


AGREEMENT TO PROVIDE SERVICES

On this 24th day of March, 2015, the Center for Educational Leadership (CONSULTANT) and Community Consolidated School District # 15 (DISTRICT) agree to the following:

1. The CONSULTANT shall perform the following services: (attach additional page if necessary) 6 days with one CEL faculty for Phase 1; see proposal.
2. Consideration and Conditions of Payment:
 - a. In consideration for services provided under the terms of this agreement the DISTRICT shall pay the CONSULTANT Nineteen thousand one hundred fifty-two dollars (\$19,152)
 - b. Payments shall be made by the DISTRICT within 30 days of date of invoice upon presentation of an invoice by the CONSULTANT.
 - c. All services provided under this agreement shall be performed to the satisfaction of the DISTRICT, and no payment shall be made for any portion of this project not performed in a satisfactory manner.
3. This Agreement shall become effective on July 1, 2015, and shall terminate on June 30, 2016.
4. This Agreement may be canceled prior to termination date shown in Section 3. above by either of the parties upon written notice and without showing cause. In the event that this Agreement or any of the services outlined in section 1. above are canceled prior to the termination date specified in section 3, the CONSULTANT shall be entitled to payment as follows:
 - a. If cancelled prior to 90 days of the scheduled date(s) of service then DISTRICT will have no obligation to pay for the day(s) of service including the daily rate, travel, project management and overhead.
 - b. If cancelled between 60-90 days of the scheduled date(s) of service then DISTRICT will be obligated to pay for 50% of the cost of the day(s) of service including the daily rate, travel, project management and overhead.
 - c. If cancelled within 60 days of the scheduled date(s) of service then DISTRICT will be obligated to pay for 100% of the cost of the day(s) of service including the daily rate, travel, project management and overhead.
5. The CONSULTANT herein expressly waives to the DISTRICT any claim to copyright pertaining to all materials, publications, and documents, produced as a result of this agreement and agrees that the DISTRICT shall have exclusive responsibility for their distribution, publication, copyrighting (when applicable), and all other matters relating to dissemination of the materials.
6. The CONSULTANT shall neither assign nor transfer any part of his/her interest in this agreement without the express written consent of the DISTRICT.
7. No changes may be made in the terms or conditions of this agreement, except by the mutual written consent of the parties hereto.
8. No payment or reimbursement shall be made under this agreement for any services performed or expenses incurred in a manner contrary to any provision contained herein or in a manner inconsistent with any federal, state, or local law, rule or regulation.
9. Payment for services under this agreement shall be reported to the Internal Revenue Service, as required.

 3/24/15
 Consultant Signature Date

 Superintendent/Administrator Signature Date

Donna Andle
 Consultant Name (Please print)

 Superintendent/Administrator Name (Please print)

Center for Educational Leadership
9709 3rd Ave NE, Suite 306,
Seattle, WA 98115
206-221-6881

91-6001537
 Federal Tax ID Number

AGREEMENT TO PROVIDE SERVICES

On this 24th day of March, 2015, the Center for Educational Leadership (CONSULTANT) and Community Consolidated School District # 15 (DISTRICT) agree to the following:

1. The CONSULTANT shall perform the following services: (attach additional page if necessary) **6 days with one CEL faculty for Phase 2; see proposal.**
2. Consideration and Conditions of Payment:
 - a. In consideration for services provided under the terms of this agreement the DISTRICT shall pay the CONSULTANT **Nineteen thousand one hundred fifty-two dollars (\$19,152)**
 - b. Payments shall be made by the DISTRICT within 30 days of date of invoice upon presentation of an invoice by the CONSULTANT.
 - c. All services provided under this agreement shall be performed to the satisfaction of the DISTRICT, and no payment shall be made for any portion of this project not performed in a satisfactory manner.
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7. No changes may be made in the terms or conditions of this agreement, except by the mutual written consent of the parties hereto.
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9. Payment for services under this agreement shall be reported to the Internal Revenue Service, as required.

