

MINUTES of the Regular Meeting of the Board of Education of Community Consolidated School District 15, Palatine, Cook County, Illinois, held on October 11, 2017.

A regular meeting of the Board of Education of Community Consolidated School District 15, Palatine, Cook County, Illinois, was held on October 11, 2017, at Walter R. Sundling Junior High School, 1100 N. Smith Street, Palatine, Illinois. Board members were notified by bulletin sent electronically on October 6, 2017.

ROLL CALL

President Szczupaj called the regular meeting to order at 7:00 p.m.

Board members physically present:

Frank J. Annerino	David Border
Barbara A. Kain	Zubair Khan
Michael Smolka	Lisa Beth Szczupaj
Anthony Wang	

Board member(s) physically absent:

None

Also present were Scott B. Thompson, Ed.D., superintendent of schools; Matthew J. Barbini, Ed.D., deputy superintendent of schools; Michael Adamczyk, SFO, chief school business official; Meg Schnoor, Ed.D., assistant superintendent for teaching and learning; Susan Gehring, assistant superintendent for student services; Lisa Nuss, executive director for personnel and human services; Morgan Delack, Chief Communication Officer; June Becker, recording secretary; members of the administrative staff, members of the press, and others.

It was duly noted that the Board meeting was convened in the District Board Room and then relocated to the Walter R. Sundling Junior High Theater for the Pledge of Allegiance and the Citizens address the Board.

PLEDGE OF ALLEGIANCE

Kristine Seifert, Virginia Lake Elementary School principal, introduced the members of the Virginia Lake Chorus, who were invited to the meeting for their roles in the creation and presentation of their new school song. Following their performance, they led the audience in the Pledge of Allegiance.

At this point in the agenda Dr. Thompson noted that unless the Board of Education objected, the public comments section (Citizens Address the Board) would be moved to the top of the remaining agenda items.

CITIZENS ADDRESS THE BOARD

Melissa Mariconda, resident of Palatine, addressed the Board regarding the potential strike of the Educational Support Personnel Association (ESPA).

Julie Archos, ESPA member and resident of Palatine, addressed the Board regarding ESPA job descriptions.

Maryam Brotine, resident of Inverness, addressed the Board regarding the possibility of full-day kindergarten.

Rosella Roddy-Bartoli, ESPA member and resident of Rolling Meadows, addressed the Board regarding ESPA contract negotiations.

Len Green, resident of Palatine, addressed the Board on matters of mutual and bilateral interest.

Jen Elkins, ESPA member and resident of Palatine, addressed the Board regarding ESPA negotiations.

Following the speakers, Dr. Thompson noted that the jobs of the District's ESPA members do are vital to the operations of our schools. That we could not achieve our mission without these highly valued positions. Additionally, in respect to all day kindergarten, one of the Board goals is to pursue that option. The Board also agrees that the ESPA contract needs to be balanced, and is striving in that direction. Mrs. Szczupaj noted that the Board is also appreciative of the time and commitment needed to arrange negotiation meetings, but constraints do exist encumbering those efforts.

Upon completion of the Citizens Address the Board section of the agenda, Dr. Thompson announced that the regular meeting of the Board of Education would return to the District Board Room for the remainder of the meeting.

RECOGNITION—PTA/PTSA PRESIDENTS

The Board of Education recognized the efforts and partnerships of the district's Parent Teacher Associations (PTA) and Parent Teacher Student Association (PTSA) in making our children's educational experience a more positive one. PTA/PTSA presidents at each of District 15's 20 schools go above and beyond to positively influence children and families. Their leadership motivates volunteers and persuades local decision makers. They communicate with teachers

and administrators; collaborate with community partners and associations; raise funds and awareness; provide much-needed programs for students and families; encourage reading and the arts; and much more. Because of these PTA/PTSA presidents, the children and schools in our community are more successful. The Board of Education is grateful for their work!

The Board recognized Jeanette Harris and Stefanie Boucher, co-presidents, of the Northwest Suburban Council (NWSC) of PTA/PTSA - Illinois PTA District 37, and the following PTA/PTSA officers for their work on behalf of District 15:

