

MINUTES of the Regular Meeting of the Board of Education of Community Consolidated School District 15, Palatine, Cook County, Illinois, held on August 10, 2011.

Revised September 13, 2011

A regular meeting of the Board of Education of Community Consolidated School District 15, Palatine, Cook County, Illinois, was held on Wednesday, August 10, 2011, at Walter R. Sundling Junior High School, 1100 North Smith Street, Palatine, Illinois. Board members were notified by bulletin delivered to their homes on August 4, 2011.

ROLL CALL

President Timothy Millar called the meeting to order at 7:01 p.m.

Board members physically present:

Peggy Babcock	Richard L. Bokor
Scott Herr	Gerard Iannuzzelli
Timothy Millar	David W. Seiffert
Manjula Sriram	

Board member(s) absent:

None

Also present were Scott Thompson, superintendent of schools; James Garwood, deputy superintendent of schools; Mary Zarr, assistant superintendent for curriculum, special services, and school improvement; Michael Adamczyk, assistant superintendent, business and auxiliary services; John Fenton, director, personnel and human services; June Becker, recording secretary; members of the administrative staff, members of the press, and others.

PLEDGE OF ALLEGIANCE

Superintendent Scott Thompson led the audience in the Pledge of Allegiance.

PUBLIC HEARING—CCSD 15 BUDGET APPROPRIATION ORDINANCE 2011–2012

Mr. Bokor made a motion, seconded by Mrs. Babcock, to open the public hearing on the CCSD 15 Budget 2011–2012. A roll call was held with the following results:

AYE: Babcock, Bokor, Herr, Iannuzzelli, Millar, Seiffert, Sriram

NAY: None

The motion carried.

Board President Millar announced that the public hearing on the Adoption of the 2011–2012 Budget was now open. The hearing opened at 7:02 p.m., and Mr. Millar asked if anyone wished to comment on the Adoption of the 2011–2012 Budget. No one responded.

Ms. Manjula made a motion, seconded by Mr. Seiffert, to close the public hearing on the 2011–2012 Budget. A roll call was held with the following results:

AYE: Bokor, Herr, Iannuzzelli, Millar, Seiffert, Sriram, Babcock

NAY: None

The motion carried, and the public hearing closed at 7:05 p.m.

STUDENT ASSIGNMENT PLAN UPDATE

James Garwood, deputy superintendent of schools, reported that, as of August 8, 2011, the District had 11,964 students enrolled in kindergarten through eighth grade. He reported on average class sizes in relation to board targets, and while the majority of classes fall within the Board of Education guidelines, twenty classes in the district have thirty or more students registered. Mr. Garwood noted that due to last minute enrollments and withdrawals that the number would continue to change. A final student assignment plan will be presented to the board at the September 14, 2011, Regular Board of Education meeting.

STUDENT ACHIEVEMENT RESULTS

Mary Zarr, assistant superintendent for curriculum, special services, and school improvement, reviewed the preliminary results of District's 2011 Adequate Yearly Progress (AYP) Status Report. According to the report, fifteen of the District's nineteen reporting schools made AYP in reading, while sixteen did so in math. In all, 85.7 percent of the District's students are meeting or exceeding state standards in reading while 96.1 percent are meeting or exceeding state standards in math.

The goal of the federal No Child Left Behind Act is for all students to meet or exceed standards in reading and mathematics by 2014, in as much each year the state calculates a school's progress toward that goal to determine if students are improving their performance. Illinois continues to raise its AYP target 7.5 percentage points each year. Currently Illinois' 2011 requirement was that 85 percent of all students and qualifying subgroups meet or exceed state standards in reading and math, resulting in five District 15 schools not making Adequate Yearly Progress in 2011 (Carl Sandburg Junior High School, Jane Addams School, Kimball Hill School, Stuart R. Paddock School, and Thomas Jefferson School).

### STR PARTNERS LLC—SUMMER PROJECTS UPDATE

Jan Taniguchi of STR Partners LLC provided the board with a status update on the district's construction projects undertaken over the summer. The projects included roof replacements at Lincoln and Hunting Ridge Schools; uni-ventilator replacements at Hunting Ridge School; ceiling and lighting replacements at Winston Campus; and lighting upgrades at Walter R. Sundling Junior High, Lake Louise, Lincoln, and Stuart R. Paddock Schools.

