

MINUTES of the Regular Meeting of the Board of Education of Community Consolidated School District 15, Palatine, Cook County, Illinois, held on March 13, 2019.

A regular meeting of the Board of Education of Community Consolidated School District 15, Palatine, Cook County, Illinois, was held on March 13, 2019, at Walter R. Sundling Junior High School, 1100 N. Smith Street, Palatine, Illinois. Board members were notified by bulletin sent electronically on March 8, 2019.

ROLL CALL

President Szczupaj called the regular meeting to order at 7:00 p.m.

Board members physically present:

Frank J. Annerino	David Border
Zubair Khan	Michael Smolka
Lisa Beth Szczupaj	Anthony Wang

Board member(s) physically absent:

Barbara A. Kain

Also present were Scott B. Thompson, Ed.D., superintendent of schools; Matthew J. Barbini, Ed.D., deputy superintendent of schools; Michael Adamczyk, SFO, chief school business official; Meg Schnoor, Ed.D., assistant superintendent for teaching and learning; Susan Gehring, assistant superintendent for student services; Lisa Nuss, assistant superintendent for personnel and human services; Morgan Delack, Chief Communication Officer; June Becker, recording secretary; members of the administrative staff, members of the press, and others.

PLEDGE OF ALLEGIANCE

Matthew Warren, John G. Conyers Learning Academy principal, introduced students from each of the four programs at the CLA. Students from the Early Childhood (EC) and Early Childhood Development Education Center (ECDEC) preschool programs, together with students from their Anger Management, Character Education, Empathy, and Social Skills (ACES) Program, and Multiple Needs (MN) Therapeutic Day School programs were also present to lead the pledge for the audience. Each of these students were nominated by their teachers and staff for the leadership that they exhibit within their classroom and the program.

STUDENT RECOGNITION—NATIONAL GEOGRAPHIC GEOBEE WINNERS

Dr. Schnoor introduced the district's National Geographic GeoBee Winners. It was noted that the GeoBee is an annual competition organized by the National Geographic Society, designed to inspire and reward students' curiosity about the world. Students in grades four through eight (4-8) from 10,000 schools across the United States would compete in the 2019 National Geographic GeoBee for a chance to win college scholarships and the glory of being the National Geographic GeoBee Champion. The Department of Instruction would like to congratulate and acknowledge the winners of their schools' National Geographic GeoBee. Four of our students advanced to the State Geography Bee to be held on March 29, 2019, in Normal, Illinois.

State Qualifiers

Central Road Sponsor: Eric Brents Winner: Ziayan K.	Walter R. Sundling Sponsor: Chris Dewey Winner: Thomas L.
Plum Grove Sponsor: Maura Reid Winner: Chase F.	Marion Jordon Sponsor: Maura Reid Winner: Rhea M.

School-wide Winners

Gray M. Sanborn Sponsor: Chris Poznanski Winner: Betsy V.	Carl Sandburg Sponsor: Matthew Schmidt Winner: Dylan K.
Stuart R. Paddock Sponsor: Jennifer Clark Winner: Noah H.	Winston Campus Junior High Sponsor: Laura Hagan Winner: Usman K.

STUDENT RECOGNITION—SPELLING BEE WINNERS

Colleen Mullins, district literacy coordinator, introduced the 2018–19 winners of the District and school spelling bees. Calvin F., an eighth grader at Plum Grove Junior High School, won the District 15 Spelling Bee, which was held Monday, January 14, 2019, at Walter R. Sundling Junior High School. He has since won the Area Bee and came in second place at the Regional Bee, qualifying him to move on to the National Bee. Calvin, along with one of his parents, will be traveling to Washington DC to compete at the National Scripps Spelling Bee Competition on May 26–31, 2019.

