

MINUTES of the Regular Meeting of the Board of Education of Community Consolidated School District 15, Palatine, Cook County, Illinois, held on January 9, 2019.

A regular meeting of the Board of Education of Community Consolidated School District 15, Palatine, Cook County, Illinois, was held on January 9, 2019, at Walter R. Sundling Junior High School, 1100 N. Smith Street, Palatine, Illinois. Board members were notified by bulletin sent electronically on January 4, 2019.

ROLL CALL

President Szczupaj called the regular meeting to order at 7:00 p.m.

Board members physically present:

Frank J. Annerino	David Border
Barbara A. Kain	Zubair Khan
Michael Smolka	Lisa Beth Szczupaj
Anthony Wang	

Board member(s) physically absent:

None

Also present were Scott B. Thompson, Ed.D., superintendent of schools; Matthew J. Barbini, Ed.D., deputy superintendent of schools; Michael Adamczyk, CSFO, chief school business official; Meg Schnoor, Ed.D., assistant superintendent for teaching and learning; Susan Gehring, assistant superintendent for student services; Lisa Nuss, executive director for personnel and human services; Morgan Delack, Chief Communication Officer; June Becker, recording secretary; members of the administrative staff, members of the press, and others.

PLEDGE OF ALLEGIANCE

Marilynn Smith, Winston Campus Elementary School assistant principal, and their students from the Kindergarten Spanish Dual Language program led the Board of Education in reciting the Pledge of Allegiance. The Dual Language program is a new Spanish language immersion program, which has been very well received by staff, parents and students. The students in attendance spoke in Spanish, and shared their favorite part of Dual Language with the crowd. They were assisted by teachers Ana Erdei and Rebeca Santana, and assistant principal Marilynn Smith. It was noted that more about Spanish Dual Language could be found on the district's website.

RECOGNITION—THOSE WHO EXCEL

The Board of Education recognized Cheryl Wolfel, Ed.D., executive director of second language programs, for receiving the Illinois State Board of Education (ISBE) "Those Who Excel" Award of Excellence. Each year, ISBE's "Those Who Excel" awards program honors outstanding teachers, administrators, student support personnel, educational service personnel and community members for their exceptional contributions to schools throughout the state.

A fervent advocate for children and families, Dr. Wolfel has been instrumental in enriching curriculum for the district's English Language Learners, developing the district's Community School programming, implementing Spanish Dual Language and ensuring the needs of all children are met.

PRESENTATION—STUDENT ACHIEVEMENT REPORT

Thomas Edgar, Ph.D., executive director, assessment, accountability, and programs, and Laura Swanlund, Ph.D., assistant director, research and systems/psychologist coordinator, presented the annual student achievement report from the Department of Instruction to the Board of Education. It was noted that, this year, District 15 had aligned its report with the new state measures for school accountability known as the Every Student Succeeds Act (ESSA). ESSA replaces the No Child Left Behind Act (NCLB), using a broader set of student success indicators.

ESSA Student Success Indicators

- *Student growth:* 50-percent
- *Chronic absenteeism:* 20-percent
- *School climate survey (5Essentials):* 5-percent
- *Math proficiency:* 10-percent
- *English Language Arts (ELA) proficiency:* 10-percent
- *English learners progress to proficiency:* 5-percent

The state uses the student success indicators to create index scores for student subgroups. Each school in the state is then given a designation of exemplary, commendable, underperforming or lowest performing.

Exemplary: Overall school performance is in the top 10-percent of schools in Illinois and has no underperforming student groups (two District 15 schools).

Commendable: Overall school performance is above the bottom 5-percent of schools and below the top 10-percent with no underperforming student groups (fourteen District 15 schools).

Underperforming: Overall school performance is above the bottom 5-percent of schools in Illinois, but has one or more student groups that are underperforming (four District 15 schools).

Lowest Performing: Overall school performance is in the lowest 5-percent of schools in Illinois.

District 15's past focus on student growth, student outcomes and group monitoring is closely aligned with ESSA, with student achievement remaining steady over the last several years. The full student achievement report is available to view on the district website.

