

MINUTES of the Regular Meeting of the Board of Education of Community Consolidated School District 15, Palatine, Cook County, Illinois, held on September 11, 2019.

A regular meeting of the Board of Education of Community Consolidated School District 15, Palatine, Cook County, Illinois, was held on September 11, 2019, at Walter R. Sundling Junior High School, 1100 N. Smith Street, Palatine, Illinois. Board members were notified by bulletin sent electronically on September 6, 2019.

ROLL CALL

President Szczupaj called the regular meeting to order at 7:00 p.m.

Board members physically present:

Samantha Bray Ader	Frank J. Annerino
Wenda Hunt	Zubair Khan
Michael Smolka	Lisa Beth Szczupaj
Anthony Wang	

Board member(s) physically absent:

None

Also present were Laurie Heinz, Ed.D., superintendent of schools; Claire Kowalczyk, deputy superintendent of schools; Michael Adamczyk, SFO, chief school business official; Meg Schnoor, Ed.D., assistant superintendent for teaching and learning; Lisa Nuss, assistant superintendent for human resources; Morgan Delack, chief communication officer; Thomas Edgar, Ph.D., assistant superintendent for district improvement and data; Renee Urbanski, executive director, second language programs; June Becker, recording secretary; members of the administrative staff, members of the press, and others.

PLEDGE OF ALLEGIANCE—THOMAS JEFFERSON ELEMENTARY SCHOOL

Students from Thomas Jefferson Elementary School led the Board of Education in reciting the Pledge of Allegiance. One student from every homeroom class was selected to be participate to represent the diversity and inclusivity present at Thomas Jefferson School.

STUDENT RECOGNITION

Gray M. Sanborn Elementary School alumnus and Eagle Scout, Sam Adame, dedicated a portion of last summer to building out a space at Sanborn for much needed PTA storage. Not only did Sam completely transform the PTA storage room, he also raised almost \$800 to offset the cost of materials for the project. His dedication and generosity were truly above and beyond.

Additionally, the board recognized the following Community Garden Volunteers: Rocio Castro, Sofia R., Santiago R., & Jackie R., for their dedication and hard work to this amazing effort. The Community Garden, on average, produced 120 servings of vegetables per week and 15-25 people involved most nights. I-Compete provides drop-in activities for the children for some of the evening and the rest of the time they help their parents in the garden.

STAFF RECOGNITION

Dr. Heinz introduced three individuals that, through their dedication to our students, families, and facilities, deserved special recognition.

- Amarilis Vargas: Lake Louise Elementary School Head Secretary
Mrs. Vargas was recognized for her 24/7 commitment to the staff, families and students at Lake Louise. Specifically for her work prior to the start of the school year to help numerous families complete the registration process.
- Van Le: District 15 Lead Custodian
Mr. Le was recognized for his extraordinary efforts to get the district school buildings ready to open for school. He worked tirelessly, evenings and weekends, to ensure our buildings were in tip-top shape for the arrival of staff and students.
- Sue Hotten: Bus Driver
Ms. Hotten was recognized for her compassion and immediate action insuring that a young student walking alongside a busy road was safely transported to her school.

CITIZENS ADDRESS THE BOARD

Joyce Slavik/Chris Hickey, residents of Palatine, addressed the Board regarding gun safety in our schools.

SUPERINTENDENT UPDATE

Dr. Laurie Heinz provided the Board of Education a comprehensive update on the following topics:

- CARE Staff Safety Drill training with local First Responders
- Practice Drills in Progress

- School Visits -- “Walk & Talk”s with Principals and Me
- Principal Goal Setting Underway
- Strategic Plan Refresh -- coming to the Board in October
- Summer Construction Update
- Feasibility Study Update
- Director of Innovation and Instructional Technology Interviews and Recommendation
- one-five Foundation meeting and 2019-20 Focus
- Gov. Pritzker/HB 2627 -- SRO interviews of students suspected of *criminal behavior*
- POC Exec Board and Our Focus
- I-Compete
- Share Tables and Our Schools
- Life Space Crisis Intervention (LSCI) Training for our Clinicians
- Ongoing Staff Training in Infinite Campus
- Instructional Rounds with Pam Rosa and our Building Administrators
- IASB Master Board Member Recognition -- recognized for the time and effort they devote to IASB leadership activities and service to public education. Members receive “points” for attending Division meetings, legislative leadership programs and/or holding positions of leadership within the organization. Please help me congratulate four District 15 Board members for earning this distinction: Frank, Michael, Lisa and Anthony
- Board Save-the-Dates:
 - Board Dinner with Dr. Hollie - 9/25 5:30 start at WRS
 - CLR Lab Classroom Open for Board visit (max of 2 per) Thursday, 9/19, or Tuesday, 9/24, from 10:00-10:30a
 - IASB Fall Dinner - *Equity: An Educational Imperative*
 - Wednesday, October 16, 2019, from 5:45p Networking and 6:30p Dinner Program
 - Triple I - Friday, November 22 - Sunday, November 24, 2019