In addition, Craig Phillips, environmental services manager, reported on the July 23, 2011, storm that caused an estimated \$200,000 of flooding damage at four district schools: Plum Grove Junior High School, Jane Addams, Hunting Ridge, and Marion Jordan Schools. The district filed insurance claims on the incidents and estimates indicate that the district will have to pay about \$40,000 in deductibles and uninsured costs to repair the damages.

### NAVIGATE15 EXECUTIVE SUMMARY REPORT

Cannon Koo and Joan Scovic, co-chairs of the *Navigate15* Facilitating Team, presented the *Navigate15* Executive Summary to the Board of Education. The Facilitation Committee collectively created the executive summary utilizing the following recommendations or "general agreements" elicited throughout the community engagement sessions:

- General Agreement #1:** *Invest in strategies to boost academic achievement and improve the overall quality of education provided students of D15.*
- General Agreement #2:** *Strengthen the District's teaching staff to ensure students exhibit high levels of achievement and attain 21st century skills.*
- General Agreement #3:** *Evaluate the District's current facilities and enrollment trends to determine current and future facility needs and create plans to meet those needs.*
- General Agreement #4:** *Manage revenue funds carefully to support a strong teaching and learning process while always maintaining the financial integrity of the District.*

Each of the four general agreements above was followed by a detailed list of specific actions the *Navigate15* Facilitating Team believes will help the district achieve these major goals. The team concluded its work by assigning an urgency status to each of those actions.

The following six actions were valued to be most urgent:

1. The recruitment and hiring of experienced and skilled instructional staff.
2. Movement to continuously improve education delivered to students.
3. Secure facilities plan to ensure proper learning spaces for District 15 children, converting existing space to support instructional needs.
4. Present a rigorous and challenging curriculum in successfully preparing students beyond the elementary level, into the 21st century.
5. Correct the structural deficit in the budget.
6. Strengthen communications and "District to Community" partnership, supported and strengthened by visibility and transparency.

A copy of the overview and recommendations is contained within the Official Minutes.

### PRESENTATION—FY2012 BUDGET REVIEW

Michael Adamczyk, assistant superintendent, business and auxiliary services, presented an overview of the proposed budget for fiscal year 2012. Mr. Adamczyk outlined the tentative expenditures and revenues, the projected estimated deficit, and responded to board inquiries. He further noted that updates to the budget will be provided to the board, along with the district's five-year financial projections at the October 12, 2011, Regular Board of Education meeting. The Adoption of the Community Consolidated School District 15 FY2012 Budget was voted upon later in the meeting.

### OPENING OF THE 2011–2012 SCHOOL YEAR

Superintendent Thompson presented highlights from the summer break as well as an overview of the opening of the 2011–2012 school year:

- The district will begin the school year with six new principals and four new assistant principals, and 37 new teachers.
- The district began seven Summer Early Learning Academies and continued its Summer Blast program as a way to further service its students.
- Nutrition Services' summer meal program offered free breakfasts to District 15 residents under the age of 18 at six sites—John G. Conyers Learning Academy, Winston Campus, and Gray M. Sanborn, Jane Addams, Lake Louise, and Virginia Lake Schools. It also provided meals to students who participated in the District's Summer Blast program at Lincoln School, and to students who participated in summer camps at Falcon Park.
- Two District 15 schools—Virginia Lake and Jane Addams Schools—have met the grant criteria for the Illinois State Board of Education's (ISBE) Children's Low-Cost Laptop Program and have been selected to receive an iPad for each of their students in Grades 3 to 6.

- Mr. Garwood will review the possibility of a Science, Technology, Engineering, and Math (STEM) Academy, at the September 14, 2011, Board of Education meeting.
- Mrs. Zarr will begin the district's new Community Curriculum Advisory Council, which will include representation from throughout the District and be charged with providing input regarding the curriculum improvement process in District 15.
- A board retreat scheduled for August 2011 will aid in the setting of district goals.

MINUTES MAY 11, 2011, SPECIAL BOARD OF EDUCATION MEETING EXECUTIVE SESSION

Mrs. Babcock made a motion, seconded by Mr. Bokor, that the executive session minutes of the special meeting held on May 11, 2011, be approved and placed on file. A roll call was held with the following results:

AYE: Babcock, Bokor, Herr, Iannuzzelli, Millar, Seiffert, Sriram

NAY: None

The motion carried.

