

Amended: September 9, 2015

MINUTES of the Regular Meeting of the Board of Education of Community Consolidated School District 15, Palatine, Cook County, Illinois, held on August 12, 2015.

A regular meeting of the Board of Education of Community Consolidated School District 15, Palatine, Cook County, Illinois, was held on Wednesday, August 12, 2015, at Walter R. Sundling Junior High School, 1100 N. Smith Street, Palatine, Illinois. Board members were notified by bulletin delivered to their homes and/or sent electronically on August 6, 2015.

ROLL CALL

President Babcock called the regular meeting to order at 7 p.m.

Board members physically present:

Margaret (Peggy) Babcock	Gerald D. Chapman
James G. Ekeberg	Zubair Khan
Jessica C. Morrison	David W. Seiffert
Manjula Sriram	

Board member(s) physically absent:

None

Also present were Scott B. Thompson, Ed.D., superintendent of schools; Matthew J. Barbini, Ed.D., deputy superintendent of schools; Michael Adamczyk, chief school business official; Meg Schnoor, Ed.D., assistant superintendent for teaching and learning; Susan Gehring, assistant superintendent for student services; Lisa Nuss, executive director for personnel and human services; June Becker, recording secretary; and members of the administrative staff, members of the press, and others.

PLEDGE OF ALLEGIANCE

Dr. Thompson led the audience in the Pledge of Allegiance.

PUBLIC HEARING ON THE ADOPTION OF THE FY2016 TENTATIVE BUDGET

Call to Order

Dr. Ekeberg made a motion, seconded by Dr. Chapman, to open the public hearing on the Adoption of the FY2016 Tentative Budget. A roll call was not taken, but all Board members were present.

Board President Babcock announced that the public hearing on the Adoption of the FY2016 Tentative Budget was now open. The hearing opened at 7:00 p.m.

Report

Mr. Adamczyk explained how the proposal had changed slightly since the June 17, 2015, Board of Education Meeting. He emphasized that it would continue to be updated to reflect the District's latest calculations as they relate to staffing changes prior to being presented for adoption.

Discussion included inquiries regarding equipment increases, benefits, supplies, out-of-district tuition, and OT/PT salaries. A clarification was made regarding the operations and maintenance fund. The accounting regulations surrounding fund transfers surrounding the laptop leases were also explained. Mr. Adamczyk noted that a follow-up report to the inquiries would be provided in preparation for the next regular Board meeting.

The current budget proposal outlines approximately \$150 million in operating fund revenues and \$153 million of operating fund expenditures resulting in an estimated \$3 million deficit. That shortfall is projected to reduce the District's June 30, 2016, fund balance to approximately \$52 million, or roughly 34 percent of the District's budget. The budget includes \$3.35 million of capital projects funding, and \$1.5 million of expenditures related to the District's new math curriculum adoption.

Lastly, it was noted that this item would be placed on the September 9, 2015, Board of Education meeting agenda for consideration and possible vote.

Public Comment

Mrs. Babcock asked if anyone wished to comment or had any questions related to the Adoption of the FY2016 Tentative Budget.

Len Green, a resident of Palatine, addressed the Board asking the Administration to provide more information on the key assumptions that the current tentative budget was built upon.

Adjourn Public Hearing

Dr. Ekeberg made a motion, seconded by Mr. Seiffert, to adjourn the public hearing on the Adoption of the FY2016 Tentative Budget.

The motion to adjourn the public hearing carried unanimously, and the public hearing was closed at 7:09 p.m.

INTRODUCTION OF NEW ADMINISTRATORS

Dr. Thompson introduced the Board to the District's 2015-16 class of new principals and assistant principals:

- Rachel Bland will serve as Stuart R. Paddock School's principal. Mrs. Bland served for the past 10 years as an assistant principal at Gray M. Sanborn and Willow Bend Schools.
- Matt Warren will serve as Winston Campus Junior High's principal. Mr. Warren has served for the past five years as an assistant principal at Winston Campus Junior High and John G. Conyers Learning Academy.
- Jennifer Seoane will serve as Lake Louise School's principal. Mrs. Seoane has served for the past three years as the assistant principal at Lake Louise.
- Kelly Rice will serve as an assistant principal at Winston Campus Junior High. Mr. Rice has served for the past six years as the dean, physical education director, and activities and athletics director at Naperville Bridge School.
- Michelle LaCamera will serve as assistant principal at Lake Louise School. Mrs. LaCamera has served for the past five years as an assistant principal in Chicago Public Schools.
- Pablo Arboleda will serve as assistant principal at Winston Campus Elementary. Mr. Arboleda has served for the past six years as an assistant principal in Waukegan Community Unit School District 60.
- Marilynn Smith will serve as assistant principal at Gray M. Sanborn School. Ms. Smith has served for the past five years as a teacher in Round Lake Area School District 116 and Waukegan Community Unit School District 60.
- Patricia VanWinkle will serve as assistant principal at Central Road School. Mrs. VanWinkle has served for the past three years as an assistant principal in Keeneyville School District 20.

