

MINUTES of the Regular Meeting of the Board of Education of Community Consolidated School District 15, Palatine, Cook County, Illinois, held on January 11, 2017.

A regular meeting of the Board of Education of Community Consolidated School District 15, Palatine, Cook County, Illinois, was held on January 11, 2017, at Walter R. Sundling Junior High School, 1100 N. Smith Street, Palatine, Illinois. Board members were notified by bulletin delivered to their homes and/or sent electronically on January 6, 2017.

ROLL CALL

President Babcock called the regular meeting to order at 7:00 p.m.

Board members physically present:

Margaret (Peggy) Babcock	Gerald D. Chapman
James G. Ekeberg	David Gurion
Zubair Khan	Jessica C. Morrison
David W. Seiffert	

Board member(s) physically absent:

None

Also present were Scott B. Thompson, Ed.D., superintendent of schools; Michael Adamczyk, SFO, chief school business official; Meg Schnoor, Ed.D., assistant superintendent for teaching and learning; Susan Gehring, assistant superintendent for student services; Lisa Nuss, executive director for personnel and human services; June Becker, recording secretary; members of the administrative staff, members of the press, and others.

PLEDGE OF ALLEGIANCE

Rachel Bland, Stuart R. Paddock School Principal, introduced the school's chorus, which performed a song before leading the Board in the Pledge of Allegiance.

SUPERINTENDENT'S REPORT

Dr. Thompson presented the Board with a summary of the work that has been done thus far to meet his six goals for the year.

- Superintendent Goals FY17—Middle of Year Update

Goal #1: Full-day Kindergarten: The District continues to have inadequate space for considering full-day kindergarten for all children. It currently has 12 full-day programs for bilingual students (funded through federal grants). This topic will be a discussion item at the District's upcoming community engagement sessions.

Goal #2: Academies: The concept of the academies will also be examined during the community engagement sessions. Stakeholders will provide feedback on the ideas of dual-language, STEM, or other types of academies.

Goal #3: Curriculum Revision Schedule: This goal has been achieved. The District's curricular review cycle is operational, and the many improvements to student learning have been shared with the Board regularly through previous communications.

Goal #4: Preschool Expansion: The plan was created, and the improvements made in the 2015-16 school year continue to be in operation this year. They will provide additional opportunities for 20 at-risk preschool students by securing additional funding through the Race to the Top Early Learning Challenge: Illinois Preschool Expansion Grant. Although constructing these two additional preschool classes at John G. Conyers Learning Academy has not allowed the District to expand its preschool program, it has freed up needed space in other schools and reduced the time preschool students spend on their bus rides.

Goal #5: Potential Transportation Savings through Busing Schedule Changes: The District's Transportation Task Force met last year and crafted a report that was shared with the Board in March. Its recommendations will be reconsidered after the upcoming community engagement sessions have identified the D15 community's priorities. However, changes implemented this summer produced an additional \$340,000 in transportation reimbursements from the state by consolidating preschool students onto regular routes.

Goal #6: Enhanced Student Extracurricular Opportunities: The following are recent enhancements to the District's extracurricular offerings for students:

- The Winston Campus Junior High Community School continues to offer an extensive selection of extracurricular opportunities for students, as well as programs for parents and families.
- This fall, the Capital One Codes Club program that launched last year at Carl Sandburg and Winston Campus Junior Highs expanded to Plum Grove and Walter R. Sundling Junior Highs, where the partnership provided another 40 students with the opportunity to learn coding. Another group of students will get to participate in these Capital One Coders Club programs this spring.