- Nora Ganatos, NWSC of PTA/PTSA First Vice President
- Betsy Gharagozlou, NWSC of PTA/PTSA Second Vice President
- Tricia Eckels, NWSC of PTA/PTSA Secretary
- Julie Reiser, NWSC of PTA/PTSA Treasurer
- Gena Lewis, Central Road School PTA President
- Tracey Bobitz, Frank C. Whiteley School PTA President
- Betsy Gharagozlou and Renee True, Gray M. Sanborn School PTA Co-Presidents
- Jodi Catherall, Hunting Ridge School PTA President
- Jennifer Krieg and Rossana Woldman, Jane Addams School PTA Co-Presidents
- Jamie Lindsey and Katie Rozanski, Kimball Hill School PTA Co-Presidents
- Vicki Filipponio, Lake Louise School PTA President
- Elsa Hall and Amy Hansen, Lincoln School PTA Co-Presidents
- Kelly Lapetina and John Hefferan, Marion Jordan School PTA Co-Presidents
- Sherri Border and Valerie Lucas, Pleasant Hill School PTA Co-Presidents
- Colleen Myers, Stuart R. Paddock School PTA President
- Amy Etnyre and Yvonne Matsunaga, Thomas Jefferson School PTA Co-Presidents
- Mindy May and Rachel Stevens, Virginia Lake School PTA Co-Presidents
- Stephanie Boucher, Willow Bend School PTA President
- Jenni Bennett and Mary Catherine Ritterbusch, Winston Campus Elementary PTA Co-Presidents
- Karen Steffler and Sherree Auge, John G. Conyers Learning Academy PTA Co-Presidents
- Jen Knutsen, Carl Sandburg Junior High PTSA President
- Jodi Roos, Plum Grove Junior High PTSA President
- Gretchen Elzer and Michelle Vermont, Walter R. Sundling Junior High PTA Co-Presidents
- Barb Williams and Kristen Marini, Winston Campus Junior High PTA Co-Presidents

REPORTS FROM OUR SCHOOLS

Ms. Seifert, Virginia Lake Elementary School principal, shared some noteworthy facts about her school with the audience. She noted that she has been a part of District 15 for 18 years, starting at Central Road, moving on to Pleasant Hill, Virginia Lake, Hunting Ridge, and then returned to Virginia Lake Elementary School. Virginia Lake is comprised of 750 students, approximately 100 staff members, 30 classrooms, including six bilingual self-contained program classrooms. Ms. Seifert noted that most importantly the atmosphere and sense of community, is what makes students want to come to school, including pep rallies, school songs, classroom mascots, school mascot, and Spirit Days. They have instituted and are embracing the five C's: Critical Thinking, Communication, Collaboration, Creativity, and Citizenship. Community partnership also plays a large role, especially that with the Palatine High School student collaborators and PTA on the Virginia Lake school yearbook. With a strong emphasis on continuing education, Virginia Lake is a part of the Harper Ambassador Program, fifth graders visit Harper College to experience a community college, and are encouraged to be a part of the Harper Promise Program. Lastly 6th graders visit a university, Northwestern has hosted this event for the last 8-9 years.

Principal Douglas Harter then shared some interesting facts regarding Carl Sandburg Junior High School. Mr. Harter noted that he has been a part of District 15 for ten years, including at both Walter R. Sundling and Carl Sandburg Junior High Schools. Sandburg tidbits included: 495 students, 75 staff members, and good news...student numbers are trending upward. Mr. Harter noted that Sandburg was recognized at the "Platinum" level by the Midwest Positive Behavioral Interventions and Supports (PBIS) Network for the academic and behavioral supports they have in place for students. For the last eight to ten years, teachers, students, and community have been working on PBIS systems, to assure that every student can be successful. Further, upon introspection of these various systems, the Green Team has continually sought out ways to involve the students at a higher level, such as the promotion of more opportunities for leaders, as seen in the video provided. Sandburg also applied for membership in the National Junior Honors Society (NJHS) last school year, and had students that graduated with these honors. This years' seventh grade hope to be a part of that as well, taking on leadership roles, and by promoting college career success paths for all students. These various groups focus on what the students want and can do, making it a great place to learn.

STUDENT ASSIGNMENT REPORT

Dr. Barbini reported that the District's enrollment has decreased by 85 students from the 2016–17 school year. As of September 29, 2017, the District had 11,844 students enrolled in Grades K-8, 181 students attending special education preschool classes at John G. Conyers Learning Academy (CLA), and 429 students in preschool classrooms throughout the District that are served through the District's partnership with Early Childhood Development Enrichment Center (ECDEC). That's a total enrollment of 12,454 students in preschool through eighth grade. Last year, that total stood at 12,539 students.

This enrollment data helps the administration dedicate classroom teacher resources appropriately through class size targets established by the board, as well as through statutory requirements for special education and English Language Learner (ELL) services. Cheryl Wolfel, Ed.D., executive director, second language programs, provided an analysis of the English Language Learners services that are offered and implemented within the District. While Mrs. Gehring provided an overview of the special education program requirements and accomplishments.

Dr. Barbini concluded his report stating that on average, class sizes across the district are generally below Board of Education targets, with some exceptions where the classroom sizes are larger. When schools are confronted with large class sizes at any grade level, the building principal and district administration work together to find the appropriate solution.

