

MINUTES of the Regular Meeting of the Board of Education of Community Consolidated School District 15, Palatine, Cook County, Illinois, held on December 14, 2016.

A regular meeting of the Board of Education of Community Consolidated School District 15, Palatine, Cook County, Illinois, was held on December 14, 2016, at Walter R. Sundling Junior High School, 1100 N. Smith Street, Palatine, Illinois. Board members were notified by bulletin delivered to their homes and/or sent electronically on December 9, 2016.

ROLL CALL

President Babcock called the regular meeting to order at 7:00 p.m.

Board members physically present:

Margaret (Peggy) Babcock	Gerald D. Chapman
James G. Ekeberg	David Gurion
Zubair Khan	Jessica C. Morrison
David W. Seiffert	

Board member(s) physically absent:

None

Also present were Scott B. Thompson, Ed.D., superintendent of schools; Matthew J. Barbini, Ed.D., deputy superintendent of schools; Michael Adamczyk, SFO, chief school business official; Meg Schnoor, Ed.D., assistant superintendent for teaching and learning; Susan Gehring, assistant superintendent for student services; Lisa Nuss, executive director for personnel and human services; June Becker, recording secretary; members of the administrative staff, members of the press, and others.

PLEDGE OF ALLEGIANCE

Kathy Pluymert, John C. Conyers Learning Academy Principal, introduced a class of preschool students to lead the Pledge of Allegiance.

PRESENTATION—STUDENT ACHIEVEMENT REPORT

Thomas Edgar, Ph.D., Director of Assessment, Accountability, and Programs; and Laura Swanlund, Ph.D., Coordinator of the District 15 Psychology Department and Positive Behavioral Interventions and Supports (PBIS) and Response to Intervention (RTI) Programs, presented the 2015-16 Student Achievement Report to the Board. This annual report is intended to inform the Board/community of District achievement levels by providing the following:

- A comprehensive accounting of the District's progress over the past year toward meeting its rigorous Student Performance Targets.
- Information regarding the current student demographic profiles of District 15 and their potential impact on student achievement results.
- Background information on the assessments used.
- Measures from multiple assessments to gauge proficiency, growth, and outcomes.
- The up-to-date information regarding current educational practices, programs, and initiatives implemented to enhance proficiency, growth, and outcomes while narrowing the achievement gap.
- An easy-to-read narrative report with embedded tables and charts to be posted on the District's website and shared with all stakeholders.

SUPERINTENDENT'S REPORT

Dr. Thompson shared the following items with the Board:

- **Water Quality Testing**
He reported that water testing will be conducted over winter break at all of the District's facilities to ensure drinking and potable water is safe for consumption by students and staff. Results should be available in January or February 2017.
- **Bus Driver Qualifications and Licensure**
He reviewed the process of selecting, training, and qualifying District bus drivers.
- **New Curtain Wall at Frank C. Whiteley School**
He shared that Requests for Proposals had been issued for the replacement of curtain walls at Whiteley, and noted that the Board will be asked to approve bids for this project in January.
- **Community Engagement Planning Committee**
He announced plans to invite all D15 stakeholders to apply for membership on the District's new Community Engagement Planning Committee, which will be tasked with engaging the community to obtain its values and priorities. The committee will meet to determine the structure and content of an upcoming series of

community engagement sessions. Those sessions will involve a broad base of stakeholders and will aim to produce a set of principles embodying the District 15 community's values for its schools. Committee members will participate in those community engagement sessions, and each member will then be a part of analyzing input from those meetings and creating a set of recommendations that will inform the Board of Education's policies and decisions related to the future of District 15's schools.

READING AND ACCEPTANCE OF MINUTES

Dr. Chapman made a motion, seconded by Dr. Ekeberg, that the minutes from the following meeting of the Board of Education be approved and placed on file:

- November 9, 2016, Regular Board of Education Meeting, as presented.

A roll call was held with the following results:

AYE: Babcock, Chapman, Ekeberg, Gurion, Khan, Morrison, Seiffert

NAY: None

The motion carried.

