

MINUTES of the Regular Meeting of the Board of Education of Community Consolidated School District 15, Palatine, Cook County, Illinois, held on December 14, 2011.

Revised: January 11, 2012

A regular meeting of the Board of Education of Community Consolidated School District 15, Palatine, Cook County, Illinois, was held on Wednesday, December 14, 2011, at Walter R. Sundling Junior High School, 1100 North Smith Street, Palatine, Illinois. Board members were notified by bulletin delivered to their homes on December 9, 2011.

ROLL CALL

President Timothy Millar called the regular meeting to order at 7:00 p.m.

Board members physically present:

Peggy Babcock	Scott Herr
Gerard Iannuzzelli	Timothy Millar
David W. Seiffert	Manjula Sriram

Board member(s) absent:

Richard Bokor (arrived at 7:07 p.m.)

Also present were Scott Thompson, superintendent of schools; Mary Zarr, assistant superintendent for curriculum, special services, and school improvement; Michael Adamczyk, assistant superintendent for business and auxiliary services; John Fenton, director of personnel and human services; June Becker, recording secretary; members of the administrative staff, members of the press, and others.

PLEDGE OF ALLEGIANCE

Pleasant Hill Elementary School Principal Matthew Palcer and students led the audience in the Pledge of Allegiance.

RECOGNITION—DISTRICT FIFTEEN EDUCATIONAL FOUNDATION (DFEF) MINI-GRANT RECIPIENTS FOR 2011–12

In November, District 15 teachers received a total of \$11,542 in grants through the 2011–12 District Fifteen Educational Foundation/Kathy Buesching Memorial Mini-Grant program. Mark Utendorf, DFEF chairman, introduced and presented certificates honoring 12 mini-grant recipients. The mini-grant program allows teachers to acquire resources for programs and projects that enhance and supplement the educational experience of District 15 students.

RECOGNITION—NATIONAL BOARD CERTIFIED TEACHERS (NBCT)

Superintendent Scott Thompson presented the District’s “Above and Beyond Award” to eight District 15 teachers who earned or renewed their certification this year with the National Board for Professional Teaching Standards. National Board Certification is an advanced teaching credential achieved upon successful completion of a voluntary assessment program designed to recognize effective and accomplished teachers who meet high standards based on what teachers should know and be able to do.

The District’s 2011 class of NBCTs is comprised of Jennifer Buelow, Walter R. Sundling Junior High; Anna Hofman, Gray M. Sanborn School; Mike Knudsen, Lake Louise School; and Brittney Schmeizer, Marion Jordan School. In addition to the newly certified teachers, four of District 15’s existing NBCTs successfully renewed their certification this year. They are Amy Berry, Pleasant Hill School; Elizabeth Blazejak, Walter R. Sundling Junior High; Sharman Galezwski, Jane Addams School and District music facilitator; and Tony Leva, Walter R. Sundling Junior High.

SUPERINTENDENT’S REPORT

Mr. Thompson presented a draft of the 2011–12 Annual Board Goals as created by the District’s Leadership Team. It was noted that each of the four Board goals contained a specific action, manager, team, timeline, and measurement for achieving the goal. Mr. Thompson requested the Board’s approval of the plan so that Administration can see that each goal is accomplished in the remaining six months of the school year. It was noted that the draft Board goals, as well as student performance target indicators, would be placed on the District’s website so that the community may view and comment on the documents.

Mr. Thompson also reported on the recent financial information forums that took place and how the groups received the presentations held in anticipation of expenditure reductions for the 2012–13 school year. The District’s Leadership Team is scheduled to meet in January 2012 to compile a list of potential budget cuts to be used as a guide in determining how much to reduce expenditures in the coming fiscal year. It was noted that, in contrast to the first round of informational forums, the next round of forums would be proactive in eliciting feedback on solutions to the District’s structural deficit. The District’s Leadership Team will use the input from these forums to finalize the budget reduction proposal to be presented at the February 8, 2012, Board of Education meeting.

MINUTES NOVEMBER 16, 2011, SPECIAL BOARD OF EDUCATION MEETING

Mrs. Babcock made a motion, seconded by Ms. Sriram, that the minutes of the special meeting held on November 16, 2011, as presented, be approved and placed on file. A roll call was held with the following results:

AYE: Babcock, Bokor, Herr, Iannuzzelli, Millar, Seiffert, Sriram

NAY: None

The motion carried.

MINUTES NOVEMBER 16, 2011, SPECIAL BOARD OF EDUCATION MEETING EXECUTIVE SESSION

Ms. Sriram made a motion, seconded by Mrs. Babcock, that the executive session minutes of the special meeting held on November 16, 2011, as presented, be approved and placed on file. A roll call was held with the following results:

AYE: Bokor, Herr, Iannuzzelli, Millar, Seiffert, Sriram, Babcock

NAY: None

The motion carried.