The students who participated in the District 15 Spelling Bee advanced to this competition by winning their respective school spelling bees. The school spelling bee champs that participated in the District 15 competition are as follows:

Jacob M., Carl Sandburg Junior High, Grade 7
 Tyler F., Central Road School, Grade 6
 Avyay K., Frank C. Whiteley School, Grade 4
 Joe R., Gray M. Sanborn School, Grade 6
 Limi N., Hunting Ridge School, Grade 5
 Tanya S., Jane Addams School, Grade 6
 Trinity S., Kimball Hill School, Grade 6
 Aishvir K., Lincoln School, Grade 6
 Avni S., Marion Jordan School, Grade 5

Kabir I., Pleasant Hill School, Grade 5
 Calvin F., Plum Grove Junior High, Grade 8
 Emma G., Stuart R. Paddock School, Grade 5
 Natalie J., Thomas Jefferson School, Grade 5
 Anika T., Virginia Lake School, Grade 6
 Ali A., Walter R. Sundling Junior High, Grade 8
 Manasivini R., Willow Bend School, Grade 6
 Tanish M., Winston Campus Elementary, Grade 6
 Joseph K., Winston Campus Junior High, Grade 8

STUDENT RECOGNITION—6th GRADE TWO-BALL BASKETBALL CHAMPIONSHIP WINNERS

Dr. Schnoor introduced the coaches, who introduced their students who won the annual District 15 Two-Ball Tournament. Precisely 126 boys competed at the Palatine Park District on February 5, 2019, and 120 girls competed on February 6, 2019. Two-Ball is an event where two students have two, one-minute rounds, to compete for different points marked on the basketball court. Students need to pass to their partners after their shots, and move around the court to the different spots. Spots can be worth 2, 3, 4 or 5 points depending on the distance from the basket. They can earn bonus points for attempting shots at each spot, and they were very careful not to travel or double-dribble. Both rounds were added together for their final score.

The winning teams from each division were as follows:

Boy's Small Division: Marion Jordan Elementary School
 Arjun and Nathan—P.E. Teacher, Mike Duffy
 Boy's Large Division: Hunting Ridge Elementary School
 Bryson and Sam—P.E. Teacher, David Sobel
 Girls Small Division: Winston Campus Elementary School
 Marikate and Holly—P.E. Teacher, Sharon Rusk
 Girls Large Division: Hunting Ridge Elementary School
 Avery and Kaelee—P.E. Teacher, David Sobel

PRESENTATION—LIBRARY DISTRICT REFERENDUM

Representatives of the Palatine Public Library provided a presentation citing that their library district Board of Trustees has voted to place a referendum on the ballot on April 2, 2019. This referendum asks voters to approve a limiting rate increase on the Library's property tax levy of 0.075%. This amount will provide for all of the Library's financial needs through 2035. The Library's limiting rate would go from 0.276% in 2017 to 0.351% in 2019. For a median value home in our Library District, the estimated increase in annual taxes is \$52.

Additionally, they provided an overview as to why the library needed the public's help and scenarios should the referendum pass or fail. They noted comparisons to surrounding library districts and provided dates of upcoming community forums. It was noted that the complete presentation could be viewed on the library district's website.

PRESENTATION—SPECIAL EDUCATION OVERVIEW

Mrs. Gehring provided an overview of the special education programs and history within the district. In 1975 the Education for all Handicapped Children Act was enacted. Providing mandated rights to a Free Appropriate Public Education (FAPE) and mandated written Individualized Education Program (IEP). This led to the passage of the 1990's Individuals with Disability Education Act (IDEA), a law that makes available a free appropriate public education to eligible children with disabilities throughout the nation and ensures special education and related services to those children.

IDEA governs how states and public agencies provide early intervention, special education, and related services to more than 6.5 million eligible infants, toddlers, children, and youth with disabilities. Infants and toddlers, birth through age 2, with disabilities and their families receive early intervention services under IDEA Part C. Children and youth ages 3 through 21 receive special education and related services under IDEA Part B.

PRESENTATION—PRELIMINARY STUDENT ASSIGNMENT PLAN FOR 2019-20 SCHOOL YEAR

Dr. Barbini presented the preliminary 2019-20 Student Assignment Plan to the Board of Education. He noted that the preliminary plan shows a need for approximately 890 full-time teachers to begin the 2019-20 school year. This preliminary number was determined by examining current and projected enrollments against class-size targets set by both the Board of Education and the State of Illinois for various programs in community Consolidated School District 15 (e.g. general education, special education, and second language).

