

MINUTES of the Regular Meeting of the Board of Education of Community Consolidated School District 15, Palatine, Cook County, Illinois, held on January 10, 2018.

A regular meeting of the Board of Education of Community Consolidated School District 15, Palatine, Cook County, Illinois, was held on January 10, 2018, at Walter R. Sundling Junior High School, 1100 N. Smith Street, Palatine, Illinois. Board members were notified by bulletin sent electronically on January 5, 2018.

ROLL CALL

President Szczupaj called the regular meeting to order at 7:00 p.m.

Board members physically present:

Frank J. Annerino	David Border
Barbara A. Kain	Zubair Khan
Michael Smolka	Lisa Beth Szczupaj
Anthony Wang	

Board member(s) physically absent:

None

Also present were Scott B. Thompson, Ed.D., superintendent of schools; Matthew J. Barbini, Ed.D., deputy superintendent of schools; Michael Adamczyk, SFO, chief school business official; Meg Schnoor, Ed.D., assistant superintendent for teaching and learning; Susan Gehring, assistant superintendent for student services; Lisa Nuss, executive director for personnel and human services; Morgan Delack, Chief Communication Officer; June Becker, recording secretary; members of the administrative staff, members of the press, and others.

PLEDGE OF ALLEGIANCE

Patti Van Winkle, Central Road Elementary School principal, introduced the school's Lego League students who were chosen to lead the pledge for their dedication and passion to take on the challenge of thinking like engineers and scientists. Teachers Mr. Brents and Mrs. Garb coached these students, meeting during their lunch hours and after school together to program a robot to solve real world problems and missions.

- Reports from our Schools

Ms. Van Winkle shared particulars about the herself and Central Road School. Ms. Van Winkle grew up in District 15 attending Jane Addams, Virginia Lake, and Winston Campus Junior High; and also lives in the community. She has served the last seven years as an assistant principal with two and one-half years spent at Central Road. Central Road proudly serves 578 students, ranging from pre-school through grade 6. There are many academically diversified classrooms, including hosting the gifted program for nearby schools. Many clubs are available for students to enjoy: Lego Club, Science Technology Engineering Math (STEM) Program, and Green Ribbon Wolves (study energy efficiency/conservation). These groups, together with the Harper College Chemistry Club, Coding Bus, parent volunteers and staff, hosted a STEM Festival for students and families to enjoy. The Central Road PBIS Green Team reinforces the determination of all students to model responsibility, respectability, and good safety habits. The Student Leadership Team starts in morning announcements, model great choices, and redeem "Caught Being Good" (CBGs) tokens at its Wolfie Shop. This past December, an entire school assembly, featuring *Minute to Win It* activities, was enjoyed by all. A student/staff talent show is slated for January 26, 2018; everyone is invited to visit and see Central Road's enthusiasm at its best.

Tracey Wrobel, Kimball Hill Elementary School principal, shared some particulars about the school and herself with the audience. Ms. Wrobel noted she was in her seventh year as principal at Kimball Hill, and has been part of the District 15 family for twenty-three years. The school is home to 615 students serving pre-school through sixth grade, including ECDEC students, the LEAD program, and as a bilingual education site. Kimball Hill is in its second year of being a *Leader in Me* school, teaching Steven Covey's *The 7 Habits of Highly Effective People* to both teachers and students. She noted that students embrace their leadership abilities and hosted a Leadership Day, created and run by student leaders, exemplifying their use of their newly acquired skills at home, in school, and within the community. Kimball Hill is in its third year of the Blessings in a Backpack program; each week providing food over the weekend for the neediest of its students. Through the Kids Hope program and community partnerships, the staff was able to provided mentors for many students and sent home thirty-five complete Thanksgiving meals for families and over one hundred meals to families right before winter break. Ms. Wrobel noted that this is the start of the progression for many of these programs; they look forward to enhancing their work within the *Leader in Me* program, by seeking more ways to support families in the community. Additionally, they look forward to visits from the community to witness all of the wonderful things that happen at Kimball Hill.

VOLUNTEER RECOGNITION—BUEHLER YMCA

Paul Budin, coordinator, social work services, introduced representatives of the Buehler YMCA to the Board. He noted that the Buehler YMCA Holiday Gift program is a wonderful holiday program that matches generous YMCA donors with District 15 families in need. The Buehler YMCA has been collaborating with the district's Social Work department for the last several years, and this year, the program brought holiday cheer to approximately 150 families. After securing a U-Haul truck for transport, the YMCA staff delivered hundreds of gifts, to District 15 children ensuring their holidays were filled with a few presents and cheer.