RECOMMENDATION FOR CONSTRUCTION MANAGEMENT FIRM

During a special meeting on July 23, 2015, the Board heard presentations from two firms interested in serving as the District's construction manager, Gilbane Building Co., and IHC Construction. The construction manager would represent the District's interests as it works with an assortment of contractors to complete the \$21.6 million of Life Safety Study projects that are categorized as requiring completion within two years. Dr. Thompson noted that following that meeting, the Administration evaluated the two firms by analyzing the details of their fee structures and checking their various references. The Administration recommended that the District enter into a contract for Gilbane Construction to serve as its construction manager for the Life Safety Study construction work that will begin summer of 2016.

This item was considered and voted upon later in the meeting.

SUPERINTENDENT'S REPORT

Budget Reduction

Dr. Thompson identified possible item reductions in an effort to balance the budget. He cited that the math curriculum material adoption, while it could be delayed, constituted a onetime expense that he viewed as coming out of existing fund balances. Citing the standard operating budget Dr. Thompson believed to be \$1 million, he proposed that cost savings could be realized by leasing technology that the District had planned to purchase, and by a five percent across-the-board reduction of the District's supplies and purchased services funds. However, Dr. Thompson noted, an additional \$300,000 in expenses had emerged, as reviewed during the public hearing, that would need to be considered going forward. It was noted that the recommended reductions would be included in the budget when it is presented to the Board for adoption on September 9, 2015.

Extracurricular Soccer Program Extension

Dr. Thompson recommended an expansion of the junior high school soccer program that the District launched last year. The cost of offering this program last year was approximately \$45,000. This expansion is estimated to cost an additional \$35,000, but it would double the size of this popular new interscholastic athletic offering, as each junior high will now field boys' and girls' teams at both the seventh- and eighth-grade levels. In its first year, nearly 500 students tried out for the new soccer teams, with space for only 144 students able to participate on the newly formed teams. This year, with each school fielding four versus two teams, 288 students would be able to participate. It was further noted that this program expansion would be consistent with proposed Board of Education Annual Goals 2015-16.

This item was considered and voted upon later in the meeting.

Board of Education Annual Goals 2015-16

Dr. Thompson presented the Board with a draft of the 2015-16 Annual Board Goals. The five main goals outlined within the 2015-16 Annual Board Goals were developed in accordance with the five-year Strategic Goal Map approved by the Board in the fall of 2011.

In their entirety, each of these goals includes timelines, specific action items, and evaluation tools, and they assign specific administrators responsibility for each component of these plans. The specific actions outlined beneath each of

these main goals are updated each year. Discussion included the approval procedure and posting the Board goals to the District's website to request and collect community input on them.

Opening of the 2015-16 School Year

Dr. Thompson presented the Board with a brief preview of the upcoming school year. The District's 12,000-plus students are anxiously preparing for the first day of school later this month, buying school supplies, choosing new clothes, organizing backpacks, and awaiting teacher assignments to see which of their friends will be in their classes, he said. Dr. Thompson further noted a variety of activities that have occurred in the District over the summer:

- Fifty-five new teachers have joined the District this summer; 22 of them come to the District with master's degrees. These new teachers average 2.3 years of experience. They have gone through the District's orientation program and have been paired with mentors to assist them with their transitions into their new teaching positions.
- A new Executive Director for Personnel & Human Services, a new Director for Assessment, Accountability, and Programs, three new principals, and five new assistant principals have joined the District and its Leadership Team, which continued to work hard over the summer to prepare for the upcoming school year.
- The District completed approximately \$3.65 million of summer maintenance projects, including roughly \$2.2 million in galvanized piping replacements and bathroom upgrades at Lincoln School and Plum Grove Junior High; \$235,000 in parking lot repairs at Plum Grove and Lake Louise Schools; and lastly \$750,000 in fire alarm replacements at Thomas Jefferson, Gray M. Sanborn, Marion Jordan, Pleasant Hill, and Frank C. Whiteley Schools.
- In the midst of these various construction projects, the District's custodians have worked hard to deep clean the buildings in preparation for the new school year.
- The District continued to offer its Summer Early Learning Academy as a way to reach out to its emergent readers who need continued support over the summer months, and its Summer Blast program as a way to help its neediest students.
- The District would pilot new math programs in more than 150 classrooms this year, and it would continue its preparations to implement the Next Generation Science Standards next year.
- Teachers throughout the District are continuing to be trained in the new CHAMPS classroom management program that the District implemented last year.
- Principals underwent two days of professional development with representatives from the Center for Educational Leadership at the University of Washington. This training was designed to help principals clearly identify and develop the behaviors that excellent teachers exhibit, and it will help principals support their teachers' efforts to improve their instruction.
- Transportation was set to begin the school year with 152 drivers covering 144 routes.

