

MINUTES of the Regular Meeting of the Board of Education of Community Consolidated School District 15, Palatine, Cook County, Illinois, held on February 8, 2017.

A regular meeting of the Board of Education of Community Consolidated School District 15, Palatine, Cook County, Illinois, was held on February 8, 2017, at Walter R. Sundling Junior High School, 1100 N. Smith Street, Palatine, Illinois. Board members were notified by bulletin delivered to their homes and/or sent electronically on February 3, 2017.

ROLL CALL

President Babcock called the regular meeting to order at 7:00 p.m.

Board members physically present:

Margaret (Peggy) Babcock	Gerald D. Chapman
James G. Ekeberg	David Gurion
Zubair Khan	Jessica C. Morrison
David W. Seiffert	

Board member(s) physically absent:

None

Also present were Scott B. Thompson, Ed.D., superintendent of schools; Michael Adamczyk, SFO, chief school business official; Meg Schnoor, Ed.D., assistant superintendent for teaching and learning; Susan Gehring, assistant superintendent for student services; Lisa Nuss, executive director for personnel and human services; June Becker, recording secretary; members of the administrative staff, members of the press, and others.

PLEDGE OF ALLEGIANCE

Jenny Grosch, Marion Jordan School Principal, introduced the school's Recess Helpers who led the Board in the Pledge of Allegiance.

RECOGNITION—2016 NATIONAL BOARD CERTIFIED TEACHERS (RENEWALS)

Lisa Nuss, Executive Director of Personnel and Human Services, introduced two District 15 teachers who renewed their certification this year with the National Board for Professional Teaching Standards.

- Susan Pawlicki, a second grade teacher at Gray M. Sanborn School, renewed her certification as an Early Childhood Generalist.
- Maureen Quesse, a special education teacher at Willow Bend School, renewed her certification as an Exceptional Needs Specialist, Early Childhood through Young Adulthood.

National Board Certification is an advanced teaching credential achieved upon successful completion of a voluntary assessment program designed to recognize effective and accomplished teachers who meet high standards based on what teachers should know and be able to do. Their renewals mean District 15 remains among the state's leaders in number of National Board Certified Teachers with a total of 68.

SUPERINTENDENT'S REPORT

- Community Engagement Planning Committee
Dr. Thompson reported that the committee met in January, created some momentum, developed a Facebook page and completed a survey. The co-chairs have invested a great deal of time and energy into facilitating the group, as well as planning for the second meeting, scheduled for February 9, 2017.
- Flat Tax Consideration
Dr. Thompson, per Board request, presented his recommendations regarding the idea of a flat tax for the 2017 levy.
It was determined that the Board could create a flat tax for property owners by abating approximately \$850,000 of our debt service. Dr. Thompson recommended the Board wait until things were settled in Springfield as the legislature had bandied about the idea of a property tax freeze. (A rebating of our debt service, coupled with a legislative tax freeze would mean a loss of \$1.7 million of anticipated revenues at a time when the District is owed over \$4 million by the state of Illinois.)
As the tax freeze continues to be part of the proposed 'grand bargain' basket of bills in the Senate, the superintendent recommended no action to have a flat tax for the 2016 levy (money received in the fall of 2017 and spring of 2018).
- Communication Committee
Dr. Thompson reported that the District's writer/editor, Tim Waldorf, had resigned to take a new position. In as much, he will be convening the Communications Committee, which includes Board members Zubair Khan and Jessica Morrison, to discuss the reorganization of the Communications Department, which might include the hiring of a Director. The Committee would then report back to the full Board on its recommendations.

- Lead Testing

Dr. Thompson reported that United Analytical Services conducted new tests at Carl Sandburg Junior High, Thomas Jefferson, and Willow Bend Schools where four water sources were initially above recommended levels. These new lab results indicate three of the four fixtures now meet the EPA standards. Three sources are back in service; one has been removed from service at Willow Bend until the water pressure can be restored and the fixture retested. It was noted that current legislation states water to be tested every two years, with specific guidelines to be forthcoming.

The complete report is available on each school's website and in the school office, as well as the District 15 website.

READING AND ACCEPTANCE OF MINUTES

Dr. Ekeberg made a motion, seconded by Mr. Seiffert, that the minutes from the following meeting of the Board of Education be approved and placed on file:

- January 11, 2017, Regular Board of Education Meeting, as presented.