The Board publicly recognized the following representatives of the YMCA who made the gift-giving possible and thanked them for their generosity and service: member experience director Sabine Fioretto, member development specialist Michelle Ewanio, and executive director Nick Baird.

RECOGNITION—AIMEE BRUNLEIB

Dr. Thompson and Bobbie Desprat, nutrition services director, introduced the Board to a staff member who exhibited exemplary care and kindness to a complete stranger, who later turned out to be a District 15 student.

District 15 Nutrition Services employee, Aimee Brunlieb, was walking her dog in Rolling Meadows this winter when she noticed someone sitting on the ground in obvious distress. She approached the young man and quickly realized he was a special needs student she would often serve lunch to at school. Aimee chose to stay with the boy, listening to why he was outside on the dark, cold evening. After explaining to Aimee that he was running away from home, she was able to calm him down and allow Aimee to walk him back home again.

Dr. Thompson presented Aimee with the Board of Education's "Above and Beyond" award pin in recognition of her outstanding efforts on behalf of someone in need.

SUPERINTENDENT'S REPORT

- **Superintendent's Goals Update**

Dr. Thompson reported on the progress that has been made toward his contractual goals, including a comprehensive review of the Superintendent Goals FY2018, Middle of the Year Update, as follows:

Goal #1: Full Day Kindergarten

Investigate and report to the Board on the financial cost and space requirements to implement full-day kindergarten. After the report is presented to the Board, if directed, work toward the creation of full-day kindergarten for all elementary students enrolling in District 15 schools.

The District continues to have inadequate space for considering full-day kindergarten for all children. We currently have 12 full-day programs for bilingual students (funded through our federal grant money). As a result of the 2017-18 Board Goals (nos. 4 and 5), work is ongoing to investigate implementation of full-day kindergarten, partially or completely in some/all schools. An examination of current classroom spaces and potential options for additions/moving ECDEC to non-school spaces is also occurring. This topic will be a discussion item at our upcoming community engagement sessions and is the focus of a task force chaired by Nipesh Patel and Sid Aman. The task force is working with Dr. Russell Walker, a consultant from Northwestern University's Kellogg School of Management. Dr. Walker will be providing expertise and offer an outsider's perspective on current and potential boundaries for consideration.

Goal #2: Academies

Develop a draft plan for the creation of academies throughout the District. Involve staff, parents, community members and students to provide input. The plan should have associated costs for each of the academies.

The concept of a dual-language school has been uniformly endorsed by the community as reflected in the Board's 4th goal. With guidance from Dual Language Education of New Mexico, District 15's program will be a two-way language immersion where students are taught literacy and curriculum in both Spanish and English beginning in kindergarten.

Dual Language will be available to incoming kindergarten students whose home school will be Jane Addams or Winston Campus Elementary in the 2018-19 school year. The district will consider expanding the program to additional school sites in future years depending upon parent interest, student enrollment and facility space.

The goal of the Dual Language program is to develop bilingualism, biliteracy, academic achievement, and cross-cultural competencies for students. More information about Spanish Dual Language will be presented to incoming Jane Addams and Winston Campus kindergarten parents during kindergarten registration on February 6, 2018. Ongoing updates will be provided to the Board and community throughout the next six months.

Goal #3: Curriculum Revision Schedule

Oversee the development of a schedule to update and maintain all curricula, ensuring students are receiving the best instruction in our schools. All components of the schedule should be researched based, aligned with state standards and include approximate costs.

This goal has been achieved. The curricular review cycle is operational and the many improvements to student learning have been shared with the Board at regular intervals.

Goal #4: Preschool Expansion

Draft a plan to increase preschool participation for at-risk students. Similar to the full-day kindergarten report, include cost analysis and space requirements. The draft plan should also include research indicating the benefits of such a program.

The plan was created, and the improvements made in the 2015–16 school year continue to be in operation this year.

Goal #5: Potential Transportation Savings through Busing Schedule Changes

Report to the Board the impact and financial savings anticipated through moving D15 schools to a three-tier schedule. Compare and contrast the three-tier model to the current two-tier schedule. Propose a timeline for the changes. Implement if endorsed by the Board.