It was noted that enrollment will continue to be monitored and adjustments would be made to staffing as enrollment at each school fluctuates between the present day and the start of the 2019-20 school year. Input from each principal and

central office administrator was, and will continue to be, taken into consideration in this important process. Enrollment will continue to be monitored and the Student Assignment Plan will be adjusted, if necessary, prior to it being presented to the Board of Education for finalization typically in October to coincide with fall housing reporting requirements to the Illinois State Board of Education.

The full preliminary Student Assignment Plan is available online within the meeting's agenda attachments.

SUPERINTENDENT'S REPORT

- School Improvement Plan Presentations
 - Matthew Warren—John G. Conyers Learning Academy
 - Robert Harris—Willow Bend Elementary School

Both John G. Conyers Learning Academy and Willow Bend Elementary Schools provided the Board of Education with an update to their School Improvement Plans. It was noted that all District 15 schools have been working through a process called "Data Wise," which was developed by the Harvard Graduate School of Education. Data Wise supports educators in using collaborative data inquiry to drive continuous improvement of teaching and learning for all students.

Mr. Warren provided an overview of the programs offered at CLA. After examining school data, he noted that in the past (2016–18) their School Improvement Plan focused on growth in Math. In the spring of 2018, the School Improvement Team (SIT) took a step back and decided to shift their focus on the foundational skills necessary to learn both Reading and Math skills. As a result, the team decided to target Social Communication going forward, believing that social communication is the foundation for academic success. Mr. Warren cited twelve domains for social communication and outlined "next steps" regarding both staff instruction and student engagement.

Robert Harris, Willow Bend Elementary School Principal, reviewed the school's School Improvement Plans with the Board. Willow Bend is a celebration of diversity, he cited a total of forty-three different languages spoken at the school, including classes in Polish, Telugu, Tamil, And Bulgarian. Over the past five years the school has also seen an increase in enrollment, contributing to an ever changing environment. Mr. Harris noted that Willow Bend has become "A Leader in Me School" program working on their learner centered problem of the inability to cite text evidence to support outcomes when reading. Their progression using this program from September to December 2018 has produced exceptional results. Next steps include alignment of programs, assessment/restart of the process for DataWise, and continued monitoring of the increase in student population.

- Announcement of New Principals

Dr. Laurie Heinz brought forward two new principal candidates for the 2019–20 school year introducing them to the Board of Education for their approval.

- Marilyn Smith

Marilyn Smith serves as the current assistant principal at Winston Campus Elementary School, having previously served as assistant principal within the district at Gray M. Sanborn Elementary School. Ms. Smith is described as a child centered leader that put students first. She has been a part of the overall school improvement team, working to elevate the school's academic as well as social emotional focus throughout the building. She emerged as the preferred candidate for the position of principal through a multi-step interview process conducted by District 15 administration as well as Winston Campus Elementary staff and parents. She will officially begin her role July 1, 2019, while transitioning from assistant principal to her new position with the assistance of Principal Andrew Tieman. One of her first duties will be to aid in the role of selecting a new assistant principal, replacing herself.

- Faith Rivera

After a multi-step interview process conducted by District 15 administration as well as Frank C. Whiteley staff and parents, Faith Rivera was selected as the preferred candidate for the position of principal at Frank C. Whiteley Elementary School for the 2019–20 school year. It was noted that Mrs. Rivera has been a principal for the past fifteen years and actually worked in the district before as Virginia Lake Elementary School principal from 2002–04. Throughout the interview process she exhibited her ability to work collaboratively with staff and build a strong professional learning community, wishing to create learning environments honoring both cultural and academic diversity. She too will officially begin her role as principal effective July 1, 2019.

