

MINUTES of the Regular Meeting of the Board of Education of Community Consolidated School District 15, Palatine, Cook County, Illinois, held on February 21, 2018.

A regular meeting of the Board of Education of Community Consolidated School District 15, Palatine, Cook County, Illinois, was held on February 21, 2018, at Walter R. Sundling Junior High School, 1100 N. Smith Street, Palatine, Illinois. Board members were notified by bulletin sent electronically on February 16, 2018.

ROLL CALL

President Szczupaj called the regular meeting to order at 7:00 p.m.

Board members physically present:

Frank J. Annerino	David Border
Barbara A. Kain	Zubair Khan
Michael Smolka	Lisa Beth Szczupaj
Anthony Wang	

Board member(s) physically absent:

None

Also present were Scott B. Thompson, Ed.D., superintendent of schools; Matthew J. Barbini, Ed.D., deputy superintendent of schools; Michael Adamczyk, SFO, chief school business official; Meg Schnoor, Ed.D., assistant superintendent for teaching and learning; Lisa Nuss, executive director for personnel and human services; Morgan Delack, Chief Communication Officer; June Becker, recording secretary; members of the administrative staff, members of the press, and others.

Mrs. Szczupaj cited several occurrences of recent national events surrounding gun violence, and then held a moment of silence for the tragedy at Marjory Stoneman Douglas High School, Parkland, FL, that occurred the previous week. She stated that District 15 has worked very closely with our police and fire departments to craft/maintain safety plans that are comprehensive in keeping our students and staff safe. It was noted that regular drills are practiced in preparation for any unlikely event. While schools are a safe place for our children, work is continually done to review/update procedures to assure everyone's safety. Shortly, the District will be sharing aspects of the plans, above all noting that it is our top priority to keep students safe.

PLEDGE OF ALLEGIANCE

Melissa Sabatino, Willow Bend Elementary School principal, introduced the school's Earth Club students who were chosen to lead the pledge for their dedication to preserving and improving the environment. Teachers Mrs. Ewa Pitcher and Mrs. Joannie Thomas sponsor the club that is as diverse in its activities as it is in its membership. Their focus is preserving and appreciating the Earth, and they do that in many ways. Their collaboration with "Prairie Pete," a community volunteer, has equipped them to maintain and expand a patch of prairie adjacent to the school as well as plant a self-sustaining prairie garden in front of the school. They are active in recycling. Their current project is collecting dried markers to be returned to the Crayola Corporation to be turned into clean fuel. The members' distress over observing unopened food being discarded at lunch has resulted in a special collection unit for unused food that is delivered to a local homeless shelter. The Earth Club has touched every part of Willow Bend School and has also had an impact in the Willow Bend community.

- Reports from our Schools

Ms. Sabatino shared particulars about Willow Bend Elementary School. She noted that the school has about 630 students, up over ninety students these past four years, with an extremely diverse population, speaking thirty-four languages. They embrace their wonderful myriad of students, those born here, and those who hail from as far away as India, Eastern Europe, Bulgaria, Poland, and the Middle East, with all families making education a priority. Willow Bend works diligently to combine ESL students with their general education counterparts. Their traditions and rich cultures are shared via monthly assemblies, complete with portrayals of customs, language, and sharing of native foods. Both staff and students benefit greatly from the multiplicity within the school and celebrate it daily. They have taken hold of Steven Covey's *The 7 Habits of Highly Effective People* to providing all the students the keys to success in their lives inside and beyond school. This process begins with the staff applying those habits in their own lives, and then promoting authentic leadership opportunities to the students to understand and live them well. They have been strategic in folding the seven habits into Willow Bend's Positive Behavioral Interventions and Supports (PBIS) system. Other leadership opportunities available for the students include: Earth Club, Chess Club, Young Architects, FIRST Lego League, Amazing Greats (improv group), Problem Poppers (peer mentoring group), You're Not Alone (students supporting students), Intramurals, Office/Kindergarten/Bus Helpers, PBIS Student Newsletter, Techies, and Assembly Team. All are welcome to come by for a visit to this delightful school.