Mr. Adamczyk, Thomas Bramley, transportation director, and members of a task force met last year to craft a report for the Board. The report was shared with the Board in March 2016. The recommendation was to keep the report as a future consideration after the Community Engagement Process has identified priorities. Dr. Barbini, Mrs. Gehring, Mr. Bramley and Mr. Adamczyk collaborated over the summer of 2016 to consolidate preschool students onto our regular buses, which resulted in an additional \$340,000 in transportation reimbursements from the state. This goal is completed and remains an option for the BOE to consider after a strategic plan has been created and other future facility usage decisions have been made.

Goal #6: Enhanced Student Extracurricular Opportunities

Identify a list of recommendations for increasing the overall school experiences of all students. Similar to the creation of a soccer program and the development of the mariachi bands, provide the Board with a list of possible programs/opportunities that will be sensitive to the student population we serve and provide a richer overall experience for students.

The following are enhancements to our extracurricular offerings to D15 students:

- *Winston Campus Junior High Community School*
Our community school continues to offer extracurricular programs to students.
- *Capital One Coders Club*
During the first half of the 2016-2017 school year, Plum Grove and Sundling Junior Highs worked in partnership with Capital One to provide 40 junior high students with the opportunity to participate in Capital One Coders Club. We will have more students participate in the spring.
- *Museum of Science and Industry Partnerships*
Plum Grove Junior High joined Sundling JHS in the partnership with MSI, bringing curricular and programmatic additions to science instruction.
- *Mariachi Bands*
- *Robotic Competitions with D211*
- *Young Entrepreneurs Club*
- *Soccer*
- *Speech Festival at D211*

A copy of the entire Goals Update Report is available online as part of the agenda attachments for this meeting.

- **Community Engagement Forum**

Dr. Thompson shared the plans for the Community Engagement Forum, scheduled for January 24, 2018, by notating the following topics:

1. Share current D15 boundary lines for elementary schools and for junior high schools related to current student population and where students reside;
2. Review enrollment trends/projections and current capacities by building;
3. Discuss factors and constraints that influence boundary setting; and
4. Share update on conversations with our boundary consultants.

- **Strategic Plan Process**

Mrs. Delack provided a report on the plans and progress towards completing our Strategic Plan. Included in the agenda attachments (available online) were examples of the public documents that our consultant, Jeff Arnett, had created in the last two districts he provided services for. She noted that these examples were well received by their

communities and undergo regular re-evaluation and updating with each successive year. Also included was a draft of the community survey that will be going out soon to garner the top priorities from our District 15 stakeholders. These will be the basis for the strategic plan.

READING AND ACCEPTANCE OF MINUTES

Mr. Smolka made a motion, seconded by Mr. Khan that the minutes from the following meeting of the Board of Education be approved and placed on file:

- December 12, 2017 Special Board of Education Meeting and Executive Session; and the
- December 13, 2017 Regular Board of Education Meeting, as presented.

A roll call was held with the following results:

AYE: Annerino, Border, Kain, Khan, Smolka, Szczupaj, Wang

NAY: None

The motion carried.

ED-RED COUNCIL/LEGISLATION

Mr. Annerino reported that the legislature was not in session at this time, but noted that the federal Property Tax Freeze Legislation, capping State and Local Tax Deductibility (SALT) at an amount of \$10,000.00, could affect local taxpayers overall view of the taxing bodies making them become more attentive to tax increases in the future.

one-five FOUNDATION

Mrs. Kain reported that the one-five Foundation has scheduled two upcoming fundraising events: a wine and beer tasting event Saturday, February 3, 2018, at D'Vine Wine; and the annual dueling pianos event scheduled for Saturday, April 28, 2018 at Durty Nellies. More information would be available at one-five.org soon.

She noted that the one-five Foundation is a group of volunteers who work to access funding for enrichment and enhancement programs that benefit D15 students. Their efforts have helped fund the First Lego League Challenge, Latino Family Literacy Project Summer Program, the Keep Music Strong Scholarship Program and the District 15 teacher Mini-Grant Program.

