

MINUTES of the Regular Meeting of the Board of Education of Community Consolidated School District 15, Palatine, Cook County, Illinois, held on May 10, 2017.

A regular meeting of the Board of Education of Community Consolidated School District 15, Palatine, Cook County, Illinois, was held on May 10, 2017, at Walter R. Sundling Junior High School, 1100 N. Smith Street, Palatine, Illinois. Board members were notified by bulletin sent electronically on May 5, 2017.

ROLL CALL

President Szczupaj called the regular meeting to order at 7:00 p.m.

Board members physically present:

Frank J. Annerino	David Border
Barbara A. Kain	Zubair Khan
Michael Smolka	Lisa Beth Szczupaj
Anthony Wang	

Board member(s) physically absent:

None

Also present were Scott B. Thompson, Ed.D., superintendent of schools; Matthew J. Barbini, Ed.D., deputy superintendent of schools; Michael Adamczyk, SFO, chief school business official; Meg Schnoor, Ed.D., assistant superintendent for teaching and learning; Susan Gehring, assistant superintendent for student services; Lisa Nuss, executive director for personnel and human services; June Becker, recording secretary; members of the administrative staff, members of the press, and others.

PLEDGE OF ALLEGIANCE

Tracey Wrobel, Kimball Hill School Principal, introduced students from the *Respectables* and Principal's Leaders programs who led the Board in the Pledge of Allegiance.

STUDENT RECOGNITION—DEPARTMENT OF INSTRUCTION: RECOGNITION OF OUTSTANDING ACHIEVEMENT FOR STUDENTS IN MATH AND SCIENCE

Meg Schnoor introduced students who excelled in the Illinois Junior Academy of Science and Engineering Fair, the "You Be the Chemist" Challenge Regional Competitors, MATHCOUNTS Team Achievements, and the Illinois Math League Team and Individual Achievements.

PRESENTATION—STAFFING PROCESS

Matthew Barbini, Sue Gehring, and Cheryl Wolfel, Executive Director of Second Language Programs, presented detailed information on how staffing is determined each year. An overview of the process included the impact of enrollment and demographic trends, student assignment guidelines, general education, English Language Learners (ELL), and Special Education components. Discussion also involved the consideration of Intra-District Transfers, student assignment parameters and implementation of the process. It was noted that the final Student Assignment Plan would be presented to the Board of Education at its October 11, 2017, regular meeting.

SUPERINTENDENT'S REPORT

- Report from Community Engagement Planning Committee
Matt Bickel and Lavanya Swaminathan, Co-Chairs of the Community Engagement Committee, presented the initial findings of the Community Engagement Committee to the Board. Several key items that were reported upon included: volunteer committee representation; need for community engagement; expansion of two-way communication; creation of sustainable process of communication; identification of priorities; and committee recommendations.
- Status of Gifted Program
It was noted that Board Policy 6:130 requires a report to the BOE on the status of the District 15 gifted program. There have been no changes to the structure of our gifted program. Entrance criteria were clarified over the last year or so.
- Intergovernmental Agreements/Joint Programs
Dr. Thompson reported that Board Policy 1:20 requires a report to the Board of Education on the status of our joint programs and intergovernmental agreements. The Superintendent provided a list and shared that the agreements and programs were successful partnerships.
- Negotiations Teams Members

Lisa Szczupaj, Board President, reported that the T.I.E. (Therapists In Education) Union Agreement negotiations were nearing an end and would need no negotiating team members. She asked for members to volunteer to serve as negotiators for the upcoming Educational Support Personnel Association (ESPA) and S.E.I.U. (Service Employees International Union) Local No. 73 contract negotiations. ESPA negotiators will be: Frank Annerino and Anthony Wang. SEIU negotiators will be: Barbara Kain and Michael Smolka.

- Legal Components of Being a Board Member Training
Dr. Thompson further noted that the District's attorney, Michael Loizzi was also available to review the legal components of being a Board member. Those dates would be forthcoming.
- Coming Together Training through IASB
Dr. Thompson noted that dates had been sent out for Illinois Association of School Boards training with Barb Toney. He asked the Board to advise him of their availability to aid in scheduling her workshop.
- Board/Administration Retreat to Establish Annual Goals
Lastly Dr. Thompson reviewed past practice of setting up a Board/Administration retreat to establish annual goals. It was the consensus of the Board to continue that practice. Some tentative dates would be forthcoming.

READING AND ACCEPTANCE OF MINUTES

Mr. Khan made a motion, seconded by Mr. Annerino, that the minutes from the following meetings of the Board of Education be approved and placed on file:

- April 26, 2017 Board of Education Special Meeting; and
- April 26, 2017 Board of Education Organizational Special Meeting, as presented.

A roll call was held with the following results:

AYE: Annerino, Border, Kain, Khan, Smolka, Szczupaj, Wang
NAY: None

The motion carried.

