

MINUTES of the Regular Meeting of the Board of Education of Community Consolidated School District 15, Palatine, Cook County, Illinois, held on August 17, 2016.

A regular meeting of the Board of Education of Community Consolidated School District 15, Palatine, Cook County, Illinois, was held on Wednesday, August 17, 2016, at Walter R. Sundling Junior High School, 1100 N. Smith Street, Palatine, Illinois. Board members were notified by bulletin delivered to their homes and/or sent electronically on August 12, 2016.

ROLL CALL

President Babcock called the regular meeting to order at 7:00 p.m.

Board members physically present:

Margaret (Peggy) Babcock	Gerald D. Chapman
James G. Ekeberg	David Gurion
Zubair Khan	Jessica C. Morrison
David W. Seiffert	

Board member(s) physically absent:

None

Also present were Scott B. Thompson, Ed.D., superintendent of schools; Matthew J. Barbini, Ed.D., deputy superintendent of schools; Michael Adamczyk, SFO, chief school business official; Meg Schnoor, Ed.D., assistant superintendent for teaching and learning; Susan Gehring, assistant superintendent for student services; Lisa Nuss, executive director for personnel and human services; June Becker, recording secretary; members of the administrative staff, members of the press, and others.

PLEDGE OF ALLEGIANCE

Winston Campus Elementary Principal, Andrew Tieman, together with Assistant Principal Pablo Arboleda, introduced a group of students who earned the Winston Campus Elementary PBIS Student Award last year to lead the Pledge of Allegiance.

CONDUCT A PUBLIC HEARING ON THE ADOPTION OF THE FY2017 TENTATIVE BUDGET

Call to Order

Dr. Ekeberg made a motion, seconded by Dr. Chapman, to open the public hearing on the Adoption of the FY2017 Tentative Budget.

A roll call was held with the following results:

AYE: Babcock, Chapman, Ekeberg, Gurion, Khan, Morrison, Seiffert

NAY: None

The motion carried.

Board President Babcock announced that the public hearing on the Adoption of the FY2017 Tentative Budget was now open. The hearing opened at 7:04 p.m.

Report

Mr. Adamczyk reviewed the proposed 2016-17 budget, which was first presented at the Board's June 15, 2016, Board of Education meeting. Excluding the Health Life Safety Fund, the budget proposal outlined approximately \$150.5 million in operating fund revenues and \$150.4 million of operating fund expenditures, resulting in a projected \$64,724 surplus. It was noted that the proposed budget would increase the District's June 30, 2017, fund balance to approximately \$64.8 million, or 39 percent of the District's budget.

While no changes had been made to the proposed budget in advance of the hearing, since the proposed budget was first presented, the state passed a budget for K-12 education for the current school year that would provide additional revenue resources above the amount included in the June budget presentation. Additionally, the District is still hiring certified staff for the 2016-17 school year, and it is also finalizing the budget allocation for program assistants. These and other changes will be reflected in the final budget presentation to the Board in September.

This item will be considered and voted upon at the September 14, 2016, Board of Education meeting.

Public Comment

Mrs. Babcock asked if anyone wished to comment on or had any questions related to the Adoption of the FY2017 Tentative Budget. No one responded.

Adjourn Public Hearing

Mr. Seiffert made a motion, seconded by Dr. Ekeberg, to adjourn the public hearing on the Adoption of the FY2017 Tentative Budget.

A roll call was held with the following results:

AYE: Chapman, Ekeberg, Gurion, Khan, Morrison, Seiffert, Babcock

NAY: None

The motion carried. The public hearing was closed at 7:10 p.m.

FACILITIES PLAN v2.0 COMMITTEE REPORT

Scott Thompson, Ed.D., Superintendent of Schools, introduced Committee members who shared the boundary proposals the group developed to support its recommendations for addressing the District's long-term facilities needs. Those recommendations, which were presented to the Board in April 2016, were as follows:

- Build an elementary school for Grades K-5 on Osage Park property in northeast Palatine.
- Use the District's Ela Road property to build a middle school in the southwest portion of the District.
- Transition the District's existing junior highs to middle schools serving Grades 6-8.
- Align elementary schools to consistently feed into middle schools, and middle schools to consistently feed into high schools.
- Close Gray M. Sanborn School, which is the District's oldest facility.
- Provide full-day kindergarten.

The Committee summarized its proposed boundary changes according to the following high school attendance areas they would impact.