- Thomas Edgar

Additionally, Dr. Heinz introduced Thomas Edgar, Ph.D., current executive director, assessment, accountability, and programs, within the district for the past four years. Dr. Edgar will now be the new Assistant Superintendent for District Improvement and Data. Having overseen the district's assessment system, gifted program, one of its primary social and emotional support systems, and expanded its quality and continuous improvement system, his new role will be improvement focused and the

integration of several systems. These systems include data management, continuous improvement, principal and instructional coaching, and the grant systems that support professional development. He will officially begin his role on July 1, 2019.

READING AND ACCEPTANCE OF MINUTES

Mr. Smolka made a motion, seconded by Mr. Border, that the minutes from the following meeting(s) of the Board of Education be approved and placed on file:

- February 13, 2019 Board of Education Finance Committee Meeting; and
- February 13, 2019 Regular Board of Education Meeting, as presented.

A roll call was held with the following results:

AYE: Annerino, Border, Khan, Smolka, Szczupaj, Wang

NAY: None

ABSENT: Kain

The motion carried.

ED-RED COUNCIL/LEGISLATION

Mr. Annerino reported that the legislature was in session and that Governor JB Pritzker delivered his first State of the Budget Address before a joint session of the Illinois General Assembly. The newly elected governor laid out his budget priorities, citing the state's \$3.2 billion budget deficit and the \$15 billion backlog of unpaid bills; and claimed he will "hold the line on spending." Governor Pritzker pushed for adoption of a "fair tax system" – a graduated income tax instead of the current flat tax structure. Requiring an amendment to the Illinois Constitution, it could take 18 months or more to accomplish that feat.

Additionally, school board members from across Illinois, gathered to advocate on behalf of their districts at the Alliance Legislative Summit in Springfield. The impact that the school leader advocacy had on the Capitol was significant. Two major issues impacted were the minimum teach salary bill (HB 2078), and a weekly minute requirement for Physical Education (HB 2234). Neither bill was called for a hearing, due in part to the strong resistance of the local education leaders present.

one-five FOUNDATION

Mary Zarr reminded the audience that the 529 College Raffle, mimicking the "529 Plan—Saving for College" is still ongoing. Raffle tickets are still being sold at a cost of \$100 apiece and people are encouraged to "go in together" on purchases as well. Only 529 tickets will be available for purchase. Half of the money raised through the raffle will be retained by the one-five Foundation to further its work enhancing the classroom experience for District 15 students. The other half of the money raised will be issued to the raffle winner. It was noted that the raffle drawing will take place live at 5:29 p.m. on March 17, 2019, through the district's Facebook page. Complete raffle rules, entry link, terms and conditions are available on the district's website.

FINANCE COMMITTEE

Mr. Border noted that there was nothing to report at this time.

EQUITY COMMITTEE

Mr. Khan noted that there was nothing to report at this time.

BOARD POLICY—FIRST READING

The following policies were up for initial review by the Board, no further changes were noted. These policies will be updated and brought back for second reading at the April 10, 2019, Board of Education meeting.

4:40 *Operational Services—Incurring Debt*

4:45 *Operational Services—Insufficient Fund Checks and Debt Recovery*

4:170 *Operational Services—Safety*

5:30 *General Personnel—Hiring Process and Criteria*

5:60 *General Personnel—Expenses*

6:60 *Instruction—(Curriculum) Curriculum Content*

7:140 *Students—(Rights and Responsibilities) Search and Seizure*

SUPERINTENDENT'S COMMUNICATION COMMITTEE

Dr. Thompson noted that there was nothing to report at this time.

CITIZENS ADDRESS THE BOARD

No citizens addressed the board at this meeting.

PERSONNEL REPORT

Mr. Khan made a motion, seconded by Mr. Smolka, to approve the March 13, 2019, Personnel Report, including the following recommendations:

1. Recommendation for disciplinary action: Alejandra Espinoza, one (1) day unpaid suspension; and
2. Recommendation for disciplinary action: Ia Sisauri, one (1) day unpaid suspension; as presented.

A roll call was held with the following results:

AYE: Annerino, Border, Khan, Smolka, Szczupaj, Wang

NAY: None

ABSENT: Kain

The motion carried. A copy of the Personnel Report is contained in the Official Minutes.

