

**Minutes of a Regular Meeting of the Board of Education of
Community Consolidated School District 15
Palatine, Cook County, Illinois
Held on Wednesday, February 12, 2020, 7:00 p.m.
at Walter R. Sundling Junior High School
1100 N. Smith Street, Palatine, Illinois 60067**

A regular meeting of the Board of Education of Community Consolidated School District 15, Palatine, Cook County, Illinois, was held on February 12, 2020, at Walter R. Sundling Junior High School, 1100 N. Smith Street, Palatine, Illinois. Board members were notified by bulletin sent electronically on February 6, 2020.

Roll Call

President Szczupaj called the regular meeting to order at 7:00 p.m.

Board members physically present:

Samantha Bray Ader, Frank J. Annerino, Wenda Hunt, Zubair Khan, Michael Smolka, Lisa Beth Szczupaj, Anthony Wang

Board members physically absent: None

Also present were Laurie Heinz, Ed.D., superintendent of schools; Claire Kowalczyk, deputy superintendent of schools; Michael Adamczyk, SFO, chief school business official; Meg Schnoor, Ed.D., assistant superintendent for teaching and learning; Lisa Nuss, assistant superintendent for human resources; Morgan Delack, chief communication officer; Thomas Edgar, Ph.D., assistant superintendent for district improvement and data; Renee Urbanski, executive director, second language programs; June Becker, recording secretary; members of the administrative staff, members of the press, and others.

Pledge of Allegiance: Frank C. Whiteley Elementary School

Faith Rivera, Frank C. Whiteley Elementary School principal, introduced the students who are part of the "Wildcat Crew" to led the Board in the Pledge of Allegiance. As student leaders in the school, these young people help with the teaching and reteaching of the PBIS expectation, oversee Whiteley's Kindness Day, and create videos to explain new procedures in the cafeteria, to name a few.

Staff Recognition: Joanna Angelopoulos – Illinois Art Education Association Honor

Gray M. Sanborn Art Teacher Joanna Angelopoulos was recognized by the Board for her outstanding contributions to art education. Mrs. Angelopoulos was a presenter at the 2019 Illinois Art Education Association Conference, sharing presentations "Degenerate Art," "Thinking Backwards 2," and "Emojions." Illinois Art Education Association President Nick Hostert said her presentations were very well received by attendees, and called her one of IAEA's "most talented art educators."

Mrs. Angelopoulos was presented an "Above and Beyond" pin by Dr. Laurie Heinz for her contributions to art education.

Student Recognition: School Spelling Bee Winners

The Board of Education recognized the following 20 students as their school's Spelling Bee Winners who complete for the District title held on January 15, 2020 at Walter R. Sundling Junior High School. District Spelling Bee winner Gabriel P. from Lake Louise also earned second place at the regional competition, advancing to the State Spelling Bee.

The students who participated in the District 15 Spelling Bee advanced to this competition by winning their respective school spelling bees. The school spelling bee champs that participated in the District 15 competition were as follows:

- Pragma S., Carl Sandburg Junior High, Grade 8
- Dayita M., Central Road School, Grade 6
- Avyay K., Frank C. Whiteley School, Grade 5
- Charles J., Gray M. Sanborn School, Grade 5
- Steven L., Hunting Ridge School, Grade 6
- Jackie W., Jane Addams School, Grade 6
- Alyssa C., Kimball Hill School, Grade 6
- Gabriel P., Lake Louise School, Grade 6
- Isabella B., Lincoln School, Grade 5

- Kayla C., Lincoln School Grade 5
- Avni S., Marion Jordan School, Grade 6
- Sairam B., Pleasant Hill School, Grade 6
- Vendanth S., Plum Grove Junior High, Grade 7
- Dev D., Stuart R. Paddock School, Grade 6
- Natalie J., Thomas Jefferson School, Grade 6
- Alexandria V., Virginia Lake School, Grade 6
- Anoop A., Walter R. Sundling Junior High, Grade 8
- Vihaan M., Willow Bend School, Grade 4
- Cameron B., Winston Campus Elementary School, Grade 6
- Claudia T., Winston Campus Junior High, Grade 7

Public Comments

No citizens addressed the board at this meeting.