Jennifer Seaone, Lake Louise Elementary School principal, shared highlights about the school and its accomplishments. Lake Louise houses about 650 kindergarten through 6th grade students and 120 pre-school students, 49 certified staff, 17 support and custodial staff. Class configurations include general education, pre-school, bilingual and multiage classroom settings. Lake Louise's Green Team was honored last fall through the Those Who Excel Program. This Positive Behavioral Interventions and Supports (PBIS) team, analyzes data and make decisions about programs that best fit the needs of the students. The last three years they have strengthened their approach in the PBIS system. On a daily basis, they consider the following five attributes: persistence, resilience, empathy, optimism, and flexibility. Based on research, these are the mindsets that students need to be successful in their college and career readiness. The Respectables Team promotes these mindsets as well, encapsulating recognition and leadership goals. Lake Louise makes connecting families to school a priority, ensuring long term school success for its students. Extracurricular activities including chorus, intramurals, 2-ball Basketball Team, Media Club, The Respectables, and Student Council, many incorporated into the school day. Everything from the Extended Day Program, Bucket Band, to the partnership with Harper College, and the Spring Musical, make Lake Louise a warm and inviting environment for its students to grow both academically and culturally.

STUDENT RECOGNITION—DAUGHTERS OF THE AMERICAN REVOLUTION (D.A.R.)

Jason Klein, Ph.D., Winston Campus Junior High principal, introduced two students and their teachers to the Board of Education, who were selected as winners of this year's Daughters of the American Revolution (DAR) Essay contest titled "World War I: Remembering the War to End All Wars." Jillian K., an 8th grade student, was chosen as the Eli Skinner Chapter of the Daughters of the American Revolution contest top essay winner. Jillian wrote from the perspective of Helen, a young American living in 1914, reeling from the danger of the looming War and living in fear of the potential loss of her father. Nina D., a 7th grade student, was named the winner of the 7th grade DAR Essay contest. Nina's essay was a tribute to her own great-great-grandfather, who fought for the Austro-Hungarians in 1915. Both were congratulated on this wonderful honor.

RECOGNITION—2017 NATIONAL BOARD OF CERTIFIED TEACHERS

The Board of Education recognized three District 15 teachers for earning their certification with the National Board for Professional Teaching Standards in 2017:

- Stefanie Park, Winston Campus Junior High School, Reading Consultant Specialist
- Katie Dengler, Virginia Lake Elementary School, Instructional Coach
- Gabrielle Devlin, Jane Addams Elementary School, ESL Elementary

National Board Certification is an advanced teaching credential achieved upon successful completion of a voluntary assessment program designed to recognize effective and accomplished teachers who meet high standards. Dr. Thompson presented each of the teachers with the "Above and Beyond" pin from Board of Education.

PRELIMINARY STUDENT ASSIGNMENT PLAN FOR 2018–19

Dr. Barbini presented the preliminary 2018-19 Student Assignment Plan to the Board of Education. He noted that the preliminary plan shows a need for approximately 880 full-time teachers to begin the 2018-19 school year. It was noted that the plan is subject to change throughout the spring and summer months, as students move into and out of the school district before the start of the school year. The draft Student Assignment Plan was built upon on a number of assumptions including class-size targets established by the Board of Education as well as through statutory requirements for students eligible for special education and English Learner (EL) services. Input from each principal and central office administrator was, and will continue to be, taken into consideration in this important process. Enrollment will continue to be monitored and the Student Assignment Plan will be adjusted, if necessary, prior to it being presented to the Board of Education for finalization in October 2018.

It was noted that the full preliminary Student Assignment Plan was available online within the meeting's agenda attachments.

BUDGET GUIDELINES

Mr. Adamczyk presented the Budget Guidelines for 2018–19 to the Board of Education. He reported that the 2018-19 budget was developed to reflect the board's objective to provide for the education of all students of the district and the board's financial goal: to protect the financial integrity and fiscal responsibility of the district by developing, approving and operating a balanced budget.