- Museum of Science and Industry partnerships at Plum Grove and Walter R. Sundling Junior Highs are bringing curricular and programmatic additions to science instruction.
- Water Quality Testing

Dr. Thompson reported that water testing was conducted over winter break at all of the District's facilities. The District should have the results of those tests by early February, and it will use those results to ensure that the potable water sources in each of its schools are as safe as possible, and to make improvements where testing data indicate they are needed. District 15 will also share the water quality testing results with the general public, and should the testing indicate any concerns regarding any water sources in any of its facilities, the District will directly inform those school communities of the issues that have been encountered and the solutions that will be implemented.
- Community Engagement Planning Committee

Dr. Thompson reported that 42 residents applied to be part of the District's new Community Engagement Planning Committee, which will hold its first meeting on Thursday, January 19, 2017. All of the applications have been forwarded to the two committee co-chairs selected to run the committee, and their plans are to invite all 42 applicants to participate in the planning process.

The Community Engagement Planning Committee will be tasked with engaging the community to obtain its values and priorities. The committee will initially meet to determine the structure and content of an upcoming series of community engagement sessions. Those sessions will involve a broad base of stakeholders and will aim to produce a set of principles embodying the District 15 community's values for its schools. Committee members will participate in those community engagement sessions, and each member will then be a part of analyzing input from those meetings and creating a set of recommendations that will inform the Board of Education's policies and decisions related to the future of District 15's schools.

READING AND ACCEPTANCE OF MINUTES

Dr. Ekeberg made a motion, seconded by Mr. Gurion, that the minutes from the following meeting of the Board of Education be approved and placed on file:

- December 14, 2016, Regular Board of Education Meeting, as presented.

A roll call was held with the following results:

AYE: Babcock, Chapman, Ekeberg, Gurion, Khan, Morrison, Seiffert

NAY: None

The motion carried.

ED-RED COUNCIL/LEGISLATION

Dr. Chapman reported that the state budget had expired at the end of December, and in the absence of a budget there would be a halt to any state payments. He also noted that Speaker Madigan was re-elected as Speaker of the House. During the lame-duck session there was an important decision made to basically let the budget decision be made by the new legislature, in as much, no real progress has been made.

ONE-FIVE FOUNDATION

Mr. Seiffert noted that the one-five FOUNDATION was in the process of planning a gala, with the date and time, to be announced.

BOARD POLICY—FIRST READING

Dr. Thompson noted that as a result of the federal government's transition from the expired No Child Left Behind Act to the new Every Student Succeeds Act, the District must make minor changes mostly related to wording to 176 pages of policy as recommended by the Illinois Association of School Board's Policy Reference Education Subscription Service (PRESS). He presented the following affected policies related to Operational Services, Personnel, Instruction, and Students, that were up for initial review by the Board:

- 4:55 *Operational Services—Use of Credit and Procurement Cards*
- 4:60 *Operational Services—Purchases and Contracts*
- 4:80 *Operational Services—Accounting and Audits*
- 4:110 *Operational Services—Transportation*
- 4:130 *Operational Services—Free and Reduced-Price Food Services*
- 4:150 *Operational Services—Facility Management and Expansion Programs*
- 4:170 *Operational Services—Safety*
- 4:175 *Operational Services—Convicted Child Sex Offender, Criminal Background Check and/or Screening; Notifications (NEW)*
- 5:10 *Personnel (General Personnel)—Equal Employment Opportunity and Minority Recruitment*
- 5:30 *Personnel (General Personnel)—Hiring Process and Criteria*

