

Summary of Board Actions

December 16, 2009, Board of Education Meeting

Pledge of Allegiance

Walter R. Sundling Junior High School Principal Yvette Davidson and students led the audience in the Pledge of Allegiance.

Recognition—

National Board Certified Teachers

The board recognized eight teachers who received certification from the National Board for Professional Teaching Standards: Wendi Krause, CS; Jaime Shanahan Gasunas, GMS; Lynda Maxwell, TJ; Andrea Rodino, TJ; Katy Madsen, TJ; Kathleen Skoller, KH; Derek Eckman, WCJH; and Laura Ney Beachler, SRP.

Recognition—District Fifteen Educational Foundation Board of Trustees

Mr. Zelenka, DFEF Vice Chair, introduced the 2009–10 District Fifteen Educational Foundation Board of Trustees: Dave Seiffert (Chair), Janet Zelenka (Treasurer), Mary Podjasek (Secretary), Robert Locke (Past Chair), Peggy Babcock (Board of Education), Nancy Lee Carlson, Patra Cianciolo, Timothy Knecht, Laurabeth Lamberta, Daniel Lukich (Superintendent), Diane Murphy (Principal Liaison), Jane Riley, Lynn Topp (PTA Liaison), Mark Utendorf, and Mary Zarr (District 15 Liaison).

Recognition—District Fifteen Educational Foundation Mini-Grant Recipients for 2009

Mary Zarr, assistant superintendent for curriculum, special services, and school improvement, introduced the recipients of the District Fifteen Educational Foundation Mini-Grant Program for 2009. These small grants are intended to allow teachers to acquire resources for programs and projects that enhance and supplement the educational experience of District 15 students, over \$33,000 was awarded.

Recognition—Walter R. Sundling Junior High School Jazz Band

Mrs. Davidson introduced the Walter R. Sundling Junior High School Jazz Band members that played holiday music greeting our guests prior to the board meeting.

Recognition—District 15 Cross Country 6th Grade Winners

Mrs. Drucker, PE facilitator, introduced the 2009 District 15 6th Grade Basketball Champions to the board.

Superintendent's Report—Board Goals

- **Board Goal #1**
Plan for Meeting AYP and Growth Targets (as measured by MAP)
Mrs. Zarr reviewed updates from the following American Recovery and Reinvestment Act programs: ARRA IDEA, ARRA IDEA Preschool, and ARRA Title I. Additionally, current key strategic initiatives being utilized to further student achievement were outlined.
- **Board Goal #4**
Update Technology
James Garwood, assistant superintendent for administrative services, reviewed the key objectives that will be addressed in the district's

three-year state technology plan and the district five-year technology plan.

- **Board Goal #2**
Develop a Long Range Facility Plan
Merilee McCracken, interim, assistant superintendent for business and administrative services, together with Dr. Lukich, outlined the primary objectives of the long range facility plan goal.
- **Board Goal #3**
Build a Strong Administrative Team
Dr. Lukich reviewed the process in place to obtain a permanent assistant superintendent for business and auxiliary services.

Citizens Address the Board

One citizen addressed the board regarding Virginia Lake School recess time.

ED-RED Legislation Report

Board member Richard Bokor stated that there was nothing to report at this time.

Not-for-Profit Groups' Recruitment Guidelines

Mr. Garwood reviewed the assessment of the E-Flyer program. It was the consensus of the board to permit paper flyers to go home for the purpose of scouting recruitment.

First Reading—Board of Education Policy

The following policies were up for first review at the meeting:

- 4:50 Operational Services—Payment Procedures
- IASB4:55 Operational Services—Use of Credit and Procurement Cards
- 4:80 Operational Services—Accounting and Audits
- 4:150 Operational Services—Facilities Management and Expansion Programs
- 8:80 School/Community Relations—Gifts to District

These policies will go for second reading at the January 13, 2010, Board of Education meeting.

Assumptions—Five-Year Financial Projections

Ms. McCracken reviewed the five-year projections assumptions, and fielded questions from the board.

Proposed FY 2010–11 Budget Guidelines, and Revised FY 2010–11 Budget Development Calendar

Ms. McCracken also reviewed the Proposed FY 2010–11 Budget Guidelines and Revised FY 2010–11 Budget Development Calendar to be voted upon later in the meeting.

