

MINUTES of the Regular Meeting of the Board of Education of Community Consolidated School District 15, Palatine, Cook County, Illinois, held on November 11, 2015.

A regular meeting of the Board of Education of Community Consolidated School District 15, Palatine, Cook County, Illinois, was held on Wednesday, November 11, 2015, at Walter R. Sundling Junior High School, 1100 N. Smith Street, Palatine, Illinois. Board members were notified by bulletin delivered to their homes and/or sent electronically on November 6, 2015.

ROLL CALL

President Babcock called the regular meeting to order at 7:01 p.m.

Board members physically present:

Margaret (Peggy) Babcock	Gerald D. Chapman
James G. Ekeberg	Zubair Khan
Jessica C. Morrison	David W. Seiffert
Manjula Sriram	

Board member(s) physically absent:

None

Also present were Scott B. Thompson, Ed.D., superintendent of schools; Matthew J. Barbini, Ed.D., deputy superintendent of schools; Michael Adamczyk, chief school business official; Meg Schnoor, Ed.D., assistant superintendent for teaching and learning; Susan Gehring, assistant superintendent for student services; Lisa Nuss, executive director for personnel and human services; June Becker, recording secretary; members of the administrative staff, members of the press, and others.

PLEDGE OF ALLEGIANCE

Central Road Elementary School Principal Jenny Garcia-Macko and students led the audience in the Pledge of Allegiance.

RECOGNITION—SIXTH GRADE DISTRICT CROSS COUNTRY WINNERS

Kate Arenberg, District 15 Fine Arts Coordinator, introduced to the Board six students who won their heats in the District 15 Sixth-Grade Cross Country Meet, which was held September 30, 2015, at Salk Park in Rolling Meadows. During the meet, schools competed in one of three divisions based on the size of their sixth-grade enrollment.

The following students won their divisions:

Large Schools:

- Elizabeth C. from Stuart R. Paddock School—Gary Simonian, Coach
- Beck S. from Hunting Ridge School—David Sobel, Coach

Medium Schools:

- Rylen R. from Central Road School—Teri Graf, Coach
- Braden R. from Pleasant Hill School—Barb Roberts, Coach

Small Schools:

- Veronica D. from Winston Campus Elementary—Sharon Rusk, Coach
- Marcel R. from Marion Jordan School—Mike Duffy, Coach

Medals were awarded to the top 10 finishers in each heat, and “top flight” ribbons were given to students who finished from 11th to 20th place. Each of the more than 430 runners who completed the mile-long race received a participation ribbon at the finish line.

RECOGNITION—THOSE WHO EXCEL

District 15 nominees received a total of six awards this year in the Illinois State Board of Education’s (ISBE) prestigious “Those Who Excel” awards program.

- Dr. Laura Swanlund, the coordinator of the District’s psychology department and its Positive Behavioral Interventions and Supports (PBIS) and Response to Intervention (RTI) programs, received an Award of Excellence in the “School Administrator” category.
- Kristin Fortunato, the secretary at Gray M. Sanborn School, received an Award of Excellence in the “Educational Service Personnel” category.
- Cynthia Zeivel, a fifth-grade teacher at Frank C. Whiteley School, received an Award of Merit in the “Classroom Teacher” category.
- Cynthia Wong, a school social worker at Willow Bend School, received an Award of Merit in the “Student Support Personnel” category.

- Chelsea Blanchfield, a third-grade teacher at Stuart R. Paddock School, received an Award of Recognition in the “Early Career Educator” category.
- Hunting Ridge School’s Front Office Team: Teresa Ostoich, Corry Hamilton, and Julie Simpson, received an Award of Recognition in the “Team” category.

During the meeting, each of the principals who nominated these award recipients for these honors introduced them to the Board, and Scott Thompson, Ed.D., superintendent of schools, presented each of them with the District’s “Above and Beyond Award” pin.

PRESENTATION—FIVE-YEAR FINANCIAL PROJECTIONS

Michael Adamczyk, Chief School Business Official, presented an update of the District’s five-year financial projections, which indicated the District would run deficits averaging about \$2.3 million a year through 2019–20. Those deficits would leave the District’s fund balance standing at about \$45.3 million, or approximately 28.1 percent of its annual expenditure budget, at the end of the 2019-20 fiscal year.

Before presenting those projections, however, Mr. Adamczyk reported that, while the amended 2014–15 budget projected an estimated \$1 million deficit, audited financial results indicate the District actually experienced a roughly \$1.8 million positive variance to end the year with a \$788,134 surplus. Due to this variance, the District ended the 2014–15 fiscal year with an estimated \$56.9 million fund balance, which equated to roughly 38.5 percent of its expenditures. The District 15 Board of Education had agreed to a minimum fund balance target of 30 percent of the District’s expenditures.

