

MINUTES of the Regular Meeting of the Board of Education of Community Consolidated School District 15, Palatine, Cook County, Illinois, held on August 9, 2017.

A regular meeting of the Board of Education of Community Consolidated School District 15, Palatine, Cook County, Illinois, was held on August 9, 2017, at Walter R. Sundling Junior High School, 1100 N. Smith Street, Palatine, Illinois. Board members were notified by bulletin sent electronically on August 3, 2017.

ROLL CALL

President Szczupaj called the regular meeting to order at 7:00 p.m.

Board members physically present:

Frank J. Annerino	David Border
Barbara A. Kain	Zubair Khan
Michael Smolka	Lisa Beth Szczupaj
Anthony Wang	

Board member(s) physically absent:

None

Also present were Scott B. Thompson, Ed.D., superintendent of schools; Matthew J. Barbini, Ed.D., deputy superintendent of schools; Michael Adamczyk, SFO, chief school business official; Meg Schnoor, Ed.D., assistant superintendent for teaching and learning; Susan Gehring, assistant superintendent for student services; Lisa Nuss, executive director for personnel and human services; Morgan Delack, Chief Communication Officer; June Becker, recording secretary; members of the administrative staff, members of the press, and others.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by students Leslie R. and Amelia P., Winston Campus Junior High School, and teacher, Heather Howard, Jane Addams Elementary School, who attended Space Camp through the generosity of the Northrup Grumman Space Camp Scholarship program.

PUBLIC HEARING ON THE ADOPTION OF THE FY2018 TENTATIVE BUDGET

Call to Order

Mr. Smolka made a motion, seconded by Mrs. Kain, to open the public hearing on the Adoption of the FY2018 Tentative Budget.

A roll call was held with the following results:

AYE: Annerino, Border, Kain, Khan, Smolka, Szczupaj, Wang

NAY: None

The motion carried.

Board President Szczupaj announced that the public hearing on the Adoption of the FY2018 Tentative Budget was now open. The hearing opened at 7:04 p.m.

Report

The Board of Education held a public hearing related to the tentative fiscal year 2018 budget. Mr. Adamczyk reviewed the proposed 2017-18 budget, which was first presented at the Board's June 14, 2017, Board of Education meeting.

The projected revenue for the 2017-18 school year is about \$157 million, with 77 percent of the revenue coming from local property taxes. The remaining 23 percent comes from a combination of state and federal dollars. With no state appropriation for K-12 school funding, and the suspension of payments for several federal title funds, it is unclear if the district will receive more than \$7 million in payments owed by the end of the 2016-17 school year.

Due to a fiscally responsible budget reserve that includes about \$50 million, or 33 percent of district-wide annual operating expenses, District 15 will maintain operations and services in spite of the uncertainty of state and federal allocations.

The 2017-18 budget will be adopted by the Board of Education at its September 13, 2017, Board of Education meeting.

Public Comment

Mrs. Szczupaj asked if anyone wished to comment on or had any questions related to the Adoption of the FY2018 Tentative Budget. No one responded.

Adjourn Public Hearing

Mrs. Kain made a motion, seconded by Mr. Khan, to adjourn the public hearing on the Adoption of the FY2018 Tentative Budget.

The motion to adjourn was unanimous. The public hearing was closed at 7:07 p.m.

SUPERINTENDENT'S REPORT

1. Community Engagement Committee Update

Dr. Thompson reported that the Community Engagement Committee was to begin work on a plan to engage in a two-way dialogue with the community. It was noted that committee chair, Matt Bickel, and a couple additional committee members met with both he and Mrs. Delack to share the work and discuss the committee's desire to convene three or four forums during the upcoming school year. The first forum to be possibly scheduled in October 2017, and topics would be determined through a garnering of community interest.

2. Opening of the 2017–18 School Year

Dr. Thompson provided a synopsis of the opening of the 2017–18 school year and the focus of much of the work during the year.

Updated information provided to the Board included:

- An overview of the New Teacher Orientation Program
- Update on Student Enrollment
- Curriculum Update (Envision Math Program continuance; new science materials aligned to Next Generation Science Standards; and English/Language Arts Grades K–2 (pilot literacy programs and related professional development)
- District wide Professional Development Focus (School Improvement using the Data Wise Framework; Implementation of 1:1 Chromebooks Grades 6–8
- Going forward, as part of the Five-Year Curriculum Materials Review, English/Language Arts Grades 3–8 and Social Studies Grades 1–8 are the next content areas for which new materials are warranted.

3. Draft Annual Board Goals

Dr. Thompson reported that the Board of Education and administration gathered together in July for a district retreat to discuss shared goals and vision for the 2017-18 school year.