READING AND ACCEPTANCE OF MINUTES

Ms. Sriram made a motion, seconded by Dr. Ekeberg, that the minutes from the following meetings of the Board of Education be approved and placed on file:

- June 15, 2015, Special Board of Education Meeting—Board of Education and District Leadership Team Retreat; and
- June 17, 2015, Regular Board of Education Meeting; as presented.

A roll call was held with the following results:

AYE: Ekeberg, Khan, Morrison, Seiffert, Sriram, Babcock, Chapman
 NAY: None

The motion carried.

Ms. Sriram made a motion, seconded by Dr. Ekeberg, that the minutes from the following meeting of the Board of Education be approved and placed on file:

- July 23, 2015, Special Board of Education Meeting, and Executive Session, as presented.

A roll call was held with the following results:

AYE: Khan, Morrison, Seiffert, Babcock, Chapman, Ekeberg
 NAY: None
 ABSTAIN: Sriram

The motion carried.

ED-RED COUNCIL/LEGISLATION

Dr. Chapman noted that, that the state has yet to approve a budget, but that Gov. Bruce Rauner signed into law a bill that increases K-12 funding by \$240 million. That has resulted in the proration amount for general state aid increasing from 89 percent to 92 percent, which has added an estimated \$355,486 to the District's 2015-16 budget.

DISTRICT FIFTEEN EDUCATIONAL FOUNDATION

Mr. Seiffert reported that the Foundation's Board of Trustees would meet on Wednesday, August 26, 2015.

CITIZENS ADDRESS THE BOARD

Rebecca Castro, resident of Palatine, addressed the Board regarding the District's bilingual programs and services.

PERSONNEL REPORT

Dr. Ekeberg made a motion, seconded by Mr. Seiffert, to approve the August 12, 2015, Personnel Report, as presented, including the following recommendation:

1. Recommendation for the approval of a one (1) day unpaid suspension for Kimberly Rahn.

A roll call was held with the following results:

AYE: Khan, Morrison, Seiffert, Babcock, Chapman, Ekeberg

NAY: Sriram

The motion carried. A copy of the Personnel Report is contained in the Official Minutes.

APPROVAL OF DISTRICT 15 TRANSPORTATION UNION (DTU) AGREEMENT (2015–2020)

Mr. Seiffert made a motion, seconded by Dr. Ekeberg, to approve the Agreement Between District 15 Transportation Union and the Board of Education of Community Consolidated School District 15 (2015–2020), as presented.

Dr. Thompson thanked President Babcock, Vice-President Ekeberg, the negotiations team, and the DTU negotiations team for their hard work.

A roll call was held with the following results:

AYE: Morrison, Seiffert, Babcock, Chapman, Ekeberg, Khan

NAY: Sriram

The motion carried. A copy of the agreement is on file in Personnel and Human Services Department.

APPROVAL OF EXTRACURRICULAR SOCCER PROGRAM EXPANSION

Mrs. Morrison made a motion, seconded by Dr. Chapman, to approve Extracurricular Soccer Program Expansion, to include two boys' teams and two girls' teams (one 7th and one 8th grade of each gender), for a cost of approximately \$80,000.00, as recommended.

A roll call was held with the following results:

AYE: Seiffert, Sriram, Babcock, Chapman, Ekeberg, Khan, Morrison

NAY: None

The motion carried.

APPROVAL OF MANAGEMENT CONSTRUCTION FIRM

Mr. Khan made a motion, seconded by Dr. Ekeberg, to approve entering into a contract for the services of a construction management firm with Gilbane Construction, Chicago, IL, as recommended.

