

MINUTES of the Regular Meeting of the Board of Education of Community Consolidated School District 15, Palatine, Cook County, Illinois, held on September 9, 2009.

A regular meeting of the Board of Education of Community Consolidated School District 15, Palatine, Cook County, Illinois, was held on Wednesday, September 9, 2009, at Walter R. Sundling Junior High School, 1100 North Smith Street, Palatine, Illinois. Board members were notified by bulletin delivered to their homes on September 4, 2009.

ROLL CALL

President Gerald Chapman called the meeting to order at 7:00 p.m. Those present for roll call were:

Peggy Babcock	Mark J. Bloom
Richard L. Bokor	Gerald D. Chapman
James G. Ekeberg	Timothy Millar
Sue Quinn	

Also present were Daniel Lukich, superintendent of schools, James Garwood, assistant superintendent for administrative services; Mary Zarr, assistant superintendent for curriculum, special services and school improvement; Merilee McCracken, interim assistant superintendent, business and auxiliary services; John Fenton, director, personnel and human services; Craig Phillips, manager, environmental services; Steve Nelson, Gilfillan Callahan Nelson Architects; June Becker, Board of Education secretary; members of the administrative staff, members of the press, and others.

PLEDGE OF ALLEGIANCE

Central Road Elementary School Principal Josh Carpenter and students led the audience in the Pledge of Allegiance.

MINUTES AUGUST 12, 2009, REGULAR BOARD OF EDUCATION MEETING

Mr. Millar made a motion, seconded by Mr. Bloom, that the minutes of the regular meeting held on August 12, 2009, be approved and placed on file. A roll call was held with the following results:

AYE: Babcock, Bloom, Bokor, Chapman, Ekeberg, Millar, Quinn  
NAY: None

The motion carried.

CENTRAL ROAD ELEMENTARY SCHOOL—"NO EXCUSES" UNIVERSITY ACCEPTANCE

Central Road Elementary School has joined 55 schools in 10 states as a "No Excuses" University, making it the 11th school in District 15 to join the NEU network of schools. No Excuses University is a network of K-8 schools across the nation dedicated to aggressively promoting college readiness and universal academic achievement for all students.

FINAL STUDENT ASSIGNMENT PLAN

James Garwood, assistant superintendent for administrative services, reviewed the 2009–10 Student Assignment Plan that contained information regarding the number of students and classrooms by grade level, school, and program.

- **6<sup>th</sup> Day Enrollment Report**  
The 6<sup>th</sup> day enrollment figures indicated a district-wide drop of 133 students across all grade levels and schools, confirming the trend of declining incoming kindergarten enrollment compared to outgoing 8<sup>th</sup> grade enrollment levels.
- **Update on Whiteley Elementary School Sectioning**  
Mary Zarr, assistant superintendent for curriculum, special services, and school improvement, together with Mary Szuch, principal, Whiteley Elementary School, provided an update on the multiage sectioning process at Whiteley School implemented for the 2009–10 school year.
- **Update on H1N1 Planning**  
Mr. Garwood reviewed the precautionary measures that have been put in place district wide regarding the H1N1 influenza.

INTEGRATED SYSTEMS CORPORATION (ISCorp)

Mr. Garwood outlined the options available (outsourcing or in-district) for the hosting of Skyward Financial Management Software. By outsourcing with ISCorp, Skyward's preferred application service provider, ISCorp would operate servers within its own facilities while allowing the district secure Web-based access to all hosted applications. Internal hosting would involve hardware and personnel costs, together with implementation capacity issues. Action on this agenda item occurred later in the meeting.

### SUPERINTENDENT'S REPORT—START OF SCHOOL

Dr. Lukich commented on the start of school, addressing concerns related to communication.

- **Transportation Update**

Mr. Garwood, together with Walter Doughty, director of transportation, provided a transportation update on the start of school. The goals of the transportation department, a brief history of transportation in the district, changes implemented for the 2009–10 school year, and subsequent parent concerns were reviewed. State and neighboring district guidelines were compared to District 15 guidelines. A comparison of ride time and stops for 2008 vs. 2009 was examined, culminating with safety concerns.