#### PRESENTATION—FY2018 FINAL AUDIT (MILLER COOPER & CO., LTD.)

John Epperson, CPA, Adult Senior Manager, at Miller Cooper & Co., Ltd., the district's external auditing firm representative, presented information and responded to questions from Board members concerning the FY2018 Audit Report. During the recent audit of the district's finances for the fiscal year ending June 30, 2018, District 15 received an "unqualified" audit opinion from Miller Cooper, which is the highest opinion an auditor can grant. Such an opinion states that the auditor feels the district followed generally accepted accounting principles appropriately and that the financial reports are an accurate representation of the District's financial condition.

The Annual Financial Report calculates an estimated Financial Profile Designation for the District. The Illinois State Board of Education calculates the final score. The estimated profile designation score is 3.90 on a scale of 0.0 to 4.0, qualifying the district for recognition status. This is the second year in a row the district has achieved this score.

This item was considered and voted upon later in the meeting.

#### RESOLUTION TO RENAME SCHOOL

The Board of Education discussed a proposal to rename Lake Louise Elementary School as Scott B. Thompson Elementary School. The proposal was put forward by the board as a way of honoring retiring Superintendent Scott Thompson's legacy in District 15. Each board member relayed their thoughts on the topic.

This item was considered and voted upon later in the meeting.

#### SUPERINTENDENT'S REPORT

- Superintendent's Goals Update

Dr. Thompson reported on the progress that has been made toward his contractual goals, including a comprehensive review of the Superintendent Goals FY2019, Middle of the Year Update, as follows:

##### **Goal #1: Full-day Kindergarten**

*Investigate and report to the Board on the financial cost and space requirements to implement full-day kindergarten. After the report is presented to the Board, if directed, work toward the creation of full-day kindergarten for all elementary students enrolling in District 15 schools.*

The District continues to have inadequate space for considering full-day kindergarten for all children. We currently have 12 or more full-day programs for bilingual students (funded through our federal grant money). As a result of the 2018-19 Board Goals (nos. 4 and 5), work is ongoing to investigate implementation of full-day kindergarten, partially or completely in some/all schools. An examination of current classroom spaces and potential options for additions/moving ECDEC to non-school spaces is also occurring. This topic will be the focus of the Boundaries Task Force chaired by Nipesh Patel and Sid Aman. The task force began meeting in September and has created a timeline to present its work to the Board of Education.

##### **Goal #2: Academies**

*Develop a draft plan for the creation of academies throughout the District. Involve staff, parents, community members and students to provide input. The plan should have associated costs for each of the academies.*

Dual-language classes (5) are fully operational and have received significant adulation for their success. Children are happy, teachers are fully enjoying this new teaching emphasis, parents are pleased and the community is embracing the concept. Plans are currently underway to transition these five kindergarten classes to first grade in the fall, and to offer another set of dual-language classes to incoming kindergarteners. The administration is examining the possibility of expanding the program to the west side of the district.

##### **Goal #3: Curriculum Revision Schedule**

*Oversee the development of a schedule to update and maintain all curricula, ensuring students are receiving the best instruction in our schools. All components of the schedule should be research-based, aligned with state standards and include approximate costs.*

This goal has been achieved. Our curricular review cycle is operational, and the many improvements to student learning have been shared with the Board regularly through previous communications.

**Goal #4: Preschool Expansion**

*Draft a plan to increase preschool participation for at-risk students. Similar to the full-day kindergarten report, include cost analysis and space requirements. The draft plan should also include research indicating the benefits of such a program.*

The plan was created and the improvements to the program made in the 2015-16 school year continue to be in operation this year. We have increased the enrollment by approximately 125 students since the creation of the plan.

**Goal #5: Potential Transportation Savings through Busing Schedule Changes**

*Report to the Board the impact and financial savings anticipated through moving D15 schools to a three-tier schedule. Compare and contrast the three-tier model to the current two-tier schedule. Propose a timeline for the changes. Implement if endorsed by the Board.*

Mike Adamczyk, Tom Bramley, and members of a task force met in the winter of 2016 to craft a report for the Board. The report was shared with the Board in March 2016. The recommendation was to keep the report as a future consideration after the Boundaries Task Force had completed its work and the Board of Education had decided on boundary changes. This goal is completed and remains an option for the Board to consider after a strategic plan is created and other future facility usage decisions have been made.