The evening consisted of small and large group discussion resulting in the following draft goals:

- Create a systematic and cohesive plan to reduce/eliminate student achievement gaps between different groups of students through a thorough examination of achievement of all student groups.
- Develop a strategic plan to create a roadmap for the near and distant futures of the district. The plan should be the result of community input and be data-driven to ensure positive results.
- Establish an integrated plan for district communications that is infused with tactical actions needed to accomplish the plan. The plan must include a marketing strategy and re-branding work, as well as an updated website platform and enhanced use of social media.
- After an analysis of student data and facilities usage, construct a plan for dual-language schools and investigate opportunities for needs-based, full-day kindergarten.

The goals will be open for public comment and review through the September 13, 2017, Board of Education meeting.

READING AND ACCEPTANCE OF MINUTES

Mr. Smolka made a motion, seconded by Mrs. Kain, that the minutes from the following meetings of the Board of Education be approved and placed on file:

- June 14, 2017 Regular Board of Education Meeting; and the
- July 13, 2017 Board of Education and District Leadership Retreat, as presented.

A roll call was held with the following results:

AYE: Kain, Khan, Smolka, Szczupaj, Wang, Annerino, Border

NAY: None

The motion carried.

ED-RED Council/Legislation

Mr. Annerino reported that Senate Bill 1, after being passed by both houses and delayed two months, ended up with an amendatory veto by the governor. He noted that the Senate had 15 days to accept the changes in the amendatory veto or to override the veto. The primary rationale behind the amendatory veto was to prevent Chicago Public Schools from permanently embedding their lump sum funding that they have been receiving thus far. The new evidence-based funding formula would enable all districts to be funded fairly and replace the current General State Aid formula that has been in use since 1998.

one-five FOUNDATION

Mrs. Kain noted that the Foundation was in brainstorming mode for fundraising ideas. The one-five Foundation acquires resources to be used for programs and projects to enhance and supplement the educational experience of District 15 students. Any suggestions and ideas for supporting this effort are always welcome.

FINANCE COMMITTEE

Mr. Border reported that the first Finance Committee meeting would be scheduled in September 2017, so no update at this time. The date and time will be announced accordingly.

Additionally, it was reported that negotiations were ongoing for both the Educational Support Personnel Association (ESPA) and the Service Employees International Union Local No. 73 (SEIU) groups. Mr. Annerino reported that ESPA was awaiting the assistance of a mediator and was presently scheduled to meet on August 22, 2017. Mr. Wang noted that the S.E.I.U. has had a couple of initial meetings exchanging proposals and are presently waiting to receive a counter proposal.

EQUITY COMMITTEE

Mr. Khan reported that the committee is presently compiling data/information garnered from their most recent school visits, and is in the process of speaking to administrators regarding the assessment of the data collected. He noted that during the recent Board retreat the achievement gap was discussed and was felt to be a priority item in regard to Board goals. The remaining school visits will be scheduled once school is in session.

SUPERINTENDENT'S COMMUNICATION COMMITTEE

Mr. Smolka reported that the committee was presently in the process of making plans and that there was nothing to report.

CITIZENS ADDRESS THE BOARD

Jen Wessberg, resident of Hoffman Estates, addressed the Board regarding all-day kindergarten and middle school alignment.

Jenny Bartkus, resident of Inverness, addressed the Board regarding the general education class size formula.

Samia Hefferan, resident of Hoffman Estates, addressed the Board regarding 3rd grade class size at Marion Jordan Elementary School.

Valerie Mossison, resident of Inverness, addressed the Board regarding the library/technology position reduction.

Victoria Findysz, resident of Hoffman Estates, addressed the Board regarding boundary lines, school capacity, and enrollment.

Jane VanWolvelear, resident of Palatine, addressed the Board regarding the Illinois Association of School Boards conference registration and housing.

Jay Basra, resident of Palatine, addressed the Board regarding the intra-district transfer process.

PERSONNEL REPORT

Mr. Border made a motion, seconded by Mr. Khan, to approve the August 9, 2017, Personnel Report, as presented, including the following recommendation:

1. Recommendation for discipline: one (1) day unpaid suspension for James Duffy.

A roll call was held with the following results:

AYE: Khan, Smolka, Szczupaj, Wang, Annerino, Border, Kain

NAY: None

The motion carried. A copy of the Personnel Report is contained in the Official Minutes.

APPROVAL OF ILLINOIS ASSOCIATION OF SCHOOL BOARDS ANNUAL CONFERENCE REGISTRATION AND HOUSING

Mr. Khan made a motion, seconded by Mr. Wang, to approve the associated costs (registration and housing) for the Illinois Association of School Boards Annual Conference attendees. The conference will be held in Chicago, Illinois, on November 17–19, 2017.