RESOLUTION—HONORABLE DISMISSAL OF TEACHERS

Mr. Border made a motion, seconded by Mr. Annerino, to approve the Resolution—Honorable Dismissal of Teachers, as presented:

Allison Carpenter	Amy Fay
Francesca DeTogne	Judy Garnmeister
Garret Glaviano	Samantha Houk
Kelly Neuckranz	Danielle O'Toole
Alicia Olson	Cindy Pighini
Jacqueline Tonies	Crystal Zeppetello

A roll call was held with the following results:

AYE: Khan, Smolka, Szczupaj, Wang, Annerino, Border

NAY: None

ABSENT: Kain

The motion carried. A copy of the resolution is contained in the official minutes.

RESOLUTION—NON-RENEWAL OF ADMINISTRATOR CONTRACT AND DISMISSAL OF THIRD-YEAR PROBATIONARY TEACHER FOR REASONS OTHER THAN REDUCTION IN FORCE

Mr. Wang made a motion, seconded by Mr. Smolka, to approve the Resolution—Non-Renewal of Administrator Contract and Dismissal of Third-year Probationary Teacher, Robert Bolin, for Reasons other than Reduction in Force, as presented.

A roll call was held with the following results:

AYE: Khan, Smolka, Szczupaj, Wang, Annerino, Border

NAY: None

ABSENT: Kain

The motion carried. A copy of the resolution is contained in the official minutes.

ADDITIONAL STAFF ALLOCATION FOR STUDENT SERVICES

Mr. Smolka made a motion, seconded by Mr. Border, to approve the Additional Staff Allocation for Student Services, as follows: adding one (1) Assistant Director of Student Services and changing one (1) Special Education Coordinator position to a second Assistant Director of Student Services, resulting in an increase of 1.0 position in the Student Services Department, as recommended. Both positions will be funded through the Individuals with Disabilities Education Act (IDEA) Flow-Through Grant, as supplemental supports and services to address the educational needs of students with disabilities.

A roll call was held with the following results:

AYE: Smolka, Szczupaj, Wang, Annerino, Border, Khan

NAY: None

ABSENT: Kain

The motion carried.

MEMORANDUM OF UNDERSTANDING

Mr. Annerino made a motion, seconded by Mr. Border, to approve the Memorandum of Understanding, as presented.

A roll call was held with the following results:

AYE: Smolka, Szczupaj, Wang, Annerino, Border, Khan

NAY: None

ABSENT: Kain

The motion carried. A copy of the memorandum is contained in the Official Minutes.

RENEWAL OF MILLER, COOPER, & CO., LTD., INDEPENDENT AUDITOR AGREEMENT

Mr. Border made a motion, seconded by Mr. Khan, to approve the Renewal of Miller, Cooper, & Co., Ltd., Independent Auditor Agreement, for an additional three (3) years, as recommended. Fee estimates to perform audit and non-audit services were presented as follows: the fiscal year ending June 30, 2019 at cost of \$27,800; the fiscal year ending June 30, 2020 at a cost of \$28,600; and the fiscal year ending June 30, 2021 at a cost of \$29,500, as recommended.

A roll call was held with the following results:

AYE: Wang, Annerino, Border, Khan, Smolka, Szczupaj

NAY: None

ABSENT: Kain

The motion carried. A copy of the renewal agreement is contained in the Business and Auxiliary Services Department.

BID AWARD—CARPET TILE AND RUBBER TILE FLOORING (19-017)

Mr. Annerino made a motion, seconded by Mr. Wang, to award the contract for the Carpet Tile and Rubber Tile Flooring Bid (19-017), to Vortex, Addison, IL, in the amount of \$419,899.39. Vendor selection was based on lowest responsive bidder.

A roll call was held with the following results:

AYE: Annerino, Border, Khan, Smolka, Szczupaj, Wang

NAY: None

ABSENT: Kain

The motion carried. A copy of the bid summary is on file in the Department of Business and Auxiliary Services.