**Goal #6: Enhanced Student Extracurricular Opportunities**

*Identify a list of recommendations for increasing the overall school experiences of all students. Similar to the creation of a soccer program and the development of the mariachi bands, provide the board with a list of possible programs/opportunities that will be sensitive to the student population we serve and provide a richer overall experience for students.*

The following are enhancements to our extracurricular offerings to D15 students during the course of my contract:

- Winston Campus Junior High Community School  
Our community school continues to offer extracurricular programs to students.
- Capital One Coders Club  
During the first half of the 2016-2017 school year, Plum Grove and Sundling Junior High Schools worked in partnership with Capital One to provide 40 junior high students with the opportunity to participate in Capital One Coders Club. We will have more students participate in the spring.
- Museum of Science and Industry Partnerships  
Plum Grove Junior High joined Sundling Junior High School in the partnership with MSI, bringing curricular and programmatic additions to science instruction.
- Mariachi Bands
- Robotic Competitions with D211
- Young Entrepreneurs Club
- Soccer Teams Expanded to all 7th/8th graders
- Speech Festival at D211

Dr. Thompson noted items he would continue to work on over the next six months in coordination with incoming superintendent Dr. Laurie Heinz:

- Boundaries Task Force
  - Planning for the 2019-20 School Year
  - Assisting in the Superintendent Transition
- Controlled Access Discussion  
In an effort to provide enhanced safety and security, the Board of Education approved the development of bidding documents for the construction of controlled entrances at eleven District 15 schools. Once complete, all schools in the district will have controlled entrances for visitors.  
Currently, nine of District 15's twenty schools have entrances that limit a visitor's access to only the main office when entering the front doors. At eleven schools, the main office is not directly connected to the front vestibule. Architectural firm STR will now develop documents that will allow the district to solicit bids for the building modifications. Once bids are received, the board will be asked to vote to approve an identified vendor to complete the construction work. If approved, work will be completed during the summers of 2019 and 2020.
  - School Improvement Plan Presentations
    - Mary Beth Knoeppel—Lincoln Elementary School
    - Marilynn Smith—Winston Campus Elementary School

Both Lincoln and Winston Campus Elementary Schools provided the Board of Education with an update to their School Improvement Plans. It was noted that all District 15 schools have been working through a process called

“Data Wise,” which was developed by the Harvard Graduate School of Education. Data Wise supports educators in using collaborative data inquiry to drive continuous improvement of teaching and learning for all students.

After examining school data, Lincoln’s learner-centered focus is vocabulary and Winston’s focus is vocabulary within a math context. The schools developed five-step action plans to address the issues, including adjusting instructional practices and enhancing professional development opportunities.

The School Improvement Plan presentations for both Lincoln and Winston Campus Elementary Schools can be reviewed on the district’s website.

#### READING AND ACCEPTANCE OF MINUTES

Mr. Smolka made a motion, seconded by Mrs. Kain, that the minutes from the following meetings of the Board of Education be approved and placed on file:

- November 26, 2018, Special Board of Education Meeting and Executive Session;
- November 28, 2018, Special Board of Education Meeting and Executive Session; and the
- December 12, 2018, Regular Board of Education Meeting, as presented.

A roll call was held with the following results:

AYE: Annerino, Border, Kain, Khan, Smolka, Szczupaj, Wang

NAY: None

The motion carried.

#### ED-RED COUNCIL/LEGISLATION

Mr. Annerino reported that the legislature was not in session, so there was nothing to report at this time.

