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Community Consolidated School District 15

Joseph M. Kiszka Educational Service Center
580 N. 1st Bank Drive
Palatine, IL 60067-8110

Cheryl Wolfel, Ed.D.
Executive Director, Second Language Programs

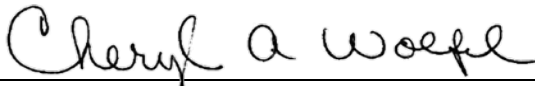
(847) 963-3136 · Fax (847) 963-3119
www.ccsd15.net

DATE: August 29, 2017
TO: Board of Education
FROM: Cheryl Wolfel, Ed.D., Executive Director of Second Language Programs
RE: Literacy Squared Professional Development



Literacy Squared staff and researchers from the University of Colorado will be providing second language staff and designated general education teachers professional development and coaching for continuing to implement a biliteracy model for Spanish/English delivery of instruction. This model has been researched (Sparrow and Escamilla, 2012 Escamilla and Hopewell, 2010) and found to significantly raise EL student achievement. The cost of the professional development will exceed \$25,000. Title III monies will be used to fund this project.

**COMMUNITY CONSOLIDATED SCHOOL DISTRICT 15
PURCHASE REQUISITION**

Purchase Req. No.:		Date: 8/29/17	Purchase Order #:		
School: ESC		Deliver to: Educational Service Center			
Dept: DOI					
Program: SECOND LANGUAGE					
Requested by: CHERYL WOLFEL		Attention: Cheryl Wolfel			
Suggested Vendor: (Name and address)		Comments/Special Instructions:			
University of Colorado		Date Needed:			
247 UCB		Send Attachments <input checked="" type="checkbox"/>			
Boulder, CO 80309		Other:			
Attention: Sue Hopewell		Vendor No.:			
Qty.	Unit of Measure	Catalog Item No.	Description:	Estimated Unit Price	Estimated Amount
1			6 Days of Professional Development (5 hours per day)		\$63,180.00
TOTAL					\$63,180.00
Account Number		Amount	Approvals and Authorization		
10E 383 2210 3300 00 490918		\$63,180.00	 Principal or Authorized Employee		
			Approved by _____ Business Administrator/Purchasing Agent		

**LITERACY SQUARED PROPOSAL
LITERACY SQUARED® AND COMMUNITY CONSOLIDATED SCHOOL
DISTRICT 15**

CONTACT INFORMATION:

Amy Schmidt
Bilingual Literacy Coordinator
Community Consolidated School District 15
580 N. First Bank Drive
Palatine, IL 60067
(847) 963-3110
schmidta@ccsd15.net

ACADEMIC YEAR 2017-2018

May 17, 2017

The Literacy Squared team is submitting this professional development proposal to the Community Consolidated School District 15. This proposal confirms the inclusion of Kindergarten, multi-age 1st/2nd grade teachers, and biliteracy resource teachers in 2-days each (6 full-day professional learning opportunities) of Literacy Squared based professional development during the academic year 2017-2018.

Literacy Squared is an innovative holistic biliteracy framework that can be used to nurture and develop bilingualism and biliteracy in emerging bilingual students in U.S. public schools. Literacy Squared has four components designed to be implemented in grades K – 5.

The four components of Literacy Squared are:

1. **Instruction:** the framework labeled “holistic biliteracy instruction,” includes recommended teaching approaches and time allocations across the grades. These are intended to foster development and learning in two languages through paired literacy instruction. This instructional framework is unique in that it intentionally and purposefully connects Spanish and English literacy environments.
2. **Assessment:** the assessment system has recommended procedures, including formative and summative measures, for monitoring students’ progress on what is called “trajectories toward biliteracy.” The assessment framework is a holistic framework for observing and measuring the development of reading and writing in Spanish and English.
3. **Professional Development:** This component is closely aligned to the ongoing research, and involves work with the participating schools that have adopted and are fully implementing Literacy Squared as their model for the literacy education of emerging bilingual learners.

4. **Research:** The research that underlies and supports the Literacy Squared approach is a driving component of the work. We want to be engaged in ongoing, longitudinal research to continue to confirm and extend the evidence of the effectiveness for student achievement in biliteracy.

In order to improve instruction, close the achievement gap, and prepare students to improve their biliteracy skills through listening, speaking, reading, writing, and metacognitive and metalinguistic awareness, Literacy Squared will provide the following services to East Maine District 63:

6 full days* of professional development (5 hours per day) scheduled as follows to address:

September 26 – 27, 2017

One day for 1st/2nd grade teachers & kindergarten teachers

One day for Bilingual Resource teachers

- ½ day - Literacy Squared Philosophy, Research, Trajectories (all groups)
- ½ day Emergent biliteracy instruction focused on connected phonemic awareness and phonics instruction – to include examples of how to incorporate poems, chants, and songs. (kindergarten)
- ½ day Connecting Environments/Lesson Planning (1st/2nd & Bilingual Resource Teachers)

November 14, 2017

Bilingual Resource Teachers

- Literacy Strategies

November 15, 2017

1st/2nd Grade Teachers

Kindergarten Teachers

- What does it look like? Strategies to instruct in paired literacy environment (May include a sampling of the following):
 - Connecting Environments
 - Ratoncito Pérez Lesson Demonstration (kinder)
 - Abuelita llena de vida Lesson Demonstration (1st/2nd)
 - Oracy Instruction/Lotta Lara (1st/2nd)
 - theDictado (kinder)

*Though there are only 4 dates, each group will get its own full-day PD resulting in 6 days across the 3 groups.

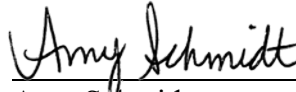
The **total cost** for delivery of a 6-day (30 hour) Literacy Squared PD is **\$63,180**. Detailed budget in Appendix A.

Should Literacy Squared not provide consistent and high quality support and professional development, Community Consolidated School District 15 retains the right to terminate the contract. Conversely, should the Community Consolidated School District 15 fail to fulfill its obligation to secure a location, provide participants, and support with materials, Literacy Squared holds the right to terminate the contract.



Date: 5/17/17

Dr. Susan Hopewell, Project Director
School of Education
University of Colorado, Boulder
Boulder, Colorado 803090-0247



Date 8/29/2017

Amy Schmidt
Community Consolidated School
District 15
Palatine, IL 60067

Appendix A
PROPOSED PROFESSIONAL DEVELOPMENT BUDGET
East Main District 63

2017-2018

Six (6) 5-hour Professional Development Sessions \$7500/day	\$52,500
Travel	\$ 6,000
<p>\$1500 per trip per team member (1 trip x two team members per trip = \$3,000) per traveler to cover the following:</p> <ul style="list-style-type: none">○ Flight○ Hotel room (2 -3 nights)○ Per Diem○ Rental Car○ Airport parking	
Mandatory University Administrative Costs (8%)	\$ 4,680
GRAND TOTAL	\$63,180

*Should the number of participants exceed 30, there will be a charge of \$250 per additional participant per day.