLE CONTEST WINNERS

Hundreds of band, orchestra, and chorus students from Community Consolidated School District 15 had an opportunity to participate in the annual Illinois Grade School Music Association (IGSMA) Solo and Ensemble Contest. It was held on Saturday, February 9, 2019 at Winston Campus. Thomas Edgar, Ph.D., executive director for assessment, accountability, and programs, recognized the District 15 students who were awarded 20 perfect rating performances.

Students performed before a judge and audience. They were given an evaluation sheet based on their performance. Students were awarded medals in four divisions: good, excellent, superior, and perfect. The Board also recognized the talented music staff throughout the schools.

STUDENT RECOGNITION—ALL-ILLINOIS JUNIOR BAND

Dr. Edgar introduced the district's All-Illinois Junior Band that was founded for the express purpose of creating a premier musical experience for the state's finest middle school band students. As the first statewide middle school honor band in over half a century, membership in the AIJB is determined solely through competitive blind auditions. This year there were 285 recorded student auditions submitted from 73 schools throughout the state. The instrumentation for the band is set at 82 musicians. Plum Grove Junior High School had five students audition. From the five PGJH auditions three musicians were chosen to participate in the festival which took place Friday, February 8, and Saturday, February 9, 2019, on the campus of the University of Illinois Urbana-Champaign. Students were escorted by their parents for the two days and invited to attend the concert taking place in Krannert Center for the Performing Arts, Foellinger Great Hall, a world class performance venue. The band was conducted by Dr. Elizabeth Petersen, University of Illinois Associate Director of Bands.

SUPERINTENDENT'S REPORT

- Above and Beyond Recognition

- John Peterson

Dr. Scott Thompson and Tom Bramley, director, department of transportation, recognized an unsung hero of District 15 at the meeting. Mr. John Peterson is the district's mechanical foreman, responsible for overseeing the maintenance of 162 school buses and 32 district utility vehicles. This winter had made Mr. Peterson's job especially difficult due to the extreme weather we experienced. He put in long hours to ensure the buses were safe and ready to go, for the more than 10,000 students who rely on them to get to school each day.

Mr. Peterson's history with District 15 goes back to his time as an elementary student. A graduate of Central Road and Carl Sandburg Schools, he started his career with District 15 in 1989 as Central Road's custodian. He has been promoted several times, and started work as the mechanical foreman in 2008. Dr. Thompson presented Mr. Peterson with the "Above and Beyond" award pin for his exceptional service to our school district.

PRESENTATION—ELEMENTARY COMPREHENSIVE LITERACY (ENGLISH LANGUAGE ARTS) INSTRUCTIONAL MATERIALS ADOPTION

Colleen Mullins, district literacy coordinator, provided an overview presentation of the Elementary Comprehensive Literacy (English Language Arts) Instruction Materials Adoption: Fountas and Pinnell Classroom (FPC), which is under consideration for purchase as the district's new elementary literacy curriculum. She noted that in 2017, the Department of Instruction began a review of literacy materials to replace the existing curriculum, which is 17 years old. The review included examination of student materials and teacher resources, in order to propel teaching and learning forward. After research and preview of various programs and resources, FPC was found to best meet the district's literacy curriculum needs and goals. It was noted that a pilot of FPC began last fall in grades K-3. Additionally, one K-3 grade level from each elementary school is participating in the pilot program this school year. Kimball Hill School is piloting all four grades from kindergarten to grade 3. FPC includes curriculum guides, high quality books, teacher resources and online resources to provide all classrooms with a comprehensive collection of materials.

The FPC pilot was designed to not only measure the quality of the materials, but also to introduce the use of a new training and implementation model of professional learning and implementation cycles. Participating teachers, administrators, and students have shared high praise for the professional learning and implementation cycle model. The new materials will be distributed to all K-3 classrooms for the 2019-20 school year. Materials for grades 4-6 will be purchased and implemented in the 2020-21 school year. Learn more about FPC by watching the video below.

This item was considered and voted upon later in the meeting.

PRESENTATION—HEALTH CARE RENEWAL 2019–20

Mr. Adamczyk provided an overview presentation of the District's Health Care Renewal 2019–20. Having met with representatives from GCG (the District's insurance consultant) along with the District's insurance committee to review the proposed insurance rates for the 2019–20 school year, both PPO and HMO plan modifications were made over the previous years in addition to proposed changes for next year.