#### one-five FOUNDATION

Mrs. Kain announced that the 529 College Raffle, mimicking the “529 Plan—Saving for College” is well underway. Raffle tickets are being sold at a cost of \$100 apiece and each ticket purchased will earn one entry into the raffle. Only 529 tickets will be available for purchase. Half of the money raised through the raffle (up to \$26,450) will be retained by the one-five Foundation to further its work enhancing the classroom experience for District 15 students. The other half of the money raised (up to \$26,450) will be issued to the raffle winner with the intent that the winner creates or contributes to a “529 Plan,” an educational savings program with tax benefits meant to help families fund their child’s future college costs. It was noted that the raffle drawing will take place live at 5:29 p.m. on March 17, 2019, through the district’s Facebook page. Complete raffle rules, entry link, terms and conditions are available online.

#### FINANCE COMMITTEE

Mr. Border noted that there was nothing to report at this time, but would meet soon to discuss building updates.

#### EQUITY COMMITTEE

Mr. Khan noted that there was nothing to report at this time, however he is in touch with Dr. Edgar regarding implementation of possible solutions surrounding the results of the Student Achievement Report.

#### SUPERINTENDENT’S COMMUNICATION COMMITTEE

Dr. Thompson noted there was nothing to report at this time.

#### CITIZENS ADDRESS THE BOARD

Miguel Ruiz Herrera, resident of Palatine, addressed the Board regarding the proposal to rename Lake Louise Elementary School.

#### PERSONNEL REPORT

Mrs. Kain made a motion, seconded by Mr. Khan, to approve the January 9, 2019, Personnel Report, including the following recommendation:

1. Recommendation for termination: Michael Rempala, as recommended.

A roll call was held with the following results:

AYE: Border, Kain, Khan, Smolka, Szczupaj, Wang, Annerino

NAY: None

The motion carried. A copy of the Personnel Report is contained in the Official Minutes.

RESOLUTION AUTHORIZING THE RENAMING OF LAKE LOUISE ELEMENTARY SCHOOL TO SCOTT B. THOMPSON ELEMENTARY SCHOOL

Mr. Khan made a motion, (no second), to approve the Resolution Authorizing the Renaming of Lake Louise Elementary School to Scott B. Thompson Elementary School, as presented.

MOTION TO POSTPONE

Mr. Annerino made a motion, seconded by Mrs. Kain, to postpone the Resolution Authorizing the Renaming of Lake Louise Elementary School to Scott B. Thompson Elementary School, as presented, to provide time to obtain a cost analysis of the project and get feedback from the community. (No roll call vote taken.)

Mr. Border seconded Mr. Khan's original motion before discussion took place.

A roll call was held on the original motion with the following results:

AYE: Khan, Border

NAY: Kain, Smolka, Szczupaj, Wang, Annerino

The motion failed.

MOTION TO TABLE

Mr. Smolka made a motion, seconded by Mr. Annerino, to table the Resolution Authorizing the Renaming of Lake Louise Elementary School to Scott B. Thompson Elementary School, to the February 13, 2019, Board of Education meeting, as presented.

A roll call was held with the following results:

AYE: Khan, Smolka, Szczupaj, Wang, Annerino, Border, Kain

NAY: None

The motion carried.

ACCEPTANCE—FY2018 FINAL AUDIT

Mr. Border made a motion, seconded by Mr. Wang, for acceptance of the FY2018 Audit Report, as presented.

A roll call was held with the following results:

AYE: Khan, Smolka, Szczupaj, Wang, Annerino, Border, Kain

NAY: None

The motion carried. A copy of the FY2018 Annual Audit is on file in the Department of Business and Auxiliary Services.

RESOLUTION TO ESTABLISH A FISCAL YEAR AND PREPARE BUDGET

Mr. Smolka made a motion, seconded by Mr. Annerino, to approve the Resolution to Establish a Fiscal Year and Authorization to Prepare a Tentative Budget, as presented.

A roll call was held with the following results:

AYE: Smolka, Szczupaj, Wang, Annerino, Border, Kain, Khan

NAY: None

The motion carried. A copy of the resolution is contained in the Official Minutes.

SEMI-ANNUAL REVIEW OF CLOSED SESSION MINUTES (May 2017 – June 2018)

Mrs. Kain made a motion, seconded by Mr. Smolka, to approve Administration's recommendation for the release of the closed minute sessions, as presented.

The following closed session minutes will be approved for release: May 9, 2017 (Regular Meeting), and April 18, 2018 (Special Meeting).