COMMITTEE REPRESENTATION

Mrs. Szczupaj began a discussion of which committees would be moving forward as Committees. A discussion ensued and these were the outcomes:

- Communication—BOE members are: Zubair Khan and Michael Smolka.
- ED-RED (External Organization)—BOE member: Frank Annerino.
- Equality—BOE members are: Zubair Khan and Michael Smolka.
- Finance—BOE members are: Dave Border and Anthony Wang. Meetings are open.
- one-five Foundation—BOE member: Barbara Kain.

VIDEOTAPING OF MEETINGS

The Board reached consensus that moving forward, all Board meetings would be videotaped if the open session warranted such.

BOARD OF EDUCATION POLICY—FIRST READING

The Board and public were provided with policy changes in a number of areas as recommended by PRESS, the Policy Reference Education Subscription Service of IASB (Illinois Association of School Boards). It was noted that the Board and the public have the opportunity to further review the policies on the District's website. These policies will be placed on the June 14, 2017, Board of Education meeting agenda for second reading.

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| 1:20 | School District Organization—District Organization, Operations, and Cooperative Agreements |
| 2:50 | School Board—Board Member Term of Office |
| 2:80 | School Board—Board Member Oath and Conduct |
| 2:100 | School Board— Board Member Conflict of Interest |
| 2:110 | School Board—Qualifications, Term, and Duties of Board Officers |
| 3:70 | General School Administration—Succession of Authority |
| 4:15 | Operational Services—Identity Protection |
| 4:130-E | Operational Services—Exhibit – Free and Reduced-Price Food Services; Meal Charge Notification |
| 4:180 | Operational Services—Pandemic Preparedness |
| 5:120 | General Personnel—Employee Ethics; Conduct; and Conflict of Interest |
| 5:210 | Professional Personnel—Resignations |
| 5:220-E | Professional Personnel—Exhibit – Unsatisfactory Performance Report for Substitute Teachers |

5:230	Professional Personnel—Maintaining Student Discipline
5:270-E	Educational Support Personnel—Exhibit – Notice of Employment
5:285	Educational Support Personnel—Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers
5:300	Educational Support Personnel—Schedules and Employment Year
6:70	Instruction—Teaching About Religions
7:100	Students—Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students
7:190-E2	Students—Exhibit – Student Handbook Checklist

CITIZENS ADDRESS THE BOARD

Dawn Gardner, resident of Palatine, addressed the Board regarding the District’s policies as they relate to identifying students with dyslexia.

Lisa Lucht, resident of Hoffman Estates, addressed the Board with suggestions as to how the District should be moving forward in its work.

Len Green, resident of Palatine, addressed the Board with suggestions as to how the District should be moving forward in its work.

PERSONNEL REPORT

Mr. Annerino made a motion, seconded by Mr. Khan, to approve the May 10, 2017, Personnel Report, as presented, including the following recommendation:

1. Recommendation for termination of Martha Griffin.

A roll call was held with the following results:

AYE: Border, Kain, Khan, Smolka, Szczupaj, Wang, Annerino

NAY: None

The motion carried. A copy of the Personnel Report is contained in the Official Minutes.

RESOLUTION—AUTHORIZE THE NOTICE OF PUBLICATION OF PUBLIC HEARING ON THE ADOPTION OF THE FY2018 TENTATIVE BUDGET

Mr. Wang made a motion, seconded by Mr. Khan, to Approve the Resolution Authorizing the Notice of Publication of Public Hearing on the Adoption of the FY2018 Tentative Budget.

A roll call was held with the following results:

AYE: Kain, Khan, Smolka, Szczupaj, Wang, Annerino, Border

NAY: None

The motion carried. A copy of the resolution is contained in the Official Minutes.

BID AWARD—CHROMEBOOKS, ACCESSORIES AND SERVICES (17-012)

Mrs. Kain made a motion, seconded by Mr. Khan, to award the contract for the Chromebooks, Accessories, and Services Bid (17-012), consisting of the purchase of 4,400 Chromebooks, accessories, and services, to the following two (2) vendors, as recommended:

1.	Riverside Technologies, Inc., Omaha, NE (Linovo N23, Licensure, Extended Warranty)	\$913,000.00
2.	Cyber Acoustics, Vancouver, WA (Protective Cases)	<u>92,400.00</u>
	Total Bid Award Amount	\$1,005,400.00

Dr. Barbini responded to inquiries from the Board regarding the distribution and implementation of the 1:1 Chromebook Initiative. Discussion included: student training, classroom usage, cost to families, optional insurance, offline functionality, filtering software, student email access, and internet safety among other items. It was noted that an extensive set of Frequently Asked Questions (FAQ) would be placed on the District’s website once finalized.

A roll call was held with the following results:

AYE: Khan, Smolka, Szczupaj, Wang, Annerino, Border, Kain

NAY: None

The motion carried. A copy of the bid summary is on file in the Department of Business and Auxiliary Services.