MINUTES MAY 24, 2011, SPECIAL BOARD OF EDUCATION MEETING EXECUTIVE SESSION

Mr. Seiffert made a motion, seconded by Ms. Sriram, that the executive session minutes of the special meeting held on May 24, 2011, be approved and placed on file. A roll call was held with the following results:

AYE: Bokor, Herr, Iannuzzelli, Millar, Seiffert, Sriram, Babcock

NAY: None

The motion carried.

MINUTES JUNE 8, 2011, SPECIAL BOARD OF EDUCATION MEETING

Mr. Iannuzzelli made a motion, seconded by Mrs. Babcock, that the minutes of the special meeting held on June 8, 2011, as presented, be approved and placed on file. A roll call was held with the following results:

AYE: Herr, Iannuzzelli, Millar, Sriram, Babcock, Bokor

NAY: None

ABSTAIN: Seiffert

The motion carried.

MINUTES JUNE 8, 2011, SPECIAL BOARD OF EDUCATION MEETING EXECUTIVE SESSION

Ms. Sriram made a motion, seconded by Mrs. Babcock, that the executive session minutes of the special meeting held on June 8, 2011, be approved and placed on file. A roll call was held with the following results:

AYE: Iannuzzelli, Millar, Sriram, Babcock, Bokor, Herr

NAY: None

ABSTAIN: Seiffert

The motion carried.

MINUTES JUNE 15, 2011, SPECIAL BOARD OF EDUCATION MEETING

Mr. Bokor made a motion, seconded by Mr. Seiffert, that the minutes of the special meeting held on June 15, 2011, as presented, be approved and placed on file. A roll call was held with the following results:

AYE: Millar, Seiffert, Sriram, Babcock, Bokor, Herr, Iannuzzelli

NAY: None

The motion carried.

MINUTES JUNE 15, 2011, SPECIAL BOARD OF EDUCATION MEETING EXECUTIVE SESSION

Mrs. Babcock made a motion, seconded by Mr. Bokor, that the executive session minutes of the special meeting held on June 15, 2011, be approved and placed on file. A roll call was held with the following results:

AYE: Seiffert, Sriram, Babcock, Bokor, Herr, Iannuzzelli, Millar

NAY: None

The motion carried.

MINUTES JUNE 15, 2011, REGULAR BOARD OF EDUCATION MEETING

Mrs. Babcock made a motion, seconded by Ms. Sriram, that the minutes of the regular meeting held on June 15, 2011, be approved and placed on file. A roll call was held with the following results:

AYE: Sriram, Babcock, Bokor, Herr, Iannuzzelli, Millar, Seiffert

NAY: None

The motion carried.

#### ED-RED COUNCIL/LEGISLATION

Board Member Bokor reported that ED-RED will hold its first member meeting on Tuesday, September 20, 2011, at the District 207 Frost Administration Center, Maine South High School, located in Park Ridge, IL. It was also noted that the Fall Kick-Off Luncheon will be held on Friday, October 7, 2011, at the Rosewood Restaurant, located in Rosemont, IL.

#### DISTRICT FIFTEEN EDUCATIONAL FOUNDATION

Board Member Babcock reported that the District Fifteen Educational Foundation and the Rolling Meadows Park District Foundation are partnering to bring the Kelly Miller Circus to the Palatine area on Friday, September 23, and Saturday, September 24, 2011.

#### COMMUNICATIONS COMMITTEE

Board Member Sriram noted that Board Member Iannuzzelli and she, committee co-chairs, will meet in the coming week to start planning for the board the first in a series of public forums on topics selected by the community through online surveys.

#### SUPERINTENDENT'S FINANCE COMMITTEE

Superintendent Thompson provided the board with the minutes from both the July 6, 2011, and the August 1, 2011, Finance Committee meetings. Those meetings focused on ways to correct the structural deficit within the district's budget. It was noted that future meetings would focus mainly on administrative recommendations.

#### LANDSCAPING/WEED CONTROL

Superintendent Thompson addressed District 15 residents' concerns regarding weed control and landscaping at many of the district's schools. He noted that park districts are contracted to provide weed control services for the district. Mr. Thompson hopes to work with the local park districts and Parent Teacher Association groups to possibly develop low-cost beautification projects, improving the appearance of these schools.

