

MINUTES of the Regular Meeting of the Board of Education of Community Consolidated School District 15, Palatine, Cook County, Illinois, held on September 13, 2017.

A regular meeting of the Board of Education of Community Consolidated School District 15, Palatine, Cook County, Illinois, was held on September 13, 2017, at Walter R. Sundling Junior High School, 1100 N. Smith Street, Palatine, Illinois. Board members were notified by bulletin sent electronically on September 8, 2017.

ROLL CALL

President Szczupaj called the regular meeting to order at 7:00 p.m.

Board members physically present:

Frank J. Annerino	David Border
Barbara A. Kain	Zubair Khan
Michael Smolka	Lisa Beth Szczupaj
Anthony Wang	

Board member(s) physically absent:

None

Also present were Scott B. Thompson, Ed.D., superintendent of schools; Matthew J. Barbini, Ed.D., deputy superintendent of schools; Michael Adamczyk, SFO, chief school business official; Meg Schnoor, Ed.D., assistant superintendent for teaching and learning; Susan Gehring, assistant superintendent for student services; Lisa Nuss, executive director for personnel and human services; Morgan Delack, Chief Communication Officer; June Becker, recording secretary; members of the administrative staff, members of the press, and others.

PLEDGE OF ALLEGIANCE

Larry Sasso, Thomas Jefferson Elementary School principal, introduced students in charge of morning announcements along with Mrs. Tami Wilson, sponsor and 5th grade teacher, who led the Board in the Pledge of Allegiance.

- Snapshots from Our Schools

Rachel Bland, Stuart R. Paddock principal, shared some fun facts about Paddock School with the audience. Tidbits included: 700 students, 45-60 new students each year, 80 staff members, houses several bilingual self-contained program classrooms, in the third year of the Kids Hope Program, an arts program, drama club, musical performances, and an art legacy scholarship program. Mrs. Bland has been in District 15 for thirteen years, having been a principal at both Willow Bend and Sanborn Schools; she is presently at Paddock School for the last three years.

Mr. Sasso then shared some fun facts regarding Thomas Jefferson School. Tidbits included: 450 students, also houses bilingual self-contained program classrooms, as well as special education self-contained program classrooms servicing students from all over the district, and upon graduation all students attend Carl Sandburg Junior High. The Kids Hope Program has been in place for seven years at Thomas Jefferson – mentoring over 25 students. Mr. Sasso also highlighted several “I Choose Kind” efforts, that raise awareness and monies for many very worthy causes. Mr. Sasso has been the principal at Thomas Jefferson for seven years; prior to that he was a principal at a middle school in Lincolnwood for ten years.

CITIZENS ADDRESS THE BOARD

Chris Wienke, resident of Hoffman Estates, addressed the Board regarding boundary alignment.

Angela Drzakowski, Educational Support Personnel Association President, addressed the Board regarding ongoing ESPA contract negotiations.

Katrina Kieffer, resident of Inverness, addressed the Board regarding 3rd grade math and the gifted program.

BEGINNING OF SCHOOL VIDEO

Morgan Delack, chief communications officer, shared a video of the activities from the first day of school.

INTRODUCTION OF NEW ADMINISTRATORS

Dr. Thompson noted that it was tradition to introduce new principals and district office administrators at the September meeting. The Board of Education was introduced to two new CCSD15 principals. Amy Molinsky who began her tenure as Jane Addams Elementary School Principal this summer, and Dr. Jason Klein who started work as the principal of Winston Campus Junior High School.

Ms. Molinsky comes to Jane Addams after serving as assistant principal at Kimball Hill Elementary School for four years. Dr. Klein is a former assistant superintendent from Maine Township District 207. Prior to that assignment, he was an administrator in Wheeling District 21. It was noted that both principals have enjoyed a great start to the school year in their new buildings.

STUDENT ENROLLMENT UPDATE

Dr. Barbini provided a presentation regarding an update on student enrollment. As of September 1, 2017, he noted that the District had a total of 12,372 students enrolled in grades PreK-8, down about 160 students from the 2016-17 school year.

Data indicated a consistent decline in District 15 enrollment over the last five years. On a yearly basis, enrollment has gone down by about 100 students since 2013. It was noted that enrollment would likely continue to fluctuate, up until the District submits enrollment data to the Illinois State Board of Education (ISBE) to fulfill the annual Fall Housing Report requirement, along with all public school districts throughout the state. A Fall Housing Enrollment Report Trend Analysis was also provided to the Board.

It was further noted that an enrollment update (Student Assignment Report) would be presented at the October 11, 2017, Board of Education meeting during the Student Assignment presentation.

SUPERINTENDENT'S REPORT

- Guidance on Open Meetings Act

Tony Loizzi, partner at Hodges, Loizzi, Eisenhammer, Roddick and Kohn, provided an overview of the Open Meetings Act expectations and interpretations. He shared some insights, particularly as they relate to Facebook and other social media conversations/threads. Following, he responded to inquiries and clarifications from the Board.