Both the employer and employee contribution amounts for the five plans offered by the district will increase by 4.8 percent from last year's rates, 1.2 percent lower than the projected national medical inflation for 2019. It was noted that no modifications were made to the current dental plan or rates, although cost savings options may be introduced later in the plan year. Additionally, there will be no changes to the current vision plan or rates.

This item was considered and voted upon later in the meeting.

SUPERINTENDENT'S REPORT

- School Improvement Plan Presentations

- Joanna Shostachuk—Marion Jordan Elementary School

- Michael Scaletta—Frank C. Whiteley Elementary School

Both Marion Jordan and Frank C. Whiteley Elementary School provided the Board of Education with an update to their School Improvement Plans. It was noted that all District 15 schools have been working through a process called "Data Wise," which was developed by the Harvard Graduate School of Education. Data Wise supports educators in using collaborative data inquiry to drive continuous improvement of teaching and learning for all students.

After examining school data, Marion Jordan designated vocabulary development as its focus area, noting that the "why and what" of this skill led to identifying common teaching strategies to improve vocabulary development, enhancing learning opportunities.

Whiteley School selected reading comprehension as its area of focus, observing that students did not independently demonstrate proficiency inferencing in the area of reading, leading to exploring instructional practices within and across grade levels.

Both schools developed five-step action plans to address the issues, including adjusting instructional practices and enhancing professional development opportunities. It was noted that all School Improvement Plan presentations can be viewed online on the district's website.

- **Boundaries Task Force/Park Place School**

Dr. Thompson reported that District 15 administration is revisiting the possibility of creating a new school in northeast Palatine in the former Whole Foods location in the Park Place shopping center. The Board of Education approved a preliminary real estate contract with the developer during its April 10, 2019 meeting, with a contingency period in place to allow for a fuller examination of the proposal. The idea of a school in this location had been looked into over the course of the last year. The board withdrew its purchase agreement with the developer in November after the original plan failed to gain needed support from all parties. Since then, Dr. Thompson has continued to work with the property owner and the Village of Palatine to create a plan that would meet all of the entities' approval.

The latest concept for a potential school is located in a different section of the development. Plans have also been adjusted to allow for a larger playground and play field. The space would accommodate 32 classrooms and would become a K-6 elementary school facility. The added space would allow for full-day kindergarten to be implemented district-wide. Administration will present a more detailed plan, including projected long-term operating costs, at the May 8, 2019, Board of Education meeting. If the board decides not to move forward with the proposal, it can vote to withdraw its agreement without adverse monetary implications.

#### READING AND ACCEPTANCE OF MINUTES

Mr. Wang made a motion, seconded by Mr. Khan, that the minutes from the following meeting of the Board of Education be approved and placed on file:

- March 13, 2019 Regular Board of Education Meeting, as presented.

A roll call was held with the following results:

AYE: Annerino, Border, Kain, Khan, Smolka, Szczupaj, Wang

NAY: None

The motion carried.

#### ED-RED COUNCIL/LEGISLATION

Mr. Annerino reported that the legislature had a busy week as it approached the half-way point of the legislative session. Among many bills under consideration, he noted several issues that are still pending action:

- **Graduated Income Tax:** Governor JB Pritzker made his case for Illinois to adopt a graduated income tax, assessing incomes greater than \$250,000.00/year at a higher rate.
- **5 Clock Hours Minimum:** reverting back to a prescriptive five-clock hour minimum causing districts to forfeit current flexibility.
- **Minimum Salary for Teachers:** increasing the minimum teacher salary incrementally annually up to \$40,000.00, for the 2023–24 school year.
- **Physical Education:** restrict the time and frequency of mandate waiver requests regarding physical education minutes per week.
- **School District Consolidation:** forced school district consolidation, 25 percent of Illinois school districts would be required to hold a referendum to consolidate before May 1, 2020.
- **Teach LGBT:** requires schools to teach about diversity of our society, including the role and contributions of lesbian, gay, bisexual, and transgender individuals in society.
- **Feminine Products in Restrooms:** provide these products in all restrooms of the district free of charge.
- **Minimum Wage Hike:** gradually raise the federal minimum wage to \$15.00 per hour from \$8.25 per hour (Illinois) by 2024 through annual increases.

