

MINUTES of the Regular Meeting of the Board of Education of Community Consolidated School District 15, Palatine, Cook County, Illinois, held on August 15, 2018.

A regular meeting of the Board of Education of Community Consolidated School District 15, Palatine, Cook County, Illinois, was held on August 15, 2018, at Walter R. Sundling Junior High School, 1100 N. Smith Street, Palatine, Illinois. Board members were notified by bulletin sent electronically on August 10, 2018.

ROLL CALL

President Szczupaj called the regular meeting to order at 7:00 p.m.

Board members physically present:

Frank J. Annerino	David Border
Barbara A. Kain	Zubair Khan
Michael Smolka	Lisa Beth Szczupaj
Anthony Wang	

Board member(s) physically absent:

None

Also present were Scott B. Thompson, Ed.D., superintendent of schools; Matthew J. Barbini, Ed.D., deputy superintendent of schools; Michael Adamczyk, SFO, chief school business official; Meg Schnoor, Ed.D., assistant superintendent for teaching and learning; Susan Gehring, assistant superintendent for student services; Lisa Nuss, assistant superintendent for personnel and human services; Morgan Delack, chief communication officer; June Becker, recording secretary; members of the administrative staff, members of the press, and others.

PLEDGE OF ALLEGIANCE—SPACE CAMP SCHOLARSHIP RECIPIENTS

The Pledge of Allegiance was led by students Valeria and Carolina, who attended Space Camp through the generosity of the Northrup Grumman Space Camp Scholarship program. Thanks to the Northrup Grumman Corporation, these two District 15 students had the experience of a lifetime at Space Camp in Huntsville, Alabama this month. They earned a scholarship to attend the camp based upon academic performance in school and interest in science and space. Willow Bend Elementary School teacher Julie Goostree also attended Space Camp with the students. The group had a wonderful time, learning about the NASA program and meeting new friends. Both Valeria and Carolina said their experience at Space Camp would influence their school course selections and future career paths.

PUBLIC HEARING ON THE ADOPTION OF THE FY2019 TENTATIVE BUDGET

Call to Order

Mr. Wang made a motion, seconded by Mr. Smolka, to open the public hearing on the Adoption of the FY2019 Tentative Budget.

A roll call was held with the following results:

AYE: Annerino, Border, Kain, Khan, Smolka, Szczupaj, Wang

NAY: None

The motion carried.

Board President Szczupaj announced that the public hearing on the Adoption of the FY2019 Tentative Budget was now open. The hearing opened at 7:06 p.m.

Report

The Board of Education held a public hearing related to the tentative fiscal year 2019 budget. Mr. Adamczyk reviewed the proposed 2018-19 budget, which was first presented at the Board's June 6, 2018, Board of Education meeting.

Mr. Adamczyk noted that no changes have been made to the budget at this time and that because of the state's new Evidence-Based Funding Model, an additional \$394,636.85 in revenue would be added to this year's budget, bringing the total state contribution to \$16.515 million. Additionally, the Business Office and the Human Resources Department are finalizing the budget allocation for the Program Assistants and continue to onboard certified staff. These adjustments will be presented to the board at the September 12, 2018, Board of Education meeting, prior to a vote on its formal adoption. The entire tentative budget presentation can be viewed online, through the district's website.

Public Comment

Mrs. Szczupaj asked if anyone wished to comment on or had any questions related to the Adoption of the FY2019 Tentative Budget. No one responded.

Adjourn Public Hearing

Mr. Smolka made a motion, seconded by Mr. Wang, to adjourn the public hearing on the Adoption of the FY2019 Tentative Budget.

A roll call was held with the following results:

AYE: Annerino, Border, Kain, Khan, Smolka, Szczupaj, Wang

NAY: None

The motion carried. The public hearing was closed at 7:15 p.m.

PUBLIC HEARING ON THE INTERFUND TRANSFERCall to Order

Mr. Smolka made a motion, seconded by Mrs. Kain, to open the public hearing on the Interfund Transfer Resolution.

A roll call was held with the following results:

AYE: Border, Kain, Khan, Smolka, Szczupaj, Wang, Annerino

NAY: None

The motion carried.

Board President Szczupaj announced that the public hearing on the Interfund Transfer Resolution was now open. The hearing opened at 7:15 p.m.

