

MINUTES of the Regular Meeting of the Board of Education of Community Consolidated School District 15, Palatine, Cook County, Illinois, held on November 8, 2017.

A regular meeting of the Board of Education of Community Consolidated School District 15, Palatine, Cook County, Illinois, was held on November 8, 2017, at Walter R. Sundling Junior High School, 1100 N. Smith Street, Palatine, Illinois. Board members were notified by bulletin sent electronically on November 3, 2017.

ROLL CALL

President Szczupaj called the regular meeting to order at 7:00 p.m.

Board members physically present:

Frank J. Annerino	David Border
Barbara A. Kain	Zubair Khan
Michael Smolka	Lisa Beth Szczupaj
Anthony Wang	

Board member(s) physically absent:

None

Also present were Scott B. Thompson, Ed.D., superintendent of schools; Matthew J. Barbini, Ed.D., deputy superintendent of schools; Michael Adamczyk, SFO, chief school business official; Meg Schnoor, Ed.D., assistant superintendent for teaching and learning; Susan Gehring, assistant superintendent for student services; Lisa Nuss, executive director for personnel and human services; Morgan Delack, Chief Communication Officer; June Becker, recording secretary; members of the administrative staff, members of the press, and others.

PLEDGE OF ALLEGIANCE

Erika Johansen, Gray M. Sanborn Elementary School principal, introduced the school's "Respectables" student group who led the audience in the Pledge of Allegiance. The newly formed group of students has been modeled off of groups that currently exist at other District 15 schools like Kimball Hill and Lake Louise. These students were recommended by Sanborn staff members to lead the school in the three Tiger Traits: respect, responsibility and safety. This year, the group has helped run the Sanborn Positive Behavior Intervention System (PBIS) school store, advertised school assemblies and coordinated the Penny Wars school-wide activity.

- Reports from our Schools

Ms. Johansen shared some interesting facts regarding Gray M. Sanborn School. Her career in District 15 started as a third grade teacher at Sanborn, going on to an assistant principal position at Central Road, followed by a Carl Sandburg principal position, and lastly returning to GMS as a principal. The school hosts 621 students, 55 certified staff, and 26 support and custodial staff members. There are 21 general education classes, 4 special program classrooms, a morning and afternoon ECDC classroom, as well as a full day ECDEC program. Sanborn is also home to the M.I.L.E. (Modified Instructional Learning Environment) program for primary and intermediate students with multiple additional educational needs. Extracurricular activities include chorus and intramurals. There are also many club offerings: walking club, sunshine club, chess club, yoga club, board games club, math club, and Spanish club, all offered to grades one through six during the lunch hour. School wide events include: Ice Cream Social, Veteran's Day Concert and Turkey Shoot.

Matthew Warren, John G. Conyers Learning Academy principal, shared some details about John G. Conyers Learning Academy with the audience. A former Jane Addams and Winston Campus student, Mr. Warren began his career with District 15 as a teacher at Carl Sandburg, then assistant principal at CLA and Winston Campus, returning to CLA in his present position as principal. He refers to Conyers Learning Academy as the hidden gem of the district, consisting of a therapeutic day school, as well as, an early childhood learning center. Enrollment varies between 390 and 430 students, as preschoolers continually enroll as they turn three. There are four major programs housed at CLA: the therapeutic day program ACES (Anger Control, Character Education, Empathy Training, and Social Skills), Multiple Needs Program, ECDEC (Early Childhood Developmental Enrichment Center), PIP (Preschool Integration Program), Early Childhood Special Education Program, Early Intervention Program, and lastly serves as the Alternate Discipline Site. He noted that recently CLA hosted a Fall Fest and Thanksgiving Feast for its students, it is truly the gem of the District.

RECOGNITION—INTERSCHOLASTIC SPORTS SIXTH GRADE CROSS COUNTRY

The Board recognized six students, of the 397 runners who competed, that won their heats in the District 15 Sixth-Grade Cross Country Meet, which was held September 26, 2017, at Salk Park in Rolling Meadows. Students in 1st through 10th place, or 60 students in total, earned a medal. Students in 11th through 20th place or 60 more students, earned a top flight ribbon. Each elementary school prepared for and participated in the district meet. The elementary physical education and adaptive physical education teachers as well as maintenance staff helped make this year's event a success. Congratulations and special recognition were extended to the six students who won 1st place in this competition and their coaches.