SUMMER CONSTRUCTION PROJECTS UPDATE

Jan Taniguchi, district architect, provided a comprehensive overview and presentation regarding the Summer 2017 Life-Safety Projects that had been completed at several district schools. Work had been performed at the following locations: Central Road, Kimball Hill, Pleasant Hill, Hunting Ridge, Willow Bend, and Sanborn Elementary Schools. Additionally, work was performed at Conyers Learning Academy and both Plum Grove and Carl Sandburg Junior High Schools. Both itemized lists and photos of several phases of the work process were covered in the presentation. It was noted that work was completed before the start of school and under budget. It was mentioned that starting the bid process early (i.e. November) aids in securing both contractors and good pricing.

SUPERINTENDENT'S REPORT

- Website Host Contract Presentation

Mrs. Delack provided an overview and presentation of the recommended website host contract with Blackboard, Inc. This new provider would replace our current host, Edline, that is due to sunset in December 2018 and would provide a refreshed updated web presence for District 15.

The new website would include many features not currently available, including a custom web design, mobile application, mass notification system, and e-newsletter platform. It is expected that the revised website and additional communications services would be launched before the end of the 2017-18 school year.

This item was considered and voted upon later in the meeting.

- Community Forum

Dr. Thompson announced that the public is invited to attend a town hall meeting to be held, Monday, October 2, 2017, at Carl Sandburg Junior High School. Organized by OurD15Voice in partnership with District 15, the meeting would focus on the Village of Schaumburg Tax Increment Financing (TIF) District at E. Algonquin and Meacham Roads on the site of the former Motorola property. The event would begin at 7 p.m.

Tax Increment Financing is a public financing method used as a subsidy for redevelopment of blighted properties. A TIF district reallocates funds from property taxes to encourage investment within the district. TIFs significantly reduce allocations to taxing bodies like school districts for up to 23 years.

Representatives from District 15 will be present at the forum to discuss what is known about the proposed property and to discuss specifics regarding school district financing and TIF districts in general. The public is invited to attend the meeting and ask questions related to the subject.

OurD15Voice is an independent group formed in 2017 to enhance engagement between the District 15 stakeholders, Board of Education and administration.

READING AND ACCEPTANCE OF MINUTES

Mrs. Kain made a motion, seconded by Mr. Border, that the minutes from the following meeting of the Board of Education be approved and placed on file:

- September 13, 2017 Regular Board of Education Meeting, as presented.

A roll call was held with the following results:

AYE: Annerino, Border, Kain, Khan, Smolka, Szczupaj, Wang

NAY: None

The motion carried.

ED-RED Council/Legislation

Mr. Annerino reported that a monumental agreement had been reached getting the school funding formula changed. Senate Bill 1947 was signed into law, enacting a new evidence-based school funding formula. He noted that in essence, it was a compromise between the factions involved.

Mr. Annerino shared some of the highlights of the new law.

- The new formula ties school funding to those evidence-based best practices the research shows enhance student achievement in the classroom.
- Each school district is treated individually, with an Adequacy Target based on the needs of its student body. The greater the student need, the higher the Adequacy Target.
- New dollars go to the neediest districts first—those furthest from their Adequacy Target. This will close the gaps in funding that exist in our current system.
- SB1947 treats students in Chicago the same way it treats students in every other school district in the state by getting rid of Block Grants and reconciling pension payments.
- No district loses money. No exceptions. The starting point is the amount of funding the district has this year. All new state funding going forward is on top of what districts currently receive.
- Other provisions: TIF task force, property tax relief fund, mandate relief, minimum funding level, no more individual education fund tax rate limit for PTELL districts, voter initiated referendum to lower levy, and tax credit/scholarship program.

one-five FOUNDATION

Mrs. Kain noted that there was no update to report at this time.

FINANCE COMMITTEE

Mr. Border reported that the first Finance Committee meeting was held on August 31, 2017. Two items were the focus of the committee: capital projects priority and bonding capability.

As agreed, administration was to develop two lists of proposed Capital Projects to be performed over the summer of 2018. One list was to estimate \$1.5 million in expenditures and the second list was to estimate \$5 million in expenditures, one of which would be budgeted for in the 2018–19 fiscal year budget.

The District’s Five-Year Forecast assumed \$1.5 million for the 2018–19 fiscal year. This amount is irrespective of the amount the Board previously approved for the replacement of the curtain wall system at Frank C. Whiteley School.

The following project lists were provided to the Board for their review.