- **Architect's Update—Curtain Wall Projects, Phase II**

Steve Nelson, Gilfillan Callahan Nelson Architects, provided an update on the district's current construction projects. The curtain wall replacement at Winston Campus is underway and scheduled to be completed by the end of October, 2009. However, scheduling of the curtain wall replacement at Lake Louise School has yet to be determined, pending review of the options to be presented at the Board of Education Special Meeting scheduled for September 15, 2009.

### CITIZENS ADDRESS THE BOARD

Ms. Cara Singer, resident of Palatine, addressed the board regarding the changes to bus routes.

Mr. Thomas Tanner, resident of Palatine, addressed the board regarding multi-age classes.

Mr. George Smyrniotis, resident of Hoffman Estates, addressed the board regarding changes to bus routes.

Ms. Joan Kelley and Ms. Marina Davis, residents of Palatine, addressed the board regarding the changes to bus routes.

Ms. Anupama Pradhan, resident of Palatine, addressed the board regarding changes to bus routes.

Mr. Roy Ori, resident of Palatine, addressed the board regarding the discontinuance of sending flyers home with students.

Mr. John Coombes, resident of Palatine, addressed the board regarding changes to bus routes.

Ms. Cynthia Jeon, resident of Inverness, addressed the board regarding the changes to bus routes.

Ms. Pauline Carlson, resident of Palatine, addressed the board regarding the changes to bus routes.

Mr. Charles Swietlik, resident of Rolling Meadows, addressed the board regarding the changes to bus routes.

Mr. Hong Jiang, resident of Hoffman Estates, addressed the board regarding the changes to bus routes.

Ms. Joanne Wentz, resident of Rolling Meadows, addressed the board regarding the changes to bus routes.

Ms. Krassimira Spassova, resident of Palatine, addressed the board regarding the changes to bus routes.

Ms. Desislava Trendafilova, resident of Palatine, addressed the board regarding the changes to bus routes.

Ms. Ewa Bochenski, resident of Rolling Meadows, addressed the board regarding the changes to bus routes.

Ms. Anna Fiscu and Mr. Edward Fiscu, residents of Rolling Meadows, addressed the board regarding changes to bus routes.

Mr. Doug Watson, resident of Hoffman Estates, addressed the board regarding changes to bus routes.

Ms. Stephanie Stanke, resident of Inverness, addressed the board regarding changes to bus routes.

Ms. Erin Nicholas, resident of Palatine, addressed the board regarding changes to bus routes.

### ED-RED COUNCIL/LEGISLATION

Board member Richard Bokor stated that the General Assembly returns to begin the Veto Session on October 14, 2009. Also scheduled are the fall ED-RED meeting on September 14, the North Cook Fall Meeting on September 30, and the ED-RED Finance-Legislation Meeting on October 2, 2009.

### DISTRICT FIFTEEN EDUCATIONAL FOUNDATION

Board member Peggy Babcock announced that the District Fifteen Educational Foundation will continue hosting a series of family-oriented events next year to raise funds for programs and projects to enhance the educational experience of all District 15 students. The first event this fall will be the Kelly Miller Circus on September 18 and 19, 2009, in coordination with the Rolling Meadows Park District Foundation. Secondly, the 2<sup>nd</sup> Annual Battle of the Bands will be held at Durty Nellies on November 7, 2009.

### RFP—PROPERTY / CASUALTY / LIABILITY INSURANCE

Board member Tim Millar introduced the topic of authorizing a Request for Proposal (RFP) for the district's property, casualty, and liability insurance. Merilee McCracken, interim assistant superintendent for business and auxiliary services, provided an outline of the RFP process and a possible timeline for board consideration. To proceed with the RFP process, approval of the Resolution—Notice of Withdrawal to Collective Liability Insurance Company would be necessary. Action on that agenda item occurred later in the meeting.

