

MINUTES of the Regular Meeting of the Board of Education of Community Consolidated School District 15, Palatine, Cook County, Illinois, held on December 16, 2009.

A regular meeting of the Board of Education of Community Consolidated School District 15, Palatine, Cook County, Illinois, was held on Wednesday, December 16, 2009, at Walter R. Sundling Junior High School, 1100 North Smith Street, Palatine, Illinois. Board members were notified by bulletin delivered to their homes on December 11, 2009.

ROLL CALL

President Gerald Chapman called the meeting to order at 7:00 p.m. Those present for roll call were:

|                  |                   |
|------------------|-------------------|
| Peggy Babcock    | Mark J. Bloom     |
| Richard L. Bokor | Gerald D. Chapman |
| James G. Ekeberg | Timothy Millar    |
| Sue Quinn        |                   |

Also present were Daniel Lukich, superintendent of schools; Mary Zarr, assistant superintendent for curriculum, special services and school improvement; Merilee McCracken, interim assistant superintendent, business and auxiliary services; John Fenton, director, personnel and human services; Craig Phillips, manager, environmental services; June Becker, Board of Education secretary; members of the administrative staff, members of the press, and others. James Garwood, assistant superintendent for administrative services, entered the meeting at 7:21p.m.

PLEDGE OF ALLEGIANCE

Walter R. Sundling Junior High School Principal Yvette Davidson and students led the audience in the Pledge of Allegiance.

PUBLIC HEARING ON THE PROPOSED 2009 TAX LEVY

Dr. Ekeberg made a motion, seconded by Mrs. Babcock, to open the public hearing on the proposed tax levy. A roll call was held with the following results:

AYE: Babcock, Bloom, Bokor, Chapman, Ekeberg, Millar, Quinn  
NAY: None

The motion carried.

Dr. Chapman announced that the public hearing on the proposed 2009 tax levy was now open. The hearing opened at 7:03 p.m., and Dr. Chapman asked if anyone wished to comment on the proposed tax levy for 2009. No one responded.

Mr. Bokor made a motion, seconded by Mr. Bloom, to close the public hearing on the proposed tax levy for 2009. A roll call was held with the following results:

AYE: Bloom, Bokor, Chapman, Ekeberg, Millar, Quinn, Babcock  
NAY: None

The motion carried, and the public hearing closed at 7:04 p.m.

MINUTES NOVEMBER 2, 2009, SPECIAL BOARD OF EDUCATION MEETING

Dr. Ekeberg made a motion, seconded by Mr. Bloom, that the minutes of the special meeting held on November 2, 2009, be approved and placed on file. A roll call was held with the following results:

AYE: Bokor, Chapman, Ekeberg, Millar, Quinn, Babcock, Bloom  
NAY: None

The motion carried.

MINUTES NOVEMBER 2, 2009, SPECIAL BOARD OF EDUCATION MEETING EXECUTIVE SESSION

Mr. Millar made a motion, seconded by Mr. Bokor, that the executive session minutes of the special meeting held on November 2, 2009, be approved and placed on file. A roll call was held with the following results:

AYE: Chapman, Ekeberg, Millar, Quinn, Babcock, Bloom, Bokor  
NAY: None

The motion carried.

MINUTES NOVEMBER 11, 2009, REGULAR BOARD OF EDUCATION MEETING

Mr. Bloom made a motion, seconded by Dr. Quinn, that the minutes of the regular meeting held on November 11, 2009, be approved and placed on file. A roll call was held with the following results:

AYE: Ekeberg, Millar, Quinn, Babcock, Bloom, Bokor, Chapman  
NAY: None

The motion carried.

MINUTES DECEMBER 15, 2009, SPECIAL BOARD OF EDUCATION MEETING

Dr. Ekeberg made a motion, seconded by Mr. Millar, that the minutes of the special meeting held on December 15, 2009, be approved and placed on file. A roll call was held with the following results:

AYE: Millar, Quinn, Babcock, Bloom, Bokor, Chapman, Ekeberg

NAY: None

The motion carried.