ED-RED COUNCIL/LEGISLATION

Dr. Chapman reported that the legislature did have a veto session in November. There was some hope that the budget that expires at the end of December would be extended, but that did not happen. There is a session in January 2017, where the existing legislators will meet (lame-duck session). It was noted that there was no significant change in those that will be seated later. Not much is expected to happen.

ONE-FIVE FOUNDATION

Mr. Seiffert announced the results of the District 15 Staff Volleyball Tournament, held on Saturday, November 12, 2016, at Winston Campus. The tournament featured fifteen teams comprised of more than 120 school staff members who played a total of twenty volleyball matches. Winston Campus Junior High emerged in the tournament's competitive division, earning a \$300 Foundation grant and brought home the Foundation's traveling trophy. Sanborn received a \$100 grant for its second-place finish. In the tournament's exhibition division Lincoln School took first place and received a \$300 grant; Hunting Ridge school finished second receiving a \$100 grant; and John C. Conyers Learning Academy won the \$100 Spirit Grant as it had the most fans in attendance.

BOARD POLICY—FIRST READING

Dr. Thompson reviewed the following board policies up for initial review with the Board:

- 2:30 *Board of Education—Board of Education Elections*
No further changes were noted.
- 2:120 *Board of Education—Board Member Development*
No further changes were noted.
- 2:125 *Board of Education—Board Member Expenses*
No further changes were noted.
- 2:200 *Board of Education—Types of Board of Education Meetings*
No further changes were noted.
- 2:220 *Board of Education—Board of Education Meeting Procedure*
No further changes were noted.
- 2:250 *Board of Education—Access to District Public Records*
No further changes were noted.
- 3:40 *General School Administration—Superintendent*
No further changes were noted.
- 3:50 *General School Administration—Administrative Personnel*
No further changes were noted.
- 4:10 *Operational Services—Fiscal and Business Management*
No further changes were noted.

Unless otherwise noted the above policies will be updated and brought back for second reading at the January 11, 2017, Board of Education meeting.

CITIZENS ADDRESS THE BOARD

No citizens addressed the Board at this meeting.

PERSONNEL REPORT

Mr. Seiffert made a motion, seconded by Dr. Ekeberg, to approve the December 14, 2016, Personnel Report, as presented, including the following recommendations:

1. Recommendation for five (5) days unpaid suspension and termination for Stacy Coletti.
2. Recommendation for five (5) days unpaid suspension and last chance agreement for Tracy Sypura.
3. Recommendation for termination of Magdalena Galvin.
4. Recommendation for termination of Michelle Melzer.
5. Recommendation for termination of Marlene Migasi.
6. Recommendation for termination of Tara Skornia Markus.

A roll call was held with the following results:

AYE: Babcock, Chapman, Ekeberg, Gurion, Khan, Morrison, Seiffert

NAY: None

The motion carried. A copy of the Personnel Report is contained in the Official Minutes.

APPROVAL OF 2018–19 SCHOOL CALENDAR

Dr. Chapman made a motion, seconded by Mr. Khan, to approve 2018–19 Official School Calendar, as recommended.

A roll call was held with the following results:

AYE: Ekeberg, Gurion, Khan, Morrison, Seiffert, Babcock, Chapman

NAY: None

The motion carried. A copy of the 2018–19 School Calendar is contained in the Official Minutes.

RESOLUTION—LIFE SAFETY AMENDMENTS (CARL SANDBURG JUNIOR HIGH, PLEASANT HILL ELEMENTARY, AND JOHN C. CONYERS LEARNING ACADEMY)

Dr. Ekeberg made a motion, seconded by Dr. Chapman, to approve the Resolution Authorizing Life Safety Amendments (Carl Sandburg Junior High, Pleasant Hill Elementary, and John C. Conyers Learning Academy), as presented.

