

MINUTES of the Regular Meeting of the Board of Education of Community Consolidated School District 15, Palatine, Cook County, Illinois, held on November 9, 2016.

A regular meeting of the Board of Education of Community Consolidated School District 15, Palatine, Cook County, Illinois, was held on November 9, 2016, at Walter R. Sundling Junior High School, 1100 N. Smith Street, Palatine, Illinois. Board members were notified by bulletin delivered to their homes and/or sent electronically on November 4, 2016.

ROLL CALL

President Babcock called the regular meeting to order at 7:00 p.m.

Board members physically present:

Margaret (Peggy) Babcock	Gerald D. Chapman
James G. Ekeberg	David Gurion
Zubair Khan	Jessica C. Morrison
David W. Seiffert	

Board member(s) physically absent:

None

Also present were Scott B. Thompson, Ed.D., superintendent of schools; Matthew J. Barbini, Ed.D., deputy superintendent of schools; Michael Adamczyk, SFO, chief school business official; Meg Schnoor, Ed.D., assistant superintendent for teaching and learning; Susan Gehring, assistant superintendent for student services; Lisa Nuss, executive director for personnel and human services; June Becker, recording secretary; members of the administrative staff, members of the press, and others.

PLEDGE OF ALLEGIANCE

Christie Samojedny, Ed.D., Jane Addams School Principal, introduced members of the Jane Addams Student Council to lead the Pledge of Allegiance.

RECOGNITION—INTERSCHOLASTIC SPORTS

The Board recognized six students who won their heats in the District 15 Sixth-Grade Cross Country Meet, which was held September 27, 2016, at Salk Park in Rolling Meadows. During the meet, schools competed in one of three divisions: Green, which included Virginia Lake, Hunting Ridge, Lincoln, Lake Louise, and Stuart R. Paddock Schools; Yellow, which included Pleasant Hill, Jane Addams, Central Road, Frank C. Whiteley, and Willow Bend Schools, and Blue, which included Winston Campus Elementary, Marion Jordan, Thomas Jefferson, Gray M. Sanborn, and Kimball Hill Schools. The following students won their divisions:

- Green Group: Paige M. from Virginia Lake School and Jack C. from Lincoln School Yellow
- Group: Leah S. from Pleasant Hill School and Lucas C. from Pleasant Hill School
- Blue Group: Morgan M. from Winston Campus Elementary and Nicky S. from Marion Jordan School

Medals were awarded to the top 10 finishers in each heat, and “top flight” ribbons were given to students who finished from 11th to 20th place. Each of the more than 400 runners who completed the mile-long race received a participation ribbon at the finish line.

RECOGNITION—THOSE WHO EXCEL

District 15 nominees received a total of five awards this year in the Illinois State Board of Education’s prestigious “Those Who Excel” awards program.

- Christie Samojedny, Ed.D., Jane Addams School Principal, received an Award of Excellence in the “School Administrator” category.
- Kathleen Becker, Willow Bend School Lunch Coordinator, received an Award of Excellence in the “Educational Service Personnel” category.
- Krish Revuluri, Ph.D., District 15 MATHCOUNTS Coach, received an Award of Excellence in the “Community Volunteer” category.
- Kristie Charles, a third-grade teacher at Hunting Ridge School, received an Award of Merit in the “Classroom Teacher” category.
- Carl Sandburg Junior High’s PBIS Green Team received an Award of Merit in the “Team” category.

During the meeting, each of the principals who nominated these award recipients for these honors introduced them to the Board, and Dr. Thompson presented each of them with the District’s “Above and Beyond Award.”

PRESENTATION—FY2016 FINAL AUDIT

Betsy Allen, CPA, Principal at Miller Cooper & Co., Ltd., the District's external auditing firm, presented information and responded to questions from Board members concerning the FY2016 Audit Report. District 15 received an unqualified audit opinion from Miller Cooper, the highest opinion an auditor can grant. It indicates the auditor feels the District followed generally accepted accounting principles and that the financial reports are an accurate representation of the District's financial condition.

This item was considered and voted upon later in the meeting.

PRESENTATION—FIVE-YEAR FINANCIAL PROJECTIONS

Mr. Adamczyk presented an updated five-year forecast that indicated the District will run deficits of approximately \$5.1 million in 2016-17 and \$6.8 million in 2017-18. Those deficits would be due to the District's life safety projects. The \$18.5 million of life safety bonds issued in February were recorded as additional revenue in the Amended FY2016 Budget, but the great majority of those funds (as well as the funds from the \$9 million bond issuance planned for this spring) would be spent as part of the FY2017 and FY 2018 budgets. The forecast shows the District running much smaller deficits, \$847,058 in FY2019 and \$149,584 in FY2020, followed by a \$645,189 surplus in FY2021. This would leave the District's fund balance standing at about \$55.5 million, or approximately 35 percent of its annual expenditure budget, at the end of FY2021. The District 15 Board of Education has agreed to a minimum fund balance target of 30 percent of the District's expenditures.