RECOGNITION—NATIONAL BOARD CERTIFIED TEACHERS

The following teachers were recognized for earning certification from the National Board for Professional Teaching Standards:

|                        |                                     |
|------------------------|-------------------------------------|
| Laura Ney Beachler     | Stuart R. Paddock Elementary School |
| Derek Eckman           | Winston Campus Junior High School   |
| Jaime Shanahan Gasunas | Gray M. Sanborn Elementary School   |
| Wendi Krause           | Carl Sandburg Junior High School    |
| Katy Madsen            | Thomas Jefferson Elementary School  |
| Lynda Maxwell          | Thomas Jefferson Elementary School  |
| Andrea Rodino          | Thomas Jefferson Elementary School  |
| Kathleen Skoler        | Kimball Hill Elementary School      |

RECOGNITION—DISTRICT FIFTEEN EDUCATIONAL FOUNDATION TRUSTEES

Dr. Lukich introduced the District Fifteen Educational Foundation Board of Trustees for 2009–10.

|                     |                            |
|---------------------|----------------------------|
| Dave Seiffert       | Chair                      |
| John Zelenka        | Vice-Chair                 |
| Janet Zelenka       | Treasurer                  |
| Mary Podjasek       | Secretary                  |
| Robert Locke        | Past Chair                 |
| Peggy Babcock       | Board of Education         |
| Nancy Lee Carlson   |                            |
| Patra Cianciolo     |                            |
| Timothy Knecht      |                            |
| Laura Beth Lamberta |                            |
| Jane Riley          |                            |
| Lynn Topp           | PTA Liaison                |
| Mark Utendorf       |                            |
| Daniel Lukich       | Superintendent             |
| Diane Murphy        | Principal Liaison          |
| Mary Zarr           | School District 15 Liaison |

RECOGNITION—DISTRICT FIFTEEN EDUCATION FOUNDATION MINI-GRANT RECIPIENTS FOR 2009

The District Fifteen Educational Foundation Vice-Chair John Zelenka and Treasurer Janet Zelenka introduced and presented certificates to 23 mini-grant recipients. The Foundation awarded more than \$33,000 to District 15 teachers through this year's program.

RECOGNITION—WALTER R. SUNDLING JUNIOR HIGH SCHOOL JAZZ BAND

Principal Yvette Davidson introduced the Walter R. Sundling Junior High School Jazz Band. These exemplary students were recognized for the manner in which they exemplify their enthusiasm for the learning community at Sundling.

RECOGNITION—DISTRICT 15 CROSS COUNTRY SIXTH GRADE WINNERS

Sandra Drucker, physical education facilitator, introduced the 2009 District 15 Sixth Grade Basketball Champions from Lincoln, Stuart R. Paddock, Hunting Ridge, and Winston Campus Elementary Schools to the board.

SUPERINTENDENT'S REPORT—BOARD GOALS

Superintendent Lukich along with Assistant Superintendents Mary Zarr, James Garwood, and Merilee McCracken provided progress reports on the achievement of Board goals for 2009–10.

CITIZENS ADDRESS THE BOARD

Ms. Robin Serafino, resident of Palatine, addressed the board regarding Virginia Lake Elementary School recess.

ED-RED COUNCIL/LEGISLATION

Board member Bokor stated that there was no report at this time.

DISTRICT FIFTEEN EDUCATIONAL FOUNDATION

Board member Babcock stated that there was no report at this time.

NOT-FOR-PROFIT GROUPS' RECRUITMENT GUIDELINES

Mr. Garwood reviewed the assessment of the E-Flyer program. It was the consensus of the board to permit paper flyers to be sent home for the purpose of scouting recruitment.

FIRST READING—BOARD OF EDUCATION POLICIES

Mr. Garwood presented and recommended the following five (5) Board of Education new and/or revised policies: 4:50 Operational Services—Payment Procedures; IASB No. 4:55 Operational Services—Use of Credit and Procurement Cards (new policy to district 06/08, revised 02/09); 4:80 Operational Services—Accounting and Audits; 4:150 Operational Services—Facilities Management and Expansion Programs; and 8:80 School/Community Relations—Gifts to the District.

ASSUMPTIONS—FIVE-YEAR FINANCIAL PROJECTIONS

Ms. McCracken reviewed the five-year projections assumptions and responded to questions from the board.

PROPOSED FY 2010–11 BUDGET GUIDELINES AND REVISED FY 2010–11 BUDGET DEVELOPMENT CALENDAR

Ms. McCracken reviewed the proposed FY 2010–11 Budget Guidelines and revised FY 2010–11 Budget Development Calendar. (Voted upon later in the meeting.)

WINSTON CAMPUS PARKING LOT LEASE—PRESBYTERIAN CHURCH OF PALATINE

This item was removed from the agenda, without objection.

EDUCATIONAL FACILITY PLANNER

Dr. Lukich reviewed the Request for Qualifications for Educational Planning. (Voted upon later in the meeting.)