#### PAPERLESS BOARD PACKETS

Superintendent Thompson reported on several options available to the district for providing paperless board packets to board members. However, Mr. Thompson recommended using software currently available to the district to begin creating its own paperless packets; and stated that the paperless packets could be available by the October 12, 2011, Board of Education meeting.

#### GASB 54 RESOLUTION

Mr. Adamczyk reviewed the Governmental Accounting Standings Board (GASB) issued statement 54, for fiscal year ending June 30, 2011, as discussed with the board at the May 11, 2011, Board of Education meeting. All governments, including public school districts, must comply with all GASB requirements. In order for the district to be in compliance with GASB 54, it is necessary for the board to adopt a resolution. This resolution must be adopted prior to the district's auditor, Baker and Tilley, presenting the fiscal year 2011 audit to the board. The GASB 54 Resolution was voted upon later in the meeting.

#### CITIZENS ADDRESS THE BOARD

There were two requests to address the board at this meeting:

Ms. Vicki Wilson, resident of Palatine, addressed the board regarding the district's curriculum.

Ms. Jane VanWolvelear, resident of Palatine, addressed the board regarding the *Navigate15* community engagement process.

#### PERSONNEL REPORT

John Fenton, personnel and human services director, introduced Christopher Basten, the new assistant principal at Kimball Hill School, to the Board of Education.

Mrs. Babcock made a motion, seconded by Mr. Iannuzzelli, to approve the August 10, 2011, Personnel Report, as presented. A roll call was held with the following results:

AYE: Babcock, Bokor, Herr, Iannuzzelli, Millar, Seiffert

NAY: Sriram

The motion carried. A copy of the revised personnel report is in the Official Minutes.

#### ADOPTION OF THE FY2012 BUDGET

Mr. Seiffert made a motion, seconded by Mrs. Babcock, to approve the Adoption of the FY2012 Budget, as presented. A roll call was held with the following results:

AYE: Bokor, Herr, Iannuzzelli, Millar, Seiffert, Sriram, Babcock

NAY: None

The motion carried. A copy of the FY2012 Budget is on file in the Business Office.

BID AWARD—ROAD CONSTRUCTION MATERIALS AND EQUIPMENT RENTALS

Mr. Bokor made a motion, seconded by Ms. Sriram, to award the contract for Road Construction Materials and Equipment Rentals, to the following four (4) companies:

Arrow Road Construction, Mt. Prospect, IL  
Bergman Trucking, Palatine, IL  
Signet Pavement Supply, Inc., Crystal Lake, IL  
West Side Tractor Sales, Co., Wauconda, IL

for acquisition of materials and rentals based on the unit price for those items listed, as recommended. A copy of the list of unit prices is contained in the Official Minutes. Recommendations were based on low bid vendors meeting bid specifications. A roll call was held with the following results:

AYE: Herr, Iannuzzelli, Millar, Seiffert, Sriram, Babcock, Bokor  
NAY: None

The motion carried. Copies of the bid results/summaries are on file in the Business Office.

BID AWARD—ELECTRICAL LIGHTING SUPPLIES

Mrs. Babcock made a motion, seconded by Mr. Bokor, to award the contract for Electrical Lighting Supplies, to the following six companies:

Active Electrical Supply, Chicago, IL	\$ 2,186.35
Graybar, Glendale Heights, IL	\$ 68,389.52
HP Products, McHenry, IL	\$128,028.54
Neher Electrical Supply, Inc., Milwaukee, WI	\$229,153.60
Northwest Electrical Supply, Mt. Prospect, IL	\$ 42,971.00
WW Grainger, Inc., Northbrook, IL	\$116,615.91

for a total bid award amount of \$587,344.92, as recommended (revision dated 8/9/2011). Recommendations are based on low bid vendors meeting bid specifications. A roll call was held with the following results:

AYE: Iannuzzelli, Millar, Seiffert, Sriram, Babcock, Bokor, Herr  
NAY: None

The motion carried. Copies of the bid results/summaries are on file in the Business Office.

BID AWARD—ICE CREAM

Mrs. Babcock made a motion, seconded by Mr. Iannuzzelli, to award the contract for Ice Cream to Joe & Ross, Cicero, IL, for a total bid award amount of \$41,660.43, as recommended. Recommendations were based on low bid vendors meeting specifications.