The group then fielded inquiries from the Board. Discussion included the monitoring of physical and academic targets, engagement of staff/brainstorming, and the use of paraprofessionals.

SUPERINTENDENT'S REPORT

- 90 North TIF Discussion

Dr. Thompson spoke regarding the 90 North Tax Incrementing Financing (TIF) Forum that took place on October 2, 2017. It was the consensus of the Board to receive regular updates on the District's efforts to influence the Village of Schaumburg's TIF plans. It was noted that a joint meeting between District 15, Daniel Cates, superintendent, Township High School District 211, and Andrew DuRoss, superintendent, Schaumburg School District 54, has been planned to discuss the collective efforts to influence the development. Additionally, contact has been made with a firm that assisted the City of Rolling Meadows in the creation of its TIFs, to see if they could be of assistance in our negotiations. Dr. Thompson noted that he had reached out to the Palatine Park District to inquire if it would be interested in participating in the discussions and that the three school districts would be meeting with Brian Townsend, village manager of Schaumburg in the near future.

- Food Allergy Procedures Study

Dr. Thompson noted that the compilation of the Food Allergies Procedures Study results currently in practice at all of the district schools had been completed. With this information, a committee of administrators and parents would be convened to evaluate the practices and recommend improvements for the future. It was stated that the committee would be convened within the next four weeks.

READING AND ACCEPTANCE OF MINUTES

Mr. Annerino made a motion, seconded by Mr. Wang, that the minutes from the following meeting of the Board of Education be approved and placed on file:

- September 13, 2017 Regular Board of Education Meeting, as presented.

A roll call was held with the following results:

AYE: Annerino, Border, Kain, Khan, Smolka, Szczupaj, Wang

NAY: None

The motion carried.

ED-RED COUNCIL/LEGISLATION

Mr. Annerino reported that an ED-RED Council meeting was held October 6, 2017, at which district representative, several speakers, including State Senator Dan McConchie, reviewed Senate Bill 1947, and the streamlining of the School Code waiver process. Mr. Annerino noted that a committee/task force had been created to research TIFs and the impact they have on districts, funding, and what it might cost in lost revenue. Additionally, the task force will be looking at the TIF process, i.e. development of appropriate areas. The meeting also addressed how the funding would break down for different districts in reference to the evidence based model, but details are still being refined.

one-five FOUNDATION

Mrs. Kain noted that the District 15 staff volleyball tournament hosted by the one-five Foundation is scheduled for Saturday, November 4, 2017.

The popular event is a fundraising effort for the foundation, which supports educational initiatives for District 15 schools and classrooms. Each year, staff members from across the district come together to form teams and participate in the exciting tournament, held in the Winston Campus Junior High and Elementary School gymnasiums.

Money generated from the event will continue to support foundation mini-grants and other educational initiatives throughout the district. Awards will be granted for various categories, to be used at the discretion of their school administration and staff. Entry fee to watch the competition is \$1 per person. The tournament will run from 9 a.m. to 12:30 p.m. The public is welcome to attend.

FINANCE COMMITTEE

Mr. Border reported that no additional meetings/conversations had taken place since the last Board meeting. The committee will keep an eye on the TIF situation and report back as needed.

EQUITY COMMITTEE

Mr. Khan reported that while there had not been any additional school visits to date, the committee is looking to complete their visits in the coming months. Next steps would include working with Thomas Edgar, Ph.D., to review the statistical breakdown of the achievement gap.

REVIEW OF ILLINOIS ASSOCIATION OF SCHOOL BOARDS (IASB) 2017 RESOLUTIONS COMMITTEE REPORT

The Board agreed to review the list of Illinois Association of School Boards’ (IASB) Legislative Committee Resolutions/Recommendations to be endorsed and/or opposed by District 15 Board members and administrators at the annual meeting of the IASB Delegate Assembly to be held on November 17, 2017, in Chicago. Board members were asked to direct any comments they had to Zubair Kahn, the District’s delegate, who would be voting at the delegate session.

SUPERINTENDENT’S COMMUNICATION COMMITTEE

Dr. Thompson reported that they have not met since the last Board meeting, no new updates at this time.

PERSONNEL REPORT

Mrs. Kain made a motion, seconded by Mr. Wang, to approve the October 11, 2017, Personnel Report, as presented.

A roll call was held with the following results:

 AYE: Border, Kain, Khan, Smolka, Szczupaj, Wang, Annerino

 NAY: None

The motion carried. A copy of the Personnel Report is contained in the Official Minutes.

TRANSPORTATION STAFFING

Mr. Wang made a motion, seconded by Mr. Border, to approve the addition of a Transportation Coordinator position to the transportation department staffing, as recommended.