BID AWARD—PROJECT LEAD THE WAY: SCIENCE, TECHNOLOGY, ENGINEERING AND MATH (STEM) COMPUTERS AND OPTIONAL MONITORS AND WARRANTIES (17-017)

Mr. Khan made a motion, seconded by Mr. Border, to award the contract for Project Lead the Way: Science, Technology, Engineering, and Math (STEM) Computers and Optional Monitors and Warranties Bid (17-017), consisting of the purchase of 50 STEM lab computers, to Ace Computers, Elk Grove Village, IL, for a total bid award amount of \$176,073.00, as recommended. With the purchase, Ace Computers is providing a five-year warranty on parts and labor, and onsite service next business day.

A roll call was held with the following results:

AYE: Smolka, Szczupaj, Wang, Annerino, Border, Kain, Khan

NAY: None

The motion carried. A copy of the bid summary is on file in the Department of Business and Auxiliary Services.

BID AWARD—LASER BOND PAPER (17-020)

Mr. Smolka made a motion, seconded by Mr. Khan, to award the contract for the Laser Bond Paper Bid (17-020), to Contact Paper Group (CPG), Union Town, OH, for a total bid award amount of \$105,600.00, as recommended.

A roll call was held with the following results:

AYE: Szczupaj, Wang, Annerino, Border, Kain, Khan, Smolka

NAY: None

The motion carried. A copy of the bid summary is on file in the Department of Business and Auxiliary Services.

BID AWARD—ELECTRONIC COMMUNICATION AND CLOCK NETWORK (17-021)

Mr. Wang made a motion, seconded by Mrs. Kain, to award the contract for the Electronic Communication and Clock Network Bid (17-021), to ITR Systems, Downers Grove, IL, for a total bid award amount of \$70,780.00, as recommended.

A roll call was held with the following results:

AYE: Wang, Annerino, Border, Kain, Khan, Smolka, Szczupaj

NAY: None

The motion carried. A copy of the bid summary is on file in the Department of Business and Auxiliary Services.

BID AWARD—MILK (17-024)

Mr. Border made a motion, seconded by Mr. Smolka, to award the contract for the Milk Bid (17-024), to Bob's Dairy Service, Franklin Park, IL, for a total bid award amount of \$245,364.17, as recommended.

A roll call was held with the following results:

AYE: Annerino, Border, Kain, Khan, Smolka, Szczupaj, Wang

NAY: None

The motion carried. A copy of the bid summary is on file in the Department of Business and Auxiliary Services.

CONSENT CALENDAR

Mrs. Szczupaj presented the consent calendar and asked if any Board member wished to have any items removed for separate consideration and vote. No items were removed.

Mr. Smolka made a motion, seconded by Mr. Annerino, for approval of the consent calendar, as presented.

A roll call was held with the following results:

AYE: Border, Kain, Khan, Smolka, Szczupaj, Wang, Annerino

NAY: None

The motion carried.

Copies of consent calendar Items A–F are contained in the Official Minutes. Item G is on file in the Department of Business and Auxiliary Services. Item H is on file in the Administrative Services Department. Items I and R are on file in the Department of Instruction. Items J – Q are on file in the Department of Student Services.

- A. April 2017 Investment Report
- B. April 2017 Treasurer's Report
- C. April 2017 Report of Payroll Vouchers and Invoices
- D. March 2017 Activities Fund Report
- E. April 2017 Budget Report
- F. April 2017 Imprest Detail
- G. Disposal(s)
- H. Purchase Requisition—Blackboard Renewal (Edline Web Hosting)
- I. Purchase Requisition—Classroom Magazines

- J. Nonpublic Facility Placement—Child’s Voice
- K. Agreement for Professional Therapy Services—Top Echelon Contracting (Diane Weidner)
- L. Agreement for Professional Therapy Services—Invo Health Care Associates, LLC (Lorena Miranda)
- M. Agreement for Professional Therapy Services—Invo Health Care Associates, LLC (Angela D. Martinez)
- N. Agreement for Professional Therapy Services—Invo Health Care Associates, LLC (Deborah Lyn Erdmann)
- O. Agreement for Professional Therapy Services—Cumberland Therapy Services, LLC (Stephanie Ovick)
- P. Agreement for Professional Therapy Services—Independence Plus, Inc. (1:1 Nursing Care for Students)
- Q. Agreement for Professional Therapy Services—Maya Services, Inc. (Anagha Mandar Dewoolkar)
- R. Purchase Requisition—Learning A – Z (Second Language Program)
- S. Destruction of Executive Session Audio Recordings—June 2015

CORRESPONDENCE

Dr. Thompson reported that fourteen (14) Freedom of Information Act requests were received last month. It was also noted that a check was received by the District from the Village of Palatine in the amount of \$10,348.53, for the payment of Impact Fees.

EXECUTIVE SESSION

The Board did not go into Executive Session during this meeting.

ADJOURNMENT

There being no further business to come before this meeting, Mr. Smolka made a motion, seconded by Mr. Khan, for adjournment of the meeting.

The motion to adjourn carried unanimously, and the meeting adjourned at 9:34 p.m.

Lisa Beth Szczupaj, President
Board of Education

Anthony Wang, Secretary
Board of Education