A roll call was held with the following results:

AYE: Babcock, Chapman, Ekeberg, Gurion, Khan, Morrison, Seiffert

NAY: None

The motion carried.

ED-RED COUNCIL/LEGISLATION

Dr. Chapman reported that while a number of budget related issues had been independently presented to the legislature, no action had been taken, due to an inability to determine what order to take action.

ONE-FIVE FOUNDATION

Mr. Seiffert confirmed that the District Fifteen Educational Foundation had recently announced that as of January 3, 2017, the organization's Board of Directors approved a name change to the "one-five Foundation. It was noted that since its inception in 1989 the Foundation had raised over \$2M in funds, distributed via grant awards to the district's schools, enhancing the educational experience of students through programs and events.

Mr. Seiffert went on to announce that the one-five Foundation will be hosting a Dueling Pianos Event at Durty Nellies in Palatine, on April 22, 2017, with tickets available in early March.

PRESIDENT'S REPORT

President Babcock reported that two of the District's current agreements were expiring and require negotiations, and that the indicated Board members were appointed to the designated negotiations committees.

- Educational Support Personnel Association (ESPA) (Dr. Ekeberg/Mrs. Babcock)
- S.E.I.U. (Service Employees International Union) Local No. 73 (Dr. Chapman/Mrs. Babcock)

Mrs. Babcock also reported that all school visits were complete. She enjoyed visiting and observing the students, teachers, and principals at each of the District's buildings.

CITIZENS ADDRESS THE BOARD

There were no requests to address the board at this meeting.

PERSONNEL REPORT

Mr. Gurion made a motion, seconded by Dr. Ekeberg, to approve the February 8, 2017, Personnel Report, as presented, including the following recommendations:

1. Recommendation for termination of Dora Acosta.
2. Recommendation for termination of Robyn Glass.
3. Recommendation for termination of Toska Robinson.

A roll call was held with the following results:

AYE: Chapman, Ekeberg, Gurion, Khan, Morrison, Seiffert, Babcock

NAY: None

The motion carried. A copy of the Personnel Report is contained in the Official Minutes.

APPROVAL OF BUDGET GUIDELINES

Mr. Seiffert made a motion, seconded by Mr. Khan, to approve the Budget Guidelines for 2017-18, as presented.

Dr. Thompson noted that these are the assumptions, drawn up for Board consideration, that would be used in preparation of the budget for the upcoming school year. Many of these items could change as more information becomes available from the Illinois Department of Revenue. As more definitive information becomes available it will

be shared with the Board, particularly to the point of when the tentative budget is presented. Responding to an inquiry regarding delinquent payments from the state, Dr. Thompson stated that the District was in a very good position financially, with reserves in place to offset the state's shortfall.

A roll call was held with the following results:

AYE: Ekeberg, Gurion, Khan, Morrison, Seiffert, Babcock, Chapman

NAY: None

The motion carried. A copy of the Budget Guidelines 2017–18 are contained in the Official Minutes.

RESOLUTION ADOPTING A DISCLOSURE COMPLIANCE POLICY OF COMMUNITY CONSOLIDATED SCHOOL DISTRICT NUMBER 15, COOK COUNTY, IL

Mr. Khan made a motion, seconded by Dr. Ekeberg, to approve the Resolution Adopting a Disclosure Compliance Policy of Community Consolidated School District Number 15, Cook County, IL, as presented.

It was noted that the resolution and accompanying Policies and Procedures describe who is responsible for the preparation of preliminary and final official statements and annual continuing disclosure filings. The resolution designates the Chief School Business Official as the Disclosure Officer.

A roll call was held with the following results:

AYE: Gurion, Khan, Morrison, Seiffert, Babcock, Chapman, Ekeberg

NAY: None

The motion carried. A copy of the resolution is contained in the Official Minutes.