- 5:60 *Personnel (General Personnel)—Expenses*
 5:100 *Personnel (General Personnel)—Staff Development Program*
 5:125 *Personnel (General Personnel)—Personal Technology and Social Media; Usage and Conduct (NEW)*
 5:185 *Personnel (General Personnel)—Family and Medical Leave Act*
 5:190 *Personnel (Professional Personnel)—Teacher Qualifications*
 5:250 *Personnel (General Personnel)—Leaves of Absence*
 5:260 *Personnel (General Personnel)—Student Teachers*
 5:280 *Personnel (Educational Support Personnel)—Duties and Qualifications*
 5:330 *Personnel (Educational Support Personnel)—Sick Days, Vacation, Holidays, and Leaves*
 6:15 *Instruction (Philosophy and Goals)—School Accountability*
 6:50 *Instruction (Curriculum)—School Wellness*
 6:60 *Instruction (Curriculum)—Curriculum Content*
 6:140 *Instruction (Special Programs)—Education of Homeless Children*
 6:145 *Instruction (Special Programs)—Migrant Students*
 6:160 *Instruction (Special Programs)—English Learners*
 6:170 *Instruction (Special Programs)—Title I Programs*
 6:310 *Instruction (Achievement)—High School Credit for Non-District Experiences; Course Substitutions; Re-entering Students (NEW)*
 6:340 *Instruction (Achievement)—Student Testing and Assessment Program*
 7:15 *Students (Equity)—Student and Family Privacy Rights*
 7:30 *Students (Assignment and Admission)—Student Assignment*
 7:50 *Students (Assignment and Admission)—School Admissions and Student Transfers To and From Non-District Schools*
 7:60 *Students (Assignment and Admission)—Residence*
 7:70 *Students (Attendance)—Attendance and Truancy*
 7:190 *Students (Rights and Responsibilities)—Student Behavior*
 7:250 *Students (Welfare Services)—Student Support Services*
 7:260 *Students (Welfare Services)—Exemption from Physical Activity*
 7:270 *Students (Welfare Services)—Administering Medicines to Students*
 7:305 *Students (Activities)—Student Athlete Concussions and Head Injuries*
 7:310 *Students (Activities)—Restrictions on Publications; Elementary Schools*
 7:340 *Students (Records)—Maintenance of Student Records*
 8:30 *Students (School/Community Relations)—Visitors to and Conduct on School Property*
 8:70 *Students (School/Community Relations)—Accommodating Individuals with Disabilities*
 8:100 *Students (School/Community Relations)—Relations with Other Organizations and Agencies*

Unless otherwise noted the above policies will be updated and brought back for second reading at the February 8, 2017, Board of Education meeting.

CITIZENS ADDRESS THE BOARD

Jane VanWolvelear, resident of Palatine, addressed the Board regarding the Community Engagement Planning Committee.

Jason Klein, resident of Palatine, addressed the Board regarding the District's Google Chromebook pilot.

PERSONNEL REPORT

Dr. Ekeberg made a motion, seconded by Mr. Gurion, to approve the January 11, 2017, Personnel Report, as presented, including the following recommendations:

1. Recommendation for termination of Roberto Adaya.
2. Recommendation for termination of Richard Perry.

A roll call was held with the following results:

AYE: Chapman, Ekeberg, Gurion, Khan, Morrison, Seiffert, Babcock

NAY: None

The motion carried. A copy of the Personnel Report is contained in the Official Minutes.

RESOLUTION PROVIDING FOR THE ISSUE OF NOT TO EXCEED \$9,900,000 GENERAL OBLIGATION LIMITED TAX SCHOOL BONDS, SERIES 2017, FOR THE PURPOSE OF ALTERING AND RECONSTRUCTING SCHOOL BUILDINGS AND PURCHASING AND INSTALLING EQUIPMENT THEREIN FOR FIRE PREVENTION AND SAFETY, ENERGY CONSERVATION AND SCHOOL SECURITY PURPOSES, PROVIDING FOR THE LEVY OF A DIRECT ANNUAL TAX TO PAY THE PRINCIPAL AND INTEREST ON SAID BONDS, AND AUTHORIZING THE SALE OF SAID BONDS TO THE PURCHASER THEREOF.

The board considered a resolution providing for the issue of up to \$9.9 million of General Obligation Limited Tax School Bonds, Series 2017. It was noted that these bonds would be used to fund the remainder of the \$27.25 million in life safety projects that the District began over the 2016 summer break and planned to complete over the 2017 summer break. The projects funded by these bonds include all of the items in the District's life safety study that must be corrected within one year, as well as some items that must be corrected within five years.