Revenues for the district are anticipated to increase as a result of the 2.1 percent Consumer Price Index (CPI) for the year. The district could also receive additional funding from the State of Illinois, according to the newly adopted evidence-based funding model. The Illinois State Board of Education (ISBE) is still finalizing its calculations and expects to release each district's pro-rata share of additional money beginning in April. Any additional funding will be incorporated into the 2018-19 budget.

On the expenditures side, salary increases for certified, classified, administrative and exempt employees range from 2 percent to 2.27 percent in the 2018-19 school year. Capital expenditures are expected for building repairs and improvements to Frank C. Whiteley, Plum Grove, Conyers Learning Academy and Pleasant Hill.

It was noted that the full Budget Guidelines report was available online within the meeting's agenda attachments.

SUPERINTENDENT'S REPORT

- Tax Increment Financing (TIF) Development (Schaumburg)
Dr. Thompson reported on a meeting he attended with Dr. Daniel Cates, Superintendent, Township High School District 211, and Mr. Brian Townsend, Village Manager, Village of Schaumburg, held on January 30, 2018. He reviewed/clarified key items referenced in a recent Daily Herald article referencing the Motorola project. Afterward, he noted that two key ideas were raised by Dr. Cates and himself: 1) the idea of disbursements to the District (and other taxing districts) as the Village begins to take in larger amounts of taxes; and 2) the prospect of the Village honing and paring the list of residential buildings/sites to further limit the number of school-aged children that might reside in the area. The Village Manager stated that they have brainstormed in the areas of both possible uncommitted surplus funds disbursements and deed restrictions preventing school children residing in some area(s) of the development. Overall, while there was not a definitive statement regarding residency capacity, the Village engaged in good faith dialogue to hear ideas and agreed to meet again to continue the open exchange.
- Dual Language Update
Dr. Thompson provided an update on the dual-language program slated for launch for the 2018–19 school year. He noted that kindergarten registration had occurred for both bilingual and English-speaking students. The target for dual-language classes is three sections of full-day at Jane Addams and two at Winston Elementary Schools. An informal session for parents is scheduled for parents to learn more about the program, noting that registration is an on-going process. Lastly, training has been scheduled for March 20–21, 2018, to prepare dual-language staff for the launching of the program in the fall.
- Request for Proposals (RFP)–Executive Search Firm for Superintendent Search
Dr. Thompson reviewed a draft copy of the Request for Proposals (RFP) for Executive Search Firms to elicit proposals for completing the superintendent search process beginning in late summer of 2018. It was noted that once the Board has agreed on the content, the office will send the RFP to three firms that are most frequently employed by school boards in northern Illinois: School Exec Connect, BWP & Associates, and ECRA/HYA Superseaches. A date of June 4, 2018, has been tentatively set to interview the consultants from these firms.

READING AND ACCEPTANCE OF MINUTES

Mrs. Kain made a motion, seconded by Mr. Smolka that the minutes from the following meeting of the Board of Education be approved and placed on file:

- January 5, 2018 Special Meeting of the Board of Education Finance Committee; and the
- January 10, 2018 Regular Board of Education Meeting, as presented.

A roll call was held with the following results:

AYE: Annerino, Border, Kain, Khan, Smolka, Szczupaj, Wang

NAY: None

The motion carried.

ED-RED COUNCIL/LEGISLATION

Mr. Annerino reported that Governor Rauner's Budget Address included a proposal to shift the normal costs of the Teacher's Retirement System (TRS) from the state to local school districts. His plan would be to phase in the shift with 25 percent of the costs moved to school district budgets in each of the next four years. It was noted that this was unlikely to happen however. When the Illinois State Board of Education (ISBE) was working on the evidence based funding model, they found there were some issues with it. About 20 percent of the districts were unable to access some of the resources that went into the adequacy calculations, so updates were necessary (Senate Bill 444). The bill finally passed, enabling the ISBE to finish its work to allocate the appropriate amount of funds to all the districts.

one-five FOUNDATION

Mrs. Kain reported that the one-five Foundation enjoyed a very successful fundraising event Saturday, February 3, 2018, at D'Vine Wine in Palatine.

Additionally, she noted that the annual dueling pianos event was scheduled for Saturday, April 28, 2018, at Durty Nellies.