Project List One:

• Conyers Learning Academy Parking Lot	\$ 500,000
• Virginia Lake Carpeting	\$ 201,143
• Lake Louise Carpeting	\$ 75,894
• Pleasant Hill Carpeting	\$ 275,157
• Plum Grove Partial Roof Replacement	<u>\$ 587,500</u>
	\$1,639,694

Project List Two:

• Conyers Learning Academy Parking Lot	\$ 500,000
• Pleasant Hill Carpeting	\$ 275,157
• Plum Grove Curtain Wall Replacement	<u>\$4,262,300</u>
	\$5,034,457

The Board reviewed and discussed each of the above options. Several items under discussion included the possibility of doing the Plum Grove Curtain Wall project in sections over an extended period of time and the advantages/ramifications of either action; the dedication of \$3 million/year vs \$1.5 million/year for Capital Projects to align with upcoming safety projects priorities going forward; going out to bid in November 2017 to assure the most competitive bid process; and the decision to either use surplus funds or issue bonds. It was noted that bond issuance could be further discussed with bond counsel, as needed.

It was the consensus of the Board to go ahead with List Two and pursue the \$5 million option.

EQUITY COMMITTEE

Mr. Khan reported that the committee had met with Thomas Edgar, Ph.D., executive director, assessment, accountability, and programs, looking to get a better understanding of the achievement gap that exists in our schools. Dr. Edgar was able to provide the committee with several avenues of data, including overall Partnership for Assessment of Readiness for College and Careers (PARCC) testing results. Subsequently, the scores of various levels of student assessments would be combined, divided up by school, and then overlaid with current demographics. It was noted that data outcomes are used in

every practical way possible to aid in ascertaining goals and creating strategies for individual school assessments and improvement plans. The committee would next review its findings and make its recommendations on how to reduce the achievement gap in our schools.

BOARD OF EDUCATION POLICY—FIRST READING

The Board and public were provided with policy changes in a number of areas as recommended by PRESS, the Policy Reference Education Subscription Service of IASB (Illinois Association of School Boards). It was noted that the Board and the public have the opportunity to further review the policies on the District's website. The following policies will be placed on the October 11, 2017, Board of Education meeting agenda for second reading.

- 2:210 *School Board—Organizational School Board Meeting*
- 2:260 *School Board—Uniform Grievance Procedure*
- 6:80 *Instruction—Teaching About Controversial Issues*
- 6:180 *Instruction—Extended Instructional Programs*
- 6:210 *Instruction—Instructional Materials*
- 6:290 *Instruction—Homework*
- 7:80 *Students—Release Time for Religious Instruction/Observance*
- 7:160 *Students—Student Appearance*
- 7:275 *Students—Orders to Forgo Life-Sustaining Treatment*

SUPERINTENDENT'S COMMUNICATION COMMITTEE

Dr. Thompson reported that the committee had met on August 29, 2017. Agenda items included initial thoughts regarding recent communication efforts and a Communications Plan. He reviewed Mrs. Delack's ideas and suggestions to improve communication in the District: enhancing social media presence and providing support for schools to use uniform templates; create avenues to send information to parents, community members, and media; and to create new District 15 platforms for both the schools and District. He noted that the next meeting would explore the initial steps in the creation of the rebranding of our district.

PERSONNEL REPORT

Mr. Wang made a motion, seconded by Mr. Annerino, to approve the September 13, 2017, Personnel Report, as presented, including the following recommendations:

1. Recommendation for discipline: three (3) day unpaid suspension and last chance agreement for Henry Wentland.
2. Recommendation for termination: Joy Saunders.

A roll call was held with the following results:

AYE: Kain, Khan, Smolka, Szczupaj, Wang, Annerino, Border
 NAY: None

The motion carried. A copy of the Personnel Report is contained in the Official Minutes.

APPROVAL OF THE ADOPTION OF THE 2017–18 BUDGET

It was noted that the tentative budget for the 2017–18 fiscal year had been presented to the Board on June 14, 2017, and that a public hearing had been held on August 9, 2017, during the regular meeting of the Board of Education. The June 14th budget provided for an excess of expenditures over revenues by \$8,921,587.00, mainly due to the completion of the Summer 2017 Life/Safety projects. The revised budget for 2017–18, as presented, provided for expenditures in excess of revenues by \$8,834,577.00.

The projected revenue for the 2017-18 school year would be about \$157 million, with 77 percent of the revenue coming from local property taxes. The remaining 23 percent would come from a combination of state and federal dollars, and other miscellaneous income.

The district has been able to maintain programs and services, and complete necessary repairs to facilities due to a fiscally responsible budget reserve that includes about \$50 million, or 33 percent of district-wide operating expenses. It was noted that the full budget report was available for review on the District's website.

Administration will present an updated five-year forecast which will include the results of the 2016–17 fiscal year at the November 8, 2017, regular Board of Education Meeting.