#### one-five FOUNDATION

Mrs. Kain announced that Kelly M. was the winner of the St. Patrick's Day 529 College Raffle, that the district held to raise money for the one-five Foundation. Kelly won \$16,750.00, on March 17, 2019. A huge thank you went out to the 300 supporters who participated. The one-five Foundation's next fundraiser will be a Spring Barn Dance to be held at Dirty Nellie's in Palatine on April 27, 2019.

#### FINANCE COMMITTEE

Mr. Wang noted that there was nothing to report at this time.

EQUITY COMMITTEE

Mr. Khan noted that there was nothing to report at this time.

SUPERINTENDENT'S COMMUNICATION COMMITTEE

Dr. Thompson noted that there was nothing to report at this time.

2018–2019 REVISED OFFICIAL SCHOOL CALENDAR

It was noted that the final day of the 2018-19 school year would be Monday, June 3, 2019. This year, District 15 utilized four emergency closure days for inclement winter weather. Because of these closures, the last day of school had to be pushed back to the Monday date. The last day of school runs on a half-day schedule.

This item was considered and voted upon later in the meeting.

BOARD POLICY—REVISION

The following policy was up for review and deliberation by the Board. Administration's recommendation was to suspend the policy due to passage of the budget implementation bill in May 2018, decreasing the allowable end-of-career administrative increases from 6 percent to 3 percent. It was noted that until more information becomes available as to how to proceed with administrators, and in order to avoid costly penalties, suspension of the policy is recommended.

*5:205 Professional Personnel—Administrative Personnel Limited Supplemental Retirement Plan*

This item was considered and voted upon as part of the consent calendar items.

CITIZENS ADDRESS THE BOARD

Jim McGrath, Barrington/Palatine Township, addressed the Board regarding retired law enforcement in schools. Jonathan Koorsen, Voceon Digital Radio Communications, addressed the Board regarding the digital radio request for proposal.

PERSONNEL REPORT

Mrs. Kain made a motion, seconded by Mr. Smolka, to approve the April 10, 2019, Personnel Report, including the following recommendation:

1. Recommendation for probationary release, Carlos Malagon, as presented.

A roll call was held with the following results:

AYE: Border, Kain, Khan, Smolka, Szczupaj, Wang, Annerino

NAY: None

The motion carried. A copy of the Personnel Report is contained in the Official Minutes.

RESOLUTION—NON-RENEWAL OF ADMINISTRATOR CONTRACT AND REASSIGNMENT TO TEACHING POSITION

Mr. Border made a motion, seconded by Mr. Wang, to approve the Resolution—Non-Renewal of Administrator Contract and Reassignment to Teaching Position, Adrienne Bailey, as presented.

A roll call was held with the following results:

AYE: Kain, Khan, Smolka, Szczupaj, Wang, Annerino, Border

NAY: None

The motion carried. A copy of the resolution is contained in the official minutes.

RESOLUTION—NON-REEMPLOYMENT OF PART-TIME EDUCATIONAL SUPPORT PERSONNEL EMPLOYEES

Mr. Smolka made a motion, seconded by Mrs. Kain, to approve the Resolution—Non-Reemployment of Part-Time Educational Support Personnel Employees, as presented:

Jennifer Foos

Teri Freer

Carol Nelson

Binci Thomas

A roll call was held with the following results:

AYE: Khan, Smolka, Szczupaj, Wang, Annerino, Border, Kain

NAY: None

The motion carried. A copy of the resolution is contained in the official minutes.

APPROVAL OF REVISED 2018–19 OFFICIAL SCHOOL CALENDAR (FINAL)

Mr. Wong made a motion, seconded by Mr. Khan, to approve the Revised 2018–19 Official School Calendar, as presented.

A roll call was held with the following results:

AYE: Smolka, Szczupaj, Wang, Annerino, Border, Kain, Khan

NAY: None

The motion carried. A copy of the revised calendar is contained in the official minutes.

APPROVAL OF PURCHASE—ELEMENTARY COMPREHENSIVE LITERACY (ENGLISH LANGUAGE ARTS) INSTRUCTIONAL MATERIAL ADOPTION (FOUNTAS AND PINNELL)

Mr. Border made a motion, seconded by Mr. Khan, to award the contract for the purchase of the Elementary Comprehensive Literacy (English Language Arts) Instructional Material Adoption (Fountas and Pinnell Classroom), for all K–3 classrooms, to Heinemann Publishing, Portsmouth, NH, in the amount of \$1,043,045.12 (budgeting quote), as recommended.