FINANCE COMMITTEE

Mr. Wang reported that the committee had not met and there was nothing to report.

EQUITY COMMITTEE

Mr. Khan reported that since the last meeting, the Equity Committee had met with Dr. Schnoor, Thomas Edgar, Ph.D., executive director, assessment, accountability, and programs; Cheryl Wolfel, Ed.D., executive director, second language programs; and others, regarding the concerns of the achievement gap. This Department of Instruction group would be reporting back to the board with their recommendations later in the school year. However, as they go through the process, members of the Equity Committee sit in on their benchmark meetings to understand what is going on and ask questions. Mr. Khan noted that he was confident that this brainstorming would make a difference going forward. He finished by outlining two main ideas: that the group is going into this project with the right perspective, considering all District 15 kids, regardless of their demographics at this point in time. The analysis would consider why any of them may not be performing or achieving at their best potential and how best to help them. Demographics may play a role later down the line. Secondly, Mr. Khan felt that they are preparing to identify concrete items/areas and transitioning them into suggestions/recommendations for future meetings.

SUPERINTENDENT'S COMMUNICATION COMMITTEE

Dr. Thompson reported that committee had not met since the last meeting. He noted however, that Mrs. Delack was preparing, with her staff, for the rollout of the District's new website, scheduled to debut in the near future.

CITIZENS ADDRESS THE BOARD

Jane Van Wolvlear, resident of Palatine, addressed the Board regarding cell phone usage/safety and community involvement.

Joe Sonnefeldt, resident of Mount Prospect, addressed the Board regarding the 27th District State Senate.

PERSONNEL REPORT

Mr. Khan made a motion, seconded by Mr. Wang, to approve the February 21, 2018, Personnel Report, including the following recommendations:

1. Recommendation for termination: Daniel Cocomise;
2. Recommendation for termination: Ron Major; and
3. Recommendation for termination: Deborah Martel.

A roll call was held with the following results:

AYE: Border, Kain, Khan, Smolka, Szczupaj, Wang, Annerino

NAY: None

The motion carried. A copy of the Personnel Report is contained in the Official Minutes.

APPROVAL OF RESIGNATION AGREEMENT

Mrs. Kain made a motion, seconded by Mr. Annerino, to approve the Resignation Agreement and General Release between the Board of Education of Community Consolidated School District 15, Cook County, IL, and Sue Ellen Patkunas, as presented.

A roll call was held with the following results:

AYE: Kain, Khan, Smolka, Szczupaj, Wang, Annerino, Border

NAY: None

The motion carried. A copy of the agreement is on file in the Department of Personnel and Human Services.

RATIFICATION OF THE EDUCATIONAL SUPPORT PERSONNEL ASSOCIATION (ESPA) COLLECTIVE BARGAINING AGREEMENT 2017–2022

Mr. Wang made a motion, seconded by Mr. Khan, to ratify the Educational Support Personnel Association (ESPA) Collective Bargaining Agreement 2017–2022, as presented.

Mrs. Szczupaj noted that achieving a mutually beneficial agreement was a bit of a journey this past year, noting that both sides advocated for their members/interests they represent. While that proved at times to be challenging for those involved, the two sides persevered. The trek has produced a successful collective bargaining agreement, establishing a working relationship between the Educational Support Personnel Association (ESPA), the Board of Education and administration. She noted that the contract was a balanced agreement, valuing both the ESPA members and protecting the interests of our citizens. Mrs. Szczupaj expressed appreciation for all the work that was done together to accomplish this task.

A roll call was held with the following results:

AYE: Khan, Smolka, Szczupaj, Wang, Annerino, Border, Kain

NAY: None

The motion carried. A copy of the agreement is on file in the Department of Personnel and Human Services.

APPROVAL OF BUDGET GUIDELINES 2018–2019

Mr. Border made a motion, seconded by Mr. Khan, to approve the Budget Guidelines for 2018–2019, as presented.

A roll call was held with the following results:

AYE: Smolka, Szczupaj, Wang, Annerino, Border, Kain, Khan

NAY: None

The motion carried.

