

MINUTES of the Regular Meeting of the Board of Education of Community Consolidated School District 15, Palatine, Cook County, Illinois, held on October 3, 2018.

A regular meeting of the Board of Education of Community Consolidated School District 15, Palatine, Cook County, Illinois, was held on October 3, 2018, at Walter R. Sundling Junior High School, 1100 N. Smith Street, Palatine, Illinois. Board members were notified by bulletin sent electronically on September 28, 2018.

ROLL CALL

President Szczupaj called the regular meeting to order at 7:00 p.m.

Board members physically present:

Frank J. Annerino	David Border
Barbara A. Kain	Zubair Khan
Michael Smolka	Lisa Beth Szczupaj
Anthony Wang	

Board member(s) physically absent:

None

Also present were Scott B. Thompson, Ed.D., superintendent of schools; Matthew J. Barbini, Ed.D., deputy superintendent of schools; Michael Adamczyk, SFO, chief school business official; Meg Schnoor, Ed.D., assistant superintendent for teaching and learning; Susan Gehring, assistant superintendent for student services; Lisa Nuss, assistant superintendent for personnel and human services; Morgan Delack, chief communication officer; June Becker, recording secretary; members of the administrative staff, members of the press, and others.

PLEDGE OF ALLEGIANCE—PLUM GROVE JUNIOR HIGH SCHOOL

Kerry Wilson, Ed.D., principal, Plum Grove Junior High School and students led the Board of Education in reciting the Pledge of Allegiance. The students were selected for their dedication, perseverance and teamwork at school.

RECOGNITION—PTA/PTSA PRESIDENTS

Stephanie Boucher and Betsy Gharagozlou, co-presidents, of the Northwest Suburban Council (NWSC) of PTA/PTSA - Illinois PTA District 37, introduced the Board of Education to the District 15 Parent Teacher Association (PTA) and Parent Teacher Student Association (PTSA) Presidents to personally thank them for their efforts and partnerships in making our children's (and their parents') educational experience a more positive one.

It was noted that PTA/PTSA presidents are a positive influence for our children and families. Their leadership motivates volunteers and persuades local decision-makers. They communicate with teachers and administrators, collaborate with community partners and associations, raise funds and awareness, provide much-needed programs for students and families, encourage reading and the arts, and much, much more. Because of these PTA/PTSA presidents, the children and schools in our community are more successful.

The Board recognized Stefanie Boucher and Betsy Gharagozlou, and the following PTA/PTSA officers for their work on behalf of District 15:

- Jeanette Harris, NWSC of PTA/PTSA Second Vice President
- Tricia Eckels, NWSC of PTA/PTSA Secretary
- Rachel Jordan, NWSC of PTA/PTSA Treasurer
- Gena Lewis, Central Road School PTA President
- Tracey Bobitz, Frank C. Whiteley School PTA President
- Melanie Santostefano and Renee True, Gray M. Sanborn School PTA Co-Presidents
- Laura Barnett, Hunting Ridge School PTA President
- Jennifer Krieg, Jane Addams School PTA President
- Katie Rozanski, Kimball Hill School PTA President
- Vicki Filipponio, Lake Louise School PTA President
- Amy Stojkovich, Lincoln School PTA President
- Kelly Lapetina, Marion Jordan School PTA President
- Valerie Lucas, Pleasant Hill School PTA President
- Maria Tambellini, Stuart R. Paddock School PTA President
- Heather Helmers and Yvonne Matsunaga, Thomas Jefferson School PTA Co-Presidents
- Amy Westphal and Maria Hall, Virginia Lake School PTA Co-Presidents
- Karolina Hamerski, Willow Bend School PTA President
- Mary Catherine Ritterbusch, Winston Campus Elementary PTA President
- Karen Steffler and Sherree Auge, John G. Conyers Learning Academy PTA Co-Presidents
- Stefanie Boucher and Michelle Chavez, Carl Sandburg Junior High PTSA Co-Presidents
- Jodi Roos, Plum Grove Junior High PTSA President

- Michelle Vermont, Walter R. Sundling Junior High PTA President
- Chrissy Trilling-Raices, Winston Campus Junior High PTA President