INTRODUCTION OF NEW ADMINISTRATORS

Prior to its regular meeting, the Board of Education held a reception to welcome new administrators to District 15. Additionally, Superintendent Dr. Laurie Heinz introduced 8 new school building leaders and 13 central office administrators to the Board and the public during the meeting.

OVERVIEW OF TITLE FUNDING AND USAGE IN DISTRICT 15

Dr. Schnoor, and Ms. Mullens, district literacy coordinator, presented an overview of federal education funding and grants to the Board. It was noted that the district receives about \$6.250 million in federal grants annually to support children. These funds must be allocated for specific reasons ranging from special education to language instruction. The supplemental funds help the district to provide schools, staff, students and families additional tools to not only be successful, but to thrive. As part of the Grant Accountability and Transparency Act (GATA), the district is required to produce reports regarding expenditures, deliverables and results related to grant funding.

OVERVIEW OF CULTURALLY AND LINGUISTICALLY RESPONSIVE (CLR) CLASSROOMS

Dr. Schnoor noted that District 15 is quickly becoming a model district for Culturally and Linguistically Responsive Teaching (CLR) through its dedication in implementing the practice across all 20 of its schools. The Board of Education heard an update to the program's implementation at this meeting.

CLR is professional development that equips teachers with the tools to build students' academic capacity while validating and affirming their home language and culture. This process builds and bridges students' ability to be successful in school.

Within the next three years, all of District 15's schools will be CLR-trained facilities. The district has also launched its first lab classroom to serve as a model for District 15 teachers to learn the CLR strategies and tactics.

OVERVIEW OF FACILITY FEASIBILITY PLAN WITH STR PARTNERS

Jennifer Costanzo, STR Partners LLC, and Mr. Adamczyk provided a comprehensive overview to the Board of the Facility Feasibility Assessment for Phase One. It was noted that STR Partners architectural firm will begin a feasibility study of Thomas Jefferson Elementary School and the district's four junior high schools to determine viability of the four Boundaries Task Force proposals. This work must be done before determining next steps for the Boundary Task Force and its work.

The Board of Education directed STR to begin with phase one of a multi-part feasibility study.

Feasibility Study Phase One Components:

- Determine what facility changes are required to convert Thomas Jefferson Elementary School (TJES) into a junior high (grades 7-8) or a middle school (grades 6-8).

- Determine what facility changes are required to convert existing junior high schools into middle schools to allow enough space at elementary buildings for full-day kindergarten.

STR will begin with phase one of the plan and will report back to the Board in later the fall with its findings. A future conversation regarding financial implications of any approved plan will also take place.

FINANCIAL FRAMEWORK FOR HLS AND FACILITY NEEDS WITH ELIZABETH HENNESSY FROM RAYMOND JAMES & ASSOCIATES

Elizabeth Hennessy, managing director, Raymond James Public Finance, provided a presentation to the Board regarding funding options for Health-Life Safety capital improvement work.

As outlined during the August 14, 2019, Board of Education meeting, District 15 has approximately \$100 million in outstanding capital improvement work that is required to be completed as part of Illinois' Health-Life Safety code. The district cannot fund this work through its annual capital budget alone.

Ms. Hennessey presented recommendations for non-referendum financing to fund remaining Health-Life Safety work. The multi-source funding approach presented includes a combination of Life Safety Bonds and Debt Certificates. It was noted that the Board will resume discussion surrounding this topic at a future meeting.

READING AND ACCEPTANCE OF MINUTES

Mr. Smolka made a motion, seconded by Mr. Khan that the minutes from the following meeting of the Board of Education be approved and placed on file:

- August 14, 2019 Regular Board of Education Meeting and Executive Session, as presented.