PRESENTATION—PROPOSED TAX LEVY

In response to the Board's request for levy options, including a "flat levy," Corey Bultemeier, Director of Fiscal Services and Assistant Chief School Business Official, presented two 2016 levy proposals for the Board to consider. The first proposal included the slight increase in property tax revenue that the tax cap allows each year for inflation and new growth. This levy proposal would likely result in a 2016 extension increase of roughly 1 percent (0.7 percent for inflation and 0.3 percent for an estimated \$10 million in new growth) to approximately \$124.72 million for all funds, including debt service. The second proposal provides for abating the value of this year's 0.7 percent inflation adjustment, which totals \$825,908, and would result in a 2016 extension of about \$123.9 million for all funds, including debt service. The Board will approve a levy proposal when it adopts the final 2016 Aggregate Tax Levy during the next regular meeting of the Board of Education scheduled for Wednesday, December 14, 2016.

SUPERINTENDENT'S REPORT

- Referendum Results

Dr. Thompson reported that approximately 70 percent of voters opposed District 15's plans to build an elementary school at Osage Park in northeast Palatine, and a middle school on the Ela Road property it owns in the southwest portion of the District. He thanked the Board for its support of the proposal, and said he appreciated the efforts of all residents who provided their input on these plans both at the polls and in advance of the election, during the District's information meetings and community engagement efforts. Their valuable feedback would help the District move forward and re-evaluate its plans to maintain and improve its facilities, and determine how the District's buildings can best facilitate 21st century learning.

In particular, many residents wanted to keep Gray M. Sanborn School open, and keep Osage Park a park, said Dr. Thompson. Many also expressed concern about the demographic composition of the new elementary school in northeast Palatine, and the impact that the \$130 million proposal would have on their property taxes. Also, numerous residents suggested that the District seek more community input before putting a new or revised proposal on the ballot, he said.

To that end, Dr. Thompson said the District would take some time before deciding upon its next steps. However, he also said certain components of the plan, especially the expansion to a full-day kindergarten program, the shift to a middle school structure, and the growth of the community school concept in the District, present significant long-term benefits for the District. He noted that he needs to do a better job of explaining those benefits and the need for the schools proposed in this plan.

- Reduction in Force Resolution

Dr. Thompson reviewed the purpose for the Reduction in Hours of Educational Support Personnel Employees Resolution. It was noted that this action had been taken at the end of each school year regarding program assistants and part-time teachers, due to the uncertainty of hours required in the fall for these positions. This school year certain transportation costs have been successfully reduced, thus reducing hours for twelve bus aids, however they had not been notified prior to the end of the last school year. Due to this oversight Dr. Thompson asked the Board to approve granting insurance to twelve bus aids that now fall just short of the necessary daily hours to qualify for that benefit, pending completion of the details with union leadership, and while working with legal counsel.

This item was considered and voted upon later in the meeting.

- **Board Member Recognitions**

Dr. Thompson reported that several Board members had been recognized by the Illinois Association of School Boards, which recognizes board members for the time and effort they devote to IASB leadership activities and service to the public education community. IASB gives school board members points for attending division meetings, governing meetings, and legislative leadership programs. Dr. Chapman recently earned more than 200 credits in this program and was named a Master Board Member. Mrs. Babcock was already a Master Board Member and earned enough credits last year to retain that status. Additionally, Dr. Ekeberg was recognized as a School Board LeaderShop Academy Fellow for completing 7 core hours and 5 elective workshops that promote continuous learning and professional development for school board members.

The ten-year teacher contract resulted in a reduction of FY17 salaries amounts when compared with the previous year, and there is confidence that the projected amounts (an average increase of less than 1% annually) for the next nine years, keeping the district in a strong financial position.

In closing Dr. Thompson announced that former District 15 students now playing for the Palatine Pirates will be playing for the quarter-finals for football.

READING AND ACCEPTANCE OF MINUTES

Mr. Seiffert made a motion, seconded by Dr. Ekeberg, that the minutes from the following meeting of the Board of Education be approved and placed on file:

- October 12, 2016, Regular Board of Education Meeting, as presented.

A roll call was held with the following results:

AYE: Babcock, Chapman, Ekeberg, Gurion, Khan, Morrison, Seiffert

NAY: None

The motion carried.