Report

The Board of Education held a public hearing related to an Interfund Transfer Resolution. Annually the District transfers funds between \$1.5 million and \$3.5 million from the Operations and Maintenance Fund to the Capital Projects Fund. This year the district needed to transfer \$4.5 million from the Education Fund to the Operations and Maintenance Fund. The transfer from Operations and Maintenance Fund to the Capital Project Fund in the 2018–19 school year would be \$8,250,000. The School Code requires the Board to hold a public hearing authorizing an interfund transfer from the Education Fund prior to the Board action formally authorizing the transfer. A resolution was passed at the June 6, 2018, Board of Education meeting setting the hearing date.

Administration recommends the Board adoption of the resolution which formally approves the transfer of \$4.5 million from the Education Fund to the Operations and Maintenance Fund.

The Interfund Transfer Resolution was considered and voted upon later in the meeting.

Public Comment

Mrs. Szczupaj asked if anyone wished to comment on or had any questions related to the Interfund Transfer Resolution. No one responded.

Adjourn Public Hearing

Mr. Khan made a motion, seconded by Mr. Border, to adjourn the public hearing on the Interfund Transfer Resolution

A roll call was held with the following results:

AYE: Border, Kain, Khan, Smolka, Szczupaj, Wang, Annerino

NAY: None

The motion carried. The public hearing was closed at 7:17 p.m.

RECOGNITION—D15 PHYSICAL EDUCATION STAFF BY AMERICAN HEART ASSOCIATION

Emilie Molidor, representative of the American Heart Association (AHA), recognized our District 15 physical education staff members for their efforts in fundraising over \$61,000 for the charitable organization. The amount of money raised was the equivalent of 1,226 lives saved, according to AHA. The money goes to research, public awareness, and more. The most popular form of fundraising for AHA in District 15 schools is the Jump Rope for Heart program.

SUPERINTENDENT'S REPORT

- Recognition of Ralph Hettich

The Board congratulated Walter R. Sundling Junior High School night custodian, Ralph Hettich, on his retirement, after 44 years of service to District 15. Ralph was recognized for his efforts in setting up the board room for each meeting during his tenure at Walter R. Sundling Junior High. To further recognize Ralph's contributions to the school, Principal Jason Dietz dedicated a hallway after Ralph, calling it, "Hettich Hallway."

- School Improvement Plan Presentations

Dr. Thompson noted that the Board heard reports from each school last school year, giving members an idea of the uniqueness of each school and a glimpse into some of the programs occurring in these schools that would not typically be seen during a brief visit. Dr. Thompson stated that this school year, each school principal will be

making a presentation about their school's improvement plan (SIP). The principals will highlight the data analysis that the staffs undertook, and the corresponding action items to improve that data.

Thomas Edgar, Ph.D., executive director, assessment, accountability, and programs, shared a presentation on the structure of the SIP that each school is expected to employ, and what board members can anticipate hearing from each principal at future meetings. The school improvement presentation can be viewed online, through the district's website. Dr. Edgar then responded to inquiries from the board.

- **First Day of School Update**

Dr. Thompson provided an update on the first day of school across the district. He noted that things ran smoothly and it was a great start to the new school year. Administrators were on hand at the schools to welcome both students and staff. There were very few issues throughout the day, even the rain held off until after students were dismissed.

- **Summer 2018 Construction Update**

Mr. Adamczyk and Craig Phillips, manager, environmental services, provided an overview of the construction work accomplished Summer 2018 within the District. Among the multitude of projects completed there were:

- Frank C. Whiteley Elementary School – curtain walls (outside) with brightly colored façade
- Plum Grove Junior High School – curtain walls (outside) with sophisticated finishes, ventilation system
- Pleasant Hill Elementary School – carpeting
- Winston Campus Junior High School – front office renovations
- Conyers Learning Academy – paving/parking spaces
- Walter R. Sundling Junior High School, Carl Sandburg Elementary School, and Winston Campus – Science Technology Engineering and Mathematics (STEM) Lab updates/realignment
- Carl Sandburg Elementary School and Thomas Jefferson Elementary School – updated special education rooms

Mr. Adamczyk and Dr. Thompson thanked both the superb in-house staff and construction crew for their tireless efforts to ready the buildings for the start of school.