A roll call was held with the following results:

 AYE: Kain, Khan, Smolka, Szczupaj, Wang, Annerino, Border

 NAY: None

The motion carried. A copy of the job description is on file in the Personnel and Human Services Department.

BID AWARD—CUSTODIAL CLEANING SUPPLIES (18-001)

Mrs. Kain made a motion, seconded by Mr. Annerino, to award the contract for the Custodial Cleaning Supplies Bid (18-001), to the following five (5) vendors, as recommended:

1. All American Poly, Piscataway, NJ	\$ 6,390.00
2. Chemcraft, Chicago, IL	18,258.00
3. Supplyworks, Lombard, IL	220,407.50
4. Unipak, Brooklyn, NY	23,250.00
5. Warehouse Direct, Des Plaines, IL	<u>30,339.22</u>
Total Amount	\$ 298,644.72

A roll call was held with the following results:

 AYE: Khan, Smolka, Szczupaj, Wang, Annerino, Border, Kain

 NAY: None

The motion carried. A copy of the bid summary is on file in the Department of Business and Auxiliary Services.

BID AWARD—ROCK SALT AND TRIPLE MELT (18-003)

Mr. Smolka made a motion, seconded by Mr. Wang, to award the contract for the Rock Salt and Triple Melt Bid (18-003) as follows: the bid for pre-wetted rock salt to ConServ FS, Wauconda, IL, in the amount of \$23,595.00; and the bid for the triple melt to Valdes, Wheeling IL, in the amount of \$14,705.00; for a total bid award is for \$38,300.00, as recommended.

A roll call was held with the following results:

AYE: Smolka, Szczupaj, Wang, Annerino, Border, Kain, Khan

NAY: None

The motion carried. A copy of the bid summary is on file in the Department of Business and Auxiliary Services.

BID AWARD—POT/PAN/UNTENSIL DISHWASHER (18-007)

Mr. Annerino made a motion, seconded by Mr. Wang, to award the contract for the Pot/Pan/Utensil Dishwasher Bid (18-007) to Douglas Equipment, Bluefield, WV, for a total amount of \$25,677.62, as recommended. The award recommendation was based on lowest responsible bidder.

A roll call was held with the following results:

AYE: Szczupaj, Wang, Annerino, Border, Kain, Khan, Smolka

NAY: None

The motion carried. A copy of the bid summary is on file in the Department of Business and Auxiliary Services.

CONSENT CALENDAR

Mrs. Szczupaj presented the consent calendar and asked if any Board member wished to have any items removed for separate consideration and vote. No items were removed.

Mr. Smolka made a motion, seconded by Mr. Khan, for approval of the consent calendar, as presented.

A roll call was held with the following results:

AYE: Wang, Annerino, Border, Kain, Khan, Smolka, Szczupaj

NAY: None

The motion carried.

Copies of consent calendar Items A–E are contained in the Official Minutes. Item F is on file in the Business Services Department. Item G is on file in the Department of Instruction.

- A. September 2017 Investment Report
- B. August and September 2017 Treasurer's Report
- C. September 2017 Report of Payroll Vouchers and Invoices
- D. July and August 2017 Activities Fund Report
- E. August and September 2017 Budget Report
- F. Eagle Scout Project at Conyers Learning Academy
- G. Purchase Requisition—Teacher Created Materials (Professional Development)
- H. Board Policy—Second Reading
 - 2:210 School Board—Organizational School Board Meeting
 - 2:260 School Board—Uniform Grievance Procedure
 - 6:80 Instruction—Teaching About Controversial Issues
 - 6:180 Instruction—Extended Instructional Programs
 - 6:210 Instruction—Instructional Materials
 - 6:290 Instruction—Homework
 - 7:80 Students—Release Time for Religious Instruction/Observance
 - 7:160 Students—Student Appearance
 - 7:275 Students—Orders to Forgo Life-Sustaining Treatment
- I. Destruction of Executive Session Audio Recordings—November 2015

CORRESPONDENCE

Dr. Thompson reported that two (2) Freedom of Information Act requests were received last month.

It was also noted that checks were received by the District from the following municipalities:

- | | | | |
|----|----------------------------|-------------|--------------------------|
| 1. | Village of Hoffman Estates | \$28,121.00 | Payout Land Contribution |
| 2. | Village of Hoffman Estates | \$ 8,545.37 | Cash Donations Const. |

ADJOURNMENT

There being no further business to come before this meeting, Mr. Khan made a motion, seconded by Mr. Annerino, for adjournment of the meeting.

The motion carried, unanimously, and the meeting adjourned at 9:04 p.m.

Lisa Beth Szczupaj, President
Board of Education

Anthony Wang, Secretary
Board of Education