A roll call was held with the following results:

AYE: Ader, Annerino, Hunt, Khan, Smolka, Szczupaj, Wang

NAY: None

The motion carried.

EDUCATIONAL RESEARCH DEVELOPMENT (ED-RED) ORGANIZATION

Mr. Annerino reported on several school district bills recently signed by the governor, including the following:

- Curricular mandates: teaching about the diversity of our society; sixth, seventh, and eighth grade civics; Critical Health problems and Comprehensive Health Care Act; and history instruction.
- SB1658—ISBE shall award grants to school districts to support school safety and security, effective January 1, 2020.
- SB2830—Prohibits an employer from terminating an employee because of absence due to attendance at a school conference.
- Technology providers (under the Student Online Personal Protection Act) requires a written agreement between school districts and technology companies before specific information is collected, and would provide notification in the event of a breach.

one-five FOUNDATION

Dr. Heinz noted the one-five Foundation was looking to revamp its fundraising opportunities, including contacting our vendors for possible “in-kind” donations. Mr. Smolka added that the Northrop Grumman Corporation will once again be supporting the district’s Lego League and Robotics Teams opportunities for our students.

FINANCE COMMITTEE

Mr. Wong noted that there was nothing to report at this time, but added additional work was being done on the exploration of the district’s financing options for various projects under consideration.

EQUITY COMMITTEE

Mr. Khan noted that equity is a showcase item and they would need to discuss with Dr. Heinz to see what role the committee could play going forward. He further noted various equity centered webinars and seminars both he and Mrs. Ader were interested in and the anticipation of the upcoming dinner meeting scheduled with speaker Dr. Sharroky Hollie in late September. Dr. Heinz noted that once information was gathered, potential direction determined, and a redefining a purpose be ascertained, reasonable work for the board to do could be determined.

PERSONNEL REPORT

Mr. Khan made a motion, seconded by Mr. Smolka, to approve the September 11, 2019, Personnel Report, as presented.

A roll call was held with the following results:

AYE: Annerino, Hunt, Khan, Smolka, Szczupaj, Wang, Ader

NAY: None

The motion carried. A copy of the Personnel Report is contained in the Official Minutes.

APPROVAL OF DISTRICT TRANSLATOR - SPANISH

Mrs. Ader made a motion, seconded by Ms. Hunt, to approve an increase of one (1) position to the Communications Department for a District Translator (Spanish), as recommended.

A roll call was held with the following results:

AYE: Hunt, Khan, Smolka, Szczupaj, Wang, Ader, Annerino

NAY: None

The motion carried.

ADOPTION OF FY 2020 BUDGET

Ms. Hunt made a motion, seconded by Mr. Annerino, to approve the Adoption of the Fiscal Year 2020 Budget, as presented.

It was noted that the adopted budget provides for expenditures in excess of revenues of \$4,860,112. The district is budgeting \$6.748 million in capital projects spending next year. Administration will present an updated five-year forecast of district finances at the November Board of Education meeting.

A roll call was held with the following results:

AYE: Khan, Smolka, Szczupaj, Wang, Ader, Annerino, Hunt

NAY: None

The motion carried. A copy of the FY 2020 Budget documents are on file in the Department of Business and Auxiliary Services.

APPROVAL OF TRIPLE I CONFERENCE REGISTRATION AND HOUSING ALIGNED TO BOARD POLICY 2:125

Mr. Smolka made a motion, seconded by Mr. Wang, to approve the associated costs (travel, registration, meals, and/or housing) for the Illinois Association of School Boards Annual Conference attendees.

A roll call was held with the following results:

AYE: Smolka, Szczupaj, Wang, Ader, Annerino, Hunt, Khan

NAY: None

The motion carried.

BID REJECTION: #20-005 THOMAS JEFFERSON ELEMENTARY SCHOOL DRAINAGE IMPROVEMENTS

Mr. Annerino made a motion, seconded by Mrs. Ader, to reject the Thomas Jefferson Elementary School Drainage Improvement Bid (20-005), due to bid amounts far exceeding the original project budget. IMEG, Corp., will review the project requirements and revise the plans to a more limited scope of work, after which new quotes will be obtained.