Palatine High School Attendance Area:

These proposed boundary changes would be driven by the creation of the new northeast Palatine elementary school at Osage Park and the closing of Gray M. Sanborn. They would impact the attendance area of every school feeding into Palatine High School. The plan calls for turning Jane Addams School into a middle school STEM academy, sending Jane Addams students to Virginia Lake, Winston and Lake Louise Schools. The plan also shifts Lincoln and Winston boundaries to the northwest largely to accommodate Sanborn students. The alignment of the elementary and middle schools in the Palatine High School Attendance Area would be as follows:

- Winston Campus Middle School: Winston Campus Elementary, Lake Louise School, and the new northeast Palatine elementary school
- Walter R. Sundling Middle School: Lincoln School and Virginia Lake School
- Jane Addams STEM Academy: Voluntary attendance, but students living closest to the school would be given the first option to enroll.

Fremd High School Attendance Area:

These boundary changes would be driven by the creation of the new middle school in the southwest portion of the District. The attendance areas for Pleasant Hill, Marion Jordan, Hunting Ridge, and Frank C. Whiteley Schools are not changed by this plan. The boundaries for Stuart R. Paddock and Thomas Jefferson would see changes to absorb students who live in the Fremd attendance area but currently attend schools located east of Route 53. The alignment of the elementary and middle schools in the Fremd High School Attendance Area would be as follows:

- Plum Grove Middle School: Pleasant Hill School and Stuart R. Paddock School
- New Southwest Middle School: Marion Jordan School, Hunting Ridge School, Thomas Jefferson School, and Frank C. Whiteley School.

Rolling Meadows High School Area:

All students attending Willow Bend, Central Road, and Kimball Hill Schools-which are the District's elementary sites located east of Route 53-would attend Carl Sandburg Middle School and Rolling Meadows High School. However, the boundaries for these three elementary schools would need to be redrawn to distribute those elementary students in ways that will make the best use of each building's capacity. Consequently, there could be opportunities to create academies in this area.

SUPERINTENDENT'S REPORT

- Opening of the 2016-17 School Year
Dr. Thompson shared a brief account of the opening of the school year, emphasizing the following:
 - About 60 new teachers participated in the District's comprehensive, two-week New Teacher Orientation program provided by the Department of Instruction. During the orientation, teachers received training that will help them "hit the ground running" in the implementation of the District's student-centered curriculum.

- The District began the 2016-17 school year with 11,864 students enrolled in Grades K-8. Last year, there were 11,974 K-8 students enrolled in the District at the end of August.
- District 15 schools had highly successful PBIS evaluations last year. Ten D15 schools were among the mere 43 schools in Illinois that were recognized for Platinum Level Implementation. Also, only 130 Illinois schools were recognized for Gold Level Implementation, and nine of them are from District 15. Dr. Thompson introduced Thomas Edgar, Ph.D., executive director, assessment, accountability and programs, to provide a summary of the program, what it means for our students and staff members, and celebrate the recognition our schools have received as a result of this work.
- It was noted that the Community Relations Committee is still a work in progress. The committee has met and is in the process of determining the best community relations program for the District. Mrs. Morrison and Mr. Khan are on that committee and will be meeting shortly to finalize some structures for the schools to enhance a two-way dialog between the District and the community.

- **Referendum Resolution**

Dr. Thompson noted that, while there never seems to be a good time to ask taxpayers for additional money, it is always a good time to do the right thing for the community. Building two schools, offering full-day kindergarten, creating middle schools for Grades 6-8 to match the District’s curriculum, aligning middle school boundaries with the boundaries of the high schools their students will attend, alleviating busing costs, and reducing the amount of time students spend on buses—all of these goals outlined in the District’s long-term facilities plan will greatly enhance the community.

Consequently, Dr. Thompson shared with the Board the Administration’s recommendation to pass a resolution to place a \$130 million School Building Bond question on the November 8, 2016, General Election ballot. Later in the meeting, the Board considered and voted upon the resolution to ask District 15 voters the following referendum question:

Shall the Board of Education of Palatine Community Consolidated School District Number 15, Cook County, Illinois, build and equip two school buildings, acquire a site for one of said school building, improve the sites of both of said school buildings, and issue bonds of said School District to the amount of \$130,000,000 for the purpose of paying the costs thereof?

Yes No

With built-in contingencies, the projected cost of building the two new schools is \$128.5 million. The District anticipates that savings related to costs for furniture, fixtures, and equipment could lower that price by at least \$1.5 million. By asking for voter approval for \$130 million, the question builds in the cost for acquiring the Osage Park property proposed for the new northeast Palatine elementary school from Palatine Park District.

William Blair Company, the District’s financial advisor, has outlined for the Board three scenarios for repayment of the \$130 million, and at an upcoming Board meeting will explain the options to help the Board decide which is the best fit for the community. Those repayment scenarios show the projected impact of the bonds on residential taxpayers between \$122 and \$157 a year for the owner of a \$230,000 home.

