

MINUTES of the Regular Meeting of the Board of Education of Community Consolidated School District 15, Palatine, Cook County, Illinois, held on February 13, 2019.

A regular meeting of the Board of Education of Community Consolidated School District 15, Palatine, Cook County, Illinois, was held on February 13, 2019, at Walter R. Sundling Junior High School, 1100 N. Smith Street, Palatine, Illinois. Board members were notified by bulletin sent electronically on February 8, 2019.

ROLL CALL

President Szczupaj called the regular meeting to order at 7:00 p.m.

Board members physically present:

Frank J. Annerino	David Border
Barbara A. Kain	Zubair Khan
Michael Smolka	Lisa Beth Szczupaj
Anthony Wang	

Board member(s) physically absent:

None

Also present were Scott B. Thompson, Ed.D., superintendent of schools; Matthew J. Barbini, Ed.D., deputy superintendent of schools; Michael Adamczyk, SFO, chief school business official; Meg Schnoor, Ed.D., assistant superintendent for teaching and learning; Lisa Nuss, executive director for personnel and human services; Morgan Delack, Chief Communication Officer; June Becker, recording secretary; members of the administrative staff, members of the press, and others.

PLEDGE OF ALLEGIANCE

Doug Harter, Carl Sandburg Junior High School principal, introduced the school's Peer Mentors and teachers Karen Aprile and Meghan Sanchez, who led the Board of Education in reciting the Pledge of Allegiance. The mentors support students in Adaptive Physical Education classes while learning about themselves, skills, and career goals.

Carl Sandburg offers this program to establish friendships, improve communication skills and build confidence between special education and general education students. The program has been very successful, and has fostered unique friendships and connections among Sandburg students and staff that will stand the test of time.

SUPERINTENDENT'S REPORT

- School Improvement Plan Presentations
 - Doug Harter—Carl Sandburg Junior High School
 - Karen Daly—Lincoln Elementary School

Both Carl Sandburg Junior High and Virginia Lake Elementary Schools provided the Board of Education with an update to their School Improvement Plans. It was noted that all District 15 schools have been working through a process called "Data Wise," which was developed by the Harvard Graduate School of Education. Data Wise supports educators in using collaborative data inquiry to drive continuous improvement of teaching and learning for all students.

After examining school data, both schools have indicated that math is their focus area. The schools developed five-step action plans to address the issues, including adjusting instructional practices and enhancing professional development opportunities. It was noted that the School Improvement Plan presentations for Carl Sandburg Junior High and Virginia Lake Elementary Schools can be viewed on the district website.

- Announcement of Deputy Superintendent

Claire Kowalczyk, Ed.D., was introduced to the Board of Education. Dr. Kowalczyk will replace Dr. Barbini, who is leaving the district June 30, 2019, as deputy superintendent of schools. She was selected among a large pool of qualified candidates, and emerged as the top choice for her strong background in curriculum and instruction paired with extensive experience as a building leader. She started her career in District 15, having spent ten years as a classroom and special education teacher. She also served as the assistant principal at Kimball Hill Elementary School from 2007-08.

It was noted that Dr. Kowalczyk is currently the principal of Franklin Elementary School in Park Ridge-Niles School District 64, a role she has held since 2016. Prior to leading Franklin School, she served as principal of Lincoln Elementary School in North Shore School District 112 and principal of Betsy Ross Elementary School in Prospect Heights School District 23. She earned her doctoral degree from Roosevelt University and holds master's degrees from both Northern Illinois University and National-Louis University. She holds an English Language Learners endorsement, National Board for Professional Teaching Standards Certification, and is a

graduate of St. Norbert College. Dr. Kowalczyk will begin work in District 15 on July 1, 2019. Opportunities for the public to meet her prior to that date, will be announced this spring.

- **Announcement of Virginia Lake Elementary School Principal**
Mrs. Stephanie Daly was selected as the preferred candidate after a multi-step interview process conducted by District 15 administration as well as Virginia Lake staff and parents. Virginia Lake has employed interim principals for the 2018-19 school year, after past principal Kristy Siefert's resignation in July 2018.
Mrs. Daly comes to Virginia Lake after serving as principal of Washington Elementary School in Park Ridge-Niles School District 64 since 2014. Prior to working as a principal, Mrs. Daly held roles as assistant principal, instructional specialist, and teacher. A graduate of St. Ambrose University, Mrs. Daly completed her master's degree at Roosevelt University. A lifelong learner, she recently earned her Special Education endorsement, which informs her work with staff and parents during IEP and 504 meetings. Mrs. Daly begins work at Virginia Lake Elementary School on July 1, 2019.
- **Recognition of Maintenance, Custodians, and Mechanics During Severe Weather**
Dr. Thompson recognized the exceptional work done on multiple levels by the district's maintenance department, custodians, and mechanics personnel, as always, but especially during the recent severe weather occurrences.