- Green Division: Ava C., Hunting Ridge: 6:16 and Liam N., Hunting Ridge: 6:02
- Yellow Division: Katherine B., Frank C. Whiteley: 6:25 and Devin A., Jane Addams: 5:52
- Blue Division: Natalia W., Thomas Jefferson: 6:17 and Dominik B., Gray M. Sanborn: 5:36

RECOGNITION—THOSE WHO EXCEL

Congratulations went out to the six District 15 recipients of this year's 2017–18 Illinois State Board of Education Those Who Excel Awards. Each year, ISBE's Those Who Excel awards program honors outstanding teachers, administrators, student support personnel, educational service personnel, and community members for their exceptional contributions to schools throughout the state. Dr. Thompson presented each of them with the District's "Above and Beyond Award."

- Pam Seick, Joseph M. Kiszka Educational Service Center: Award of Excellence, Educational Service Personnel
- Lisa Kearney, Willow Bend Elementary School: Award of Excellence, Student Support Personnel
- Margaret "Peggy" Babcock, former Board of Education President: Award of Recognition, Board Member
- Nicole Gavin, Carl Sandburg Junior High School: Award of Recognition, Early Career Educator
- Laura Pokrajac, Walter R. Sundling Junior High School: Award of Recognition, Classroom Teacher
- Lake Louise School Positive Behavior Intervention Support (PBIS) Green Team: Award of Recognition, Team category consisting of Lauren Rose Colianni (5th Grade), Melissa Warder (2nd Grade), Donna Zimmerman (1st Grade), Sandra Lahoz (Bilingual Kindergarten), Suzy Hardiman (Reading Specialist), and Laurie Scarpelli (Music)

PRESENTATION—FIVE-YEAR FINANCIAL PROJECTION

Mr. Adamczyk gave an overview of the five-year budget forecast for District 15, stating that projections of revenues and expenditures through school year 2021-22 remain steady. Upon completion of major capital projects next school year, the district is expected to have slightly higher revenues than expenditures. It was noted that the financial presentation in its entirety is posted on the district's website.

Mr. Adamczyk quantified that these financial projections could be greatly adjusted if Senate Bill 851 becomes law. This proposed bill would freeze property taxes through 2018, negatively impacting District 15's revenues and reducing its fund balance by \$20 million through the end of the 2021-22 school year. The district is closely monitoring the progress of the bill, and will make appropriate budget adjustments if necessary. In closing Mr. Adamczyk responded to inquiries from the Board.

PRESENTATION—FY2017 FINAL AUDIT

John Epperson, CPA, Senior Manager, at Miller Cooper & Co., Ltd., the District's external auditing firm, presented information and responded to questions from Board members concerning the FY2017 Audit Report. During the recent audit of the district's finances for the fiscal year ending June 30, 2017, District 15 received an "unqualified" audit opinion from auditor Miller Cooper, which is the highest opinion an auditor can assign. The auditor recognized the district follows generally accepted accounting principles and that the financial reports are an accurate representation of the district's financial condition.

This item was considered and voted upon later in the meeting.

PRESENTATION—PROPOSED TAX LEVY

Corey Bultemeier, director of fiscal services and assistant chief school business official, provided the Board with a comprehensive overview of the tax levy process. Within the legal timeline for holding a public hearing and filing its annual certificate of tax levy by December 26, 2017, the board continued the process of setting its share of the local property tax rate for 2017.

District 15 is part of Cook County and collects its yearly revenues in two installments. As allowed by law, the district will request an estimated 3.9-percent adjustment above last year's tax revenues to capture anticipated growth in the Consumer Price Index (CPI) and any new construction within its boundaries. Based upon projections, the total expected property tax revenue would be \$123,952,223. This is sufficient to capture the five-year average of new growth and the 2.10% CPI increase. Because the increase is less than 5.00%, a truth-in-taxation hearing is not required. The Board may adopt the levy stated, or another amount, provided that the final adopted levy is less than 5.00%.

Mr. Bultemeier responded to inquiries from the Board. It was noted that the Board is required to adopt the final 2017 aggregate tax levy at the December 13, 2017, Board of Education meeting.

SUPERINTENDENT'S REPORT

- 90 N Tax Increment Financing Discussion

Dr. Thompson reported that both he and Dr. Daniel Cates, D211 Superintendent, continue to keep in touch with Mr. Brian Townsend, Village manager of Schaumburg, regarding the 90 North Tax Incrementing Financing. Presently a village meeting is slated for November 14, 2017. In the event that additional students are generated from this development, some District 15 areas of concern included the following:

- Impact fees for residential units
- TIF funds put aside to pay for student education
- Property put aside to build school in the event that it is needed
- Redesign concept to reverse residential build to be more in D54 than D15, as they are down in enrollment

READING AND ACCEPTANCE OF MINUTES

Mr. Smolka made a motion, seconded by Mr. Wang, that the minutes from the following meeting of the Board of Education be approved and placed on file:

- October 11, 2017 Special Board of Education Meeting and Executive Session; and the
- October 11, 2017 Regular Board of Education Meeting, as presented.