- **Full Day Kindergarten Building Update**

Staying within the timeframe for the due diligence period, the district is hoping to file a special usage request submission to the Village of Palatine regarding the Park Place property acquisition/usage. The board approved a purchase agreement for Park Place Shopping Center store front property at the June 6, 2018, Board of Education meeting. Dr. Thompson stated that the district was in the process of finalizing documents to go to the village's zoning board to present our case and then possibly move to the village council for final consideration. If the village approves the proposed special use, the school board could potentially start to consider the options of either renovating some of its schools to accommodate more students for full-day kindergarten, or take over the Park Place space to house a future early childhood or full elementary school, as early as October 1, 2018.

- **Boundaries Update**

Dr. Thompson noted that the District's overall enrollment has decreased by about 500 students over the last five years. However, there are four schools where the trend is just the opposite: Pleasant Hill, Hunting Ridge, and Willow Bend Elementary Schools and Plum Grove Junior High School, have all seen significant increases. He noted that Dr. Barbini would be presenting a student enrollment update at the September 12, 2018, Board of Education meeting outlining these burgeoning areas and what solutions are being implemented to address these areas of concern. Further, the boundary consultant company has been provided with all the data they need to provide us with up to five possible solutions for redrawing the boundaries for the Board to consider. Additionally, an invitation would be going out in the next few weeks to invite people to participate in a Boundary Committee. The consultants are supplying the district with software by which one can go in and actually manipulate boundaries and class sizes to view the possible outcomes for both particular schools and their neighbors. The committee could provide direction, workers, and possibly as many as three options in addition to those of the consultant company for the Board to consider going forward. Ideally, the committee would consist of various stake holders and representatives from as many different sectors of the community as possible, and meet the end of September 2018. Boundary software is expected to go live late October to November 2018.

- **Infinite Campus Rollout**

Dr. Thompson provided an update on the Infinite Campus rollout. He noted that as with any software conversion, there are always some difficulties with a data base the size of the district. While the rollover had been considered for mid-year, it has since been reconsidered to be publicly debuted for the start of the 2019–20 school year. It gives all parties involved time to prepare and update current information to be the most accurate as possible. This would also enable staff to receive training, practice in smaller areas (i.e. junior high scheduling) throughout the year, make updates behind the scenes, and ultimately roll out Fall 2019 for all parents and staff to use.

- Superintendent Search Update
Dr. Thompson noted that BWP and Associates, the executive search firm for the superintendent search, are accepting applications at this point for the board to consider down the road. A draft schedule of potential dates to interview candidates was provided. After some discussion, it was the consensus of the board to meet on Saturday, December 8, 2018, for final interviews.

READING AND ACCEPTANCE OF MINUTES

Mr. Wang made a motion, seconded by Mr. Khan that the minutes from the following meetings of the Board of Education be approved and placed on file:

- June 4, 2018 Special Board of Education Meeting, and the
- June 6, 2018 Regular Board of Education Meeting, as presented.

A roll call was held with the following results:

AYE: Kain, Khan, Smolka, Szczupaj, Wang, Annerino, Border

NAY: None

The motion carried.

ED-RED COUNCIL/LEGISLATION

Mr. Annerino reported that the establishment of a Tax Increment Financing (TIF) Reform Task Force, as part of the new Evidence-Based Funding formula, recently released its report. The Task Force was charged with reviewing the benefits and costs of TIF districts, the interaction between TIF law and school funding, the expenditure of TIF funds, and the expenditure of TIF surplus funds. The Task Force held meetings in which representatives from local governments, education, private industry, nonprofit entities, and the economic development community provided testimony. Two recommendations resulting from the submitted report included: joint review board to approve TIFs, and weighted voting based upon the tax district's percentage of total property tax raised. Additionally, he noted that if there are students added due to a TIF area being redeveloped, there would be funding consideration given to the receiving district.

Separately, Mr. Annerino noted the Supreme Court ruling with regard to employees having to pay union dues. Basically, it was found to be unconstitutional to make employees pay fair share fees, this must be a voluntary withdrawal from their paychecks. Going forward the district would receive a list from the unions of those employees requesting dues to be withdrawn.

one-five FOUNDATION

Mrs. Kain noted there was nothing to report at this time.

FINANCE COMMITTEE

Mr. Border noted there was nothing to report at this time.

EQUITY COMMITTEE

Mr. Khan reported that the Equity Committee met recently to review the presentation that would be brought to the Board at the September 12, 2018, Board of Education meeting. The presentation would be an assimilation of many facets of student/school data, supporting the committee's findings and recommendations.