PRESENTATION—BUDGET GUIDELINES

Mr. Adamczyk reviewed the 2019-20 budget and noted that it would be developed to reflect the Board's objective to provide for the education of all students while maintaining fiscal responsibility.

The State of Illinois' Evidence-Based Funding (EBF) formula guarantees that no district will receive less in state funding than it did in the prior school year. District 15's appropriation for the current 2018-19 school year is \$16.515 million. This base amount would be used in the 2019-20 fiscal year.

Additional revenues include property taxes, Corporate Personal Property Replacement Taxes (CPPRT), Tax Increment Financing (TIF) District revenue, Medicaid revenue, and transportation reimbursement from the State of Illinois.

Expenditures for the upcoming school year include staff salaries and benefits, purchased services, materials and capital outlay. The district is planning for several significant capital projects throughout the district in 2019-20 including the following:

- Partial roof replacement at Walter R. Sundling;
- Univent replacement at Lincoln;
- Roof replacement, HVAC upgrades and carpet replacement at Central Road;
- Classroom carpet replacement at Virginia Lake;
- New playground equipment at Marion Jordan, Jane Addams, and Conyers Learning Academy;
- Outside paving at Frank C. Whiteley; and
- Modifications for secure entrances at Carl Sandburg Junior High, Hunting Ridge Elementary, Kimball Hill Elementary, Virginia Lake Elementary, and Plum Grove Elementary Schools.

The preliminary budget will be presented to the board at its June 12, 2019, meeting with final adoption taking place later in the year.

BOUNDARIES TASK FORCE REPORT

Dr. Scott Thompson provided an update regarding the Boundaries Task Force process. A group of community members representing all schools in the district has been meeting to develop proposed adjustments to school boundaries in order to better meet the needs of the community, and to alleviate overcrowding at several schools.

The group is working with the community's priorities in mind (data from fall 2018 community survey):

1. Neighborhood schools
2. Alignment of elementary and junior high schools with feeder high schools
3. Smaller class sizes
4. Full-day kindergarten
5. Alleviate overcrowding
6. Reduce bus travel times
7. Fiscal responsibility
8. Minimal disruption to families
9. Subdivisions not split up
10. Efficient use of school buildings
11. Diversifying schools

The committee has worked through one preliminary proposal that would satisfy many of the community priorities, and is now starting to create at least two additional proposals. Once complete, all proposals will be shared with the community for feedback before final adjustments are made, and the proposals are shared with the Board of Education for its consideration. The group's goal is to share proposals with the community late this spring. If approved by the Board of Education, the earliest any change in school boundaries could be implemented would be fall of 2020.

READING AND ACCEPTANCE OF MINUTES

Mr. Smolka made a motion, seconded by Mrs. Kain, that the minutes from the following meeting(s) of the Board of Education be approved and placed on file:

- January 9, 2019 Regular Board of Education Meeting, as presented.

A roll call was held with the following results:

AYE: Annerino, Border, Kain, Khan, Smolka, Szczupaj, Wang

NAY: None

The motion carried.

ED-RED COUNCIL/LEGISLATION

Mr. Annerino reported that the legislature moved on a fast track this week. The Senate approved legislation to increase the minimum wage and sent the bill over the House of Representatives. A Senate committee approved a mandatory state wide increase in the minimum teachers' salary (does not impact District 15), and they also have a bill pending to reinstate the five clock-hour provision for school funding, pending possible revisions. He noted that the Alliance opposes each of these three initiatives.

one-five FOUNDATION

Mrs. Kain announced that the 529 College Raffle, mimicking the "529 Plan—Saving for College" is still ongoing. Raffle tickets are being sold at a cost of \$100 apiece and each ticket purchased will earn one entry into the raffle. People are encouraged to "go in together" on purchases as well. Only 529 tickets will be available for purchase. Half of the money raised through the raffle (up to \$26,450) will be retained by the one-five Foundation to further its work enhancing the classroom experience for District 15 students. The other half of the money raised (up to \$26,450) will be issued to the raffle winner with the intent that the winner creates or contributes to a "529 Plan," an educational savings program with tax benefits meant to help families fund their child's future college costs. It was noted that the raffle drawing will take place live at 5:29 p.m. on March 17, 2019, through the district's Facebook page. Complete raffle rules, entry link, terms and conditions are available on the district's website.