DISTRICT ROOFING ANALYSIS

Dr. Lukich outlined the rationale of conducting a comprehensive roof survey for all district buildings and the request for proposal of these services. (Voted upon later in the meeting.)

PERSONNEL REPORT

Mr. Bloom made a motion, seconded by Mr. Bokor, to approve the December 16, 2009, Personnel Report, as recommended. A roll call was held with the following results:

A YE: Quinn, Babcock, Bloom, Bokor, Chapman, Ekeberg, Millar

NAY: None

The motion carried. A copy of the personnel report is in the official minutes.

CONTRACT—EBS HEALTHCARE

Mrs. Babcock made a motion, seconded by Dr. Quinn, to approve the contract with EBS Healthcare for speech language services, as recommended. A roll call was held with the following results:

A YE: Babcock, Bloom, Bokor, Chapman, Ekeberg, Millar, Quinn

NAY: None

The motion carried. A copy of the contract is on file in the Student Services Department.

CONTRACT—METROPOLITAN PREP GRADE SCHOOL

Dr. Ekeberg made a motion, seconded by Mr. Millar, to approve the contract with Metropolitan Prep Grade School, for non-public facility placement, as recommended. A roll call was held with the following results:

A YE: Bloom, Bokor, Chapman, Ekeberg, Millar, Quinn, Babcock

NAY: None

The motion carried. A copy of the contract is on file in the Student Services Department.

RFP REJECTION/REISSUE—LAPTOP COMPUTERS

Dr. Ekeberg made a motion, seconded by Dr. Quinn, to approve the rejection of the request for proposal for laptop computers issued on October 30, 2009, and to approve the re-issue of the RFP in December 2009, as recommended. A roll call was held with the following results:

A YE: Bokor, Chapman, Ekeberg, Millar, Quinn, Babcock, Bloom

NAY: None

The motion carried.

PURCHASE ORDER APPROVAL—DYNAVOX SYSTEMS LLC / MAYER-JOHNSON

Mr. Millar made a motion, seconded by Mr. Bloom, to approve the request for purchase of a DynaVox VMAX communication device, from DynaVox Systems LLC/Mayer-Johnson, Pittsburgh, PA, for a total amount of \$10,298.00, as recommended. A roll call was held with the following results:

AYE: Chapman, Ekeberg, Millar, Quinn, Babcock, Bloom, Bokor  
NAY: None

The motion carried. A copy of the purchase order is on file in the Business Office.

BID AWARD—BANDWIDTH INCREASE

Dr. Ekeberg made a motion, seconded by Dr. Quinn, to approve the five (5) year contract for digital transmission (bandwidth) with Comcast Business Communications, Philadelphia, PA, the lowest bidder meeting bid specifications, for a total contract amount of \$1,254,000.00, as recommended. A roll call was held with the following results:

AYE: Ekeberg, Millar, Quinn, Babcock, Bloom, Bokor, Chapman  
NAY: None

The motion carried. A copy of the bid results/summary is on file in the Business Office.

BID AWARD—ROTARY HYDRAULIC ELECTRIC BUS LIFT

Mr. Millar made a motion, seconded by Mr. Bloom, to award the purchase of one (1) rotary hydraulic electric bus lift to P.R. Streich & Sons, Inc. Franklin Park, IL, the lowest bidder meeting bid specifications, for a total bid amount of \$24,875.00, as recommended. A roll call was held with the following results:

AYE: Millar, Quinn, Babcock, Bloom, Bokor, Chapman, Ekeberg  
NAY: None

The motion carried. A copy of the bid results/summary is on file in the Business Office.

BID AWARD—FUEL

Mr. Millar made a motion, seconded by Dr. Ekeberg, to award the business for the purchase of fuel (diesel and gasoline) to Warren Oil Company, Summit, IL, the lowest bidder meeting bid specifications, for a total bid award amount of \$531,960.00, as recommended. A roll call was held with the following results:

AYE: Quinn, Babcock, Bloom, Bokor, Chapman, Ekeberg, Millar  
NAY: None

The motion carried. A copy of the bid results/summary is on file in the Business Office.

BID AWARD—FRONT ENGINE WALK-IN DELIVERY TRUCK

Dr. Ekeberg made a motion, seconded by Mr. Bloom, to award the purchase of a front engine walk-in van delivery truck to Northwest Trucks, Inc., Palatine, IL, the lowest responsible bidder meeting bid specifications, for a total bid award amount of \$61,589.00, as recommended. A roll call was held with the following results:

AYE: Babcock, Bloom, Bokor, Chapman, Ekeberg, Millar, Quinn  
NAY: None

The motion carried. A copy of the bid results/summary is on file in the Business Office.