Discussion included the fee structure that would be based upon a percentage of the cost of the work, bidding, and cost containment. It was also noted that other costs would be billed at an hourly rate for workers and the actual cost of the items needed.

A roll call was held with the following results:

AYE: Babcock, Chapman, Ekeberg, Khan, Morrison, Seiffert

NAY: Sriram

The motion carried.

BLACKBOARD ENGAGE RENEWAL—EDLINE SERVICES

Ms. Sriram made a motion, seconded by Dr. Ekeberg, to approve the Blackboard Engage Renewal—Edline Web Hosting Services, Washington, DC, for a total cost of \$26,520.00, as presented.

A roll call was held with the following results:

AYE: Babcock, Chapman, Ekeberg, Khan, Morrison, Seiffert, Sriram

NAY: None

The motion carried. A copy of the renewal is on file in the Department of Technology Services.

BID AWARD—AHU REPLACEMENT AT EDUCATIONAL SERVICE CENTER (16-001)

Mr. Seiffert made a motion, seconded by Dr. Ekeberg, to award the contract for the AHU Replacement at the Educational Service Center Bid (16-001), to Amber Mechanical Contractors, Inc., Alsip, IL, for a total cost of \$377,900.00, as recommended. The recommendation was based on meeting base bid specifications.

A roll call was held with the following results:

AYE: Chapman, Ekeberg, Khan, Morrison, Seiffert, Sriram, Babcock
NAY: None

The motion carried. A copy of the bid summary is on file in the Department of Business and Auxiliary Services.

APPROVAL OF BOARD OF EDUCATION ANNUAL GOALS (2015–16)Motion to Table

Dr. Chapman made a motion, seconded by Dr. Ekeberg, to table the approval of the final draft Board of Education Goals (2015–16), until the September 9, 2015, regular meeting of the Board of Education. The Board directed administration to post the goals to the District's website to request/collect community input.

A roll call was held with the following results:

AYE: Ekeberg, Khan, Morrison, Seiffert, Sriram, Babcock, Chapman
NAY: None

The motion to table carried.

CONSENT CALENDAR

Mrs. Babcock presented the consent calendar and asked if any Board member wished to have any items removed for separate consideration and vote. No items were removed.

Dr. Chapman made a motion, seconded by Mr. Khan, for approval of the consent calendar, as presented.

A roll call was held with the following results:

AYE: Khan, Morrison, Seiffert, Sriram, Babcock, Chapman, Ekeberg
NAY: None

The motion carried.

Copies of consent calendar Items A–F are contained in the Official Minutes. Items G and P are on file in the Department of Business and Auxiliary Services. Items H–L are on file in the Department of Instruction. Items M–O are on file in the Department of Student Services.

- A. June/July 2015 Investment Report
- B. June 2015 Treasurer's Report
- C. June/July 2015 Report of Payroll Vouchers and Invoices
- D. May/June 2015 Activities Fund Report
- E. June 2015 Budget Report
- F. June/July 2015 Imprest Detail
- G. Disposal(s) of District Property
- H. Northwest Evaluation Association (NWEA) Invoice (MAP Annual Renewal Subscription)
- I. Purchase Requisition—Houghton Mifflin Harcourt (Math Workbooks)
- J. Purchase Requisition—Heinemann (Fountas & Pinnell Leveled Literacy Intervention Program)
- K. Purchase Requisition—Learning A – Z Program Licenses
- L. Purchase Requisition—Benchmark Education Company (Soluciones)
- M. Agreement for Professional Therapy Services—Primecare Health (Speech/Language Therapy Contract)
- N. Agreement for Professional Therapy Services—SHC Services Inc. d/b/a Supplemental Health Care (Occupational Therapy Contract)
- O. Pediatric Services of America Provider Agreement—Pediatric Services of America, Inc., d/b/a PSA Healthcare (Nursing Contract)
- P. Hazardous Transportation Routes
- Q. Destruction of Executive Session Audio Recordings—October 2013

CORRESPONDENCE

Dr. Thompson reported that nine (9) Freedom of Information Act requests were handled during the past month.

Additionally, it was reported that the District received an \$11,521.96 impact fee check from the Village of Palatine.

ADJOURNMENT

There being no further business to come before this meeting, Mrs. Babcock made a motion, seconded by Dr. Ekeberg, for adjournment of the meeting.

The motion to adjourn carried unanimously, and the meeting adjourned at 8:11 p.m.

Margaret (Peggy) Babcock, President
Board of Education

David W. Seiffert, Secretary
Board of Education