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**MEMORANDUM**

**DATE:** August 12, 2015

**TO:** Board of Education

**FROM:** Scott Thompson

**RE:** Agenda item 15-823: Recommendation for Construction Management Firm



The Board heard presentations from two construction management firms at its July 23<sup>rd</sup> meeting. Mike Adamczyk asked and received detailed accounting of each firm’s fee structure.

The fees are based upon a percentage of the cost of the work. Given the current estimates of the Life Safety work to be completed over the course of the next two summers, each firm estimated its fee. The table below shows a breakdown of the fees:

	PHASE 1	PHASE 2	TOTAL
IHC	170,366	235,541	405,907
GILBANE	167,400	236,500	403,900

Other costs associated with the work will be billed at an hourly rate for workers and actual cost of items needed. In these two categories, both firms were comparable in cost estimates, hourly rates and the number of positions dedicated to the work (on-site and off).

After receiving feedback and input from several members of the District 15 team, and after contacting additional references, the administration’s recommendation is to enter into a contract with Gilbane Construction. We are confident the firm will protect the interests of the district and see that the work is completed on-time in the most financially prudent manner.