A roll call was held with the following results:

AYE: Khan, Smolka, Szczupaj, Wang, Annerino, Border, Kain
 NAY: None

The motion carried. A copy CCSD 15 2017–18 Budget cover document in contained in the Official Minutes, all other related documents are on file in the Business Services Department.

APPROVAL OF 2017–18 BOARD OF EDUCATION ANNUAL GOALS

Mrs. Kain made a motion, seconded by Mr. Smolka, to approve revised 2017–18 Board of Education Annual Goals, as presented.

Dr. Thompson noted that the goals had been updated to include time parameters.

A roll call was held with the following results:

AYE: Smolka, Szczupaj, Wang, Annerino, Border, Kain, Khan

NAY: None

The motion carried. A copy of the 2017–18 Board of Education Annual Goals is in contained in the Official Minutes.

CHANGE OF DATE FOR THE FEBRUARY 2018 BOARD MEETING (14TH to 21ST)

Mr. Wang made a motion, seconded by Mr. Annerino, to approve changing the date of the February 2018 CCSD 15 Regular Board of Education meeting, from February 14, 2018, to February 21, 2018.

A roll call was held with the following results:

AYE: Szczupaj, Wang, Annerino, Border, Kain, Khan, Smolka

NAY: None

The motion carried. A copy of the revised board meeting schedule for 2017–18 is contained in the official minute.

CONSENT CALENDAR

Mrs. Szczupaj presented the consent calendar and asked if any Board member wished to have any items removed for separate consideration and vote. No items were removed.

Mr. Smolka made a motion, seconded by Mr. Khan, for approval of the consent calendar, as presented.

A roll call was held with the following results:

AYE: Wang, Annerino, Border, Kain, Khan, Smolka, Szczupaj

NAY: None

The motion carried.

Copies of consent calendar Items A–F are contained in the Official Minutes. Items G and N are on file in the Personnel and Human Services Department. Items H, I, and K are on file in the Business Services Department. Item J is on file in the Administrative/Communications Department. Items L and M are on file in the Department of Instruction. Items O – S are on file in the Department of Student Services.

- A. August 2017 Investment Report
- B. July 2017 Treasurer's Report
- C. August 2017 Report of Payroll Vouchers and Invoices
- D. June 2017 Activities Fund Report
- E. July 2017 Budget Report
- F. Disposal(s)
- G. Application for Recognition of Public Schools 2017–18
- H. Donation—Willow Bend Book Donation to Bernie's Books
- I. Donation—Climbing Wall
- J. Approval of Website Host Contract—Blackboard, Inc.
- K. Annual Telecommunications Maintenance Agreement
- L. Purchase Requisition—Learning A-Z (Science A-Z Teacher Licenses)
- M. Purchase Requisition—University of Colorado (Literacy Squared Professional Development Contract)
- N. Administrator and Teacher Salary and Benefits Report 2016–17
- O. Agreement for Professional Therapy Services—Cumberland Therapy Services, LLC (Natalie Martinez)
- P. Agreement for Professional Therapy Services—N&C Impact Care Solutions, Inc. (1:1 Nursing Care)
- Q. Nonpublic Facility Placement Contract—New Connections Academy
- R. Nonpublic Facility Placement Contract—Arlyn Day School and Arlyn Day Extended
- S. Nonpublic Facility Placement Contract—Menta Academy Hillside
- T. Destruction of Executive Session Audio Recordings—October 2015

CORRESPONDENCE

Dr. Thompson reported that one (1) Freedom of Information Act request was received last month.

It was also noted that checks were received by the District from the following municipalities:

- | | | |
|-------------------------------|-------------|---------|
| 1. Village of Hoffman Estates | \$20,102.77 | #103837 |
| 2. Village of Hoffman Estates | \$67,490.40 | #103838 |

EXECUTIVE SESSION

Mr. Khan made a motion, seconded by Mr. Annerino, that the Board go into executive session to consider collective negotiating matters between the district and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

A roll call was held with the following results:

AYE: Annerino, Border, Kain, Khan, Smolka, Szczupaj, Wang

NAY: None

The motion carried, and the Board entered executive session at 9:42 p.m.

RETURN TO OPEN SESSION

The Board returned to open session at 10:40 p.m. on a motion made by Mrs. Szczupaj, and seconded by Mr. Annerino.

A roll call was held with the following results:

AYE: Border, Kain, Khan, Smolka, Szczupaj, Wang, Annerino

NAY: None

The motion carried.

ADJOURNMENT

There being no further business to come before this meeting, Mr. Khan made a motion, seconded by Mrs. Kain, for adjournment of the meeting.

A roll call was held with the following results:

AYE: Kain, Khan, Smolka, Szczupaj, Wang, Annerino, Border

NAY: None

The motion carried, and the meeting adjourned at 10:40 p.m.

Lisa Beth Szczupaj, President
Board of Education

Anthony Wang, Secretary
Board of Education