READING AND ACCEPTANCE OF MINUTES

Mr. Seiffert made a motion, seconded by Dr. Ekeberg, that the minutes from the following meeting of the Board of Education be approved and placed on file:

- June 15, 2016, Regular Board of Education Meetings,
- June 22, 2016, Board of Education meeting—Board of Education and District Leadership Team Retreat, and
- June 22, 2016, Special Board of Education Meeting, as presented.

A roll call was held with the following results:

AYE: Ekeberg, Gurion, Khan, Morrison, Seiffert, Babcock, Chapman

NAY: None

The motion carried.

ED-RED COUNCIL/LEGISLATION

Dr. Chapman noted that the Digest of Bills Passed in the 2016 Spring Session of the Illinois General Assembly was provided to the Board and that should any of these new bills affect the District, there would be a notification of recommended change in policy. Additionally, while there was good news that the budget for elementary and secondary education was approved for FY 2017, it was uncertain as to when those funds would be allocated. Lastly, it was noted that ED-RED meetings are open to all Board members.

DISTRICT FIFTEEN EDUCATIONAL FOUNDATION

Mr. Seiffert announced that the Foundation was seeking additional members at this time. Inquiries could be directed to the District office. It was noted that on August 30, 2016, seven new members were going to be inducted.

2016-17 BOARD OF EDUCATION ANNUAL GOALS

Dr. Thompson presented the Board with a draft of the proposed 2016-17 Annual Board Goals. The goals are as follows:

- Reduce Student Achievement Gaps: Examine achievement of all groups of students and create plans to reduce/eliminate gaps between different groups of students.
- Learning and Organizational Development: Enhance D15 schools as places creating successful young people who are knowledgeable emotionally and physically healthy, motivated, civically inspired, engaged in the arts, prepared for work and economic self-sufficiency, and ready for the world.
- Enhance Nutritional Offerings: Evaluate current Nutritional Services offerings to students and identify areas of enhancing those offerings, including improving nutrition and providing culturally responsive food.
- Communications: Create Superintendent's Community Relations Committee in order to increase strategic communication initiatives (including enhancing/revamping D15 communications department) and driving high-quality, frequent, two-way communication with all stakeholders.
- Resource Stewardship: Ensure the District remains fiscally responsible (while maintaining quality educational programs and facilities for our students) including seeking ways to reduce the burden on real estate taxpayers whenever possible.

The Board generated ideas for this year's goals during its Board-Administrative Retreat at the June 22, 2016, Board of Education and District Leadership Team Retreat. Dr. Thompson then used those suggestions to draft the proposed goals for the Board's consideration. Once the Board approves the goals, the Administration will be charged with creating plans to ensure they are accomplished. Those plans will include timelines, specific action items, and evaluation tools, and they will assign responsibility for each component of the goals.

Later in the meeting, the Board discussed seeking the community's input on the proposed 2016-17 Annual Board Goals before they are presented for final approval at the September 14, 2016, Board of Education meeting.

CITIZENS ADDRESS THE BOARD

Melanie Santostefano, resident of Palatine, addressed the Board regarding the potential closure of Gray M. Sanborn School.

Barb Kain, resident of Palatine, addressed the Board regarding the potential closure of Gray M. Sanborn School and boundary changes.

Betty Bathauer, resident of Palatine, addressed the Board regarding increasing property taxes for new schools.

Terri Perlberg, resident of Palatine, addressed the Board regarding the potential closure of Gray M. Sanborn School.

Bill Douba, resident of Palatine, addressed the Board regarding increasing property taxes to build new schools.

Becky Booth, resident of Palatine, addressed the Board regarding the Board of Education message to the District 15 Community.

PERSONNEL REPORT

Mr. Gurion made a motion, seconded by Dr. Chapman, to approve the August 17, 2016, Personnel Report, as revised, including the following recommendations:

1. Recommendation for discipline: one (1) day unpaid suspension for Ernie Baez.
2. Recommendation for discipline: one (1) day unpaid suspension for Bernice Brown.
3. Recommendation for discipline: one (1) day unpaid suspension for Tracy Sypura.
4. Recommendation for termination: Lidia Mayne.

A roll call was held with the following results:

AYE: Khan, Morrison, Seiffert, Babcock, Chapman, Ekeberg, Gurion

NAY: None

The motion carried. A copy of the Personnel Report is contained in the Official Minutes.