BOARD POLICY—FIRST READING

The following board policies were up for initial evaluation by the board:

- 4:140 Waiver of Student Fees
- 6:120 Education of Children with Disabilities
- 6:230 Library Media Program
- 6:240 Field Trips
- 6:250 Community Resource Persons and Volunteers

No discussion took place. The above policies will be updated and brought back for second reading at the September 12, 2018, Board of Education meeting, for final review and/or approval.

SUPERINTENDENT'S COMMUNICATION COMMITTEE

Dr. Thompson noted that an invitation had been sent out for the next Superintendent's Communication Committee meeting, scheduled for August 28, 2018. Discussion would include: an evaluation on how the year went, and what plans are ahead for the upcoming year, as far as communications are concerned. Dr. Thompson noted the wonderful job that Mrs. Delack had done her first year with the district and the high expectations for this school year.

Mrs. Delack addressed the success of the district's new mobile application that debuted recently. Families have embraced the latest student information technology available to them and it has been impressively widely used in its brief existence to this point. While there have been a few hiccups, she noted there had been over 10,000 views on the app to date.

Additionally, a new automated phone system was put into place at the schools, calling families when a student absence occurs, making it a highly effective tool for schools to assure their students' safety.

Dr. Thompson also noted that the District 15 Website Redesign was selected as a winner of the 2018 Illinois Chapter of the National School Public Relation Association's Communications Contest. He congratulated Mrs. Delack, Sandy Cramer, web and print specialist, and June Becker, senior executive assistant, for their work achieving this goal.

CITIZENS ADDRESS THE BOARD

No citizens addressed the Board at this meeting.

PERSONNEL REPORT

Mr. Smolka made a motion, seconded by Mr. Annerino, to approve the August 15, 2018, Personnel Report, including the following recommendations:

1. Recommendation for termination: Steven Bergquist.

A roll call was held with the following results:

AYE: Khan, Smolka, Szczupaj, Wang, Annerino, Border, Kain

NAY: None

The motion carried. A copy of the Personnel Report is contained in the Official Minutes.

APPROVAL OF ILLINOIS ASSOCIATION OF SCHOOL BOARDS ANNUAL CONFERENCE REGISTRATION AND HOUSING

Mr. Smolka made a motion, seconded by Mr. Khan, to approve the associated costs (registration and housing) for the Illinois Association of School Boards Annual Conference attendees.

A roll call was held with the following results:

AYE: Smolka, Szczupaj, Wang, Annerino, Border, Kain, Khan

NAY: None

The motion carried.

PURCHASE OF THREE NEW VEHICLES UNDER THE STATE PURCHASING CO-OP AGREEMENT

Mrs. Kain made a motion, seconded by Mr. Annerino, to award the purchase of three (3) 2019 Ford F350 regular cab 4x4 pickups with 8 foot beds, through the State of Illinois Joint Purchasing Program to Bob Ridings, Inc. (Fleet Sales), Taylorville, IL, for a total cost of \$91,658.00, as recommended.

A roll call was held with the following results:

AYE: Szczupaj, Wang, Annerino, Border, Kain, Khan, Smolka

NAY: None

The motion carried. A copy of the bid summary is on file in the Department of Business and Auxiliary Services.

BID REJECTION—PLAYGROUND EQUIPMENT (19-001)

Mr. Smolka made a motion, seconded by Mr. Wang, to reject all bids for the Gray M. Sanborn Elementary School Playground Equipment (19-001), due to the misinterpretation of the scope of the bid by the majority of the six vendors who submitted bids, as recommended.

A roll call was held with the following results:

AYE: Wang, Annerino, Border, Kain, Khan, Smolka, Szczupaj

NAY: None

The motion carried.

BID AWARD—MUSICAL INSTRUMENTS (19-002)

Mr. Wang made a motion, seconded by Mr. Khan, to award the contract for Musical Instruments (19-002), to the following two vendors:

- | | | |
|----|--------------------------------------|-------------|
| 1. | Washington Music Center, Wheaton, MD | \$44,522.00 |
| 2. | Music & Arts, Fredrick, MD | 1,175.00 |

for a total bid award amount of \$45,697.00. The recommendation was based on the lowest vendor meeting bid specifications

A roll call was held with the following results:

AYE: Annerino, Border, Kain, Khan, Smolka, Szczupaj, Wang

NAY: None

The motion carried. A copy of the bid summary is on file in the Department of Business and Auxiliary Services.