Superintendent Update

Dr. Laurie Heinz provided the Board of Education a comprehensive update on the following topics:

Curriculum

- ACCESS Testing -- 3,262 students participated
- Math professional development on Saturday, January 11, 2020

Professional Development

- District Math Committee
- Fountas and Pinnell Classroom
- ELLevation Training
- January Institute Day Highlights

Facilities

- RSP Meeting and Next Steps
- Tony Rossi taking on more work

Human Resources

- CSBO Update
- Staffing Meetings with Principals and Assistant Principals

Partnerships

- Math Articulation meeting with District 211
- Palatine Rotary Meeting - presented Strategic Plan and goals. Sat across from my former principal!
- Presbyterian Church - Intergovernmental Agreement
- Legislators hold Town Hall - State Senators Julie Morrison and Laura Fine, and State Representatives Bob Morgan, Jonathan Carroll, Robyn Gabel and Jennifer Gong-Gershowitz. Lawmakers gave a legislative update, spoke about time outs and Special Education, and answered questions about the upcoming legislative session.

Strategic Plan Update

- Special Education Opportunity Review Interviews with Ann Scully
- Budget Preparation

D15 Stand-Out Staff

- Amy VanDyke - Amy is an ESL teacher at Carl Sandburg Junior High School and was nominated by Kim Dolson & Laurie Olson: "Amy has been the general education part of the co-teaching special education team for 8th grade ELA at Sandburg for several years. Amy has an amazing ability to bring out the best in staff and students. She is quietly strong and fierce! She makes anyone she works with better.

She connects with some of the most challenging students in the building by validating them and sparking in them a desire to be the best versions of themselves. Her class is challenging and she holds her students to the highest expectations. She works her students hard, all the while, supporting her students, cheering them on and believing in them every step of the way. She goes

above and beyond to help her students meet those expectations and be successful members of her classroom. She genuinely cares for each and every student that she encounters. Amy brings a positive attitude into the building everyday and is willing to do whatever it takes to help the building run smoothly and efficiently.

Amy has also worked very hard at making our Wildcat Warehouse a reality at Sandburg. Students are excited and motivated to earn gotchas to spend at the store. She keeps the store stocked with materials that interest a variety of students, manages student workers and coordinates gotcha drawings in homerooms to help reward students' positive behaviors. The staff and students at Carl Sandburg benefit daily from the hard work of Amy VanDyke." (Kim Dolson & Laurie Olson)

- Nancy Aguirre - Nancy is the Executive Assistant for Assessment and Language at the Educational Service Center and was nominated by Allison Hudson.

"Nancy is the guru of the second language department! She is incredibly knowledgeable about second language legislation in Illinois, ACCESS testing, and she is planner of all second language events and registrations. She is the glue of the second language department and quite possibly one of the most important people in District 15! Nancy has been spotted scrounging the warehouse for misplaced materials & rogue testing headphones. She goes above and beyond on a daily basis!" (Allison Hudson)

School Highlights

- Registration kickoff - January 14, 2020
 - Kindergarten registrants for 2020-21:
 - Drafts: 46
 - Submitted: 65
 - Hold: 295
 - Approved/Posted: 205
 - Other (Denied, Errors, etc.): 4
 - Total: 615
 - Student registrations (all grades) for 2020-21:
 - Drafts: 152
 - Submitted: 188
 - Hold: 576
 - Approved/Posted: 475
 - Other (Denied, Errors, etc.): 17
 - Total: 1408
- Jane Addams - Extreme Room Makeover
- Virginia Lake Family Bingo

Information on Census 2020

Dr. Heinz reviewed why the Census is important to District 15. The purpose of the Census is to help ensure the government know how many people live in different areas all across the country. The data then affects the resources communities receive at the federal level, directly influencing the money that states are allotted by the government. Without an accurate count, many programs like Head Start, Title dollars and Medicaid might be affected. Additionally, monies allocated to support low income program offerings, such as the free lunch program and HUD could be adversely impacted. It is estimated that approximately \$1,400.00 will be lost for every Illinoisan who does not participate in the Census. The loss of revenue would be detrimental to any school district with varying levels of socio-economic diversity, such as District 15.

In as much, District 15 will be launching a comprehensive outreach campaign to our families to support the publicity efforts being undertaken by the communities we serve. The District will be using the recommended state hashtag -- #ILCountMeIn2020 – to educate our families on what information the Census collects, and to reassure them that the information is safe, secure and confidential and will directly benefit our schools for the next decade.

Overview of RSP & Associates School Organization Planning

Due to the absence of RSP & Associates representatives at this meeting, this item will be rescheduled and presented at the March 11, 2020, Board of Education meeting.

Presentation: 2020-21 Budget Guidelines

Mr. Adamczyk reviewed the 2020-21 budget that would be developed to reflect the Board's objective to provide for the education of all students while maintaining fiscal responsibility.