RESOLUTION PROVIDING FOR AND REQUIRING THE SUBMISSION OF THE PROPOSITION OF ISSUING \$130,000 SCHOOL BUILDING BONDS TO THE VOTERS OF THE DISTRICT AT THE GENERAL ELECTION TO BE HELD ON THE 8TH DAY OF NOVEMBER, 2016

Dr. Ekeberg made a motion, seconded by Dr. Chapman, to approve the Resolution providing for and requiring the submission of the proposition of issuing \$130,000 School Building Bonds to the voters of the District at the general election to be held on the 8th day of November, 2016, as presented.

A roll call was held with the following results:

AYE: Morrison, Seiffert, Babcock, Chapman, Ekeberg, Gurion, Khan

NAY: None

The motion carried. A copy of the resolution is contained in the Official Minutes.

BID AWARD—CARPET (17-001)

Mr. Khan made a motion, seconded by Dr. Ekeberg, to award the contract for the Carpeting Bid (17-001), to Central Rug and Flooring, Evanston, IL, for a total bid award amount of \$16,939.72, as recommended. It was noted that this was only a partial bid, due to asbestos abatement and carpet replacement (CLA) to be included in the summer 2017 life/safety projects.

A roll call was held with the following results:

AYE: Seiffert, Babcock, Chapman, Ekeberg, Gurion, Khan, Morrison

NAY: None

The motion carried. A copy of the bid summary is on file in the Department of Business and Auxiliary Services.

PUBLICATION OF 2016–2017 BOARD OF EDUCATION ANNUAL GOALS (DRAFT)

Dr. Chapman made a motion, seconded by Dr. Ekeberg, to publicize the proposed CCSD 15 Board of Education Annual Goals (2016–2017). It was the consensus of the Board to place the draft goals on the District website for a period of one month to allow for public comments. It was noted that this item would be placed on the September 14, 2016, Board of Education Meeting agenda for discussion and vote.

SEMI-ANNUAL REVIEW OF CLOSED SESSION MINUTES (JULY 2015–DECEMBER 2015)

Mr. Gurion made a motion, seconded by Dr. Ekeberg, to approve Administration's recommendation for the release of the following closed session minutes, as presented.

The following closed session minutes will be approved for release: July 23, 2015, (Special Meeting); August 24, 2015, (Special Meeting); November 11, 2015, (Special Meeting); and December 21, 2015 (Special Meeting).

A roll call was held with the following results:

AYE: Chapman, Ekeberg, Gurion, Khan, Morrison, Seiffert, Babcock

NAY: None

The motion carried.

CONSENT CALENDAR

Mrs. Babcock presented the consent calendar and asked if any Board member wished to have any items removed for separate consideration and vote. No item was removed.

Mr. Seiffert made a motion, seconded by Dr. Ekeberg, for approval of the consent calendar, as presented.

A roll call was held with the following results:

AYE: Ekeberg, Gurion, Khan, Morrison, Seiffert, Babcock, Chapman

NAY: None

The motion carried.

Copies of consent calendar Items A–F, and H, are contained in the Official Minutes. Items G, I–K, and O are on file in the Department of Business and Auxiliary Services. Item L is on file in the Department of Instruction. Item M is on file in the Administrative Services Department. Item P is on file in the Department of Student Services.

- A. June/July 2016 Investment Report
- B. June 2016 Treasurer's Report
- C. June/July 2016 Report of Payroll Vouchers and Invoices
- D. May/June 2016 Activities Fund Report
- E. June 2015 Budget Report
- F. July 2016 Imprest Detail
- G. Disposal(s) of District Property
- H. C.A.R.E. Petty Cash Resolution
- I. Workman's Compensation Settlements (2)
- J. Change Order—Eagle Securities

- K. Change Order—Kinsale Contracting
- L. Contract Renewal—Northwest Evaluation Association (NWEA) MAP Annual Subscription
- M. Contract Renewal—Blackboard Engage (Edline Services) Annual Subscription
- N. Board Policy—Second Reading
2:220 Board of Education—Board of Education Meeting Procedure
- O. Resolution—Hazardous Transportation Routes
- P. Agreement for Professional Therapy Services—Sunbelt Staffing (Stephanie Silverman)
- Q. Destruction of Executive Session Audio Recordings—September 2014

CORRESPONDENCE

Dr. Thompson reported that twelve (12) Freedom of Information Act requests were received last month.

It was also noted that checks were received by the District from the Village of Palatine in the amount of \$6,470.79, and the City of Rolling Meadows in the amount of \$7,378.00, for the payment of Impact Fees.

ADJOURNMENT

There being no further business to come before this meeting, Dr. Ekeberg made a motion, seconded by Mrs. Morrison, for adjournment of the meeting.

The motion to adjourn carried unanimously, and the meeting adjourned at 8:20 p.m.

Margaret (Peggy) Babcock, President
Board of Education

David W. Seiffert, Secretary
Board of Education