 3/24/15
Consultant Signature Date

Donna Andle
Consultant Name (Please print)

Superintendent/Administrator Signature Date

Superintendent/Administrator Name (Please print)

Center for Educational Leadership
9709 3rd Ave NE, Suite 306,
Seattle, WA 98115
206-221-6881

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**Community Consolidated School District #15
Proposed Scope of Services - 2015-16**

PHASE 1				
Activity	Description	Unit	Cost	Total
Outcome 1: Principal supervisors will demonstrate measurable increases in their ability to improve the instructional leadership performance of principals in identified high-priority instructional leadership standards. Specifically, participants will: <ul style="list-style-type: none"> • Develop a clearer understanding of instructional leadership and the supports necessary to improve it at scale. • Understand and be able to create the structures and routines necessary to improve the performance of principals as instructional leaders. • Develop the skills necessary to use teaching and coaching as a primary lever for improving principal performance. • Develop the routines and structures of successful learning communities to support their work together. 				
Opening Retreat	2 days with one CEL faculty	2	\$2,850	\$5,700
Content Sessions	2 days with one CEL faculty	2	\$2,850	\$5,700
Coaching Sessions	2 days with one CEL faculty	2	\$2,850	\$5,700
Subtotal				\$17,100
University Overhead			12%	\$2,052
Total				\$19,152

PHASE 2				
Activity	Description	Unit	Cost	Total
Outcome 1: Principal supervisors will demonstrate measurable increases in their ability to improve the instructional leadership performance of principals in identified high-priority instructional leadership standards. Specifically, participants will: <ul style="list-style-type: none"> • Develop a clearer understanding of instructional leadership and the supports necessary to improve it at scale. • Understand and be able to create the structures and routines necessary to improve the performance of principals as instructional leaders. • Develop the skills necessary to use teaching and coaching as a primary lever for improving principal performance. • Develop the routines and structures of successful learning communities to support their work together. 				
Content Sessions	2 days with one CEL faculty	2	\$2,850	\$5,700
Coaching Sessions	2 days with one CEL faculty	2	\$2,850	\$5,700
Closing Retreat	2 days with one CEL faculty	2	\$2,850	\$5,700
Subtotal				\$17,100
University Overhead			12%	\$2,052
Total				\$19,152

Total for Phase 1 and 2				\$38,304
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Community Consolidated School District #15
Supporting Principal Performance as Effective Instructional Leaders
Proposed Plan for Deliverables and Outcomes
July 2015 – June 2016

Outcome 1: Principal supervisors will demonstrate measurable increases in their ability to improve the instructional leadership performance of principals in identified high-priority instructional leadership standards. Specifically, participants will:

- **Develop a clearer understanding of instructional leadership and the supports necessary to improve it at scale.**
- **Understand and be able to create the structures and routines necessary to improve the performance of principals as instructional leaders.**
- **Develop the skills necessary to use teaching and coaching as a primary lever for improving principal performance.**
- **Develop the routines and structures of successful learning communities to support their work together.**

Deliverables

- Scope and sequence for learning sessions.
- Delivery of CEL’s principal supervisor curriculum including tools to ensure principal effectiveness in alignment with the district’s high-priority instructional leadership standards.
- Administration of CEL’s Principal Supervisor Practice Self-Assessment.

Work Strands

Phase One

- 2 day opening retreat with one CEL faculty
- (2) 1 day content sessions with one CEL faculty
- (2) 1 day embedded coaching sessions with 1 pair of principal supervisors with one CEL faculty

Phase Two (to continue upon approval)

- (2) 1 day content sessions with one CEL faculty
- (2) 1 day embedded coaching sessions with 1 pair of principal supervisors with one CEL faculty
- 2 day closing retreat with one CEL faculty

Evidence of Successful Implementation

- Each participant will successfully execute a leadership cycle of inquiry with one focus principal.
- Each participant will identify a leadership area of focus and will prepare and deliver a defense of their leadership cycle in their area of focus that demonstrates increased effectiveness as a principal supervisor or coach.
- Selected focus principals will demonstrate increased proficiency in their identified areas of focus.