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**Community Consolidated School District 15**

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**September 11, 2017**

**Notice to Respondents – Addendum to #18-002 Request for Proposal Teacher and Principal Evaluation System dated August 28, 2017**



**ADDENDUM ONE**

Community Consolidated School District 15 has an addendum regarding the Request for Proposal dated August 28, 2017. Indicated below are inquiries from various vendors or a change in the proposal documents regarding the Request for Proposal #18-002 Teacher and Principal Evaluation System and the district’s responses. The addendum is posted for the benefit of all participating parties.

A question I have in regards to this RFP is how many users are you planning to use this system?

*An estimated 950 users*

On page 14 (item 1 under Specifications), they say the system needs to be operational by the start of the 17/18 school year, which is now. while in another section it states that use of the chosen platform would be July of 2018. Could you please clarify what the start date would be?

*Start date is the July 1, 2018*

Would all 800 staff members be accessing the system for their evaluations? If not what is the total user count?

*Yes, an estimated 950 users*

Is the district open to the use of video as part of the observation/evaluation process?

*No*

Is the district currently using a digital platform for evaluations? If so, what is the current vendor?

*No*

Is the Cyber Liability Insurance a necessity at the time of submission of an RFP response or at the time of Contract?

*Yes*

**Acknowledgement by:**

**Company:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Printed Name:** \_\_\_\_\_