

May 13, 2015



COMMUNITY CONSOLIDATED SCHOOL DISTRICT 15

Joseph M. Kiszka Educational Service Center
580 N. 1st Bank Drive
Palatine, IL 60067-8110
(847) 963-3000

M E M O R A N D U M

DATE: May 6, 2015
TO: Board of Education
FROM: Dr. Meg Schnoor
RE: Houghton Mifflin Harcourt Purchase Requisition

Attached please find the purchase requisition for our Kindergarten math consumable workbooks. The Department of Instruction continues to work diligently on monitoring our budget. At this time we have remaining funds in our math consumables budget and therefore are using these funds to purchase the Kindergarten workbooks for the 2015-2016 school year.

**COMMUNITY CONSOLIDATED SCHOOL DISTRICT 15
PURCHASE REQUISITION**

Purchase Req. No.:		Date: 5/6/15	Purchase Order #:		
School: ESC		Deliver to: CCSD 15 Central Distribution Center			
Dept: Dept. of Instruction		1001 Rohlwing Road			
Program:		Rolling Meadows, IL 60008			
Requested by: Matt Weidman		Attention:			
Suggested Vendor: (Name and address)		Comments/Special Instructions:			
Houghton Mifflin Harcourt		Date Needed:			
1900 Batavia Avenue		Send Attachments <input type="checkbox"/>			
Geneva, IL 60134		Other:			
(Fax: 888-872-8380)					
Attention:		Vendor No.:			
Qty.	Unit of Measure	Catalog Item No.	Description:	Estimated Unit Price	Estimated Amount
			As per quote attached		
			Kindergarten Math Expressions		
			Workbooks for the 2015-2016		
			School year.		29,978.00
			Shipping		FREE
TOTAL					\$29,978.00
Account Number		Amount	Approvals and Authorization		
10E 315 1110 4210 00 011000		29,978.00			
			Principal or Authorized Employee		
			Approved by		

			Business Administrator/Purchasing Agent		



Houghton Mifflin Harcourt

Cost Proposal

Prepared For

Community Cons Sd 15

580 N 1st Bank Dr
Palatine IL 60067

Attention:

Matt Weidman

weidmanm@ccsd15.net

For the Purchase of:

Math Expressions National 2013 Grade K Workbooks

Prepared By

Theodore Davis

theodore.davis@hmhco.com

PLEASE SUBMIT THIS PROPOSAL WITH YOUR PURCHASE ORDER.



Houghton Mifflin Harcourt

Attention:
Matt Weidman
weidmanm@ccsd15.net

HMH Confidential and Proprietary

Customer Service
9205 South Park Center Loop
Orlando, FL 32819
FAX: 800-269-5232
k12orders@hmhpub.com

Proposal Date: 5/6/2015

Proposal for

Expiration Date:7/5/2015

Community Cons Sd 15

Math Expressions National 2013 Grade K Workbooks

Total Cost of Proposal (PO Amount): \$ 29,978.00

This is a cost proposal only. Orders submitted under this proposal on or before the expiration date are subject to acceptance at Houghton Mifflin Harcourt's main office and are subject to the applicable terms in Houghton Mifflin Harcourt's invoice issues for such order.

Date of Proposal: 5/6/2015

Proposal Expiration Date:7/5/2015



Houghton Mifflin Harcourt

Prices: Prices quoted are wholesale school prices and do not include transportation charges unless otherwise stated in this proposal. These wholesale school prices apply to the educational customers of Houghton Mifflin Harcourt. Prices quoted are valid for orders submitted on or before the expiration date set forth in the proposal.

Educational customers are billed at wholesale school price, f.o.b. shipping point, with a prepaid transportation charge and, unless the customer specifically requests otherwise, a charge for our guarantee of delivery is added to the invoice when shipped via U.S. Postal service. For educational customers preferring f.o.b. destination billing, ten and a half percent (10.5%) of wholesale school price is added and we pay transportation charges and guarantee delivery. Prices do not include any sales tax. Applicable sales tax, if any, will be added to the invoice unless an appropriate tax exemption certificate has been furnished to Houghton Mifflin Harcourt.

Upon receipt of purchase order, gratis items will be shipped in direct proportion to pupil materials purchased. If purchases vary from those included in this proposal, gratis items will change accordingly. Gratis items may also change if purchase is other than a direct school district to publisher order, such as via a third-party vendor or jobber.



Houghton Mifflin Harcourt

Attention:
Matt Weidman
weidmanm@ccsd15.net

Customer Service
9205 South Park Center Loop
Orlando, FL 32819
FAX: 800-269-5232
k12orders@hmhpub.com

HMH Confidential and Proprietary

**Community Cons Sd 15
Math Expressions National 2013 Grade K Workbooks**

ISBN	Title	Sale Price	Purchase		Complimentary Quantity
			Quantity	Amount	
Grade K					
Student					
1497529	9780547824789 Math Expressions Student Activity Book Collection (Softcover) Grade K	\$28.00	1,153	\$29,976.00	
1497529	9780547824789 Math Expressions Student Activity Book Collection (Softcover) Grade K	\$26.00			23
1497518	9780547824673 Homework & Remembering Collection Grade K	\$17.30			1,176
Total for Student				\$29,978.00	
Total for Grade K				\$29,978.00	

Proposal Summary	
Subtotal Purchase Amount:	\$29,978.00
Shipping & Handling (0.00%):	\$0.00
Total Cost of Proposal (PO Amount):	\$29,978.00



Houghton Mifflin Harcourt

Attention:
Matt Weidman
weidmanm@ccsd15.net

Customer Service
9205 South Park Center Loop
Orlando, FL 32819
FAX: 600-269-5232
k12orders@hmhpub.com

HMH Confidential and Proprietary