BID AWARD—PHYSICAL EDUCATION UNIFORMS (19-018)

Mr. Border made a motion, seconded by Mr. Khan, to award the contract for the Physical Education Uniform Bid (19-018), to Ambassador Athletic, Rolling Meadows, IL, for a three (3) year contract at an estimated amount of \$63,525.24, as recommended. The award is based on lowest vendor meeting bid specifications.

A roll call was held with the following results:

AYE: Border, Khan, Smolka, Szczupaj, Wang, Annerino

NAY: None

ABSENT: Kain

The motion carried. A copy of the bid summary is on file in the Department of Business and Auxiliary Services.

REQUEST FOR PORPOSAL—CHROMEBOOKS WITH ACCESSORIES, WARRANTY, SERVICES, AND OPTIONS (19-019/PART 1 OF 2)

Mr. Smolka made a motion, seconded by Mr. Wang, to award the contract for the Chromebooks with Accessories, Warranty, Services, and Options Bid (19-019/Part 1 of 2), (inclusive of Lenovo Chromebooks, license, three (3) year extended warranty, and delivery), to Riverside Technologies, Inc., North Sioux City, SD, in the amount of \$398,381.20. Additionally, award the contract for protective cases to Hut Global D.b.a. Volume Cases, Boca Raton, FL, in the amount of \$26,781.00; for a total bid award amount of \$425,162.20, as recommended

A roll call was held with the following results:

AYE: Khan, Smolka, Szczupaj, Wang, Annerino, Border

NAY: None

ABSENT: Kain

The motion carried. A copy of the bid summary is on file in the Department of Business and Auxiliary Services.

BID AWARD—MUSICAL INSTRUMENTS (19-020)

Mr. Khan made a motion, seconded by Mr. Smolka, to award the contract for the Musical Instruments Bid (19-020), to the following five (5) vendors:

1. Sam Ash, Buffalo Grove, IL	\$ 955.09
2. Washington music, Wheaton, MD	13,002.35
3. Music & Arts, Frederick, MD	21,952.85
4. Cascio Music, New Berlin, WI	19,297.64
5. Quinlan & Fabish, Burr Ridge, IL	540.00

for a total bid award amount of \$55,747.93, as recommended.

A roll call was held with the following results:

AYE: Khan, Smolka, Szczupaj, Wang, Annerino, Border

NAY: None

ABSENT: Kain

The motion carried. A copy of the bid summary is on file in the Department of Business and Auxiliary Services.

CONSENT CALENDAR

Mrs. Szczupaj presented the consent calendar and asked if any Board member wished to have any items removed for separate consideration and vote. No items were removed.

Mr. Wang made a motion, seconded by Mr. Smolka, for approval of the consent calendar, as presented.

A roll call was held with the following results:

AYE: Smolka, Szczupaj, Wang, Annerino, Border, Khan

NAY: None

ABSENT: Kain

The motion carried.

Copies of consent calendar Items A–F are contained in the Official Minutes. Items G and H are on file in the Department of Business and Auxiliary Services.

- A. February 2019 Investment Report
- B. February 2019 Treasurer’s Report
- C. February 2019 Report of Payroll Vouchers and Invoices
- D. January 2019 Activities Fund Report
- E. February 2019 Budget Report
- F. Disposal(s)
- G. Frank C. Whiteley Elementary School Sound System
- H. Light the Way Project Grant—Jane Addams Elementary School
- I. Board Policy—Second Reading
6:135 Instruction—Accelerated Placement Program
- J. Destruction of Executive Session Audio Recordings—April 2017

CORRESPONDENCE

Dr. Thompson reported that three (3) requests and responses to Freedom of Information Act requests were received last month.

Dr. Thompson noted that there are three open Board of Education seats at the upcoming election on April 2, 2019. He noted the importance of these positions, the value of these volunteering to govern the district, and the exceptional job that the current board has done in accomplishing their goals.

ADJOURNMENT

There being no further business to come before this meeting, Mr. Khan made a motion, seconded by Mr. Border, for adjournment of the meeting.

The motion carried unanimously, and the meeting adjourned at 8:42 p.m.

Lisa Beth Szczupaj, President
Board of Education

Anthony Wang, Secretary
Board of Education