REQUEST FOR QUALIFICATIONS—EDUCATIONAL FACILITY PLANNER

Dr. Ekeberg made a motion, seconded by Mr. Bloom, to approve the authorization for administration to prepare a request for qualifications for the services of an educational facility planner, as recommended. A roll call was held with the following results:

AYE: Bloom, Bokor, Chapman, Ekeberg, Quinn, Babcock  
NAY: Millar

The motion carried.

REQUEST FOR PROPOSAL—DISTRICT BUILDING ROOFING ANALYSIS

Dr. Ekeberg made a motion, seconded by Mrs. Babcock, to approve the authorization for administration to prepare a request for proposal for the district buildings' roofing assessment, as recommended. A roll call was held with the following results:

AYE: Bokor, Chapman, Ekeberg, Babcock, Bloom  
NAY: Millar, Quinn

The motion carried.

AUTHORIZATION FOR CERTIFICATE OF TAX LEVY

Mr. Bloom made a motion, seconded by Dr. Ekeberg, to approve the resolution authorizing the Certificate of Tax Levy for 2009 and the following levy resolutions.

- Certificate of Compliance with Truth in Taxation Act
- Authorization for Extending Special Education Levy
- Resolution Authorizing Reduction of Certain Fund Levies for the 2008 Levy Year
- Resolution Authorizing Final Aggregate Tax Levy for the Year 2009

A roll call was held with the following results:

AYE: Chapman, Ekeberg, Millar, Quinn, Babcock, Bloom, Bokor

NAY: None

The motion carried. Copies of the resolutions are in the official minutes.

PROPOSED FY 2010–11 BUDGET GUIDELINES AND REVISED FY 2010–11 BUDGET DEVELOPMENT CALENDAR

Mr. Millar made a motion, seconded by Mr. Bloom, to adopt the Proposed FY 2010–11 Budget Guidelines, subject to changes as needed; and to approve the Revised FY 2010–11 Budget Development Calendar, as recommended. A roll call was held with the following results:

AYE: Ekeberg, Millar, Quinn Babcock, Bloom, Bokor, Chapman

NAY: None

The motion carried.

CONSENT CALENDAR

Dr. Chapman presented the consent calendar and asked if any board member wished to have any items removed for separate consideration and vote. Mr. Millar requested the removal of Item E. November Budget Report.

Mr. Bloom made a motion, seconded by Mr. Bokor, for approval of the consent calendar items: A-D, and F-L, to be approved, as presented. A roll call was held with the following results:

AYE: Millar, Quinn, Babcock, Bloom, Bokor, Chapman, Ekeberg

NAY: None

The motion carried.

Copies of consent calendar Items A-D are in the official minutes. Items F-G is on file in the Business Office. Items J and K are on file in the Personnel Department.

The consent calendar included:

- A. Investment Report
- B. Treasurer's Report
- C. Report of Payroll Vouchers and Invoices
- D. Activities Fund Report
- ~~E. November Budget Report~~
- F. Disposals
- G. Donations
  - Virginia Lake Elementary School
  - Plum Grove Junior High School
- H. Acceptance of District Fifteen Educational Foundation Mini-Grants
- I. Second Reading—Board of Education Policy
  - 5:35 General Personnel—Compliance with Fair Labor Standards Act
  - 5:310 Educational Support Personnel—Compensatory Time Off
- J. Disciplinary Agreement
- K. Settlement Agreement
- L. Destruction of Executive Session Audiotapes—June 2008

Consent Calendar Item E. November Budget Report

Mrs. Babcock made a motion, seconded by Mr. Bloom, to approve Consent Calendar Item E. November Budget Report, as presented. A roll call was held with the following results:

AYE: Quinn, Babcock, Bloom, Bokor, Chapman, Ekeberg

NAY: Millar

The motion carried. Item E is on file in the Business Office.

CORRESPONDENCE

Dr. Chapman reported Freedom of Information Act requests and responses.

ADJOURNMENT

There being no further business to come before this meeting, Mr. Bokor made a motion, seconded by Mrs. Babcock, for adjournment of the meeting. A roll call was held with the following results:

AYE: Babcock, Bloom, Bokor, Chapman, Ekeberg, Millar, Quinn

NAY: None

The motion carried, and the meeting adjourned at 9:16 p.m.

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Gerald D. Chapman, President

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June F. Becker, Secretary