PRESENTATION—HARPER REFERENDUM

The following representatives from Harper College provided a synopsis of the college's rationale for putting a referendum question on the November 6, 2018, ballot: Michelé Smith, Ron Ally, and Kim Pohl. In a quest to prepare the community for the future, surveys, meetings, and presentations, afforded thousands of community members the ability to participate and help identify opportunities to fund three campus master plan priorities without raising taxes. Community members shared that Harper was critical in providing affordable education to keep the communities and local businesses competitive in a rapidly changing environment. The following three priorities were identified:

- Priority 1: Drive Economic Opportunity in Our Community (\$28.5 million)
- Priority 2: Educate for Today's High-Tech jobs (\$88.7 million)
- Priority 3: Maintain and Improve Campus Infrastructure (\$62.8)

Acting on the community's advice, Harper's Board of Trustees voted to place a \$180 million bond proposal on the November 6, 2018, ballot to fund these priorities. It was noted that Harper's continued fiscal stewardship provides a unique opportunity to invest in our future. Details of the presentation can be found on the District's website contained in the agenda attachments for this meeting.

STUDENT ASSIGNMENT PLAN

Dr. Barbini presented the annual Student Assignment Plan to the Board of Education at its Oct. 3 meeting. The plan provides information about how teaching staff are allocated to meet the needs of the students enrolled in Community Consolidated School District 15.

As of September 14, 2018, Community Consolidated School District 15 had 12,354 students enrolled in preschool through 8th grade. Enrollment numbers have declined gradually over the last five school years. Resources are allocated to meet the needs of students through class-size targets established by the Board of Education as well as through statutory requirements for students eligible for special education and English Language Learner (ELL) services.

There are several classrooms across the district where enrollment is above board targets. However, on average, class sizes are below the board targets from kindergarten through 8th grade.

When schools are confronted with class sizes that are above targets established by the Board of Education at any grade level, the building principal works in conjunction with his/her staff to provide additional assistance to those classrooms utilizing existing building resources. This assistance frequently comes in the form of additional program assistant time being allocated into those classrooms.

It was noted that the enrollment update, in its entirety, was available for viewing on the District's website.

SUPERINTENDENT'S REPORT

It was noted that the October school improvement plan reports were put on hold for Plum Grove and Walter R. Sundling Junior High Schools. They will be rescheduled.

- Planning Commission Report

Dr. Thompson discussed the outcome of the Village of Palatine Planning Commission Meeting held on October 2, 2018. The commission reviewed the district's petition to obtain special usage (education, full-day kindergarten) for the retail space previously known as Home Goods on Rand Road in the Park Place Shopping center. Commissioners asked the district to provide more detailed answers regarding certain details of the plan before holding a public hearing on the proposal November 6, 2018. The Plan Commission will eventually offer a recommendation to the Palatine Village Council, who will then vote on whether the space could be used as a school.

- B.W.P. and Associates Consultants Update

Dr. Thompson provided an update on the superintendent search currently in progress. On September 25, 2018, consultants from B.W.P. and Associates, met with focus groups across the district to discuss qualities and priorities the various stakeholder groups would like to see embodied in the new superintendent. Additionally, an electronic survey went out to capture more opinions, enabling a profile to be created of what the community would like to see in its next school superintendent. Applicants will then be screened matching these characteristics with six chosen to go on to the interview process, scheduled for November 10, 2018.

- Bussing

Dr. Thompson noted that the District is experiencing difficulties recruiting program assistants, bus drivers, and nutrition services staff. While this can be problematic in all areas, it is particularly daunting in the area of bus drivers. Frustrating for parents, students, and educators, transportation is doing their best to keep up with the demand by both covering with extended staff and doubling up of routes. Continuing to work through the shortage of bus drivers, current employees who drove busses in the past are being utilized as much as possible. Further, the

possibility of training of head custodians, custodians, and maintenance workers to help subsidize this effort is under consideration, while recruitment of new drivers is an ongoing endeavor. It was noted that contracting an outside bus firm is not possible, due to shortages throughout the industry.

- School Safety

Dr. Thompson reported that school safety is an ongoing necessity of district operations. Dr. Barbini and the Safety Committee meet regularly to review all safety procedures for their effectiveness and timeliness. This committee, made up of representatives from Police and Fire Departments, Homeland Security, administration, parents, teachers and students alike, is dedicated to the importance of safety first and foremost.