SPECIAL MEETING AGENDA—SEPTEMBER 15, 2009

The board reviewed the agenda for the September 15, 2009, special meeting with Illinois Association of School Boards representative, John Cassel. The curtain wall construction scheduling at Lake Louise Elementary School was added to the agenda for further board consideration.

ADMINISTRATOR SALARY COMPENSATION REPORT

John Fenton, director of personnel and human services, provided the state- mandated administrator salary compensation report.

PERSONNEL REPORT

Dr. Ekeberg made a motion, seconded by Mr. Bloom, to approve the September 9, 2009, Personnel Report, as recommended. A roll call was held with the following results:

AYE: Bloom, Bokor, Chapman, Ekeberg, Millar, Quinn, Babcock

NAY: None

The motion carried. A copy of the personnel report is in the official minutes.

CONTRACT—MAYA SERVICES INC.

Dr. Ekeberg made a motion, seconded by Mr. Millar, to approve the contract with Maya Services Inc., for occupational therapist services throughout the district, as recommended. A roll call was held with the following results:

AYE: Bokor, Chapman, Ekeberg, Millar, Quinn, Babcock, Bloom

NAY: None

The motion carried. A copy of the contract is on file in the Student Services Department.

CONTRACT—MS. KELLIE TRUPPA, OTR/L

Dr. Ekeberg made a motion, seconded by Mrs. Babcock, to approve the contract with Ms. Kellie Truppa, Occupational Therapist Registered/Licensed, for services throughout the district, as recommended. A roll call was held with the following results:

AYE: Chapman, Ekeberg, Millar, Quinn, Babcock, Bloom, Bokor

NAY: None

The motion carried. A copy of the contract is on file in the Student Services Department.

CONTRACT—INTEGRATED SYSTEMS CORPORATION (ISCorp)

Dr. Ekeberg made a motion, seconded by Mr. Bloom, to approve the contract with Integrated Systems Corporation, Hosted Software Agreement, for the purpose of delivering the Skyward software as a hosted service to the district, with the contract subject to legal review by the district's attorney. A roll call was held with the following results:

AYE: Ekeberg, Quinn, Babcock, Bloom, Bokor, Chapman

NAY: Millar

The motion carried. A copy of the contract will be sent to the law offices of Hodges, Loizzi, Eisenhammer, Rodick and Kohn and is also on file in the Business Office.

RESOLUTION—NOTICE OF WITHDRAWAL TO COLLECTIVE LIABILITY INSURANCE COOPERATIVE

Mr. Millar made a motion, seconded by Mr. Bloom, for approval of the Resolution—Notice of Withdrawal to Collective Liability Insurance Cooperative by Community Consolidated School District 15. A roll call was held with the following results:

AYE: Millar

NAY: Quinn, Babcock, Bloom, Bokor, Chapman, Ekeberg

The motion failed.

PROPOSAL—NUGENT CONSULTING GROUP

As a result of the failed motion for the Resolution—Notice of Withdrawal to Collective Liability Insurance Company, the board did not act upon the Nugent Consulting Group Proposal.

**BID AWARDS**

**Amended Motion**

Dr. Quinn made a motion, seconded by Dr. Ekeberg, to approve the bid awards listed below. The bid awards under consideration consist of agenda items 09-917 through 09-921 inclusively. All bids were awarded to the lowest responsible, responsive bidder(s) meeting bid specifications.

- 1) Bid Award—2009–10 Rock Salt and Triple Melt Purchase  
The contract for Bulk Rock Salt was awarded to Cargill, North Olmsted, OH, in the amount of \$23,017.50; and the contract for Triple Melt and Rock Salt was awarded to Conserv, Wauconda, IL, in the amount of \$17,992.40; for a total bid award of \$41,009.90, as recommended.
- 2) Bid Award—Intercom Upgrade Work per Life Safety Requirements  
The contract for Intercom Upgrade Work was awarded to Sound Incorporated, Naperville, IL, in the amount of \$9,738.00, as recommended.
- 3) Bid Award—Custodial Supplies  
The contract for Custodial Cleaning Supplies was awarded to a total of four (4) companies, listed below, for a total contract amount of \$110,233.00, as recommended.