Mr. Seiffert made a motion, seconded by Dr. Ekeberg, to approve the Resolution providing for the issue of not to exceed \$9,900,000 General Obligation Limited Tax School Bonds, Series 2017, for the purpose of altering and reconstructing school buildings and purchasing and installing equipment therein for fire prevention and safety, energy conservation and school security purposes, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof, as presented.

A roll call was held with the following results:

AYE: Ekeberg, Gurion, Khan, Morrison, Seiffert, Babcock, Chapman

NAY: None

The motion carried. A copy of the resolution is contained in the Official Minutes.

SEMI-ANNUAL REVIEW OF CLOSED SESSION MINUTES (JANUARY 2016 – JUNE 2016)

Mr. Khan made a motion, seconded by Dr. Ekeberg, to approve the Administration's recommendation for the release of the closed session minutes, as presented.

The following closed session minutes will be approved for release: March 2, 2016 (Special Meeting); March 9, 2016 (Special Meeting); and May 25, 2016 (Special Meeting).

A roll call was held with the following results:

AYE: Gurion, Khan, Morrison, Seiffert, Babcock, Chapman, Ekeberg

NAY: None

The motion carried.

RESOLUTION TO PREPARE BUDGET AND ESTABLISH A FISCAL YEAR

Dr. Ekeberg made a motion, seconded by Mr. Seiffert, to approve the Resolution to Establish the Fiscal Year and Authorization to Prepare a Tentative Budget, as presented.

A roll call was held with the following results:

AYE: Khan, Morrison, Seiffert, Babcock, Chapman, Ekeberg, Gurion

NAY: None

The motion carried. A copy of the resolution is contained in the Official Minutes.

BID AWARD—SCHOOL BUSES WITH OPTIONAL DVR CAMERAS (17-006)

Mr. Seiffert made a motion, seconded by Dr. Ekeberg, to award the contract for the School Buses Bid (17-006) to Midwest Transit, Kankakee, IL, in the amount of \$654,070.00, for the purchase of ten (10) 2016 used 71 passenger buses; and to Midwest Bus Sales, Princeton, IL, in the amount of \$95,888.00, for the purchase of one (1) 2018 new wheelchair lift bus; for a total bid award amount of \$749,958.00, as recommended. The recommendation is based on bid meeting preferred specifications.

A roll call was held with the following results:

AYE: Morrison, Seiffert, Babcock, Chapman, Ekeberg, Gurion, Khan

NAY: None

The motion carried. A copy of the bid summary is on file in the Department of Business and Auxiliary Services.

BID AWARD—ASBESTOS ABATEMENT (17-008)

Mr. Gurion made a motion, seconded by Dr. Chapman, to award the contract for the Asbestos Abatement Bid (17-008) to the Colfax Corporation, Chicago, IL, for a total bid award amount of \$296,500.00, as recommended. (After discovering Universal Asbestos Removal, apparent low bidder, submitted bid amounts that would not be able to cover the cost of all abatement activities necessary, the company formally withdrew its bid.)

A roll call was held with the following results:

AYE: Seiffert, Babcock, Chapman, Ekeberg, Gurion, Khan, Morrison

NAY: None

The motion carried. A copy of the bid summary is on file in the Department of Business and Auxiliary Services.

BOARD POLICY—SECOND READING

At its December 14, 2016, regular meeting, the Board conducted first readings of nine polices relating to the Board of Education, General School Administration, and Operational Services.

Dr. Ekeberg made a motion, seconded by Mr. Seiffert, to approve the Second Reading of the following Board policies, as presented.

2:30	Board of Education—Board of Education Elections
2:120	Board of Education—Board Member Development
2:125	Board of Education—Board Member Expenses
2:200	Board of Education—Types of Board of Education Meetings
2:220	Board of Education—Board of Education Meeting Procedure
2:250	Board of Education—Access to District Public Records
3:40	General School Administration—Superintendent
3:50	General School Administration—Administrative Personnel
4:10	Operational Services—Fiscal and Business Management

A roll call was held with the following results:

AYE: Babcock, Chapman, Ekeberg, Gurion, Khan, Morrison, Seiffert

NAY: None

The motion carried.