BID AWARD—SCHOOL BUSES WITH DVR CAMERAS (18-009)

Mr. Khan made a motion, seconded by Mr. Smolka, to award the contract for the School Buses with DVR Cameras Bid (18-009), consisting of ten (10) used seventy-one (71) passenger buses to Midwest Transit Equipment, Kankakee, IL, for a total amount of \$734,2000.00. The recommendation was based on bid meeting preferred specifications.

Mr. Thomas Bramley, transportation director, replied to an inquiry as to how bus turnover was managed/maintained. It was noted that every year, approximately 10 newer buses are purchased to replace ten (10) of the oldest buses, averaging 10-13 years old, keeping the District's large (143) bus fleet relatively young.

A roll call was held with the following results:

AYE: Szczupaj, Wang, Annerino, Border, Kain, Khan, Smolka

NAY: None

The motion carried. A copy of the bid summary is on file in the Department of Business and Auxiliary Services.

BID AWARD—ASBESTOS ABATEMENT (18-012)

Mr. Wong made a motion, seconded by Mr. Annerino, to award the contract for the Asbestos Abatement Bid (18-012) to Arc Environmental, Chicago, IL, for a total amount of \$26,500.00, as recommended.

It was noted there was a lot of variation in bids. Mr. Adamczyk confirmed that the vendor was aware of the detailed bid specifications and that their bid was accurate.

A roll call was held with the following results:

AYE: Wang, Annerino, Border, Kain, Khan, Smolka, Szczupaj

NAY: None

The motion carried. A copy of the bid summary is on file in the Department of Business and Auxiliary Services.

RESOLUTION—EMERGENCY EXPENDITURE OF FUNDS FOR EDUCATIONAL SERVICE CENTER (ESC) FLOOD REPAIRS

Mrs. Kain made a motion, seconded by Mr. Khan, to approve the Resolution for the Emergency Expenditure of Funds for Educational Service Center (ESC) Flood Repairs, as presented. It was noted that board policy notates that expenditures over \$25,000.00, must be approved by the board.

Dr. Thompson noted that there is a Board policy that limits expenditures by administration without Board approval to amounts under \$25,000.00. Since the expenditures may exceed \$25,000.00 at this time, it would normally be required to bring those expenditures to the Board for approval. Due to the nature of the emergency, it was noted that costs may be incurred to get the building fully functioning, waiting for reimbursement from the District's insurance carrier. This resolution allows purchases over \$25,000.00, for this specific project only.

A roll call was held with the following results:

AYE: Annerino, Border, Kain, Khan, Smolka, Szczupaj, Wang

NAY: None

The motion carried. A copy of the resolution is contained in the Official Minutes.

CONSENT CALENDAR

Mrs. Szczupaj presented the consent calendar and asked if any Board member wished to have any items removed for separate consideration and vote. No items were removed.

Mr. Smolka made a motion, seconded by Mrs. Kain, for approval of the consent calendar, as presented.

A roll call was held with the following results:

AYE: Border, Kain, Khan, Smolka, Szczupaj, Wang, Annerino

NAY: None

The motion carried.

Copies of consent calendar Items A–F are contained in the Official Minutes. Item G is on file in the Department of Business and Auxiliary Services. Item H is on file in the Department of Instruction.

- A. January 2018 Investment Report
- B. January 2018 Treasurer's Report
- C. January 2018 Report of Payroll Vouchers and Invoices

- D. December 2017 Activities Fund Report
- E. January 2018 Budget Report
- F. Disposal(s)
- G. 2018–19 Student and Transportation Fees
- H. Title I Schoolwide Programs
- I. Destruction of Executive Session Audio Recordings—March 2016

CORRESPONDENCE

Dr. Thompson reported that five (5) Freedom of Information Act requests were received last month.

ADJOURNMENT

There being no further business to come before this meeting, Mr. Khan made a motion, seconded by Mr. Border, for adjournment of the meeting.

The motion carried unanimously, and the meeting adjourned at 8:36 p.m.

Lisa Beth Szczupaj, President
Board of Education

Anthony Wang, Secretary
Board of Education