FINANCE COMMITTEE

Mr. Wang and Mr. Border reported on the recent Finance Committee outcomes. The following items were under discussion at the meeting:

1. Utility Contracts
Mr. Adamczyk shared information regarding our current electric and gas costs under our long-term contract. He recently reviewed the forecast for the next three to five years, and he recommended to the committee that locking in rates for electricity through 2022/3, and gas through 2021, would protect the long-term interests of the district. The committee agreed and endorsed this action to lock-in low utility rates for the upcoming years.
2. Healthcare Claims and Rates FY2019
Mr. Adamczyk and Mr. Bultemeier shared information on our insurance expenditures, comparing them to projections. The district has seen fewer claims than anticipated, putting it in an enviable financial position. Should the claims continue in this fashion for the next six months, the district would realize some significant positive influence on the budget. Mr. Adamczyk also indicated that our prescription drug plan is trending better than projected. In this arena, too, there is a positive trend for the district's financial picture. Much of the credit for these positive aspects are owed to the insurance committee. Proposed rates for the 2018-19 school year will be brought to the Board in April of 2018 for approval.
3. PTAB Petitions to Intervene
Mr. Adamczyk shared some of the ways property owners work to reduce their tax bill. Conversely, the District engages the services of Franczek Radelet to fight these efforts and represent the interests of the District. Over the course of the last eight years or so, these attorneys have preserved nearly \$2.5 million for the District.
4. Financial Report Card
Mr. Border shared the D211's popular Annual Financial Report as consideration for D15 providing something similar. The District 15's regular financial report card was mothballed in 2017 due to its redundancy and lack of simplicity. The committee recommended using D211's report as a kind of model to re-create our report card. The committee suggested asking Mrs. Delack to take a shot at its revamping.
5. Budget Calendar
Mike provided the committee with the fiscal calendar FY2019.
6. Old business
There was no old business.

EQUITY COMMITTEE

Mr. Khan reported that the committee is planning on meeting with the team, Department of Instruction, and Cheryl Wolfel, Ed.D., executive director, second language programs, as well as incorporate various community groups. It was noted that the Illinois Association of School Boards will be offering *The Equity Event* in April 2018 for area school boards and superintendents.

PALATINE CCSD 15 BOARD AGREEMENTS

Dr. Thompson reported that the Board of Education met with its Illinois Association of Schools Boards (IASB) representative, Barbara Toney, on December 12, 2017, to engage in a self-evaluation that included the review and modification of Board Operating Agreements. The Board formally introduced the agreements to the community at this meeting. These agreements can be viewed online as part of the agenda attachments.

A copy of the Palatine CCSD 15 Board Agreements, dated December 12, 2017, is contained in the Official Minutes.

SUPERINTENDENT'S COMMUNICATION COMMITTEE

Dr. Thompson reported that committee did not meet and there was nothing to report.

CITIZENS ADDRESS THE BOARD

Angela Drazkowski, addressed the Board regarding the Last Best Offer to the Educational Support Personnel Association (ESPA). Mrs. Szczupaj provided a clarification of the Ratification of the Implementation of the Last Best Offer to ESPA that appears on the tonight's agenda. She noted the legal requirement to move forward in this process while awaiting a response from the mediator at this point in time.

Len Green, resident of Palatine, addressed the Board regarding the Strategic Planning Process and the tax changes that are in progress.

PERSONNEL REPORT

Mr. Smolka made a motion, seconded by Mr. Khan, to approve the January 10, 2018, Personnel Report, including the following recommendations:

1. Recommendation for discipline, five (5) day paid suspension, Last Chance Agreement: Charlene Gilbert;
2. Recommendation for discipline, five (5) day unpaid suspension, Last Chance Agreement: Tom Leonteos; and
3. Recommendation for termination: Christy Austin.

A roll call was held with the following results:

AYE: Border, Kain, Khan, Smolka, Szczupaj, Wang, Annerino

NAY: None

The motion carried. A copy of the Personnel Report is contained in the Official Minutes.

APPROVAL IMPLEMENTATION OF LAST BEST OFFER TO EDUCATIONAL SUPPORT PERSONNEL ASSOCIATION

Mr. Annerino made a motion, seconded by Mr. Wang, to approve the Implementation of Last Best Offer to Educational Support Personnel Association (ESPA), as recommended.

A roll call was held with the following results:

AYE: Kain, Khan, Smolka, Szczupaj, Wang, Annerino, Border

NAY: None

The motion carried. A copy of the agreement is on file in the Department of Personnel and Human Services.

SEMI-ANNUAL REVIEW OF CLOSED SESSION MINUTES (JANUARY 2017–JUNE 2017)

Mr. Khan made a motion, seconded by Mr. Annerino, to approve Administration's recommendation for the release of the closed session minutes, as presented. The following closed session minutes were approved for release: April 12, 2017 (Regular Meeting); and April 24, 2017, (Special Meeting).

A roll call was held with the following results:

AYE: Khan, Smolka, Szczupaj, Wang, Annerino, Border, Kain

NAY: None

The motion carried.