A roll call was held with the following results:

AYE: Szczupaj, Wang, Annerino, Border, Kain, Khan, Smolka

NAY: None

The motion carried. A copy of the budgeting quote is available in the Department of Instruction.

HEALTH CARE RENEWAL: 2019–20 MEDICAL/DENTAL/VISION RATES

Mr. Border made a motion, seconded by Mrs. Kain, to approve the Health Care Renewal 2019–20 Medical/Dental/Vision Rates, as recommended.

A roll call was held with the following results:

AYE: Wang, Annerino, Border, Kain, Khan, Smolka, Szczupaj

NAY: None

The motion carried. Copies of the renewal agreements are on file in the Business and Auxiliary Services Department.

REQUEST FOR PROPOSAL—LAPTOPS WITH ACCESSORIES, WARRANTY, SERVICES, AND OPTIONS (19-019/PART 2 OF 2)

Mr. Khan made a motion, seconded by Mr. Wang, to award the contract for the Laptops with Accessories, Warranty, Services, and Options Bid (19-019/Part 2 of 2), inclusive of one-thousand (1000) Lenovo L380 Yoga Laptops with docking stations, seventy-eight (78) memory upgrades, and twenty (20) spare units, to Lenovo (United States), Inc., Morrisville, NC, in the amount of \$816,800.00. Additionally, award the contract for the external CD/DVD drives to Riverside Technologies, Inc., North Sioux City, SD, in the amount of \$8,120.00; for a total bid award amount of \$824,920.00, as recommended.

A roll call was held with the following results:

AYE: Annerino, Border, Kain, Khan, Smolka, Szczupaj, Wang

NAY: None

The motion carried. A copy of the bid summary is on file in the Department of Business and Auxiliary Services.

REQUEST FOR PROPOSAL—ANALOG TO DIGITAL RADIO REFRESH (19-021)

Mr. Annerino made a motion, seconded by Mr. Khan, to award the contract for the Analog to Digital Radio Refresh Bid (19-021), inclusive of five hundred three (503) Motorola Radios; one hundred (100) chargers and wall mounts, and requested options; to United Radio Communications, Bridgeview, IL, in the amount of \$213,210.54. Additionally, the district's CARE program would be purchasing sixty (60) extra radios, in the amount of \$29,188.74; for a total bid award of \$242,399.28, as recommended. The award is based on lowest vendor meeting bid specifications.

Discussion included the parameters of the bid, variance in acceptable products, compatibility with truck radios, and possible consideration of a non-Motorola radio. This item was unanimously tabled and will be brought forth on the agenda at the May 8, 2019, Board of Education meeting, pending further reassessment and evaluation.

BID AWARD—SECURE ENTRANCES (19-024)

Mr. Wang made a motion, seconded by Mr. Smolka, to award the contract for the Secure Entrances Bid (19-024), as well as two alternate bids, to the Stuckey Construction Company, Waukegan, IL, in the amount of \$426,200.00, as recommended. The award is based on lowest vendor meeting bid specifications.

It was noted that the construction bids under consideration are for modifying five school entrances, creating more secure vestibules. During the summer of 2019, the vestibules of Virginia Lake, Carl Sandburg, Plum Grove, Kimball Hill and Hunting Ridge will be re-constructed to create a more secure front entrance to the schools. Construction at Sundling, Marion Jordan, Central Road, Lincoln, Paddock and Whiteley will take place in 2020. Once complete, all schools will have secure vestibules.

A roll call was held with the following results:

AYE: Kain, Khan, Smolka, Szczupaj, Wang, Annerino, Border

NAY: None

The motion carried. A copy of the bid summary is on file in the Department of Business and Auxiliary Services.

CONSENT CALENDAR

Mrs. Szczupaj presented the consent calendar and asked if any Board member wished to have any items removed for separate consideration and vote. No items were removed.

Mrs. Kain made a motion, seconded by Mr. Khan, for approval of the consent calendar, as presented.

A roll call was held with the following results:

AYE: Khan, Smolka, Szczupaj, Wang, Annerino, Border, Kain

NAY: None

The motion carried.

Copies of consent calendar Items A–E are contained in the Official Minutes. Item F is on file in the Student Services Department. Item G is on file in the Department of Business and Auxiliary Services. Item H is on file in the Department of Instruction. Item I is on file in the Technology Services Department. Items J and M are on file in the Department of Business and Auxiliary Services.