RESOLUTION TO REGULATE EXPENSE REIMBURSEMENTS

Mr. Seiffert made a motion, seconded by Dr. Chapman, to approve the Resolution to Regulate Expense Reimbursements, as presented.

A roll call was held with the following results:

AYE: Chapman, Ekeberg, Gurion, Khan, Morrison, Seiffert, Babcock

NAY: None

The motion carried. A copy of the resolution is contained in the Official Minutes.

BID AWARD—2017 SUMMER LIFE SAFETY PROJECTS, BID RELEASE 2 (17-005)

Mr. Gurion made a motion, seconded by Dr. Ekeberg, to award the contracts for the Life Safety Projects Bids, Bid Release 2 (17-005) to the following four (4) companies:

1.	K.R. Miller Contractors, Chicago, IL	\$459,000.00
2.	Weatherguard Roofing, Elgin, IL	\$381,000.00
3.	C. Acitelli Heating & Piping Contractors, Villa Park, IL	\$200,000.00
4.	Belcore Electric, Melrose Park, IL	\$153,000.00

for a total bid award of \$1,193,000.00, as recommended. The Frank C. Whiteley Project in the amount of \$168,000.00 will be an expenditure of the 2017–18 Capital Project Fund. The Gray M. Sanborn project in the amount of \$1,025,000.00 will be an expenditure of the 2017–18 Life Safety Fund.

Dr. Thompson noted that one item, a new façade for Frank C. Whiteley was not included. It was noted that the product that the architects drew up was sold only to one installer in the area, eliminating the possibility of obtaining competitive bids for the project. The construction management firm and architects provided an alternate design and product. That alternate product/design, together with the original product/design, created a competitive bid process for the work.

A roll call was held with the following results:

AYE: Ekeberg, Khan, Khan, Morrison, Seiffert, Babcock, Chapman

NAY: None

The motion carried. A copy of the bid summary is on file in the Department of Business and Auxiliary Services.

CONSENT CALENDAR

Mrs. Babcock presented the consent calendar and asked if any Board member wished to have any items removed for separate consideration and vote. No items were removed.

Dr. Chapman made a motion, seconded by Dr. Ekeberg, for approval of the consent calendar, as presented.

A roll call was held with the following results:

AYE: Gurion, Khan, Morrison, Seiffert, Babcock, Chapman, Ekberg

NAY: None

The motion carried.

Copies of consent calendar Items A–F are contained in the Official Minutes. Items G and H is on file in the Department of Instruction. Items I – L are on file in the Department of Student Services.

- A. December 2016 Investment Report
- B. December 2016 Treasurer’s Report
- C. December 2016 Report of Payroll Vouchers and Invoices
- D. November 2016 Activities Fund Report
- E. December 2016 Budget Report
- F. Disposal(s)
- G. Purchase Requisition—Pearson K12 (Staff Development for Math/Science Curriculum)
- H. Purchase Requisition—Teacher Created Materials (Newcomer Texts)
- I. Nonpublic Facility Placement—Joseph Academy Day School
- J. Nonpublic Facility Placement—Laureate Day School
- K. Nonpublic Facility Placement—Metropolitan Prep Grade School
- L. Contract—Agreement for Professional Therapy Service Cumberland Therapy Services, LLC (Stephanie Ovick)
- M. Destruction of Executive Session Audio Recordings—February 2015

CORRESPONDENCE

It was noted that no Freedom of Information Act requests or Impact Fees were received for the month.

ADJOURNMENT

There being no further business to come before this meeting, Dr. Ekeberg made a motion, seconded by Mrs. Morrison, for adjournment of the meeting.

A voice vote was held with the following results:

The motion carried unanimously. The meeting adjourned at 7:33 p.m.

Margaret (Peggy) Babcock, President
Board of Education

David W. Seiffert, Secretary
Board of Education