BID AWARD—SUMMER LIFE SAFETY PROJECTS (17-005), BID RELEASE 2 (OPENING 2 OF 2): GENERAL TRADES AND DEMOLITION WORK

Mr. Seiffert made a motion, seconded by Dr. Ekeberg, to award the contracts for the Life Safety Projects Bids (17-005), Bid Release 2 (Opening 2 of 2): General Trades and Demolition Work to the following two (2) companies:

- | | |
|--|----------------|
| 1. Alpine Demolition Services, St. Charles, IL | \$ 429,265.00 |
| 2. Stuckey Construction, Co., Waukegan, IL | \$2,207,207.00 |

for a total bid award of \$2,636,472.00, as recommended. The Frank C. Whiteley project will be an expenditure of the 2017–18 Capital Project Fund.

A roll call was held with the following results:

AYE: Khan, Morrison, Seiffert, Babcock, Chapman, Ekeberg, Gurion

NAY: None

The motion carried. A copy of the bid summary is on file in the Department of Business and Auxiliary Services.

BID REJECTION—SUMMER LIFE SAFETY PROJECTS (17-005), BID RELEASE 2 (OPENING 2 OF 2): CURTAIN WALLS

Dr. Ekeberg made a motion, seconded by Dr. Chapman, to reject the bid for the Life Safety Projects Bids (17-005), Bid Release 2 (Opening 2 of 2): Curtain Wall Panels, as recommended. It was noted that the District will re-engineer the panels and re-bid the work for Spring 2017.

A roll call was held with the following results:

AYE: Morrison, Seiffert, Babcock, Chapman, Ekeberg, Gurion, Khan

NAY: None

The motion carried.

REQUEST FOR PROPOSAL—DELL SERVERS AND ACCESSORIES, HP MEMORY MODULES AND OPTIONAL DELL NETWORK ATTACHED STORAGE (NAS) DEVICES (17-007)

Mr. Gurion made a motion, seconded by Dr. Chapman, to award the contract for the Dell Servers and Accessories, HP memory Modules and Optional Dell Network Attached Storage (NAS) Devices Bid (17-007) to Heartland Business Systems, Lisle, IL, for a total bid award amount of \$191,239.10, as recommended. The awarding of this bid was based on overall best pricing. (It was noted that the bid award of the NAS devices would be deployed at a later date. Due to newer technologies and changing District needs, they are exploring other options.)

A roll call was held with the following results:

AYE: Seiffert, Babcock, Chapman, Ekeberg, Gurion, Khan, Morrison

NAY: None

The motion carried. A copy of the bid summary is on file in the Department of Business and Auxiliary Services.

BID AWARD—PARKING LOT IMPROVEMENTS (17-009)

Mr. Seiffert made a motion, seconded by Dr. Chapman, to award the contract for the Parking Lot Improvements Bid (17-009) to the Arrow Road Construction, Mt. Prospect, IL, for a total bid award amount of \$96,760.00, as recommended.

A roll call was held with the following results:

AYE: Babcock, Chapman, Ekeberg, Gurion, Khan, Morrison, Seiffert

NAY: None

The motion carried. A copy of the bid summary is on file in the Department of Business and Auxiliary Services.

BID REJECTION—TAXI SERVICES FOR STUDENT TRANSPORTATION (17-010)

Dr. Chapman made a motion, seconded by Dr. Ekeberg, to reject the bid for Taxi Service for Student Transportation (17-010), as recommended. Due to bid errors from two of the three vendors and after consultation with the District attorney, this item will be re-bid for an award at the March 8, 2017, Board of Education meeting.

A roll call was held with the following results:

AYE: Chapman, Ekeberg, Gurion, Khan, Morrison, Seiffert, Babcock

NAY: None

The motion carried. A copy of the bid summary is on file in the Department of Business and Auxiliary Services.

CONSENT CALENDAR

Mrs. Babcock presented the consent calendar and asked if any Board member wished to have any items removed for separate consideration and vote. No items were removed.

Dr. Ekeberg made a motion, seconded by Mr. Seiffert, for approval of the consent calendar, as presented.

A roll call was held with the following results:

AYE: Ekeberg, Gurion, Khan, Morrison, Seiffert, Babcock, Chapman

NAY: None

The motion carried.

Copies of consent calendar Items A–F are contained in the Official Minutes. Items G, H, and K, are on file in the Department of Business and Auxiliary Services. Item I is on file in the Department of Administrative Services. Item J is on file in the Department of Student Services.