HP Products, Alsip, IL	\$ 30,324.00
Kranz, Inc., Racine, WI	\$ 18,897.00
Midland Paper, Wheeling, IL	\$ 58,552.00
<u>TriMark, Bedford Park, IL</u>	<u>\$ 2,460.00</u>
Total Bid Award	\$110,233.00
- 4) Bid Award—Custodial Cleaning Equipment  
The contract for Custodial Cleaning Equipment was awarded to AmSan, Streamwood, IL, in the amount of \$50,530.20, as recommended.
- 5) Bid Award—Vulcan Rethermalization Oven  
The contract for the Vulcan Rethermalization Oven was awarded to Schweppe and Sons, Lombard, IL, in the amount of \$7,769.35, as recommended.

A roll call was held with the following results:

AYE: Babcock, Bloom, Bokor, Chapman, Ekeberg, Millar, Quinn  
NAY: None

The motion carried. Copies of the bid results/summaries are on file in the Business Office.

**SEMI-ANNUAL REVIEW—CLOSED SESSION MINUTES (JULY 2008 – DECEMBER 2008)**

Dr. Quinn made a motion, seconded by Mr. Bloom, that pursuant to the requirements of Section 42.06(b) of the Open Meetings Act, the official minutes of the Board of Education relating to executive sessions conducted on July 7, 2008, August 13, 2008, and September 3, 2008, be reclassified from confidential to public documents and released for public inspection; and that that the official minutes of the Board of Education relating to executive sessions conducted on September 10, 2008, October 15, 2008, and November 12, 2008, remain confidential. A roll call was held with the following results:

AYE: Millar, Quinn, Babcock, Bloom, Chapman, Ekeberg  
NAY: None  
ABSTAIN: Bokor

The motion carried.

**SCHEDULING OF JOINT BOARDS OF EDUCATION/ADMINISTRATOR WORKSHOP ON ISSUES OF MUTUAL INTEREST—CALLED BY TOWNSHIP HIGH SCHOOL DISTRICT 214 FOR OCTOBER 27, 2009**

This item will be added to the October 14, 2009, Board of Education meeting agenda for consideration.

**CONSENT CALENDAR**

Dr. Chapman presented the consent calendar and asked if any board member wished to have any items removed for separate consideration and vote. No items were removed.

Dr. Ekeberg made a motion, seconded by Mr. Bloom, for approval of the consent calendar, as presented. A roll call was held with the following results:

AYE: Babcock, Bloom, Bokor, Chapman, Ekeberg, Millar, Quinn  
NAY: None

The motion carried.

Copies of consent calendar Items A-D are in the official minutes. Items E and F are on file in the Business Office. Item G is on file in the Personnel Office. Item H is on file in the Department of Instruction.

The consent calendar included:

- A. Investment Report
- B. Treasurer's Report
- C. Report of Payroll Vouchers and Invoices
- D. Activities Fund Report
- E. August Budget Report
- F. Disposal of Equipment
- G. Self-Insured Medical Plan—HIPAA Exemption
- H. 2009–10 Applications for Recognition of Schools
- I. Destruction of Executive Session Audiotapes—March 2008

#### CORRESPONDENCE

##### Freedom of Information Act Requests

Dr. Chapman presented a report of Freedom of Information Act requests and responses.

#### ADJOURNMENT

There being no further business to come before this meeting, Mrs. Babcock made a motion, seconded by Mr. Bokor, for adjournment of the meeting. A roll call was held with the following results:

AYE: Bloom, Bokor, Chapman, Ekeberg, Millar, Quinn, Babcock

NAY: None

The motion carried, and the meeting adjourned at 9:38 p.m.

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Gerald D. Chapman, President

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June F. Becker, Secretary