Dr. Thompson shared his idea regarding the utilization of retired police officers and their possible placement in the schools as experienced sources of protection and security. As retired police officers, they are, by law, able to carry/keep weapons on their person even in within a school, and would be a dutifully trained asset to school safekeeping. Over and above the reinforcement of entrances, these skilled police officers, placed in each of our schools, would be a layer of security that their experience and intuitiveness provides them. Placed in the roll of office clerical (union paid, health insurance, and pension benefits), they would be front line for anyone entering the building. In addition, an extra stipend could be considered due to the nature of their work. Dr. Thompson reiterated that he was putting the thought out there for consideration. Further discussion on this topic, would take place at the November 14, 2018, Board of Education meeting.

It was noted, that this position differs from School Resource Officers (SRO) in our junior high schools. They are uniformed active duty officers, whereas the placement in the elementary buildings would be a plain clothes school employee, with a concealed carry firearm. The configuration of this position could be constructed to meet our needs, should it go forward.

- Boundaries Task Force

Dr. Thompson shared an accounting of the Boundaries Task Force meeting held on September 27, 2018. Of the more than 220 community members applied, co-chairs Sid Amman and Nipesh Patel selected 37 individuals from across the district to begin the work of examining our current boundaries and proposing possible solutions for the future. Dr. Thompson explained that although the district's overall enrollment was down, enrollment was going up at four schools (Pleasant Hill, Plum Grove, Hunting Ridge, and Willow Bend), causing capacity concerns. He further noted that 22% of the district's student body lives in northeast Palatine where there is no school nearby, complexing the boundary issue.

An online survey will be distributed for input from stakeholders, with the group reviewing the survey data at their next meeting. While no firm timeline is in place for if and when the school boundaries might change, the task force's main goal would be to provide the Board of Education with at least three recommendations for boundary adjustments. The decision could then be made by the board.

READING AND ACCEPTANCE OF MINUTES

Mr. Smolka made a motion, seconded by Mr. Annerino that the minutes from the following meetings of the Board of Education be approved and placed on file:

- September 12, 2018, Finance Committee Meeting, and the
- September 12, 2018, Regular Board of Education Meeting, as presented.

It was noted that all board members were not present at the Finance Committee meeting, but were voting on the minutes formulated by the two members on the committee. It was determined that a full vote could still be taken, as members of the board, committee meeting information was provided in a true and factual manner.

A roll call was held with the following results:

AYE: Annerino, Border, Kain, Khan, Smolka, Szczupaj, Wang

NAY: None

The motion carried.

ED-RED COUNCIL/LEGISLATION

Mr. Annerino noted that elections are coming up and there was nothing to report at this time.

one-five FOUNDATION

Mrs. Kain noted that both Motorola and Northrup Grumman Corporations had each awarded District 15 schools \$5,000.00 in grant funds, creating two new teams in the district. She noted that so far seven schools have applied for grant monies to set up FIRST Lego League teams and compete this December 2018. This year's theme is "Into Orbit" has schools very excited to start the process of planning, programming, and building their robots.

FINANCE COMMITTEE

Mr. Border reported they had not met since the last meeting and there was nothing to report at this time.

EQUITY COMMITTEE

Mr. Khan noted there was nothing to report at this time. After last month’s presentation, the committee will follow up shortly.

REVIEW OF ILLINOIS ASSOCIATION OF SCHOOL BOARDS (IASB) 2018 RESOLUTIONS COMMITTEE REPORT

The Board agreed to review the list of Illinois Association of School Boards’ (IASB) Legislative Committee Resolutions/Recommendations to be endorsed and/or opposed by District 15 Board members and administrators at the annual meeting of the IASB Delegate Assembly to be held on November 17, 2018, in Chicago. Mr. Khan volunteered to once more represent the district at the conference. Board members could direct any comments or concerns, in regard to the resolutions, to Mr. Khan, who would be voting at the delegate session.

SUPERINTENDENT’S COMMUNICATION COMMITTEE

Dr. Thompson noted they had not met since the last meeting and there was nothing to report at this time.

CITIZENS ADDRESS THE BOARD

Herb Rodriguez, resident of Palatine, addressed the Board regarding the improvement of school security.
Theresa Greinig, resident of Palatine, addressed the Board regarding student safety in schools.
Jennifer Figurelli, resident of Palatine, addressed the Board regarding the Park Place full-day kindergarten option.