- A. January 2017 Investment Report
- B. January 2017 Treasurer's Report
- C. January 2017 Report of Payroll Vouchers and Invoices
- D. December 2016 Activities Fund Report
- E. January 2017 Budget Report
- F. Disposal(s)
- G. 2017–18 Student Fees
- H. Change Order—STR Partners
- I. Jane Addams Elementary School Improvement Plan
- J. Nonpublic Facility Placement Contract—Metro Day School
- K. Life Safety Amendment—Frank C. Whiteley Elementary School
- L. Board Policy—Second Reading
 - 4:55 Operational Services—Use of Credit and Procurement Cards
 - 4:60 Operational Services—Purchases and Contracts
 - 4:80 Operational Services—Accounting and Audits
 - 4:110 Operational Services—Transportation
 - 4:130 Operational Services—Free and Reduced-Price Food Services
 - 4:150 Operational Services—Facility Management and Expansion Programs
 - 4:170 Operational Services—Safety
 - 4:175 Operational Services—Convicted Child Sex Offender, Criminal Background Check and/or Screening; Notifications
 - 5:10 Personnel (General Personnel)—Equal Employment Opportunity and Minority Recruitment
 - 5:30 Personnel (General Personnel)—Hiring Process and Criteria
 - 5:60 Personnel (General Personnel)—Expenses
 - 5:100 Personnel (General Personnel)—Staff Development Program
 - 5:125 Personnel (General Personnel)—Personal Technology and Social Media; Usage and Conduct

- 5:185 Personnel (General Personnel)—Family and Medical Leave Act
- 5:190 Personnel (Professional Personnel)—Teacher Qualifications
- 5:250 Personnel (General Personnel)—Leaves of Absence
- 5:260 Personnel (General Personnel)—Student Teachers
- 5:280 Personnel (Educational Support Personnel)—Duties and Qualifications
- 5:330 Personnel (Educational Support Personnel)—Sick Days, Vacation, Holidays, and Leaves
- 6:15 Instruction (Philosophy and Goals)—School Accountability
- 6:50 Instruction (Curriculum)—School Wellness
- 6:60 Instruction (Curriculum)—Curriculum Content
- 6:140 Instruction (Special Programs)—Education of Homeless Children
- 6:145 Instruction (Special Programs)—Migrant Students
- 6:160 Instruction (Special Programs)—English Learners
- 6:170 Instruction (Special Programs)—Title I Programs
- 6:310 Instruction (Achievement)—High School Credit for Non-District Experiences; Course Substitutions; Re-entering Students
- 6:340 Instruction (Achievement)—Student Testing and Assessment Program
- 7:15 Students (Equity)—Student and Family Privacy Rights
- 7:30 Students (Assignment and Admission)—Student Assignment
- 7:50 Students (Assignment and Admission)—School Admissions and Student Transfers To and From Non-District Schools
- 7:60 Students (Assignment and Admission)—Residence
- 7:70 Students (Attendance)—Attendance and Truancy
- 7:190 Students (Rights and Responsibilities)—Student Behavior
- 7:250 Students (Welfare Services)—Student Support Services
- 7:260 Students (Welfare Services)—Exemption from Physical Activity
- 7:270 Students (Welfare Services)—Administering Medicines to Students
- 7:305 Students (Activities)—Student Athlete Concussions and Head Injuries
- 7:310 Students (Activities)—Restrictions on Publications; Elementary Schools
- 7:340 Students (Records)—Maintenance of Student Records
- 8:30 Students (School/Community Relations)—Visitors to and Conduct on School Property
- 8:70 Students (School/Community Relations)—Accommodating Individuals with Disabilities
- 8:100 Students (School/Community Relations)—Relations with Other Organizations and Agencies

M. Destruction of Executive Session Audio Recordings—March 2015

CORRESPONDENCE

Dr. Thompson reported that one (1) Freedom of Information Act request was received last month.

It was also reported that checks were received from the following municipalities for the payment of Impact Fees:

- City of Rolling Meadows in the amount of \$5,958.00
- Village of Palatine in the amount of \$12,721.15

ADJOURNMENT

There being no further business to come before this meeting, Dr. Chapman made a motion, seconded by Dr. Ekeberg, for adjournment of the meeting.

A voice vote was held with the following results:

The motion carried unanimously. The meeting adjourned at 7:38 p.m.

Margaret (Peggy) Babcock, President
Board of Education

David W. Seiffert, Secretary
Board of Education