A roll call was held with the following results:

AYE: Szczupaj, Wang, Annerino, Border, Kain, Khan, Smolka

NAY: None

The motion carried.

BID AWARD—FILTERS (19-011)

Mr. Khan made a motion, seconded by Mr. Border, to award the contract for the Filters Bid (19-011), to Chicago Filter Supply, Elk Grove Village, IL, for a total amount of \$27,600.02, as recommended. The award is based on lowest vendor meeting bid specifications.

A roll call was held with the following results:

AYE: Wang, Annerino, Border, Kain, Khan, Smolka, Szczupaj

NAY: None

The motion carried. A copy of the bid summary is on file in the Department of Business and Auxiliary Services.

BID AWARD—CONVECTION OVENS (19-012)

Mr. Annerino made a motion, seconded by Mr. Khan, to award the contract for the Convection Ovens Bid (19-012), to Douglas Equipment, Bluefield, WV, for a total amount of \$50,950.20, as recommended. The award is based on lowest vendor meeting bid specifications.

A roll call was held with the following results:

AYE: Annerino, Border, Kain, Khan, Smolka, Szczupaj, Wang

NAY: None

The motion carried. A copy of the bid summary is on file in the Department of Business and Auxiliary Services.

BID AWARD—TRUCK RETROFIT (19-015)

Mr. Border made a motion, seconded by Mr. Khan, to award the contract for the Truck Refit Bid (19-015), to Sauber Manufacturing, Virgil, IL, for a total amount of \$26,906.00, as recommended. The award is based on lowest vendor meeting bid specifications.

A roll call was held with the following results:

AYE: Border, Kain, Khan, Smolka, Szczupaj, Wang, Annerino

NAY: None

The motion carried. A copy of the bid summary is on file in the Department of Business and Auxiliary Services.

IMEG CHANGE ORDER

Mr. Smolka made a motion, seconded by Mr. Wang, for the approval of the IMEG Change Order for an increase in the contract amount of \$15,500.00, to cover the cost of the additional designing and civil engineering services provided. In that the change order exceed ten percent (10%) of the original contract value of \$26,500.00, (approved November 8, 2017) to McClure Engineering, (now merged with IMEG), per Illinois Code it must be publicly bid, but exempt if the expenditure is considered an emergency. The expenditure qualified under the emergency exception, and administration is recommending the approval of this change order.

A roll call was held with the following results:

AYE: Kain, Khan, Smolka, Szczupaj, Wang, Border

NAY: None

The motion carried. A copy of the change order is on file in the Department of Business and Auxiliary Services.

CONSENT CALENDAR

Mrs. Szczupaj presented the consent calendar and asked if any Board member wished to have any items removed for separate consideration and vote. No items were removed.

Mrs. Wang made a motion, seconded by Mr. Annerino, for approval of the consent calendar, as presented.

A roll call was held with the following results:

AYE: Khan, Smolka, Szczupaj, Wang, Annerino, Border, Kain

NAY: None

The motion carried.

Copies of consent calendar Items A–F are contained in the Official Minutes. Item G is on file in the Department of Business and Auxiliary Services. Item H is on file in the Student Services Department.

- A. December 2018 Investment Report
- B. December 2018 Treasurer's Report
- C. December 2018 Report of Payroll Vouchers and Invoices
- D. November 2018 Activities Fund Report
- E. December 2018 Budget Report
- F. Disposals
- G. 2019–20 Student and Transportation Fees
- H. Placement Recommendation—North Cook Young Adult Academy
- I. Destruction of Executive Session Audio Recordings—February 2017

CORRESPONDENCE

Dr. Thompson reported that five (5) requests and four (4) responses to Freedom of Information Act requests were received last month.

ADJOURNMENT

There being no further business to come before this meeting, Mrs. Kain made a motion, seconded by Mr. Khan, for adjournment of the meeting.

The motion carried unanimously, and the meeting adjourned at 8:52 p.m.

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Lisa Beth Szczupaj, President  
Board of Education

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Anthony Wang, Secretary  
Board of Education