

# Summary of Board Actions

November 11, 2009, Board of Education Meeting

## Pledge of Allegiance

Frank C. Whiteley Elementary School Principal Mary Szuch and students led the audience in the Pledge of Allegiance.

## Gray M. Sanborn Elementary School— Butterfly Garden & Brick Pathway

Principal Michael Carmody introduced Susan Conrad, Sanborn PTA chairperson for both nature education and teacher appreciation. Ms. Conrad outlined the proposal for a butterfly garden with brick pathway to be constructed within the main interior courtyard of the school.

## Recognition—

### • Models of Excellence in the Education Profession

Dr. Lukich introduced Patricia Vande Hey, a special education teacher at Gray M. Sanborn Elementary School, who received the 2009 Models of Excellence in the Education Profession from *Exceptional Parent Magazine*.

### • H1N1 Vaccination Program Report and Recognition

James Garwood, assistant superintendent for administrative services, provided information regarding the H1N1 vaccination program and reported on the incredible accomplishment by staff throughout the district. Mr. Garwood also recognized the health services coordinator and district nurses for their service and dedication.

## District Improvement Plan

Mary Zarr, assistant superintendent for curriculum, special services, and school improvement, reported on the 2009 District Improvement Plan and the process that is necessary to complete all compliance requirements.

## School Improvement Plan— Jane Addams Elementary School

David Morris, principal at Jane Addams School, outlined several of the steps that are being taken to implement the school improvement plan for Jane Addams School.

## School Improvement Plan— Virginia Lake Elementary School

Faith Rivera, principal at Virginia Lake School, outlined several of the steps that are being taken to implement the school improvement plan for Virginia Lake School.

## Superintendent's Report—Board Goals

Dr. Lukich reviewed progress updates regarding Board Goals for the month of November.

## Citizens Address the Board

Citizens addressed the board regarding Virginia Lake School recess time and the electronic distribution of community information flyers.

## ED-RED Legislation Report

Board member Richard Bokor stated that the General Assembly has adjourned for the year and that in all likelihood lawmakers will not consider budgetary amendments or new revenue sources until after the February 2, 2010, Primary Election.

## District Fifteen Educational Foundation

Board member Peggy Babcock announced that the District Fifteen Educational Foundation is continuing to host family-oriented events to raise funds for programs and projects to enhance the educational experience of all District 15 students. The District 15 Family Day at CoCo Key Water Resort is scheduled for Sunday, November 22, 2009. DFEF Mini-Grant selections are to be announced in December.

## 2008–09 Audit Report

John Rossi and Steve Murray, representing Baker Tilly Virchow Krause, LLP, the district's auditor, together with Merilee McCracken, interim assistant superintendent for business and auxiliary services, presented information and responded to board members' questions concerning the 2008–09 Audit Report.

## Proposed 2009 Tax Levy

Ms. McCracken reviewed the proposed 2009 tax levy and notice of publication for a public hearing to be held at the December 16, 2009, Board of Education meeting.

## Tax Anticipation Warrants

Ms. McCracken clarified the potential need for the district to issue Tax Anticipation Warrants in the event that tax collections are not received by the district in a timely fashion.

## Process and Timing for the Five-Year Forecast

Discussion included a preliminary timetable for the formulation of the district's Five-Year Forecast.

## Re-Adoption of 2010–11 Tentative School Calendar

Mr. Fenton reviewed the 2010–11 Tentative School Calendar with the board.

## Scouting Recruitment

Discussion included future efforts to accommodate not-for-profit groups' recruitment efforts within District 15 schools. Guidelines outlining the criteria will be under consideration at the December 16, 2009, Board of Education meeting.

### **First Reading—Board of Education Policy**

The following policies were up for first review at the meeting:

- 5:35 General Personnel—Compliance with Fair Labor Standards Act
- 5:310 Educational Support Personnel—Compensatory Time Off

These policies will go for second reading at the December 16, 2009, Board of Education meeting.

### **Personnel Report**

The board approved the November 11, 2009, Personnel Report as presented.

### **Contract—Susan Garcia, PT**

The board approved the contract with Susan Garcia for shared professional therapy services with Township High School District 211 for the 2009–10 school year as recommended.

### **2010–11 Tentative School Calendar Adoption**

The 2010–11 Tentative School Calendar was approved as presented.

### **Review of Illinois Association of School Boards (IASB) Resolutions and Recommendations**

The board reviewed the IASB resolutions and made their recommendations. Board member Dr. Ekeberg will vote on these items at the upcoming Triple I Conference November 21 in Chicago.

### **Request for Proposal—Purchase of Electricity**

The board approved the two (2) year contract for electricity with Champion Energy Services, Carol Stream, IL, at the market rate for electricity on the date of the contract execution, pending a refresh of the bid rate structure, as recommended.

### **Request for Proposal—Educational Software**

The board approved the purchase of twenty (20) SOLO 6 Software Suites Unlimited Licenses, from Don Johnston Incorporated (sole vendor/producer), Volo, IL, for a total amount of \$85,005 as recommended.

### **Acceptance FY 2009 (2008–09) Annual Audit**

The board approved the acceptance of the FY 2009 (2008–09) Annual Audit as presented.

### **Budget Development Calendar—FY 2011**

The board approved the proposed budget development calendar that provides for the adoption of the 2010–11 Budget at the June 9, 2010, Board of Education meeting. The tentative budget will be presented at the April 14, 2010, Board of Education meeting. Discussion included the addition of the Financial Report Card to the calendar.

### **Truth in Taxation Law Resolution**

The board approved the Truth in Taxation Law Resolution as presented.

### **Resolution to Establish Fiscal Year and Authorization to Prepare Budget**

The board approved the resolution to establish fiscal year and designated the superintendent to prepare the tentative budget. The tentative budget for 2009–10 will be presented to the board for consideration at the April 14, 2010, Board of Education meeting.

### **Taxable Tax Anticipation Warrants**

The board approved the authorization of the issuance of Taxable Tax Anticipation Warrants in anticipation of the collection of taxes levied for the year 2008 by the Board of Education of CCSD 15 for educational purposes as recommended.

### **Consent Calendar**

The board approved the following twelve (12) consent calendar items:

- A. Investment Report
- B. Treasurer's Report
- C. Report of Payroll Vouchers and Invoices
- D. Activities Fund Report
- E. October Budget Report
- F. Fundraisers
  - o Lake Louise Elementary School
  - o Frank C. Whiteley Elementary School
- G. Donations
  - o Gray M. Sanborn Elementary School PTA
  - o C.A.R.E.
- H. District Improvement Plan Official Acceptance
- I. School Improvement Plan—Jane Addams Elementary School Official Acceptance
- J. School Improvement Plan—Virginia Lake Elementary School Official Acceptance
- K. Second Reading—Board of Education Policy
  - 4:130 Operational Services—Free and Reduced-Price Food Services
  - 4:170 Operational Services—Safety
  - 7:170 Students—Vandalism
  - 7:190 Students—Student Discipline
  - 8:30 Community Relations—Visitors To and Conduct On School Property
- J. Destruction of Executive Session Audiotapes—May 2008

### **Correspondence**

Dr. Chapman reported on an Illinois Association of School Boards' correspondence and the receipt and disposition of five (5) FOIA requests.

June Becker, Board of Education Secretary

### **Public Hearing on the Proposed 2009 Tax Levy Board of Education Regular Meeting 7 p.m.**

Wednesday, December 16, 2009  
Walter R. Sundling Junior High School  
1100 North Smith Street, Palatine