ED-RED COUNCIL/LEGISLATION

Dr. Chapman reported that the last ED-RED meeting was cancelled, due to a celebration in Chicago. He noted that given the results of the election, the party in power with the super-majority at the state level has two upcoming opportunities to enact legislation without governor's approval, a veto session late November and the "lame duck" session early January 2017. We don't know what impact that will have in regard to state funding, with some speculation we may have to pay additional funds to the state in the terms of increased income taxes, depending if the legislature opts to do that. There should be significantly more information at the regular meeting of the Board of Education scheduled for January 11, 2017.

DISTRICT FIFTEEN EDUCATIONAL FOUNDATION (ONE-FIVE FOUNDATION)

Mr. Seiffert announced that the one-five FOUNDATION would be hosting the District 15 Staff Volleyball Tournament, Saturday, November 12, 2016, at Winston Campus. The tournament would feature both competitive and exhibition divisions, and that each staff-rostered team would play in a minimum of two 30-minute matches. Top teams would take home the top prize of a \$300 grant and the Foundation's traveling trophy.

CONSENSUS OF ILLINOIS ASSOCIATION OF SCHOOL BOARDS (IASB) RESOLUTIONS/RECOMMENDATIONS

The Board created a consensus list regarding the Illinois Association of School Boards (IASB) 2016 Resolutions Committee Report to be endorsed or opposed by District 15 Board members and administration at the annual meeting of the IASB Delegate Assembly to be held on November 19, 2016.

2018-19 SCHOOL CALENDAR DISCUSSION

The Board reviewed the proposed 2018-19 school calendar, which closely aligned to Township High School District 211's proposed 2018-19 calendar. The District will now post the proposal to its website for public review and comment prior to its adoption later this school year. Key dates are as follows:

- **Beginning of the School Year:** Staff Institute Days are scheduled for Monday and Tuesday, August 13 and 14, 2018. Grades 1-8 would begin classes on Wednesday, August 15, 2018. Kindergarten and early childhood classes would begin on Thursday, August 16, 2018.
- **Thanksgiving:** Thanksgiving will be celebrated on Thursday, November 22, 2018. There will be no school that week, but parent-teacher conferences will be held on Monday and Tuesday, November 19 and 20, 2018.
- **Winter Break:** There would be no school from Monday, December 24, 2018, through Friday, January 4, 2019, with schools reopening on Monday, January 7, 2019.
- **Spring Break:** There would be no school Monday, March 25, 2019, through Friday, March 29, 2019, with schools reopening Monday, April 1, 2019.

- End of the School Year: The last day of school, including snow days, would be Wednesday, June 5, 2019. Depending upon the number of snow days used, the last day of school will be moved back accordingly at the April 2019 Board meeting.

PRESIDENT'S REPORT

Peggy Babcock, Board President, shared with the Board some of the following insights and observations she gained from her recent visits to District 15 schools.

- The District's Chromebook pilot program is allowing teachers to enhance their instruction in exciting ways that students find engaging.
- The ongoing transition to the District's rigorous new math and science curricula and the consistent, Districtwide implementation of the Reader's Workshop model for literacy instruction are all going smoothly.
- The infusion of new instructional materials and the training/support the District has provided teachers has made the shift to new Common Core State Standards for math and English/language arts an easier and more successful effort.
- It was a challenge for some staff members to prepare their schools and classrooms after the life safety construction work that occurred in 11 buildings this summer, and it was impressive how they met that challenge without disrupting instruction.
- Providing for some flexibility in how schools use their weekly professional development time is allowing them to better address some of their building-specific needs.
- There's a great deal of flexibility in how the District's classrooms are set up and managed, and that helps students to be both comfortable and engaged.
- Through its Illinois State University Professional Development School, the District is continuing to help education students develop into strong young teachers, many of whom join the District upon completing their yearlong internships.
- Some class sizes in the District are larger than those in surrounding Districts, but administrators keep close tabs on those situations and provide those students and teachers with additional support if and when it is needed.
- The District must still use mobile classrooms at certain schools, and they are not ideal environments for teaching and learning.

The District's schools are full. Any schools that have extra space are using them to accommodate different special education and early childhood programs offered by the District. Consequently, the District must closely monitor growth and assess what its needs will be in the future.

CITIZENS ADDRESS THE BOARD

Len Green, resident of Palatine, addressed the Board regarding the Five-Year Forecast and Health Life Safety expenditures.

PERSONNEL REPORT

Dr. Ekeberg made a motion, seconded by Dr. Chapman, to approve the November 9, 2016, Personnel Report, as presented, including the following recommendations:

1. Recommendation for seven (7) days unpaid suspension and last chance agreement for David Alcina.
2. Recommendation for two (2) days unpaid suspension for Anthony Berry.
3. Recommendation for one (1) day unpaid suspension for Maria DeNatale.
4. Recommendation for three (3) days unpaid suspension and last chance agreement for Jeff Schneider.