PRESENTATION—FY2015 FINAL AUDIT

Mr. Adamczyk, Corey Bultemeier, Director of Fiscal Services; and Betsy Allen, a representative from Miller Cooper, the District’s external auditor, presented information and responded to inquiries from Board members concerning the FY2015 Audit Report. District 15 received an unqualified audit opinion from Miller Cooper, which is the highest opinion an auditor can deliver. Such an opinion basically states that the auditor feels the District followed generally accepted accounting principles and that the financial reports are an accurate representation of the District’s financial condition.

This item was considered and voted upon later in the meeting.

PRESENTATION—PROPOSED TAX LEVY

Mr. Bultemeier presented a 2015 levy proposal for the Board to consider. The proposal included a slight increase in property tax revenue that the tax cap allows each year for inflation and new growth and would likely result in a 2015 extension increase of 1.1 percent (0.8 percent for inflation and 0.3 percent for an estimated \$10 million in new growth) to approximately \$117.9 million. On the District 15 portion of a resident’s property tax bill, the increase would equate to roughly \$8 per \$100,000 of property value. The Board will approve a levy proposal when it adopts the final 2015 Aggregate Tax Levy during the next Regular meeting of Board of Education, scheduled for Wednesday, December 9, 2015.

SUPERINTENDENT’S REPORT

Let’s Talk

Dr. Thompson reported the District launched its pilot of the Let’s Talk communication program the end of October and stated that a number of e-mails resulted from this roll out effort. It was noted that as of this meeting the number of emails had slowed a bit since the initial communication that introduced the District 15 community to the new system, but the icon to access the communication tool remains on the District’s website, providing immediate access to this avenue for two-way discussion between the District and its stakeholders. Dr. Thompson said he would continue to provide the Board with regular and detailed reports of activity within the Let’s Talk program, and snapshots of its dashboard, throughout the pilot of the program.

Veteran’s Day—November 11, 2015

Dr. Thompson reported that every District 15 school dedicated part of their school day on November 11, 2015, to honoring and recognizing veterans and their contributions to the freedom citizens enjoy in the United States. He also noted that District administrators and several Board members attended many of these events. These guests were touched by both the patriotism and the gratitude that was displayed by students, staff, and the veterans they were honoring.

School Board Members Day in Illinois

Dr. Thompson announced that Sunday, November 15, 2015, was School Board Members Day in Illinois. It was noted that each of the seven Board members volunteer serving on the District 15 Board of Education. They were presented with a token of appreciation for their service.

READING AND ACCEPTANCE OF MINUTES

Dr. Ekeberg made a motion, seconded by Mr. Seiffert, that the minutes from the following meeting of the Board of Education be approved and placed on file:

- October 14, 2015, Regular Board of Education Meeting; as presented.

A roll call was held with the following results:

AYE: Babcock, Chapman, Ekeberg, Khan, Morrison, Seiffert, Sriram

NAY: None

The motion carried.

ED-RED COUNCIL/LEGISLATION

Dr. Chapman reported that the state had still not reached a budget resolution, and that the General Assembly did not plan to meet again until December. It was also reported that ED-RED plans to actively participate in the ongoing discussions about school funding reform that are occurring in Springfield.

DISTRICT FIFTEEN EDUCATIONAL FOUNDATION

Mr. Seiffert reported that the Foundation's D15 Staff Volleyball Tournament would be held Saturday, November 14, 2015, at 9 a.m. at Winston Campus.

CONSENSUS OF ILLINOIS ASSOCIATION OF SCHOOL BOARDS (IASB) RESOLUTIONS/RECOMMENDATIONS

The Board created a consensus list of Illinois Association of School Boards' (IASB) Legislative Committee Resolutions/Recommendations to be endorsed and/or opposed by District 15 Board members and administration at the annual meeting of the IASB Delegate Assembly to be held on November 21, 2015.

2017-18 SCHOOL CALENDAR DISCUSSION

The Board reviewed the proposed 2017-18 school calendar, which closely aligned to Township High School District 211's proposed 2017-18 calendar. The District would now post the proposal to its website for public review and comment prior to its adoption later this school year. Key dates were as follows:

- Beginning of the School Year: Staff Institute Days are scheduled for Monday and Tuesday, August 14 and 15, 2017. Grades 1-8 would begin classes on Wednesday, August 16, 2017. Kindergarten and early childhood classes would begin on Thursday, August 17, 2017.
- Thanksgiving: Thanksgiving would be celebrated on Thursday, November 23, 2017. There will be no school that week, but parent-teacher conferences would be held on Monday and Tuesday, November 20 and 21, 2017.
- Winter Break: There would be no school from Monday, December 25, 2017, through Friday, January 5, 2018, with schools reopening on Monday, January 8, 2018.
- Spring Break: There would be no school Monday, March 26, 2018, through Monday, April 2, 2018, with schools reopening Tuesday, April 3, 2018.
- End of the School Year: The last day of school, including snow days, would be Wednesday, June 5, 2018.