MINUTES NOVEMBER 16, 2011, REGULAR BOARD OF EDUCATION MEETING

Mr. Bokor made a motion, seconded by Mr. Seiffert, that the minutes of the regular meeting held on November 16, 2011, as presented, be approved and placed on file. A roll call was held with the following results:

AYE: Herr, Iannuzzelli, Millar, Seiffert, Sriram, Babcock, Bokor

NAY: None

The motion carried.

ED-RED COUNCIL/LEGISLATION

Mr. Bokor reported that no significant education legislation had passed since the November 16, 2011, Board of Education meeting.

DISTRICT FIFTEEN EDUCATIONAL FOUNDATION

Mrs. Babcock reported that the District Fifteen Educational Foundation will host two District Fifteen Educational Foundation Family Nights with the Chicago Wolves—the first on Sunday, January 8, 2012, and the second on Sunday, March 4, 2012. It was also announced that the Foundation will hold its gala fundraiser, the *D15 Royale*, on Saturday, March 3, 2012, at The Meadows Club in Rolling Meadows.

COMMUNICATIONS COMMITTEE

Ms. Sriram reported that the Board's second Community Communication Forum has been tentatively scheduled for Saturday, February 25, 2012, from 9–11 a.m.

2012–13 SCHOOL CALENDAR DISCUSSION

John Fenton, director of personnel and human services, briefly reviewed the 2012–13 school calendar with the Board. This item was considered and voted upon later in the meeting.

2011 TAX LEVY

Mr. Adamczyk, assistant superintendent for business and auxiliary services, reviewed the following items with the Board that must be approved to authorize the final aggregate tax levy for 2011:

- Certificate of Tax Levy
- Certificate of Compliance with Truth in Taxation Act
- Authorization for Extending Special Education Levy
- Resolution Authorizing Reduction of Certain Fund Levies for the 2011 Levy Year
- Resolution Authorizing Final Aggregate Tax Levy for the Year 2011

The Board considered three proposals to increase the 2011 Tax Levy request for its operating funds: by 3 percent, 2 percent, and 1.5 percent. Mr. Adamczyk noted that the Property Tax Extension Limitation (also known as the Tax Cap) limits the District's year-to-year increase in its extension for its operating funds to 5 percent of the prior year's inflation rate, whichever is lower.

This item was considered and voted upon later in the meeting.

VILLAGES EXEMPTING TAXES PAID BY DISTRICT

This item was brought forward by Mr. Millar. The Board discussed the need to work with local officials to explore ways to negate the impact that different municipal tax increases could have on the District.

CITIZENS ADDRESS THE BOARD

Glenn Adams, resident of Rolling Meadows, addressed the Board regarding property taxes.

PERSONNEL REPORT

Mr. Bokor made a motion, seconded by Mrs. Babcock, to approve the December 14, 2011, Personnel Report, as presented. A roll call was held with the following results:

AYE: Iannuzzelli, Millar, Seiffert, Sriram, Babcock, Bokor, Herr

NAY: None

The motion carried. A copy of the personnel report is in the Official Minutes.

AUTHORIZATION FOR CERTIFICATE OF TAX LEVY

Mr. Herr made a motion, seconded by Mrs. Babcock, to approve the resolution authorizing the Certificate of Tax Levy for 2011 in the amount of a 3 percent increase over the 2010 tax extension and the following levy resolutions, as discussed.

- Certificate of Compliance with Truth in Taxation Act
- Authorization for Extending Special Education Levy
- Resolution Authorizing Reduction of Certain Fund Levies for the 2011 Levy Year
- Resolution Authorizing Final Aggregate Tax Levy for the Year 2011

Motion to Amend

Mr. Millar made a motion, seconded by Ms. Sriram, to amend the motion and authorize the Certificate of Tax Levy for 2011 in the amount of a 1.5 percent increase over the 2010 tax extension, and the following levy resolutions, as discussed.

- Certificate of Compliance with Truth in Taxation Act
- Authorization for Extending Special Education Levy
- Resolution Authorizing Reduction of Certain Fund Levies for the 2011 Levy Year
- Resolution Authorizing Final Aggregate Tax Levy for the Year 2011

A roll call was held with the following results:

AYE: Iannuzzelli, Millar, Sriram

NAY: Herr, Seiffert, Babcock, Bokor

The motion to amend failed.