A roll call was held with the following results:

AYE: Khan, Morrison, Seiffert, Babcock, Chapman, Ekeberg, Gurion

NAY: None

The motion carried. A copy of the resolution is contained in the Official Minutes.

BID AWARD—2017 SUMMER LIFE SAFETY PROJECTS (17-005)

This bid award relates to the District’s list of 2017 summer life safety projects, which will include electrical, mechanical, roofing, plumbing, and flooring replacements and upgrades at the nine (9) schools listed below. It was noted that upon approval of the above cited resolution that the District would complete additional life safety projects at Carl Sandburg Junior High, Pleasant Hill School, and John G. Conyers Learning Academy. Savings realized as the District completes its initial list of life safety projects will allow the District to use its life safety bonds to fund these three projects, as well.

Dr. Ekeberg made a motion, seconded by Dr. Chapman, to award the contracts for the Life Safety Projects Bids (17-005) to the twelve (12) companies listed for a total bid award of \$13,506,742.00, of which \$12,457,642.00 will be an expenditure of the 2016–17 Fire Prevention and Safety Fund and \$1,049,100.00 will be an expenditure of the 2016–17 Capital Projects Fund.

<u>Description</u>	<u>Group</u>	<u>School</u>	<u>Vendor</u>	<u>Amount</u>
General Trades	06A	ESC	K.R. MILLER CONTRACTORS	481,000.00
	06A	HR	K.R. MILLER CONTRACTORS	507,000.00
	06A	PG JH	K.R. MILLER CONTRACTORS	467,000.00
	06A	PH	K.R. MILLER CONTRACTORS	797,000.00
	06B	CLA	K.R. MILLER CONTRACTORS	1,127,000.00
	06C	CR	LAMP INC.	447,843.00
	06C	CS JH	LAMP INC.	343,623.00
	06C	KH	LAMP INC.	513,213.00
	06C	WB	LAMP INC.	610,783.00
	Total General Trades			
Roofing	07B	CLA	A-1 ROOFING	1,705,000.00
	07B	CR	A-1 ROOFING	2,750.00

	07B	CS JH	A-1 ROOFING	10,500.00
	07B	ESC	A-1 ROOFING	57,600.00
	07B	HR	A-1 ROOFING	4,350.00
	07B	KH	A-1 ROOFING	3,125.00
	07B	PG JH	A-1 ROOFING	1,500.00
	07B	PH	A-1 ROOFING 5	2,000.00
	07B	WB	A-1 ROOFING	1,500.00
			Total Roofing	1,838,325.00
Curtain Wall	08A	HR	3F CORPORATION	638,000.00
			Total Curtain Wall	638,000.00
Plumbing	22A	ESC	JENSEN'S PLUMBING	105,300.00
	22A	HR	JENSEN'S PLUMBING	308,700.00
	22A	HR	JENSEN'S PLUMBING	(105,000.00)
	22A	PG JH	JENSEN'S PLUMBING	68,700.00
	22A	PH	JENSEN'S PLUMBING	223,600.00
	22B	CLA	JENSEN'S PLUMBING	541,600.00
	22C	CR	DE FRANCO PLUMBING	61,721.00
	22C	CS JH	DE FRANCO PLUMBING	131,562.00
	22C	KH	DE FRANCO PLUMBING	310,680.00
	22C	WB	DE FRANCO PLUMBING	245,245.00
			Total Plumbing	1,892,108.00
Mechanical Work	23A	ESC	MECHANICAL CONCEPTS	56,250.00
	23A	HR	MECHANICAL CONCEPTS	169,250.00
	23A	PG JH	MECHANICAL CONCEPTS	74,750.00
	23A	PH	MECHANICAL CONCEPTS	726,250.00
	23B	CLA	QUALITY MECHANICAL INC.	146,000.00
	23C	CR	AMBER MECHANICAL	55,000.00
	23C	CS JH	AMBER MECHANICAL	491,000.00
	23C	KH	AMBER MECHANICAL	166,000.00
	23C	WB	AMBER MECHANICAL	87,000.00
			Total Mechanical Work	1,971,500.00
Electrical Work	26A	ESC	ARGO ELECTRIC INC.	212,474.00
	26A	HR	ARGO ELECTRIC INC.	264,674.00
	26A	PG JH	ARGO ELECTRIC INC.	213,698.00
	26A	PH	ARGO ELECTRIC INC.	196,298.00
	26B	CLA	AIRPORT ELECTRIC INC.	198,203.00
	26C	CR	HY POWER ELECTRIC CO.	193,500.00
	26C	CS JH	HY POWER ELECTRIC CO.	82,000.00
	26C	KH	HY POWER ELECTRIC CO.	244,500.00
	26C	WB	HY POWER ELECTRIC CO.	267,000.00
			Total Electrical Work	1,872,347.00
			Total 2017 Life Safety Bid	13,506,742.00