A roll call was held with the following results:

AYE: Millar, Seiffert, Sriram, Babcock, Bokor, Herr, Iannuzzelli  
NAY: None

The motion carried. Copies of the bid results/summaries are on file in the Business Office.

GASB 54 RESOLUTION

Mr. Seiffert made a motion, seconded by Mrs. Babcock, to approve the Resolution Establishing Fund Balance Policies as required by the Government Accounting Standards Board, Statement 54 (GASB 54), as presented. A roll call was held with the following results:

AYE: Seiffert, Sriram, Babcock, Bokor, Herr, Iannuzzelli, Millar  
NAY: None

The motion carried. A copy of the resolution is in the Official Minutes.

SEMI-ANNUAL REVIEW CLOSED SESSION MINUTES (July – December 2010)

Mr. Seiffert made a motion, seconded by Mrs. Babcock, that pursuant to the requirements of Section 42.06(b) of the Open Meetings Act, the official minutes of the Board of Education relating to the executive sessions conducted on July 7, 2010, September 15, 2010, November 10, 2010, and November 30, 2010, be reclassified from confidential to public documents and released for public inspection; and that the official minutes of the Board of Education relating to the executive sessions conducted on August 19, 2010, August 24, 2010, and December 15, 2010, remain confidential, as recommended. A roll call was held with the following results:

AYE: Babcock, Bokor, Herr, Iannuzzelli, Millar, Seiffert  
NAY: None  
ABSTAIN: Sriram

The motion carried.

CONSENT CALENDAR

Board President Millar presented the consent calendar and asked if any board member wished to have any items removed for separate consideration and vote. No items were removed for separate consideration and vote.

Mr. Bokor made a motion, seconded by Mrs. Babcock, for approval of the consent calendar items, as presented. A roll call was held with the following results:

AYE: Babcock, Bokor, Herr, Iannuzzelli, Millar, Seiffert, Sriram

NAY: None

The motion carried.

Copies of consent calendar Items A-D are in the Official Minutes. Items E-G are on file in the Business Office. Items H, J, and M are on file in the Technology Services Department. Item K is on file in the Student Services Department.

- A. Investment Report
- B. June/July 2011 Treasurer's Report
- C. Report of Payroll Vouchers and Invoices
- D. Activities Fund Report
- E. June 2011 Budget Report
- F. June 2011 Imprest Detail
- G. Disposals
- H. Two Trees Technologies—Contract Renewal Internet Management Services
- I. Second Reading—Board of Education Policy
  - 2:105 Board of Education—Ethics and Gift Ban
  - 4:15 Operational Services—Identity Protection (NEW POLICY)
  - 5:200 Professional Personnel—Terms and Conditions of Employment and Dismissal
  - 5:300 Professional Personnel—Schedules and Employment Year
  - 6:190 Instruction—Extra Curricular and Co-Curricular Activities
  - 8:110 Community Relations—Public Suggestions and Concerns (NEW POLICY)
- J. Purchase Requisition—AIMSweb License Renewal
- K. Non-Public Facility Placement Contracts
  - 1. ChildBridge Center for Education at Little City Foundation
  - 2. Laureate Day School
  - 3. Misericordia School—McAuley Residence (operated by Archdiocese of Chicago)
  - 4. Childs Voice (4)
  - 5. Giant Steps—Illinois
  - 6. Classroom Connections Day School
  - 7. New Connections Academy
  - 8. Centerview School (operated by Center on Deafness)
  - 9. Chicago Education Project
- M. Phase II and III Desktop Computer Purchase
- N. Destruction of Executive Session Audio Recordings—January 2010

CORRESPONDENCE

Board President Millar reported the Freedom of Information Act requests and responses received during the past month. It was also noted that the District received a \$7,781.75 check for impact fees from the Village of Palatine.

ADJOURNMENT

There being no further business to come before this meeting, Mrs. Babcock made a motion, seconded by Mr. Bokor, for adjournment of the meeting. A roll call was held with the following results:

AYE: Bokor, Herr, Iannuzzelli, Millar, Seiffert, Sriram, Babcock

NAY: None

The motion carried, and the meeting adjourned at 9:44 p.m.

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Timothy Millar, President  
Board of Education

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Peggy Babcock, Secretary  
Board of Education