A roll call was held with the following results:

AYE: Annerino, Border, Kain, Khan, Smolka, Szczupaj, Wang

NAY: None

The motion carried.

ED-RED Council/Legislation

Mr. Annerino reported that Senate Bill 851 could be voted upon at any time, if passed it would freeze the property tax extensions for taxing districts with a majority of their Equalized Assessed Valuation (EAV) for two years. This would result in no new revenue in levy years 2017 and 2018 and take control of finances out of local hands. He noted that taxpayers are urged to contact their state representatives and let them know how they feel about the tax bill under consideration.

one-five FOUNDATION

Mrs. Kain reported on the outcome of the one-five Foundation's 5th Annual Staff Volleyball Tournament held on November 4, 2017. The mission of the one-five Foundation "is to acquire resources to be used for programs and projects to enhance and supplement the educational experience of District 15 students."

A huge thank you was extended to all those staff members and spectators that came out in support of the event. Congratulations went out to Winston Campus Junior High, winners of the competitive division, and to Kimball Hill Elementary School, winners of the Recreational division. It was noted that a report of funds raised and what the winning schools decide to do with the monies raised, will be presented at the next Board meeting.

FINANCE COMMITTEE

Mr. Wang reported that no additional committee meetings had taken place since the last report, but that will definitely be keeping an eye on the outcome of SB 851 in regard to District finances.

EQUITY COMMITTEE

Mr. Khan reported that the committee had received comprehensive data from Thomas Edgar, Ph.D., executive director, assessment, accountability, and programs, showing school by school where achievement gaps exist as a result of various testing. Data was broken out in multiple categories, including English Language Learners and the lunch program. He noted that different schools had some gaps in similar areas. Initial thoughts would be to glean what works at individual buildings and see if these applications could benefit other schools. A meeting would be scheduled with Mr. Smolka, Dr. Edgar, and himself to analyze the statistics and come up with next step options going forward.

CHANGE OF DATE FOR APRIL 11, 2018, BOARD OF EDUCATION MEETING

Mrs. Szczupaj asked that the board consider changing the date of the April 11, 2017 Board of Education meeting. No discussion took place. It was the consensus of the Board to reschedule the meeting to April 18, 2018.

2019-20 SCHOOL CALENDAR DISCUSSION

The Board reviewed the proposed 2019-20 school calendar, which closely aligned to Township High School District 211's proposed 2019-20 calendar. The District will now post the proposal to its website for public review and comment prior to its adoption later this school year. Key dates are as follows:

- Beginning of the School Year: Staff Institute Days are scheduled for Thursday and Friday, August 15 and 16, 2019. Grades 1-8 would begin classes on Monday, August 19, 2019. Kindergarten and early childhood classes would begin on Tuesday, August 20, 2019.
- Thanksgiving: Thanksgiving will be celebrated on Thursday, November 27, 2019. There will be no school that week, but parent-teacher conferences will be held on Monday and Tuesday, November 25, and 26, 2019.
- Winter Break: There would be no school from Monday, December 23, 2019, through Friday, January 3, 2020, with schools reopening on Monday, January 6, 2020.
- Spring Break: There would be no school Monday, March 23, 2020, through Friday, March 27, 2020, with schools reopening Monday, March 30, 2020.

- End of the School Year: The last day of school, including snow days, would be Friday, May 29, 2020. Depending upon the number of snow days used, the last day of school will be moved back accordingly at the April 2020 Board meeting.

SUPERINTENDENT'S COMMUNICATION COMMITTEE

Dr. Thompson reported that Ms. Delack has been working feverishly to revamp the District's website. A committee meeting will be scheduled to review the progress of the website and related projects; however, no additional committee meetings have taken place since the last Board meeting.

CITIZENS ADDRESS THE BOARD

Melissa Applebaum, resident of Rolling Meadows, addressed the Board regarding ongoing ESPA contract negotiations. Barb Morris, resident of Palatine, addressed the Board regarding ongoing ESPA contract negotiations. Len Green, resident of Palatine, addressed the Board regarding the district's financials.

Mrs. Szczupaj stated that the negotiation team was looking to continue bargaining in good faith and move forward. It would be a process of healing and resolution encompassing both the financial stability of the district and creating a complex comprehensive package that would be beneficial to all.