He noted that for budgeting purposes, District 15 will assume no increases in state funding for next year and budget the current year's 2019-20 Evidence Based Funding amount of \$16,925,274. Additional revenues include property taxes, Corporate Personal Property Replacement Taxes (CPPRT), Tax Increment Financing (TIF) District revenue, Medicaid revenue, and transportation reimbursement from the State of Illinois.

Expenditures for the upcoming school year include staff salaries and benefits, purchased services, materials and capital outlay. The preliminary budget will be presented to the Board at its June meeting with final adoption taking place later in the year.

This item was considered and voted upon later in the meeting.

Presentation: Comprehensive Social, Emotional, Behavioral and Mental Health Services

Laura Swanlund, Ph.D., assistant director, research and systems/psychology coordinator, Paul Budin, social work services coordinator, and Kelly Maher, social, emotional learning coordinator, provided an overview of the district's comprehensive social, emotional, behavioral, and mental health services program. It was noted that, overall, the social emotional needs of our students are increasing at a steady rate.

- Hospitalizations for behavioral and mental health over the last two years has increased by 33 percent.
- On average, there are 150 mental health-related crisis situations each month in our schools. Most are related to anxiety or depression.
- The number of referrals to outside mental health agencies has increased by 200 percent over the last few years.

Due to the changing needs of our student body, approaching student well-being from a comprehensive mental health model is more important now than ever. The comprehensive approach the District implements emphasizes three key features:

1. Matching our staffing plan with our students' needs.
2. Providing more comprehensive and specialized training for staff to address our students' mental health needs.
3. Re-organizing how we supervise, support and coordinate our resources to support student mental health.

The presentation provided to the Board highlighted several key areas, including school-wide social emotional prevention practices, targeted supports for students, services for students with significant behavioral, social or mental health needs, and next steps for addressing student needs.

The full presentation can be viewed on the District's website.

Acceptance of Minutes

Mrs. Hunt made a motion, seconded by Mr. Khan, that the minutes from the following meeting of the Board of Education be approved and placed on file:

- January 8, 2020, Regular Board of Education Meeting and Executive Session Minutes

Roll Call Vote

Ayes: Ader, Annerino, Hunt, Khan, Smolka, Szczupaj, Wang

Nays: None

The motion carried (7-0).

Education Research Development (ED-RED) Organization

Mr. Annerino reported that the legislature was back in session. Governor JB Pritzker gave his State of the State Address, citing public education funding and new school construction grant program among his first year in office achievements. He further noted that several pieces of legislation under discussion include seclusion and restraint, and officer detainment of students.

one-five FOUNDATION

Mr. Smolka announced the upcoming one-five FOUNDATION's 50/50 Raffle (formally the 529 Raffle) benefitting the students of our district. He noted that tickets are on sale through March 17, 2020. All proceeds would benefit the Foundation in its 2020 fundraising efforts to support Flexible Seating in school libraries, and *Blessings in a Backpack*, providing food for children who might otherwise go hungry.

Finance Committee

Mrs. Hunt/Mr. Wang - Nothing to report, committee will be meeting before the March board meeting.

Equity Committee

Mrs. Ader/Mr. Khan – Nothing to report.

Board Policy: First Reading PRESS Issue 102

Dr. Heinz reported on the changes to various policies as recommended by Illinois Association of School Boards PRESS Issue 102 Update Memo and fielded inquiries from the Board. She noted that further review and any subsequent inquiries are welcome.

These policies will be updated and presented for second reading at the March 11, 2020, Board of Education meeting.

Personnel Report: Administration, Certified, and Non-Certified

Mrs. Hunt made a motion, seconded by Mr. Smolka, to approve the February 12, 2020, Personnel Report, including the following recommendations, as presented:

- Recommendation for disciplinary action for Daniel Davis: Four (4) days unpaid suspension and Last Chance Agreement issued; and
- Recommendation for termination for Willie Williams.

Roll Call Vote

Ayes: Ader, Annerino, Hunt, Khan, Smolka, Szczupaj, Wang

Nays: None

The motion carried (7-0). A copy of the Personnel Report is contained in the Official Minutes.

Approval of 2020-21 Budget Guidelines

Mrs. Ader made a motion, seconded by Mr. Annerino, to approve the 2020-21 Budget Guidelines, as presented.

Roll Call Vote

Ayes: Annerino, Hunt, Khan, Smolka, Szczupaj, Wang, Ader

Nays: None

The motion carried (7-0). A copy of the budget guidelines are on file in the Business and Auxiliary Services Department.

Bid Award #20-011 School Buses

Mr. Wang made a motion, seconded by Mr. Smolka, to award the contract for School Buses (20-011) to Midwest Transit Equipment of Kankakee, IL, for a total bid award amount of \$1,037,836.00, as recommended.