PURCHASE REQUISITION/INVOICE—STUDENT INFORMATION SYSTEM (TYLER SIS K12) ANNUAL SUPPORT AND MAINTENANCE AGREEMENT

Mrs. Kain made a motion, seconded by Mr. Annerino, to approve the purchase requisition to Tyler Technologies in the amount of \$57,647.04, for the purchase of the annual support services required to operate and maintain our student information system as stipulated in the original contract with Tyler SIS K12, as recommended.

A roll call was held with the following results:

AYE: Kain, Khan, Smolka, Szczupaj, Wang, Annerino, Border

NAY: None

The motion carried. A copy of the purchase invoice is on file in the Department of Business and Auxiliary Services.

RESOLUTION OF THE BOARD OF EDUCATION OF CCSD 15, COOK COUNTY, ILLINOIS, AUTHORIZING AN INTERFUND TRANSFER

Mr. Khan made a motion, seconded by Mr. Border, to approve the Resolution of the Board of Education of Community Consolidated School District No. 15, Cook County, Illinois, Authorizing An Interfund Transfer in the amount of \$4.5 million from the Educational Fund to the Operations and Maintenance Fund, as recommended.

A roll call was held with the following results:

AYE: Border, Kain, Khan, Smolka, Szczupaj, Wang, Annerino

NAY: None

The motion carried. A copy of the resolution is contained in the Official Minutes.

CONSENT CALENDAR

Mrs. Szczupaj presented the consent calendar and asked if any Board member wished to have any items removed for separate consideration and vote. No items were removed.

Mr. Border made a motion, seconded by Mr. Smolka, for approval of the consent calendar, as presented.

A roll call was held with the following results:

AYE: Khan, Smolka, Szczupaj, Wang, Annerino, Border, Kain

NAY: None

The motion carried.

Copies of consent calendar Items A–F are contained in the Official Minutes. Items G and H are on file in the Department of Business and Auxiliary Services. Items I – W are on file in the Student Services Department. Item X is on file in the Department of Human Resources.

- A. June/July 2018 Investment Report
- B. June 2018 Treasurer's Report
- C. June/July 2018 Report of Payroll Vouchers and Invoices
- D. May 2018 Activities Fund Report
- E. June 2018 Budget Report
- F. Disposals
- G. Hazardous Areas Resolution
- H. ARC Environmental Change Order
- I. Nonpublic Facility Placement Contract—Parkland Preparatory Academy (2)
- J. Nonpublic Facility Placement Contract—Child's Voice (2)
- K. Nonpublic Facility Placement Contract—Cove School (3)
- L. Nonpublic Facility Placement Contract—New Connections Academy (2)
- M. Nonpublic Facility Placement Contract—Virtual Connections Academy
- N. Nonpublic Facility Placement Contract—Winston Knolls School
- O. Nonpublic Facility Placement Contract—Chicago Lighthouse, Childhood Development Center
- P. Nonpublic Facility Placement Contract—Joseph Academy (3)
- Q. Nonpublic Facility Placement Contract—Classroom Connections
- R. Nonpublic Facility Placement Contract—Arlyn Day School – Extended Day
- S. Nonpublic Facility Placement Contract—Arlyn Day School
- T. Nonpublic Facility Placement Contract—Keshet Day School
- U. Nonpublic Facility Placement Contract—Menta Academy Hillside (2)
- V. Nonpublic Facility Placement Contract—Metropolitan Preparatory Day School (2)
- W. Nonpublic Facility Placement Contract—Metropolitan Preparatory School – Extended Day
- X. Personnel Item—Substitute Rates
- Y. Destruction of Executive Session Audio Recordings – September 2016

CORRESPONDENCE

Dr. Thompson reported on nine (9) Freedom of Information Act requests and seven (7) response that were received and responded to last month.

ADJOURNMENT

There being no further business to come before this meeting, Mr. Wang made a motion, seconded by Mr. Khan, for adjournment of the meeting.

The motion carried unanimously, and the meeting adjourned at 8:17 p.m.

Lisa Beth Szczupaj, President
Board of Education

Anthony Wang, Secretary
Board of Education