A roll call was held with the following results:

AYE: Szczupaj, Wang, Ader, Annerino, Hunt, Khan, Smolka

NAY: None

The motion carried. A copy of the bid rejection is on file in the Department of Business and Auxiliary Services.

ONE-YEAR RENEWAL OF BID AWARD #16-007 DIRECT DIVERSION OF USDA CHEESE

Mr. Wang made a motion, seconded by Ms. Hunt, to award the contract for the One-Year Renewal of Direct Diversion of USDA Chees Bid (16-007), to Land O'Lakes, Spencer, WI, referencing the price/case and portions per renewal contract, as recommended.

A roll call was held with the following results:

AYE: Wang, Ader, Annerino, Hunt, Khan, Smolka, Szczupaj

NAY: None

The motion carried. A copy of the one-year renewal bid summary is on file in the Department of Business and Auxiliary Services.

REVISED BID AWARD #19-033 FURTHER PROCESSED COMMODITY FOODS AND COMMERCIAL EQUIVALENTS

Mrs. Ader made a motion, seconded by Mr. Annerino, to award the contract for the Further Processed USDA Commodity Foods and Commercial Equivalents Revised Bid (19-033), to the following two vendors:

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| 1. Kohl Food Service, Quincy, IL | \$336,336.10 |
| 2. Gordon Food Supply, Grand Rapids, MI | 149,731.45 |

for a total amount of \$486,067.55, as recommended. It was noted that Performance Food Service declined the award of their portion of the original bid. Their items were awarded to the next lowest bidders.

A roll call was held with the following results:

AYE: Ader, Annerino, Hunt, Khan, Smolka, Szczupaj, Wang

NAY: None

The motion carried. A copy of the revised bid summary is on file in the Department of Business and Auxiliary Services.

SEMI-ANNUAL REVIEW OF CLOSED SESSION MINUTES (JULY 2018 - DECEMBER 2018)

Mr. Wang made a motion, seconded by Mr. Smolka, to approve recommendation for the release of the closed session minutes, as follows: November 5, 2018 (Special Meeting)—Release; November 10, 2018 (Special Meeting)—Confidential; November 14, 2018 (Special Meeting)—Release; November 26, 2018 (Special Meeting)—Confidential; and November 28, 2018 (Special Meeting)—Release.

A roll call was held with the following results:

AYE: Annerino, Hunt, Khan, Smolka, Szczupaj, Wang, Ader

NAY: None

The motion carried.

CONSENT CALENDAR

Mrs. Szczupaj presented the consent calendar and asked if any Board member wished to have any items removed for separate consideration and vote. No items were removed.

Mr. Smolka made a motion, seconded by Mr. Khan, for approval of the consent calendar, as presented.

A roll call was held with the following results:

AYE: Hunt, Khan, Smolka, Szczupaj, Wang, Ader, Annerino

NAY: None

The motion carried.

Copies of consent calendar Items 7.1–7.6 are contained in the Official Minutes. Items 7.7–7.8 are on file in the Department of Business and Auxiliary Services. Item 7.9 is on file in the Department of Human Resources. Items 7.10–7.11 are on file in the Department of Student Services.

- 7.1 Investment Report
- 7.2 Treasurer's Report
- 7.3 Report of Payroll Vouchers and Invoices
- 7.4 Activities Fund Report
- 7.5 Budget Report
- 7.6 Disposals
- 7.7 Renewal of Annual Telecommunications Maintenance Agreement
- 7.8 Acceptance of ECDEC Playground Donation for Lake Louise and CLA
- 7.9 Administrator and Teacher Salary and Benefits Report 2018-2019
- 7.10 Agreement for Professional Therapy Services: Pediatric Services of America, Inc. d/b/a MAXIM Healthcare
- 7.11 Medicaid Fee Service Independent Contractor Agreement: R&G Consultants (R&G)
- 7.12 Destruction of Executive Session Audio Recordings (October 2017)

CORRESPONDENCE

Dr. Heinz reported that one (1) request and three (3) responses for information under the Freedom of Information Act requests were addressed last month.

EXECUTIVE SESSION

The Board did not go into executive session during this meeting.

ADJOURNMENT

There being no further business to come before this meeting, Mr. Smolka made a motion, seconded by Mr. Annerino, for adjournment of the meeting.

The motion carried unanimously, and the meeting adjourned at 10:00 p.m.