PERSONNEL REPORT

Mrs. Kain made a motion, seconded by Mr. Khan, to approve the November 8, 2017, Personnel Report, as presented. A roll call was held with the following results:

AYE: Border, Kain, Khan, Smolka, Szczupaj, Wang, Annerino

NAY: None

The motion carried. A copy of the Personnel Report is contained in the Official Minutes.

BID AWARD—WATER TESTING AND ANALYSIS (18-005)

Mr. Wang made a motion, seconded by Mr. Smolka, to award the contract for the Water Testing and Analysis Bid (18-005) to Midwest Environmental, Yorkville, IL, for a total amount of \$46,120.00, as recommended.

A roll call was held with the following results:

AYE: Kain, Khan, Smolka, Szczupaj, Wang, Annerino, Border

NAY: None

The motion carried. A copy of the bid summary is on file in the Department of Business and Auxiliary Services.

REQUEST FOR PROPOSAL—WORKERS' COMPENSATION INSURANCE (18-006)

Mr. Annerino made a motion, seconded by Mr. Wang, to award the Request for Proposal for Workers' Compensation Insurance to the Illinois Counties Risk Management Trust (ICRMT) through Wine Sergi for the period of 12/01/17 through 11/30/20 in the amount of \$155,413.00, as recommended.

A roll call was held with the following results:

AYE: Khan, Smolka, Szczupaj, Wang, Annerino, Border, Kain

NAY: None

The motion carried. A copy of the contract is on file in the Department of Business and Auxiliary Services.

ACCEPTANCE OF THE FY2017 ANNUAL AUDIT

Mr. Smolka made a motion, seconded by Mr. border, for acceptance of the FY2017 Annual Audit, as presented.

A roll call was held with the following results:

AYE: Smolka, Szczupaj, Wang, Annerino, Border, Kain, Khan

NAY: None

The motion carried. A copy of the FY2017 Annual Audit is on file in the Department of Business and Auxiliary Services.

RESOLUTION ESTIMATING THE AGGREGATE LEVY FOR THE YEAR 2017

Mr. Khan made a motion, seconded by Mrs. Kain, to approve the Resolution Estimating the Aggregate Levy for the Year of 2017, as presented.

A roll call was held with the following results:

AYE: Szczupaj, Wang, Annerino, Border, Kain, Khan, Smolka

NAY: None

The motion carried. A copy of the resolution is contained in the Official Minutes.

CONSENT CALENDAR

Mrs. Szczupaj presented the consent calendar and asked if any Board member wished to have any items removed for separate consideration and vote. No items were removed.

Mr. Khan made a motion, seconded by Mr. Border, for approval of the consent calendar, as presented.

A roll call was held with the following results:

AYE: Wang, Annerino, Border, Kain, Khan, Smolka, Szczupaj
NAY: None

The motion carried.

Copies of consent calendar Items A–F are contained in the Official Minutes. Items G – K are on file in the Business Services Department.

- A. October 2017 Investment Report
- B. October 2017 Treasurer's Report
- C. October 2017 Report of Payroll Vouchers and Invoices
- D. September 2017 Activities Fund Report
- E. October 2017 Budget Report
- F. Disposal(s)
- G. Post-Issuance Tax Compliance Report
- H. Colfax Change Order
- I. Capacity Study
- J. McClure Engineering Associates (Conyers Learning Academy)
- K. Plum Grove Life Safety Improvements
- L. Destruction of Executive Session Audio Recordings—December 2015

CORRESPONDENCE

Dr. Thompson reported that eight (8) Freedom of Information Act requests were received last month.

EXECUTIVE SESSION

Mr. Wang made a motion, seconded by Mr. Smolka, that the Board go into executive session to consider collective negotiating matters between the district and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

A roll call was held with the following results:

AYE: Annerino, Border, Kain, Khan, Smolka, Szczupaj, Wang
NAY: None

The motion carried, and the Board entered executive session at 9:02 p.m.

RETURN TO OPEN SESSION

The Board returned to open session at 9:39 p.m. on a motion made by Mr. Khan, and seconded by Mr. Wang.

A roll call was held with the following results:

AYE: Annerino, Border, Kain, Khan, Smolka, Szczupaj, Wang
NAY: None

The motion carried.

ADJOURNMENT

There being no further business to come before this meeting, Mrs. Kain made a motion, seconded by Mr. Wang, for adjournment of the meeting.

A roll call was held with the following results:

AYE: Border, Kain, Khan, Smolka, Szczupaj, Wang, Annerino
NAY: None

The motion carried, and the meeting adjourned at 9:45 p.m.