Action on Original Motion

A roll call was held with the following results:

AYE: Seiffert, Babcock, Bokor, Herr

NAY: Millar, Sriram, Iannuzzelli

The motion carried. Copies of the Certificate of Tax Levy and levy resolutions are in the Official Minutes.

BID AWARD—FUEL

Mr. Iannuzzelli made a motion, seconded by Mr. Seiffert, to award the contract for fuel (diesel and gasoline) to Warren Oil Company, Summit, IL, as recommended. The recommendation was based on low bid meeting specifications. A roll call was held with the following results:

AYE: Seiffert, Sriram, Babcock, Bokor, Herr, Iannuzzelli, Millar

NAY: None

The motion carried. Copies of the bid results/summaries are on file in the Business Office.

BID AWARD—SCHOOL BUSES

Ms. Sriram made a motion, seconded by Mrs. Babcock, to award the purchase of the conventional style school buses to Midwest Transit, Kankakee, IL, for a total bid award amount of \$847,263.00, as recommended. Bus styles and types are as follows:

- Six (6) – Model 2011, 65-passenger
- One (1) – Model 2012, 65-passenger
- Two (2) – Model 2012, 35 passenger, 158" wheel base
- Two (2) – Model 2013, wheel chair, 218" wheel base

The recommendation was based on low bid meeting specifications. A roll call was held with the following results:

AYE: Babcock, Bokor, Herr, Iannuzzelli, Millar, Seiffert

NAY: Sriram

The motion carried. Copies of the bid results/summaries are on file in the Business Office.

REQUEST FOR PROPOSAL—GOWN, TASSELS, AND DIPLOMA COVERS

Mr. Bokor made a motion, seconded by Ms. Sriram, to award the Gown, Tassels, and Diploma Covers proposal, to Herff-Jones, Inc., Chicago, IL, in the amounts listed on the proposal for a total contract amount of \$22,517.60, as recommended. Recommendations are based on low bid vendors meeting bid specifications.

A roll call was held with the following results:

AYE: Babcock, Bokor, Herr, Iannuzzelli, Millar, Seiffert, Sriram

NAY: None

The motion carried. Copies of the bid results/summaries are on file in the Business Office.

CONSENT CALENDAR

Board President Millar presented the consent calendar and asked if any Board member wished to have any items removed for separate consideration and vote. No items were removed.

Mr. Seiffert made a motion, seconded by Mrs. Babcock, for approval of the consent calendar items A – K, as presented. A roll call was held with the following results:

AYE: Bokor, Herr, Iannuzzelli, Millar, Seiffert, Sriram, Babcock

NAY: None

The motion carried.

Copies of consent calendar Items A – F are in the Official Minutes. Item G is on file in the Department of Instruction. Item H is contained in the Official Minutes. Item I is on file in the Department of Administrative Services.

- A. Investment Report
- B. November 2011 Treasurer's Report
- C. Report of Payroll Vouchers and Invoices
- D. October 2011 Activities Fund Report
- E. November 2011 Budget Report
- F. November 2011 Imprest Detail
- G. School District Library Grant Program
- H. 2012–13 School Calendar
- I. Acceptance of District Fifteen Educational Foundation Mini-Grants
- J. Second Reading—Board of Education Policy
 - 2:250 School Board—Access to District Public Records
 - 3:60 General School Administration—Administrative Responsibility of the Building Principal
 - 4:80 Operational Services—Accounting and Audits
 - 5:90 General Personnel—Abused and Neglected Child Reporting
 - 5:270 Educational Support Personnel—Employment At Will, Compensation, and Assignment
 - 6:60 Instruction—Curriculum Content
 - 6:150 Instruction—Home and Hospital Instruction
 - 7:305 Students—Student Athlete Concussions and Head Injuries (NEW)
- K. Destruction of Executive Session Audio Recordings—May 2010

OLD BUSINESS/OTHER

Mr. Herr cited the earlier discussion regarding the new growth capture for future tax levy years. He believes that there may be Board consensus to remove the forecasted new growth capture for subsequent years. This item will be placed on the January 11, 2012, Regular Board of Education meeting agenda for further discussion and possible vote.

CORRESPONDENCE

Board President Millar reported that no Freedom of Information Act requests and responses were handled during the past month. It was reported that the District received \$10,984.20 from the Village of Palatine for impact fees.

ADJOURNMENT

There being no further business to come before this meeting, Mrs. Babcock made a motion, seconded by Mr. Bokor, for adjournment of the meeting. A roll call was held with the following results:

AYE: Iannuzzelli, Millar, Seiffert, Sriram, Babcock, Bokor, Herr

NAY: None

The motion carried, and the meeting adjourned at 8:04 p.m.