- A. March 2019 Investment Report
- B. March 2019 Treasurer’s Report
- C. March 2019 Report of Payroll Vouchers and Invoices
- D. February 2019 Activities Fund Report
- E. March 2019 Budget Report
- F. Nonpublic Facility Placement Contract—Arlyn Day School
- G. Fluid Management Donation—Jane Addams Elementary School
- H. Purchase Requisition—Renewal of ELlevation Platform and Training
- I. Purchase Order—Renewal of Microsoft Data Center Licensing School Agreement
- J. Annual Renewal of Skyward Financial Software System
- K. Board Policy—Second Reading
  - 4:40 Operational Services—Incurring Debt
  - 4:45 Operational Services—Insufficient Fund Checks and Debt Recovery
  - 4:170 Operational Services—Safety
  - 5:30 General Personnel—Hiring Process and Criteria
  - 5:60 General Personnel—Expenses
  - 6:60 Instruction—(Curriculum) Curriculum Content
  - 7:140 Students—(Rights and Responsibilities) Search and Seizure
- L. Board Policy—Suspended
  - 5:205 Professional Personnel—Administrative Personnel Limited Supplemental Retirement Plan
- M. Replacement of HVAC System at Maintenance Building
- N. Destruction of Executive Session Audio Recordings—May 2017

CORRESPONDENCE

Dr. Thompson reported that four (4) requests and responses to Freedom of Information Act requests were received last month.

ANNOUNCEMENT OF NEW ADMINISTRATORS

Incoming superintendent, Dr. Laurie Heinz, brought forward eight new administrator placements for the 2019–20 school year introducing them to the Board of Education.

- Alison Friedman, Virginia Lake Assistant Principal  
Alison comes to us from Wheeling District 21 where she currently serves as an elementary instructional coach. She also has experience as a middle school information literacy coach and 6th and 7th grade teacher.
- Megan Pries, Lake Louise Assistant Principal  
Megan is currently a middle school instructional technology coach in Park Ridge District 64, and previously served as an instructional technology specialist in Skokie District 68. Megan’s teaching experience includes time as a Project Lead the Way Engineering Teacher, STEM specialist and 5th grade classroom teacher.
- Breann Thurber, Winston Campus Elementary Assistant Principal  
Breann is an experienced assistant principal currently working as an AP at Neil Armstrong School in Hoffman Estates. Before becoming an assistant principal, she worked as a math instructional coach, and a middle school math and science teacher.
- Andrew Wilson, Winston Campus Junior High Assistant Principal  
Andrew comes to us from Round Lake District 116 where he is currently the principal of Village Elementary School. Prior to this role, he served as the Out of District Coordinator and Principal of the Round Lake Transition Program. Before becoming a building leader, he served as a high school self-contained special education teacher and middle school history teacher.

- Erin Stein, Assistant Director of Human Resources  
Erin is an experienced building principal coming to District 15 from East Prairie School in Skokie. Prior to holding a principalship at East Prairie School, Erin worked as the principal at Golf Middle School in Morton Grove. She also has experience as a middle school assistant principal and middle school dean of students.
- Renee Urbanski, Executive Director of Second Languages  
Renee Urbanski will take over for Cheryl Wolfel as Executive Director of Second Languages. Cheryl is set to retire from the position on July 1, 2019. Renee is currently working as the English Learner Achievement Coordinator in Wheaton-Warrenville District 200, a position she has held for the last four years. Prior to this role, she served as an instructional coach and bilingual teacher. Renee holds two master's degrees, an ELL endorsement, a bilingual (Spanish) endorsement and a general administrative endorsement.
- Nicole Milewski, Special Education Coordinator  
Nicole Milewski comes to District 15 from Glen Hill School in Glendale Heights where she currently works as Assistant Principal. Prior to her role as assistant principal, she held positions as a kindergarten and preschool teacher.
- David Mekheil, Special Education Coordinator  
David is currently the Assistant Director of Special Services for Homer Glen School District 33c. Prior to his role in Homer Glen, he worked as Assistant Director of Special Education and Student Service. David worked as a special education teacher before moving into administration.

#### ADJOURNMENT

There being no further business to come before this meeting, Mr. Border made a motion, seconded by Mrs. Kain, for adjournment of the meeting.

The motion carried unanimously, and the meeting adjourned at 9:20 p.m.

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Lisa Beth Szczupaj, President  
Board of Education

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Anthony Wang, Secretary  
Board of Education