Educational Facility Planner

Dr. Lukich reviewed the Request for Qualifications for Educational Planning to be voted upon later in the meeting. The purpose of the RFQ would be to solicit proposals from firms to provide educational planning services.

District Building Roofing Analysis

Dr. Lukich outlined the rationale of conducting a comprehensive roof survey for all district buildings and the request for proposal of these services to be voted upon later in the meeting.

Personnel Report

The board approved the December 16, 2009, Personnel Report as presented.

Contract—EBS Healthcare

The board approved the contract with EBS Healthcare for speech/language therapy services, as recommended.

Contract—Metropolitan Prep Grade School

The board approved the contract with Metropolitan Prep Grade School for non-public facility placement of a student, as recommended.

RFP Rejection/Reissue—Laptop Computers

The board approved the rejection of the request for proposal for laptop computers issued on October 30, 2009, and approved the re-issue of the RFP in December 2009, as recommended.

Purchase Order Approval—DynaVox Systems, LLC

The board approved the request for purchase of a DynaVox VMAX communication device, as required per a student's IEP, from DynaVox Systems LLC/Mayer-Johnson, Pittsburgh, PA, for a total amount of \$10,298, as recommended. (DynaVox is the sole distributor of this product.)

Bid Award—Bandwidth Increase

The board approved the five (5) year contract for digital transmission (bandwidth) with Comcast Business Communications, Philadelphia, PA, for a total contract amount of \$1,254,000, (pending review by legal counsel), as recommended.

Bid Award—Rotary Hydraulic Electric Bus Lift

The board awarded the purchase of one (1) rotary hydraulic electric bus lift to P.R. Streich & Sons, Inc. Franklin Park, IL, the lowest bidder meeting bid specifications, for a total bid amount of \$24,875, as recommended.

Bid Award--Fuel

The board approved the motion to award the business for the purchase of fuel (diesel and gasoline) to Warren Oil Company, Summit, IL, the lowest bidder meeting bid specifications, for a total bid award amount of \$531,960, as recommended.

Bid Award—Front engine Walk-In Delivery Truck

The board awarded the purchase of a front engine walk-in van delivery truck to Northwest Trucks, Inc., Palatine, IL, the lowest responsible bidder meeting bid specifications, for a total bid award amount of \$61,589, as recommended.

Request for Qualifications— Educational Facility Planner

The board approved the authorization to prepare a request for qualifications for the services of an educational facility planner.

Request for Proposal— District Building Roofing Analysis

The board approved the authorization for administration to prepare a request for proposal for the district buildings' roofing assessment.

Authorization for Certificate of Tax Levy

- **Certificate of Compliance with Truth in Taxation Act**
- **Authorization for Extending Special Education Levy**
- **Resolution Authorizing Reduction of Certain Fund Levies for the 2008 Levy Year**
- **Resolution Authorizing Final Aggregate Tax Levy for the Year 2009**

The board approved the resolution authorizing the Certificate of Tax Levy for 2009 and other levy resolutions as listed.

Proposed FY 2010–11 Budget Guidelines and Revised FY 2010–11 Budget Development Calendar

The board approved the proposed FY 2010–11 Budget Guidelines and Revised FY 2010–11 Budget Development Calendar, as recommended.

Consent Calendar

The board approved the following twelve (12) consent calendar items:

- A. Investment Report
- B. Treasurer's Report
- C. Report of Payroll Vouchers and Invoices
- D. Activities Fund Report
- E. November Budget Report
- F. Disposals
- G. Donations
 - o Virginia Lake Elementary School
 - o Plum Grove Junior High School
- H. Acceptance of District Fifteen Educational Foundation Mini-Grants
- I. Second Reading—Board of Education Policy
 - 5:35 General Personnel—Compliance with Fair Labor Standards Act
 - 5:310 Educational Support Personnel—Compensatory Time Off
- J. Disciplinary Agreement
- K. Settlement Agreement
- L. Destruction of Executive Session Audiotapes—June 2008

Correspondence

Dr. Chapman reported on an Illinois Association of School Boards' correspondence and the receipt and disposition of two (2) FOIA requests.

June Becker, Board of Education Secretary

Board of Education

Regular Meeting—7 p.m.

Wednesday, January 13, 2010

Walter R. Sundling Junior High School

1100 North Smith Street, Palatine