A roll call was held with the following results:

AYE: Chapman, Ekeberg, Gurion, Khan, Morrison, Seiffert, Babcock

NAY: None

The motion carried. A copy of the Personnel Report is contained in the Official Minutes.

RESOLUTION—REDUCTION IN THE HOURS OF EDUCATIONAL SUPPORT PERSONNEL EMPLOYEES

Mr. Seiffert made a motion, seconded by Mr. Khan, to approve the Reduction in Hours of Educational Support Personnel Employees as follows:

Sheila Dodson	Joan Powell
Terese Hudak	Chavis Singleton
Marlene Migasi	Tara Skornia Markus
Sherry Montemayor	Maria Valdivia-Ramirez
William Phee	Rick Winkowski
Gena Pistone	Mary Wulff
Katie Pope	

A roll call was held with the following results:

AYE: Ekeberg, Gurion, Khan, Morrison, Seiffert, Babcock, Chapman

NAY: None

The motion carried. A copy of the resolution is contained in the Official Minutes.

ACCEPTANCE OF THE FY2016 ANNUAL AUDIT

Mr. Khan made a motion, seconded by Mr. Gurion, for acceptance of the FY2016 Annual Audit, as presented.

A roll call was held with the following results:

AYE: Gurion, Khan, Morrison, Seiffert, Babcock, Chapman, Ekeberg

NAY: None

The motion carried. A copy of the FY2016 Annual Audit is on file in the Department of Business and Auxiliary Services.

RESOLUTION ESTIMATING THE AGGREGATE LEVY FOR THE YEAR 2016

Mr. Gurion made a motion, seconded by Dr. Ekeberg, to approve the Resolution Estimating the Aggregate Levy for the Year of 2016, as presented.

A roll call was held with the following results:

AYE: Khan, Morrison, Seiffert, Babcock, Chapman, Ekeberg, Gurion

NAY: None

The motion carried. A copy of the resolution is contained in the Official Minutes.

WORKERS COMPENSATION INSURANCE CONTRACT RENEWAL

Mr. Seiffert made a motion, seconded by Dr. Ekeberg, to approve the Illinois Counties Risk Management Trust Workers' Compensation Renewal Proposal for the period of 12/01/16 through 12/01/17 in the amount of \$160,705.00, as recommended.

A roll call was held with the following results:

AYE: Morrison, Seiffert, Babcock, Chapman, Ekeberg, Gurion, Khan

NAY: None

The motion carried. A copy of the contract is on file in the Department of Business and Auxiliary Services.

CONSENT CALENDAR

Mrs. Babcock presented the consent calendar and asked if any Board member wished to have any items removed for separate consideration and vote. No items were removed.

Mr. Gurion made a motion, seconded by Dr. Ekeberg, for approval of the consent calendar, as presented.

A roll call was held with the following results:

AYE: Seiffert, Babcock, Chapman, Ekeberg, Gurion, Khan, Morrison

NAY: None

The motion carried.

Copies of consent calendar Items A–E are contained in the Official Minutes. Items F and G are on file in the Department of Business and Auxiliary Services. Item H is on file in the department of Administrative Services. Item I is on file in the Department of Instruction. Item J is on file in the Department of Student Services.

- A. October 2016 Investment Report
- B. October 2016 Treasurer's Report
- C. October 2016 Report of Payroll Vouchers and Invoices
- D. September 2016 Activities Fund Report
- E. October 2016 Budget Report
- F. Disposal(s) of District Property
- G. Post Issuance Tax Compliance Report
- H. Board Policy—Second Reading
 - 8:90 Community Relations—Parent Organizations
- I. Education/Behavior Consultation for Winston Campus Junior High
- J. Agreement for Professional Therapy Services—Step Forward Therapy, Inc., (Rebecca Norris and Jennifer Strickland Kochan)
- K. Destruction of Executive Session Audio Recordings—November 2014

CORRESPONDENCE

Dr. Thompson reported that three (3) Freedom of Information Act requests were received last month.

It was also noted that a check was received by the District from the Village of Palatine in the amount of \$10,687.14, for the payment of Impact Fees.

ADJOURNMENT

There being no further business to come before this meeting, Mr. Seiffert made a motion, seconded by Mrs. Morrison, for adjournment of the meeting.

A roll call was held with the following results:

AYE: Babcock, Chapman, Ekeberg, Gurion, Khan, Morrison, Seiffert,

NAY: None

The motion carried. The meeting adjourned at 8:42 p.m.

Margaret (Peggy) Babcock, President
Board of Education

David W. Seiffert, Secretary
Board of Education