Depending upon the number of snow days used, the last day of school will be moved back accordingly at the April 2018 Board meeting.

CITIZENS ADDRESS THE BOARD

There were no requests to address the Board at this meeting.

PERSONNEL REPORT

Dr. Ekeberg made a motion, seconded by Mr. Seiffert, to approve the November 11, 2015, Personnel Report, as presented, including the following recommendations:

1. Recommendation for the approval of a ten (10) day unpaid suspension to Brenda Eichberger, accompanied by a last chance agreement.
2. Recommendation for the approval of a ten (10) day unpaid suspension to Tracy Kerlin, accompanied by a last chance agreement.

A roll call was held with the following results:

AYE: Chapman, Ekeberg, Khan, Morrison, Seiffert, Babcock

NAY: Sriram

The motion carried. A copy of the Personnel Report is contained in the Official Minutes.

ACCEPTANCE OF THE FY 2015 ANNUAL AUDIT

Mr. Khan made a motion, seconded by Dr. Ekeberg, to approve the acceptance of the FY2105 Annual Audit, as presented.

A roll call was held with the following results:

AYE: Ekeberg, Khan, Morrison, Seiffert, Sriram, Babcock, Chapman

NAY: None

The motion carried. A copy of the FY 2015 Annual Audit is in on file in the Department of Business and Auxiliary Services.

RESOLUTION ESTIMATING THE AGGREGATE LEVY FOR THE YEAR 2015

Dr. Ekeberg made a motion, seconded by Mr. Khan, to approve the Resolution Estimating the Aggregate Levy for the Year 2015, as recommended. Discussion included the confirmation that the estimated total property taxes to be levied would represent an approximate 4% increase over the previous year. It was noted that the final adopted aggregate levy may be in an amount different than the estimated aggregate levy.

A roll call was held with the following results:

AYE: Khan, Morrison, Seiffert, Babcock, Chapman, Ekeberg

NAY: Sriram

The motion carried.

WORKERS' COMPENSATION INSURANCE CONTRACT RENEWAL

Mr. Seiffert made a motion, seconded by Dr. Ekeberg, to approve the Illinois Counties Risk Management Trust (ICRMT) Workers' Compensation Renewal Proposal for the period of 12/1/15 through 12/1/16, in the amount of \$163,174.00, as recommended.

A roll call was held with the following results:

AYE: Morrison, Seiffert, Sriram, Babcock, Chapman, Ekeberg, Khan,

NAY: None

The motion carried.

CONSENT CALENDAR

Mrs. Babcock presented the consent calendar and asked if any Board member wished to have any items removed for separate consideration and vote. No items were removed.

Dr. Chapman made a motion, seconded by Dr. Ekeberg, for approval of the consent calendar, as presented.

A roll call was held with the following results:

AYE: Seiffert, Babcock, Chapman, Ekeberg, Khan, Morrison,

NAY: Sriram

The motion carried.

Copies of consent calendar Items A–F are contained in the Official Minutes. Items G and H are on file in the Department of Business and Auxiliary Services. Items I and J are on file in the Department of Student Services.

- A. October 2015 Investment Report
- B. September and October 2015 Treasurer's Report
- C. October 2015 Report of Payroll Vouchers and Invoices
- D. September 2015 Activities Fund Report
- E. October 2015 Budget Report
- F. October 2015 Imprest Detail
- G. Disposal(s) of District Property
- H. Post Issuance Tax Compliance Report
- I. Agreement for Professional Therapy Services—INVO Healthcare Associates, LLC (Angela D. Martinez)
- J. Agreement for Professional Therapy Services—INVO Healthcare Associates, LLC (Deborah Lyn Erdmann)
- K. Destruction of Executive Session Audio Recordings—January 2014

CORRESPONDENCE

Dr. Thompson reported that three Freedom of Information Act requests were received last month.

Additionally, it was reported that the District received two impact fee checks last month, one for \$143,916.49 from the Village of Hoffman Estates, and one for \$13,825.94 from the Village of Palatine.

ADJOURNMENT

There being no further business to come before this meeting, Mr. Seiffert made a motion, seconded by Dr. Ekeberg, for adjournment of the meeting.

The motion to adjourn carried unanimously, and the meeting adjourned at 8:39 p.m.

Margaret (Peggy) Babcock, President
Board of Education

David W. Seiffert, Secretary
Board of Education