



COMMUNITY CONSOLIDATED SCHOOL DISTRICT 15

580 N 1st Bank Drive • Palatine IL 60067 | 847.963.3000 | www.ccsd15.net
Meg Schnoor, Ed.D., Assistant Superintendent • Teaching & Learning

TO: Board of Education

FROM: Meg Schnoor, Ed.D., Assistant Superintendent - Teaching and Learning
Colleen Mullins, District Literacy Coordinator

DATE: August 14, 2019

SUBJECT: Request for Approval: School Leaders Institute, June 2020

District 15 is striving to increase literacy achievement for all students. We are currently in the process of implementing Fountas and Pinnell Classroom and supporting teachers through a new professional learning framework. We are confident the resources and implementation process will benefit all learners. However, in order to reach the highest standards of teaching and learning and optimal student growth, we need to look beyond the classroom. Ensuring district and school leaders have the essential knowledge of literacy leadership is key to sustainable success.

District 15 has been given the rare opportunity to form a strong partnership with Irene Fountas and her team at Lesley University's Literacy Collaborative, combining the District leadership's vision with the center's expertise.

The Department of Instruction is requesting approval for a four-day School Leaders Institute presented by Irene Fountas and Cindy Downend. The institute will take place onsite in District 15 from June 8 through June 11, 2020. All district leaders, from Cabinet to coordinators, principals and assistant principals will be in attendance. Leaders will learn how to support teachers' literacy instruction by better understanding how effective teaching, student assessment, coaching, and supervision can improve students' reading and writing. They will learn about observational tools to use to examine classrooms, as well as analyze videos of teaching to understand best instructional practices, and how to use language that supports teacher development.

This is an amazing opportunity to truly move our district achievement forward and one that very few school districts in the nation have been able to experience.

The cost for this extraordinary opportunity with Irene Fountas and her team is \$2250 per person. The pricing includes

- professional texts and materials
- travel, lodging,
- per diem for presenters

We anticipate attendance to be approximately 70 people, for an approximate cost of \$157,500. Because the expenditure will exceed the amount of 25,000 we are presenting this information in advance for board approval. This professional development will be funded through Federal grants.

School Leadership for Community Consolidated School District #15

Four consecutive days of training

Up to 50 attendees	51 -75 attendees
112,500	114,500 - 162,500
\$2,250 per person including materials	each additional attendee \$2,000 including materials

These prices include all professional texts and materials which will be provided and delivered to training site at cost to Lesley.

Two Lesley CRRLC trainers - travel, lodging and per diem is included in price.

District will provide training space and audio visual technology.

PROPOSAL – SCHOOL LEADERS INSTITUTE

Prepared for Community Consolidated School District #15 - July 9, 2019

[School Leaders Seminar](#)

Title: What Every School Leader Needs to Know about Effective Literacy Teaching, Teacher Leadership, and Coaching

Dates: June 8-11, 2020 proposed onsite in Palatine area, IL

Presented by: [Irene Fountas](#) and [Cindy Downend](#)

Description: We begin with establishing values and beliefs about literacy teaching and learning and the school culture that supports continuous professional learning. We establish a foundation in literacy processing, assessment, and instructional practices so leadership can support instructional coherence for every child at every grade level. Specifically, we'll discuss interactive read aloud, shared reading, guided reading, book clubs, independent reading and writing, shared/interactive writing, guided writing, readers' workshop and writers' workshop. Learn about "look-for" tools you can use to observe and discuss teaching with your colleagues. You'll also analyze videos of teaching to understand effective instructional practices, and how to use language that supports reflective teacher practice. In addition, you will learn how to promote teamwork and shared ownership of student outcomes.

Main Topics:

- Common Vision, Common Goals, Common Language
- Establishing Coherence: Designing Layered Systems for Improving Student Achievement
- A Culture of Continuous Professional Learning
- Understanding Reading, Writing and Language Development as Complex Processes
- Assessment: Measuring What is Essential to Know about Student Reading and Writing Behaviors
- Thinking and Talking About Texts in Interactive Read Aloud
- Understanding Texts, the Readers, and the Design of Shared and Guided Reading
- Independent Reading and Writing About Reading: Developing Students' Comprehension
- Teaching Reading Minilessons: Making Learning Visible
- Phonics, Spelling and Word Study
- The Writing Process
- Literacy Intervention
- Analysis of the Implementation Journey and School Culture
- The Role of the Instructional Coach and Teacher Leaders
- Developing an Effective School Team

Optional Graduate Credit

Participants can register and self-pay for three optional graduate credits for this seminar. An external project beyond the seminar would be required to earn graduate credit. For more information, participants can reach out individually to Melissa before the seminar begins.