PERSONNEL REPORT

Mr. Border made a motion, seconded by Mr. Khan, to approve the October 3, 2018, Personnel Report, including the following recommendations:

- 1. Recommendation for termination of Becky Gunger, and
- 2. Recommendation for termination of Jessica Mercado, as presented.

A roll call was held with the following results:

AYE: Border, Kain, Khan, Smolka, Szczupaj, Wang, Annerino
NAY: None

The motion carried. A copy of the Personnel Report is contained in the Official Minutes.

AMENDMENT TO PURCHASE AGREEMENT THAT EXTENDS THE DUE DILIGENCE PERIOD BY THIRTY DAYS

Mr. Annerino made a motion, seconded by Mr. Khan, to approve First Amendment to the Real Estate Purchase Agreement Dated June 6, 2018, Between the Board of Education of Community Consolidate School District No. 15, and Park Place, LLC, as presented.

A roll call was held with the following results:

AYE: Kain, Khan, Smolka, Szczupaj, Wang, Annerino, Border
NAY: None

The motion carried. A copy of amendment is contained in the Official Minutes.

BID AWARD—CUSTODIAL CLEANING SUPPLIES (19-005)

Mrs. Kain made a motion, seconded by Mr. Smolka, to award the contract for the Custodial Cleaning Supplies Bid (19-005), to the following six (6) companies in the amounts listed:

1. All American Poly, Piscataway, NJ	\$ 7,270.00
2. Boelter Companies, Chicago, IL	\$ 19,052.20
3. Central Poly Bag Corp., Chicago, IL	\$ 7,350.00
4. Chemcraft, Linden, NJ	\$ 18,955.50
5. Supply Works, Lombard, IL	\$181,333.10
6. Warehouse Direct, Des Plaines, IL	\$ 54,342.20

for a total expenditure of \$288,303.00, as recommended. Recommendations are based on low bid vendors meeting bid specifications.

A roll call was held with the following results:

AYE: Khan, Smolka, Szczupaj, Wang, Annerino, Border, Kain
NAY: None

The motion carried. A copy of the bid summary is on file in the Department of Business and Auxiliary Services.

BID AWARD—ROCK SALT AND TRIPLE MELT (19-006)

Mr. Wang made a motion, seconded by Mr. Border, to award the contract for the Rock Salt and Triple Melt Bid (19-006), to ConServ FS, Wauconda, IL, in the amount of \$52,760.00, as recommended.”

A roll call was held with the following results:

AYE: Smolka, Szczupaj, Wang, Annerino, Border, Kain, Khan

NAY: None

The motion carried. A copy of the purchase invoice is on file in the Department of Business and Auxiliary Services.

CONSENT CALENDAR

Mrs. Szczupaj presented the consent calendar and asked if any Board member wished to have any items removed for separate consideration and vote. No items were removed.

Mr. Khan made a motion, seconded by Mr. Smolka, for approval of the consent calendar, as presented.

A roll call was held with the following results:

AYE: Szczupaj, Wang, Annerino, Border, Kain, Khan, Smolka

NAY: None

The motion carried.

Copies of consent calendar Items A–F are contained in the Official Minutes. Item G is on file in the Department of Technology Services. Item H is on file in the Department of Business and Auxiliary Services. Item I is on file in the Department of Student Services. Item J is on file in the Department of Instruction.

- A. September 2018 Investment Report
- B. August and September 2018 Treasurer’s Report
- C. September 2018 Report of Payroll Vouchers and Invoices
- D. July and August 2018 Activities Fund Report
- E. August and September 2018 Budget Report
- F. Disposals
- G. Purchase Request—School Studio MacBook Pro Equipment
- H. STR Partners Proposal—Summer 2019 Life Safety Improvements
- I. Nonpublic Facility Placement Contract—Camelot Therapeutic, Mt. Prospect
- J. Title I Schoolwide Plans
- K. Destruction of Executive Session Audio Recordings—November 2016

CORRESPONDENCE

Dr. Thompson noted that there were no requests or responses for information under the Freedom of Information Act during the past month.

ADJOURNMENT

There being no further business to come before this meeting, Mr. Wang made a motion, seconded by Mr. Annerino, for adjournment of the meeting.

The motion carried unanimously, and the meeting adjourned at 8:55 p.m.

Lisa Beth Szczupaj, President
Board of Education

Anthony Wang, Secretary
Board of Education