FINANCE COMMITTEE

It was noted that the committee met just prior to this board meeting and discussed the following topics:

- Chromebook and Laptop Refresh
- Handheld Radios
- Five-Year Financial Forecast and Capital Projects
- Life Safety Items Management

EQUITY COMMITTEE

Mr. Khan noted that committee was working with Thomas Edgar, Ph.D., executive director, assessment, accountability, and programs, regarding implementation of possible solutions surrounding the results of the Student Achievement Report.

SUPERINTENDENT'S COMMUNICATION COMMITTEE

It was noted that Mrs. Delack was reaching her goals regarding communication with all stakeholders through the recently implemented Blackboard tool and its components. The ability to reach families and the community at large through various platforms has become a reality and has vastly expedited the process. A prime example being the live broadcast of Board of Education meetings and the upcoming introduction to the public of Dr. Laurie Heinz, the new superintendent of schools as of July 1, 2019.

CITIZENS ADDRESS THE BOARD

Joyce Slavik, resident of Palatine, addressed the Board regarding the creation of a task force separate of the Safety Committee, in reference to controlled entrances to the district's schools.

Len Green, resident of Palatine, addressed the Board regarding school improvement plans; cost of boundary adjustments should they occur; and annual maintenance, as to how they impact the budget.

PERSONNEL REPORT

Mr. Smolka made a motion, seconded by Mr. Wang, to approve the February 13, 2019, Personnel Report, including the following recommendations:

1. Recommendation for disciplinary action: Virginia Benning, one (1) day unpaid suspension;
2. Recommendation for termination: Jennifer Marini (teacher .50);
3. Recommendation for disciplinary action: Lori Roberts, five (5) days unpaid suspension;
4. Recommendation for termination: Bruce Lebo;
5. Recommendation for termination: Jennifer Marini (program assistant);
6. Recommendation for termination: Renee Neri; and
7. Recommendation for termination: Perla Tinajero; as presented.

A roll call was held with the following results:

AYE: Border, Kain, Khan, Smolka, Szczupaj, Wang, Annerino

NAY: None

The motion carried. A copy of the Personnel Report is contained in the Official Minutes.

ADDITIONAL STAFF ALLOCATION FOR HUMAN RESOURCES

Mrs. Kain made a motion, seconded by Mr. Khan, to approve the Additional Staff Allocation for Human Resources with the addition of the position of Assistant Director to the Human Resources Department, as recommended.

A roll call was held with the following results:

AYE: Kain, Khan, Smolka, Szczupaj, Wang, Annerino, Border

NAY: None

The motion carried.

ADDITIONAL STAFF ALLOCATION FOR DATA SERVICES

Mr. Annerino made a motion, seconded by Mr. Wang, to approve the Additional Staff Allocation for Data Services, with the addition of a second Application Specialist position, as recommended.

A roll call was held with the following results:

AYE: Khan, Smolka, Szczupaj, Wang, Annerino, Border, Kain

NAY: None

The motion carried.

ADDITIONAL STAFF ALLOCATION FOR STUDENT SERVICES

Mr. Khan made a motion, seconded by Mrs. Kain, to approve the Additional Staff Allocation for Student Services, as follows: replacing two (2) Building Case Manager (BCM) positions with four (4) Special Education Coordinator positions. This would result in an increase of 2.0 positions, as recommended.”

A roll call was held with the following results:

AYE: Smolka, Szczupaj, Wang, Annerino, Border, Kain, Khan

NAY: None

The motion carried.

APPROVAL OF BUDGET GUIDELINES

Mr. Border made a motion, seconded by Mr. Khan, to approve the Budget Guidelines 2019–20, as presented.

A roll call was held with the following results:

AYE: Szczupaj, Wang, Annerino, Border, Kain, Khan, Smolka

NAY: None

The motion carried. A copy of the Budget Guidelines 2019–20 is contained in the Official Minutes.

RESOLUTION AUTHORIZING A SUPPLEMENTAL PROPERTY TAX LEVY TO PAY THE PRINCIPAL OF AND INTEREST ON OUTSTANDING LIMITED BONDS OF THE DISTRICT

Mr. Wang made a motion, seconded by Mr. Smolka, to approve the Resolution Authorizing a Supplemental Property Tax Levy to Pay the Principal Of and Interest On Outstanding Limited Bonds of the District, as presented.

Mr. Adamczyk provided a brief overview of the resolution and responded to inquiries from the board. At its November 14, 2018 meeting, the Board of Education received information about approving a Supplemental Debt Service Tax Levy Resolution for the 2018 and 2019 tax levies. Current documents on file with Cook County for the 2017 bond issuance only allow for 1.50% CPI increases in the 2018 and 2019 debt service tax levies. The actual CPI for the 2018 and 2019 tax levies was 2.10% and 1.90%, respectively. In passing this resolution it would allow the District to capture the extra amounts up to 2.10% and 1.90% in those tax levy years. The value of this resolution is about \$425,000 split across multiple tax years.