A roll call was held with the following results:

AYE: Smolka, Szczupaj, Wang, Annerino, Border, Kain, Khan

NAY: None

The motion carried.

BID AWARD—GENERAL OFFICE, PAPER AND ART SUPPLIES (17-019)

Mrs. Kain made a motion, seconded by Mr. Smolka, to award the contract for the General Office, Paper and Art Supplies Bid (17-019), as recommended, to School Specialty, Appleton, WI, for a one-year contract with an optional additional one-year renewal, as recommended. The anticipated total contract amount was estimated to be \$500,000.00.

Recommendations were based on the vendor's ability to best meet the needs of the district with manufacturer discounts, rebate incentives, delivery service and selection of process.

Discussion included a recap of the bidding process; vendors' bids inconsistencies; and a verification of bids for School Specialty to be provided to the Board.

A roll call was held with the following results:

AYE: Szczupaj, Wang, Annerino, Border, Kain, Khan, Smolka

NAY: None

The motion carried. A copy of the bid summary is on file in the Department of Business and Auxiliary Services.

CONSENT CALENDAR

Mrs. Szczupaj presented the consent calendar and asked if any Board member wished to have any items removed for separate consideration and vote. No items were removed.

Mr. Wang made a motion, seconded by Mr. Khan, for approval of the consent calendar, as presented.

A roll call was held with the following results:

AYE: Wang, Annerino, Border, Kain, Khan, Smolka, Szczupaj

NAY: None

The motion carried.

Copies of consent calendar Items A–F are contained in the Official Minutes. Items G and H are on file in the Data Services Department. Item I – K are on file in the Department of Instruction. Items L and O are on file in the Administrative Services Department. Items M and N are on file in the Business Services Department. Items P – AA are on file in the Department of Student Services.

- A. June/July 2017 Investment Report
- B. June 2017 Treasurer's Report
- C. June/July 2017 Report of Payroll Vouchers and Invoices
- D. May 2017 Activities Fund Report
- E. June 2017 Budget Report
- F. July 2017 Imprest Detail
- G. Purchase Order—Cisco SmartNet Service Contract Extension (Wired Services and Maintenance)
- H. Purchase Order—Sophos/TwoTrees Technologies Renewal (Internet Security and Content Filtering)
- I. Purchase Requisition—NCS/Pearson/Harcourt Assessments (AIMsweb Reading and Math Subscriptions)
- J. Request for Purchase—Heinemann Publishing Quote 1 (Leveled Literacy Intervention (LLI)/Fountas and Pinnell Benchmark Assessment Systems (BAS))
- K. Request for Purchase—Heinemann Publishing (Quote 2) (Leveled Literacy Intervention (LLI); Fountas and Pinnell Benchmark Assessment Systems (BAS))
- L. ED-RED Membership Fee FY2018
- M. Hazardous Areas Resolution
- N. C.A.R.E. Petty Cash Resolution
- O. Succession of Authority
- P. Board Approval of Concussion Oversight Team Members
- Q. Nonpublic Facility Placement Contract—Alexander Leigh Center for Autism
- R. Nonpublic Facility Placement Contract—Child's Voice
- S. Nonpublic Facility Placement Contract—Keshet Day School
- T. Nonpublic Facility Placement Contract—Metro Prep Day School
- U. Nonpublic Facility Placement Contract—Parkland Preparatory Academy
- V. Nonpublic Facility Placement Contract—Laureate Day School
- W. Nonpublic Facility Placement Contract—Joseph Academy
- X. Nonpublic Facility Placement Contract—The Chicago Lighthouse, Children's Development Center

- Y. Nonpublic Facility Placement Contract—Classroom Connections (2)
- Z. Nonpublic Facility Placement Contract—The Cove School (4)
- AA. Agreement for Professional Therapy Services—Invo Healthcare Associates, LLC (Deborah Lyn Erdmann)
- BB. Destruction of Executive Session Audio Recordings— September 2015

CORRESPONDENCE

Dr. Thompson reported that three (3) Freedom of Information Act requests were received last month.

It was also noted that checks were received by the District from the following municipalities:

- | | | |
|----------------------------|-------------|---------------|
| 1. City of Rolling Meadows | \$ 1,730.00 | June 27, 2017 |
| 2. Village of Palatine | \$16,065.26 | July 18, 2017 |

ADJOURNMENT

There being no further business to come before this meeting, Mr. Khan made a motion, seconded by Mrs. Kain, for adjournment of the meeting.

The motion to adjourn carried unanimously, and the meeting adjourned at 8:14 p.m.

Lisa Beth Szczupaj, President
Board of Education

Anthony Wang, Secretary
Board of Education