A roll call was held with the following results:

AYE: Khan, Morrison, Seiffert, Babcock, Chapman, Ekeberg, Khan

NAY: None

The motion carried. A copy of the bid summary is on file in the Department of Business and Auxiliary Services.

AUTHORIZATION OF CERTIFICATE OF TAX LEVY

The levy presented to the Board provided for the slight increase in property tax revenue that the tax cap allows each year for inflation and new growth. This levy proposal is expected to result in a 2016 extension increase of roughly 1 percent (0.7 percent for inflation and 0.3 percent for an estimated \$10 million in new growth) to approximately \$124.72 million for all funds, including debt service.

It was noted that the Board will be considering abating the value of this year's 0.7 percent inflation adjustment from the District's debt service levy, and has through the end of February 2017 to pass an abatement resolution should it

choose to do so. Such an abatement would reduce the District's 2016 extension by \$825,908 to a total of about \$123.9 million for all funds, including debt service.

Mr. Gurion made a motion, seconded by Dr. Ekeberg, to approve the Certificate of Tax Levy for 2016, as presented, and to include the following levy resolutions:

- Certificate of Compliance with the Truth in Taxation Law
- Certificate of Tax Levy
- Resolution Authorizing Special Education Levy
- Resolution Authorizing Reduction of Certain Fund Levies for the 2016 Levy Year
- Resolution Authorizing Final Aggregate Tax Levy of the Year 2016

A roll call was held with the following results:

AYE: Seiffert, Babcock, Chapman, Ekeberg, Gurion, Khan, Morrison

NAY: None

The motion carried. Copies of the resolutions are contained in the Official Minutes.

CONSENT CALENDAR

Mrs. Babcock presented the consent calendar and asked if any Board member wished to have any items removed for separate consideration and vote. No items were removed.

Mr. Gurion made a motion, seconded by Dr. Ekeberg, for approval of the consent calendar, as presented.

A roll call was held with the following results:

AYE: Gurion, Babcock, Chapman, Ekeberg, Khan, Morrison, Seiffert

NAY: None

The motion carried.

Copies of consent calendar Items A–E are contained in the Official Minutes. Item F is on file in the Department of Business and Auxiliary Services. Item H is on file in the department of Administrative Services.

- A. November 2016 Investment Report
- B. November 2016 Treasurer's Report
- C. November 2016 Report of Payroll Vouchers and Invoices
- D. October 2016 Activities Fund Report
- E. November 2016 Budget Report
- F. Pleasant Hill Sound System Approval
- G. Destruction of Executive Session Audio Recordings—December 2014/January 2015
- H. Purchase Requisition—Microsoft Licensing for Data Service Centers

CORRESPONDENCE

Dr. Thompson reported that four (4) Freedom of Information Act requests were received last month.

ADJOURNMENT

There being no further business to come before this meeting, Dr. Ekeberg made a motion, seconded by Dr. Chapman, for adjournment of the meeting.

A voice vote was held with the following results:

The motion carried unanimously. The meeting adjourned at 8:16 p.m.

Margaret (Peggy) Babcock, President
Board of Education

David W. Seiffert, Secretary
Board of Education