He noted that the current balance in our Debt Fund was approximately \$590,000, and that without the Supplemental Debt Resolution, the District would experience a shortfall of approximately \$426,000 over the next two tax levy years. This would bring the district's cash balance down to approximately \$164,000 on December 31, 2019. The additional annual cost to a homeowner would range from \$1.00 to \$5.00 over the next three tax years.

A roll call was held with the following results:

AYE: Wang, Annerino, Border, Kain, Khan, Smolka, Szczupaj

NAY: None

The motion carried. A copy of the resolution is contained in the Official Minutes.

BID AWARD—WALTER R. SUNDLING JUNIOR HIGH SCHOOL ROOF REPLACEMENT (19-013)

Mrs. Kain made a motion, seconded by Mr. Smolka, to award the contract for the Walter R. Sundling Junior High School Roof Replacement Bid (19-013), to A-1 Roofing Co., Elk Grove Village, IL, in the amount of \$1,951,715.00. The award is based on lowest vendor meeting bid specifications.

A roll call was held with the following results:

AYE: Annerino, Border, Kain, Khan, Smolka, Szczupaj, Wang

NAY: None

The motion carried. A copy of the bid summary is on file in the Department of Business and Auxiliary Services.

BID AWARD—LIFE SAFETY PROJECTS AT LINCOLN AND CENTRAL ROAD ELEMETARY SCHOOLS (19-014)

Mr. Border made a motion, seconded by Mr. Smolka, to award the contract for the Life Safety Projects at Lincoln and Central Road Elementary Schools Bid (19-014), to Stuckey Construction Company, Waukegan, IL, for a total amount of \$4,249,000.00, as recommended. This is to include the Base Bid of \$3,549,000.00, and the Alternate Bid 1 of \$700,000.00. The award is based on lowest vendor meeting bid specifications.

A roll call was held with the following results:

AYE: Border, Kain, Khan, Smolka, Szczupaj, Wang, Annerino

NAY: None

The motion carried. A copy of the bid summary is on file in the Department of Business and Auxiliary Services.

BID AWARD—PURCHASE OF SCHOOL BUSES (19-016)

Mr. Smolka made a motion, seconded by Mr. Annerino, to award the contract for the School Buses Bid (19-016), to Midwest Transit Equipment, Kankakee, IL, for the following: ten (10) used 71-passenger buses for \$734,940.00; two (2) used 47-passenger buses for \$151,102.00; and one (1) new 35-passenger bus for \$86,850.00; for a total estimated amount of \$940,192.00, as recommended. The total award includes a trade-in value of \$32,700.00. The recommendation is based on bid meeting preferred specifications.

A roll call was held with the following results:

AYE: Kain, Khan, Smolka, Szczupaj, Wang, Annerino, Border

NAY: None

The motion carried. A copy of the bid summary is on file in the Department of Business and Auxiliary Services.

CONSENT CALENDAR

Mrs. Szczupaj presented the consent calendar and asked if any Board member wished to have any items removed for separate consideration and vote. No items were removed.

Mr. Wang made a motion, seconded by Mrs. Kain, for approval of the consent calendar, as presented.

A roll call was held with the following results:

AYE: Khan, Smolka, Szczupaj, Wang, Annerino, Border, Kain

NAY: None

The motion carried.

Copies of consent calendar Items A–F are contained in the Official Minutes. Item G is on file in the Department of Business and Auxiliary Services. Items H and I are on file in the Student Services Department.

- A. January 2019 Investment Report
- B. January 2019 Treasurer's Report
- C. January 2019 Report of Payroll Vouchers and Invoices
- D. December 2018 Activities Fund Report
- E. January 2019 Budget Report
- F. Disposal(s)

- G. Workers' Compensation Settlements
- H. Special Olympics Participation in Overnight Field Trips
- I. Nonpublic Facility Placement Contract—Menta Academy Hillside
- J. Destruction of Executive Session Audio Recordings—March 2017

CORRESPONDENCE

Dr. Thompson reported that two (2) requests and responses to Freedom of Information Act requests were received last month.

ADJOURNMENT

There being no further business to come before this meeting, Mr. Annerino made a motion, seconded by Mr. Wang, for adjournment of the meeting.

The motion carried unanimously, and the meeting adjourned at 8:56 p.m.

Lisa Beth Szczupaj, President
Board of Education

Anthony Wang, Secretary
Board of Education