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Community Consolidated School District 15

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Joseph M. Kiszka Educational Service Center  
580 North First Bank Drive  
Palatine, IL 60067

Michael M. Adamczyk  
Chief School Business Official

(847) 963-3032 • Fax (847) 963-3061  
www.ccsd15.net



**MEMORANDUM**

**DATE:** October 7, 2015  
**TO:** Board of Education  
**FROM:** Michael Adamczyk  
**RE: Midwest Environmental Consulting**

Administration requests approval of a contract with Midwest Environmental Consulting Services for asbestos project design. Asbestos containing building materials are present in district buildings that will undergo renovations during the upcoming Life/Safety projects. Midwest Environmental will identify the areas that need asbestos abatement, develop bid specs for the removal of the asbestos, analyze bid responses, and make recommendations for the lowest responsible bidder.

It is anticipated the dollar value of the work with Midwest Environmental will exceed \$25,000.

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Since 1994*

**Consultants ◀ Engineers ◀ Scientists**

Tuesday, September 22, 2015

Proposal #1509641

Palatine CUSD # 15  
580 North First Bank Drive  
Palatine, IL 60067-8110

Attention: Craig Phillips, Manager of Environmental Services

Subject: **Proposal for Asbestos Project Design and Contractor Bidding for  
Numerous Schools  
Project Location: See Schools Below**

Dear Mr. Phillips,

Thank you for your continued interest in Midwest Environmental Consulting Services, Inc. (MEC). MEC will complete the following scope of work at the above locations or as needed. The proposal is as follows:

**Item One – Project Design & Contractor Bidding**

- MEC will meet with the client representative and any other parties who will be involved in determining a scope of work and any alternatives.
- Quantify the materials to be abated. Client shall provide Certified As-Built project specific drawings.
- Develop project phasing and timelines.
- Develop AutoCAD drawings showing locations and quantities of materials being removed.
- Containment preparation will be laid out and documented on AutoCAD drawings.
- Develop containment scheme, identify locations, and number of negative air machines, decontamination chambers, and required preparation etc.
- Supply cost estimates to the owner's representative based on base bid and any asbestos and lead alternatives.
- The Project Design will be reviewed by an Illinois Licensed Project Designer.
- Contact qualified contractors to prepare a bid.
- Be present at the formal bid walk through to show the scope of work and answer questions.
- Issue any addenda that need to be issued prior to the bids being opened.
- Be present at the bid opening.
- Review all bids and recommend the most qualified bidder based on the scope of work and specification requirements.

**Item Two— Project Cost**

Project Design and Contractor Bidding:	\$1,800.00 - \$3,500.00 per school
PLM Bulk Samples:	\$ 30.00 per sample
IDPH Licensed Building Inspector:	\$ 81.25 per hour

**Included Schools**

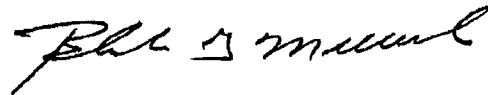
Thomas Jefferson	Frank Whitely	Marion Jordan
Stuart Paddock	Gray Sanborn	Winston Campus
Lake Louise	Jane Addams	Virginia Lake
Lincoln School	Walter Sundling	

If you have any additional questions, please feel free to contact me at my office at 630-553-3989.

Best Regards,  
Midwest Environmental Consulting Services, Inc.



Barb Ward  
Vice President of Client Relations



Blake Mellecker  
President

If this proposal is acceptable please sign and return via fax at 630-553-3990.

\_\_\_\_\_  
Name of Organization

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Authorized Person and Title

\_\_\_\_\_  
P.O. Number

\_\_\_\_\_  
Printed Name and Title

#1509641  
Proposal Number

Terms: 30 days

Attachment

Filename: \\server\2015proposals\1509241.doc