RESOLUTION TO ESTABLISH A FISCAL YEAR AND PREPARE BUDGET

Mr. Smolka made a motion, seconded by Mrs. Kain, to approve the Resolution to Establish the Fiscal Year and Authorization to Prepare a Tentative Budget, as presented.

A roll call was held with the following results:

AYE: Smolka, Szczupaj, Wang, Annerino, Border, Kain, Khan

NAY: None

The motion carried. A copy of the resolution is contained in the Official Minutes.

APPROVAL OF PALATINE CCSD 15 BOARD AGREEMENTS

Mr. Wang made a motion, seconded by Mr. Annerino, to approve the Palatine CCSD 15 Board Operating Agreements, reviewed and modified at the December 12, 2017, Special Board of Education meeting.

A roll call was held with the following results:

AYE: Szczupaj, Wang, Annerino, Border, Kain, Khan, Smolka

NAY: None

The motion carried. A copy of the Palatine CCSD 15 Board Agreements is contained in the Official Minutes.

BID AWARD—CARPET (18-010)

Mr. Border made a motion, seconded by Mr. Khan, to award the contract for the Carpet Bid (18-010) to Central Rug and Carpet, Evanston, IL, for a total amount of \$223,418.00. Vendor selection was based on lowest responsive bidder.

A roll call was held with the following results:

AYE: Wang, Annerino, Border, Kain, Khan, Smolka, Szczupaj

NAY: None

The motion carried. A copy of the bid summary is on file in the Department of Business and Auxiliary Services.

BID AWARD—PLUM GROVE LIFE SAFETY (18-011)

Mrs. Kain made a motion, seconded by Mr. Annerino, to award the contract for the Plum Grove Life Safety Bid (18-011) to Boller Construction Company, Waukegan, IL, for a total amount of \$5,788,000.00, as recommended.

A roll call was held with the following results:

AYE: Annerino, Border, Kain, Khan, Smolka, Szczupaj, Wang

NAY: None

The motion carried. A copy of the bid summary is on file in the Department of Business and Auxiliary Services.

CONSENT CALENDAR

Mrs. Szczupaj presented the consent calendar and asked if any Board member wished to have any items removed for separate consideration and vote. No items were removed.

Mr. Khan made a motion, seconded by Mr. Wang, for approval of the consent calendar, as presented.

A roll call was held with the following results:

AYE: Border, Kain, Khan, Smolka, Szczupaj, Wang, Annerino

NAY: None

The motion carried.

Copies of consent calendar Items A–G are contained in the Official Minutes. Items I – J are on file in the Department of Student Services.

- A. December 2017 Investment Report
- B. December 2017 Treasurer's Report
- C. December 2017 Report of Payroll Vouchers and Invoices
- D. November 2017 Activities Fund Report
- E. December 2017 Budget Report
- F. December 2017 Imprest Detail
- G. Disposal(s)
- H. Second Reading—Board of Education Policy
 - 2:260 School Board—Uniform Grievance Procedure
 - 4:15 Operational Services—Identity Protection
 - 4:110 Operational Services—Transportation
 - 4:170 Operational Services—Safety
 - 5:90 General Personnel—Abused and Neglected Child Reporting
 - 5:200 Professional Personnel—Terms and Conditions of Employment and Dismissal
 - 5:240 Professional Personnel—Suspension
 - 5:290 Educational Support Personnel—Employment Termination and Suspensions
 - 6:150 Instruction—Home and Hospital Instruction
 - 7:15 Students—Student and Family Privacy Rights
 - 7:20 Students—Harassment of Students Prohibited
 - 7:70 Students—Attendance and Truancy
 - 7:180 Students—Prevention of and Response to Bullying, Intimidation, and Harassment
 - 7:275 Students—Orders to Forgo Life-Sustaining Treatment
- I. Nonpublic Facility Placement Contract—Parkland Preparatory Academy
- J. Nonpublic Facility Placement Contract—Metro Prep Day School

K. Destruction of Executive Session Audio Recordings—February 2016

CORRESPONDENCE

Dr. Thompson reported that six (6) Freedom of Information Act requests were received last month.

ADJOURNMENT

There being no further business to come before this meeting, Mr. Annerino made a motion, seconded by Mr. Khan, for adjournment of the meeting.

The motion carried unanimously, and the meeting adjourned at 8:08 p.m.

Lisa Beth Szczupaj, President
Board of Education

Anthony Wang, Secretary
Board of Education