Roll Call Vote

Ayes: Hunt, Khan, Smolka, Szczupaj, Wang, Ader, Annerino

Nays: None

The motion carried (7-0). A copy of the bid summary is on file in the Business and Auxiliary Services Department.

Summer 2020 Projects: Bid Award #20-013/14 WB Unit Vents and Secure Entrances)

It was noted that the Board of Education made a commitment to improve safety and security in our schools by creating secure vestibules at every building. Last summer, secure vestibule construction was completed at five buildings, and the Board committed to completing the remaining six buildings in the summer of 2020.

Tonight the Board considered the construction bid for the remaining school vestibules, along with an expanded scope of work at Marion Jordan, Central Road and Walter Sundling. While the vestibule construction is taking place, crews will also work to expand the main offices in these buildings to allow for more functional office space, conference rooms, increased space for nurses and in some cases, additional classrooms.

The full construction bid can be viewed on the District's website.

Mr. Wang made a motion, seconded by Mr. Khan, to award contracts for the base bid and bid alternate numbers, as follows:

Base + All Alternates Hard Cost including Allowances: \$7,326,062
 CM Fee Structure: \$952,883
 A/E (7%): \$512,824
 Total All-In for Base + All Alts: \$8,791,769

for Summer 2020 Projects to each of the lowest responsible bidders identified on the report prepared by Nicholas & Associates, and assign these contracts to Nicholas & Associates, as construction manager, pursuant to an assignment of contractor agreement, as set forth in the Board's contract with Nicholas & Associates."

Roll Call Vote

Ayes: Khan, Szczupaj, Wang, Ader

Nays: Smolka, Annerino, Hunt

The motion carried (4-3). A copy of the bid summaries are on file in the Business and Auxiliary Services Department.

Approval of School Maintenance Project Grant Application

Mrs. Hunt made a motion, seconded by Mr. Smolka, to approve the submission of the School Maintenance Project Grant Application, as presented.

Roll Call Vote

Ayes: Smolka, Szczupaj, Wang, Ader, Annerino, Hunt, Khan

Nays: None

The motion carried (7-0). A copy of the grant application is on file in the Business and Auxiliary Services Department.

Proposal for Services: RSP & Associates

Consideration and vote for this item to be rescheduled to the March 11, 2020, Board of Education meeting.

Consent Calendar

Mrs. Szczupaj presented the consent calendar and asked if any Board member wished to have any items removed for separate consideration and vote.

Mr. Smolka made a motion, seconded by Mrs. Ader, for approval of the consent calendar, as presented.

Roll Call Vote

Ayes: Wang, Ader, Annerino, Hunt, Khan, Smolka, Szczupaj

Nays: None

Motion carried (7-0).

Copies of consent calendar Items 2 – 6 are contained in the Official Minutes. Items 7 – 8 are on file in the Business Department. Items 9 – 10 are on file in the Student Services Department.

1. Approval of Consent Calendar
2. Investment Report
3. Report of Payroll Vouchers and Invoices
4. Budget Report
5. Activities Fund Report
6. Treasurer's Report
7. IDEX Corporation Donation: Jane Addams Elementary School
8. Pleasant Hill Elementary School Climbing Wall Donation
9. Non-Public Facility Placement Contract (Metropolitan Preparatory School #1)
10. Non-Public Facility Placement Contract (Metropolitan Preparatory School #2)

Correspondence

Dr. Heinz reported on the Freedom of Information Act requests that were received and/or responded to in the past month.

Executive Session

Mr. Annerino made a motion, seconded by Mr. Khan, that the Board go into executive session to discuss:

- Appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. 5ILCS 120/2(c)(1), amended by P.A. 99-646.

Administrative staff present: Laurie Heinz, Claire Kowalczyk, Lisa Nuss

Roll Call Vote

Ayes: Ader, Annerino, Hunt, Khan, Smolka, Szczupaj, Wang

Nays: None

Motion carried (7-0) and the Board entered executive session at 9:33 p.m.

Return to Open Session

The Board returned to open session at 10:15 p.m. on a motion made by Mr. Smolka, and seconded by Mr. Khan.

Roll Call Vote

Ayes: Ader, Annerino, Hunt, Khan, Smolka, Szczupaj, Wang

Nays: None

Motion carried (7-0).

Adjournment

There being no further business to come before this meeting, Mr. Annerino made a motion, seconded by Mr. Smolka, for adjournment of the meeting.

The motion carried unanimously, and the meeting adjourned at 10:16 p.m.